



## Alcohol and Entertainment Licensing Sub-Committee

**Wednesday 30 July 2025 at 2.30 pm**

This will be held as an online virtual Meeting

### Membership:

#### Members

Councillors:

Ahmed (Chair)  
Long  
L Smith

#### Substitute Members:

Councillors:

Akram, Bajwa, Chohan, Clinton, Hylton,  
Mahmood, Rajan Seelan

**For further information contact:** Devbai Bhanji, Governance Assistant  
Tel: 020 8937 6841; Email: [devbai.bhanji@brent.gov.uk](mailto:devbai.bhanji@brent.gov.uk)

For electronic copies of minutes and agendas please visit:  
[Council meetings and decision making | Brent Council](#)

**The press and public are welcome to attend this meeting as an  
online virtual meeting by following the proceedings via the  
webcast available [HERE](#)**

### **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Apologies for absence and clarification of alternate members</b>	
<b>2 Declarations of Interests</b>	
Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.	
<b>3 Application for a Temporary Event Notice by Ms Sophia Dixon for the premises known as One Stop Caribbean, 17-19 High Street, NW10 4NE, pursuant to the provisions of the Licensing Act 2003</b>	1 - 29



Please remember to **SWITCH OFF** your mobile phone during the meeting.

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## LICENSING ACT 2003

### Application for a Temporary Event Notice

#### 1. The Application

Name of Applicant:	Ms Sophia Dixon
Name & Address of Premises:	One Stop Caribbean, 17-19 High Street, NW10 4NE
Applicants Agent:	

#### 1. Application

The application is for TENS on 22<sup>nd</sup> – 23<sup>rd</sup> August 2025 (35538) and 25<sup>th</sup> - 26<sup>th</sup> August 2025 (35539) for an extension of hours from 11:00pm to 02.00am.

#### 2. Background

The premises is currently licensed for the Provision of Late Night Refreshment from 11:00pm to midnight (Monday – Sunday) and Supply of Alcohol from 10:00am to 11:30pm (Monday- Sunday).

#### 3. Promotion of the Licensing Objectives

None

#### 4. Relevant Representations

Representations are received from the Police

#### 5. Interested Parties

None

#### 6. Policy Considerations

Paragraph Nos: 8.1 – 8.4

8.1 Where responsible authorities and interested parties do not raise any relevant representations regarding the application made to the council, the council will grant the licence or certificate subject only to the conditions that are consistent with the operating schedule or club operating schedule and any mandatory conditions prescribed in the Act itself.

8.2 Where responsible authorities and interested parties raise relevant representations, the council may, if it is satisfied at a hearing or otherwise, impose conditions where considered necessary for the promotion of the licensing objectives.

8.3 Any conditions attached by the council or submitted by the applicant must focus on the direct impact of the activities taking place at licensed premises, on those attending the premises and residents and persons working in the area.

8.4 Any conditions attached to licences will be tailored to the individual needs, style and characteristics of the particular premises and events concerned and will be drawn from a 'model pool of conditions' (where appropriate) to the particular premises.

## **7. Associated Papers**

- A. Application Forms
- B. Police Representation
- C. Police Warning Letter
- D. Applicant Response to Police
- E. OS Map



Regulatory Services  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

TEL: 020 8937 5359  
EMAIL: [business.licence@brent.gov.uk](mailto:business.licence@brent.gov.uk)  
WEB: [www.brent.gov.uk](http://www.brent.gov.uk)

**Online Ref. No: 19913**  
**Application No: 35538**  
**Date: 18 July 2025**

Ms Sophia Dixon  
17 High Street  
Harlesden  
London  
NW10 4NE

**LICENSING ACT 2003**  
**Temporary Event Notice**

Applicant: **Ms Sophia Dixon**

Previous Names:

Date of birth:

Place of birth:

National Insurance Number:

Applicant Address: **17 High Street, Harlesden, London, NW10 4NE**

Email Address:

Telephone number:

Mobile number:

Fax:

Premises: Address: **17 High Street, London, Brent, NW10 4NE**  
Premises Licence Number/Club Certificate Number:

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description: **NO**

Please describe the nature of the premises: **Licensed Restaurant**

Please describe the nature of the event: **Bank Holiday Weekend Extension**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on):

The sale by retail of alcohol: **Yes**

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club: **No**

The provision of regulated entertainment: **Yes**

The provision of late night refreshment: **Yes**

Are you giving a late temporary event notice? **No**

Please state the dates on which you intend to use these premises for licensable activities: **22 August 2025 until 23 August 2025**

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock):

**Day: 22 - 23 August 2025**

**Start Time: 23:00**

**End Time: 02:00**

**Further Details:**

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers: **80**

If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption: **On the premises**

Personal Licence Holder:

Personal Licence Holder Name: **Sophia Hall**

Licensed By:

Personal Licence Number:

Issued Date:

Previous TENS:

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?: **No**

Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?: **No**

Associates and Business Colleagues:

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? **No**

Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?: **No**

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an



event in the same calendar year as the event for which you are now giving a temporary event notice? **No**

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?: **No**

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Regulatory Services  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

TEL: 020 8937 5359  
EMAIL: [business.licence@brent.gov.uk](mailto:business.licence@brent.gov.uk)  
WEB: [www.brent.gov.uk](http://www.brent.gov.uk)

Online Ref. No: 19915  
Application No: 35539  
Date: 18 July 2025

Ms Sophia Dixon  
17 High Street  
Harlesden  
London  
NW10 4NE

**LICENSING ACT 2003  
Temporary Event Notice**

Applicant: **Ms Sophia Dixon**

Previous Names:

Date of birth:

Place of birth:

National Insurance Number:

Applicant Address: **17 High Street, Harlesden, London, NW10 4NE**

Email Address:

Telephone number:

Mobile number:

Fax:

Premises: Address: **17 High Street, London, Brent, NW10 4NE**

Premises Licence Number/Club Certificate Number:

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description: **NO**

Please describe the nature of the premises: **Licensed Restaurant**

Please describe the nature of the event: **Bank Holiday Weekend Extension**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on):

The sale by retail of alcohol: **Yes**

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club: **No**

The provision of regulated entertainment: **Yes**

The provision of late night refreshment: **Yes**

Are you giving a late temporary event notice? **No**

Please state the dates on which you intend to use these premises for licensable activities: **25 August 2025 until 26 August 2025**

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock):

**Day: 25 - 26 August 2025**

**Start Time: 23:00**

**End Time: 02:00**

**Further Details:**

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers: **80**

If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption: **On the premises**

Personal Licence Holder:

Personal Licence Holder Name: **Sophia Hall**

Licensed By:

Personal Licence Number:

Issued Date:

Previous TENS:

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?: **Yes - Number of temporary event notices = 1**

Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?: **No**

Associates and Business Colleagues:

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? **No**

Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?: **No**

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? **No**

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?: **No**

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**From:** Phil.S.Graves

**Sent:** 19 July 2025 21:59

**To:**

**Cc:** Business Licence <business.licence@brent.gov.uk>

**Subject:** One Stop Caribbean - 17-19 High Street Harlesden NW10 4NE - TEN's 35538 & 35539

Good evening Ms Dixon,

Please find the attached police reps to your two TEN's. Unfortunately due to the breaching of last years TEN and the scenes of mass disorder police are opposing your applications in full. Also please find the warning letter sent to your last year.

Thanks

Phil

CC Brent council



**Metropolitan  
Police  
Service**

**PC Phil Graves 3122NW**

Brent (QK) Licensing Officer

**Metropolitan Police Service**

Address: Wembley Police Station, 603 Harrow Road, Wembley. HA0 2HH

Mobile:

Radio Number:

Email (private) :

Email (group)

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## TERRITORIAL POLICING

**Ms Sophia Dixon**  
**One Stop Caribbean**  
**17-19 High Street,**  
**Harlesden.**  
**NW10 4NE**

**NW BCU Licensing Department - Brent**  
Wembley Police Station  
603, Harrow Road  
Wembley  
HA0 2HH  
**Tel:**  
**Email:**

**Your Ref:** 35538 & 35539

**Date:** Saturday the 19<sup>th</sup> of July 2025

**Our ref:** 01QK/433&434/25/3122NW

### **Police representations for two Temporary Event Notices (TENs) for 'One Stop Caribbean, 17-19 High Street Harlesden NW10 4NE'**

Police certify that we have considered the application shown above and wish to make representations that the likely effect of the grant of the application is detrimental to the Council's Licensing Objectives for the reasons indicated below.

**Officer: Phil Graves**  
**Licensing Constable 3122NW**

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for two (2) Temporary Event Notices (TEN's) under Section 100 of the Licensing act 2003. The Police representations are concerned with all four of the licensing objectives.

- The prevention of crime and disorder;
  - Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.

### **The Application**

The applications are for two TEN's over the August Bank Holiday weekend from Friday 22<sup>nd</sup> of August until the early hours of Tuesday the 26<sup>th</sup> of August 2025. The venue is an existing licensed restaurant and is asking to extend the sale of alcohol and regulated entertainment from 23.00 to 02.00 hours for eighty (80) people.

### **Police Objections**

Last year the venue applied for a TEN which was granted by the police licensing team. The same police licensing team attended the venue while the TEN was in process to be refused entry by the

door staff. This shows a blatant disregard to the police and the licensing objectives and is also an offence under section 179 of the Licensing Act 2003.

Further to this the entire stretch of Willesden High Street and Craven Park Road was turned into a public order nightmare last year during the Notting Hill Carnival weekend.

The High Street was unlawfully transformed into an extension of Notting Hill Carnival over the bank holiday weekend. There were unregistered street trading, unauthorised sales of alcohol and unauthorised regulated entertainment which resulted in mass disorder.

The police and local authority were confronted with BBQ's on the street, music playing at excessive volumes and masses of alcohol consumption on the street as well as cannabis use.

When trying to regain control of the streets police were confronted with a hostile crowd who along with our council officials had to retreat for safety reasons. Gas cylinders were thrown at officers and riot trained police had to be pulled away from the Carnival to regain control.

It took police over two hours to regain control of the High Street and Craven Park Road. During these two hours police attended One Stop Caribbean and told them to turn off their music as this was encouraging the unlawful street party to continue. Once police had managed to speak to the management after first been refused entry the music was turned down. A very short while later speakers were placed outside the venue and the volume turned up loud again.

The results of last year's bank holiday weekend in the High Street and Craven Park Road was an embarrassment to the community. Police and council officials were targeted for trying to break up the unlawful activities that occurred. Police resources were already stretched from policing the Carnival in one of our busiest weekends of the year, the council officials took our prosecutions for unlawful street trading resulting in convictions at Willesden Magistrates Court, again more demand of resources and more importantly a threat to public safety, crime and disorder.

### **Summary**

The overall attitude of this venue shows no respect to the police, local authority, the safety of the community or the licensing objectives. Allowing this TEN to go ahead will merely attract people to the area where there will be a repeat of last year's unlawful activities.

Police strongly oppose this TEN in full, regardless of any conditions that could be added as all four of the licensing objectives will be severely under threat if authorised.

This TEN along with any other over the August Bank Holiday weekend will be refused by the police.

Yours Sincerely,

**PC Phil Graves 3122NW**  
**NW BCU - Brent Licensing**



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## TERRITORIAL POLICING

**One Stop Caribbean**

**Sophia Dixon (DPS)**

**17 – 19 High Street**

**NW10 4NE**

**Our ref: Police Warning Letter**

**NW BCU Licensing Department - Brent**

Wembley Police Station

603, Harrow Road

Wembley

HA0 2HH

**Tel:**

**Email:**

**Web:** [www.met.police.uk](http://www.met.police.uk)

**Date:** Tuesday 3<sup>rd</sup> September 2024

Dear Sophia,

As you know I attended the above venue on the 26/08/2028. This check was instigated due to a TEN (Temporary Event Notice) that you applied for and also due to residents complaining of the loud music that was coming from your venue.

As the DPS of the venue, you do have a responsibility to up hold all of the licensable objectives. Whilst police were at your venue it was observed that none of the licensing objectives were being upheld.

Public safety.

Prevention of crime and disorder.

Prevention of public nuisance.

Protection of children from harm.

Due to the loud music coming from your venue. This attracted a huge crowd to gather outside your venue. This resulting in traffic not being able to move and running the risk of members of the public falling over each other and being run over by vehicles. Within the crowd that gathered were many children which would have faced this risk. This also causing a nuisance to other road users trying to get on with their journeys and the residents due to the noise.

Later in the evening I attended your venue and asked you to turn the music off or down to try disperse the large crowds. You agreed that you would turn the music off at 22.00hrs. This was done but then moved the speakers to the front doors and continued to blare music out the front doors. Other police officers attended and asked for the music to be turned down and the door staff refused as you had a licence until 02:00hrs.

I then returned to your venue personally and was refused entry by your door staff. I will remind you that it is an offence under section 179 of the licensing act 2003 - **Obstructing entry of a constable or authorised person to premises to investigate whether licensable activity is being carried out in accordance with an authorisation.**

**Please treat this letter as a written warning for breaching your premises license**

Yours Sincerely,

**PC Brendon MCINNES 1187NW**

**NW BCU - Brent Licensing**



**From:** Sophia

**Sent:** 21 July 2025 10:29

**To:** Phil.S.Graves

**Cc:** Business Licence <business.licence@brent.gov.uk>; Brendon

**Subject:** Re: One Stop Caribbean - 17-19 High Street Harlesden NW10 4NE - TEN's 35538 & 35539

Dear PC Graves,

Thank you for your correspondence dated 19th July 2025 regarding the opposition to our submitted Temporary Event Notices (TENs) for the August Bank Holiday weekend.

We would like to acknowledge the seriousness of the concerns raised and respectfully provide the following clarifications and assurances.

#### **Context of August 2024 Incident**

On Monday 26th August 2024, One Stop Caribbean Restaurant (OSR) operated under a valid TEN with the required security provision in place. Unfortunately, an unrelated public order incident on the High Road led to the police closing the surrounding area, which was not communicated to our venue in advance.

This sudden closure led to a large and unmanageable influx of people seeking refuge or access, which overwhelmed both the venue and its external security provider.

We acknowledge that the actions of the employed security firm did not meet the standards we expect or communicated. As a result:

- We have formally ended our relationship with that provider.
- Future TENs will be supported by a fully vetted security team who understand and will strictly comply with police guidance and licensing conditions.

#### **Positive Steps Since August 2024**

- A follow-up meeting with the police on 3rd September 2024 was constructive. PC Brendon McInnes (PC 1187NW) acknowledged communication challenges on the day and we welcomed the opportunity to clarify our position and commitment to cooperation.
- A subsequent TEN was granted and held on Friday 13th December 2024, which occurred without any incident or police intervention.
- Since then, OSR has worked cooperatively with both the Police and Brent Council, and we are committed to continuing that relationship on a professional and transparent basis.

## **Request for Reconsideration**

We understand that public safety and the licensing objectives must be protected. However, we respectfully request that this current decision be reconsidered on the basis that:

- OSR did not initiate or control the public disorder referenced
- Appropriate steps have since been taken to rectify management and security shortfalls
- A recent event has been successfully hosted under police-approved TEN
- OSR remains committed to a collaborative approach with enforcement partners

We are happy to meet with the Licensing Team again prior to the proposed event date to discuss an event management plan and any conditions you may wish to impose that ensure safety and compliance.

Thank you for your consideration.



# Brent

Planning, Transportation & Licensing  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

TEL: 020 8937 5359

EMAIL: [business.licence@brent.gov.uk](mailto:business.licence@brent.gov.uk)

WEB: [www.brent.gov.uk](http://www.brent.gov.uk)

## London Borough of Brent Premises Licence

### Part A

*This Premises Licence was granted by Brent Council, Licensing Authority for the area of the Borough of Brent under the **Licensing Act 2003***

Original grant date: 18 September 2018  
Current issue date: 18 September 2018

.....  
*Akter Chowdhury*  
Authorised signatory

Premises licence number: 12958

### Part 1 – premises details

Postal address of premises, or if none, ordinance survey map reference or description

One Stop Caribbean  
17 - 19 High Street, London, Brent, NW10 4NE

Where the licence is time limited the dates

Licensable activities authorised by the licence

**Section I: Provision of Late Night Refreshments:(Both Indoor and Outdoor)**  
**Section J: Sale or Supply of Alcohol:(On and off the premises)**

The times the licence authorises the carrying out of licensable activities

**Section I: Provision of Late Night Refreshments:(Both Indoor and Outdoor)**

<b>Day</b>	<b>Start Time</b>	<b>End Time</b>
Monday	23:00	00:00
Tuesday	23:00	00:00
Wednesday	23:00	00:00
Thursday	23:00	00:00
Friday	23:00	00:00
Saturday	23:00	00:00
Sunday	23:00	00:00

**Section J: Sale or Supply of Alcohol:(For consumption on and off the premises)**

<b>Day</b>	<b>Start Time</b>	<b>End Time</b>
Monday	10:00	23:30
Tuesday	10:00	23:30
Wednesday	10:00	23:30
Thursday	10:00	23:30
Friday	10:00	23:30
Saturday	10:00	23:30
Sunday	10:00	23:30

The opening hours of the premises

<b>Day</b>	<b>Start Time</b>	<b>End Time</b>
Monday	08:00	00:00
Tuesday	08:00	00:00
Wednesday	08:00	00:00
Thursday	08:00	00:00
Friday	08:00	00:00
Saturday	08:00	00:00
Sunday	08:00	00:00

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

**For consumption on and off the premises**

**Part 2**



Name, (registered) address, telephone number and email (where relevant) of holder of the premises licence

**Mrs Sophia Hall**

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

**Sophia Hall**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

**Licence Number:**  
**Issuing authority:**

## **Annex 1 – Mandatory conditions**

### **No Irresponsible Drinks Promotions**

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

1. (a) games or other activities which require or encourage,

or are designed to require or encourage, individuals to— (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-

social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

### **Free Water**

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

### **Age Verification Policy**

(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

### **Small Measures to be Available**

The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available

### **Minimum Price of Alcohol**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a)—duty<sup>ll</sup> is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b)—permitted price<sup>ll</sup> is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c)—relevant person<sup>11</sup> means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) —relevant person<sup>11</sup> means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e)—valued added tax<sup>11</sup> means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4.(1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (—the first day<sup>11</sup>) would be different from the permitted price on the next day (—the second day<sup>11</sup>) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

#### **Requirement for a DPS**

(1) No supply of alcohol may be made under the premises licence—

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or their personal licence is suspended.

(2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

#### **Door Supervisors and Security Staff to be Licensed by the SIA (when required)**

Where the licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry

Authority, with the following exceptions:

- a) premises where the premises licence authorises plays or films
- b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
- c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001

#### **Film Classification When required**

- (i) The admission of children to the exhibition of any film must be restricted in accordance with the recommendation of the designated film classification body unless section (ii) applies.
- (ii) Where the licensing authority notifies the holder of the licence that this subsection applies the admission of children must be restricted in accordance with any recommendation made by the licensing authority.

In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority

under section 4 of the Video Recordings Act 1984 (c. 39) (authority to determine suitability of video works for classification).

## **Annex 2 – Conditions consistent with the operating schedule**

- 1 CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council. This must comply with the Data Protection Act including signage.
2. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulder image of every person entering or leaving the premises.
3. A CCTV camera shall be installed to cover the entrance of the premises and to the slide gate to the rear yard.
- 4 Access and egress to the premises shall only be through the entrance doors on the High street and not the side gate to the rear yard except when used as an emergency exit.

4. A 'Challenge 25' policy shall be adopted and adhered to all times.
5. Any staff directly involved in selling alcohol for retail to consumers, staff who provide training and all managers will undergo regular training of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
6. Customers shall not be permitted to take open drink containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
7. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following
  - (a) all crimes reported to the venue
  - (b) any complaints received
  - (c) any incidents of disorder
  - (d) all seizures of drugs or offensive weapons
  - (e) any faults in the CCTV system or searching equipment or scanning equipment
  - (f) any refusal of the sale of alcohol
  - (g) any visit by a relevant authority or emergency service.
8. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
9. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
10. The designated smoking area (DSA) shall be located at the front of the premises facing High Street.
11. When the premises licence is in operation the DSA shall be limited to no more than 5 people at any one time.
12. A suitable intruder alarm complete with panic button shall be fitted and maintained.
13. The supply of alcohol at the premises shall only be to a person seated taking a table meal there and for the consumption by such a person as ancillary to their meal.
14. Challenge 25 in relation to off sales -- if the driver considers the recipient of alcohol appears under 25, recognised photographic identification to be requested before any alcohol is given to the recipient.
15. At the time the order is placed a declaration will be required from the person placing the order that the person is over 18 years of age.
16. Acceptable proof of age shall include identification bearing the customer's photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would

include photo-card driving licence and passport. No ID no delivery

17. Delivery shall be refused if the driver believes the alcohol is being purchased on behalf of another person aged under 18 years.

18. Minimum age of 18 for delivery drivers.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

#### **Annex 4 – Plans**

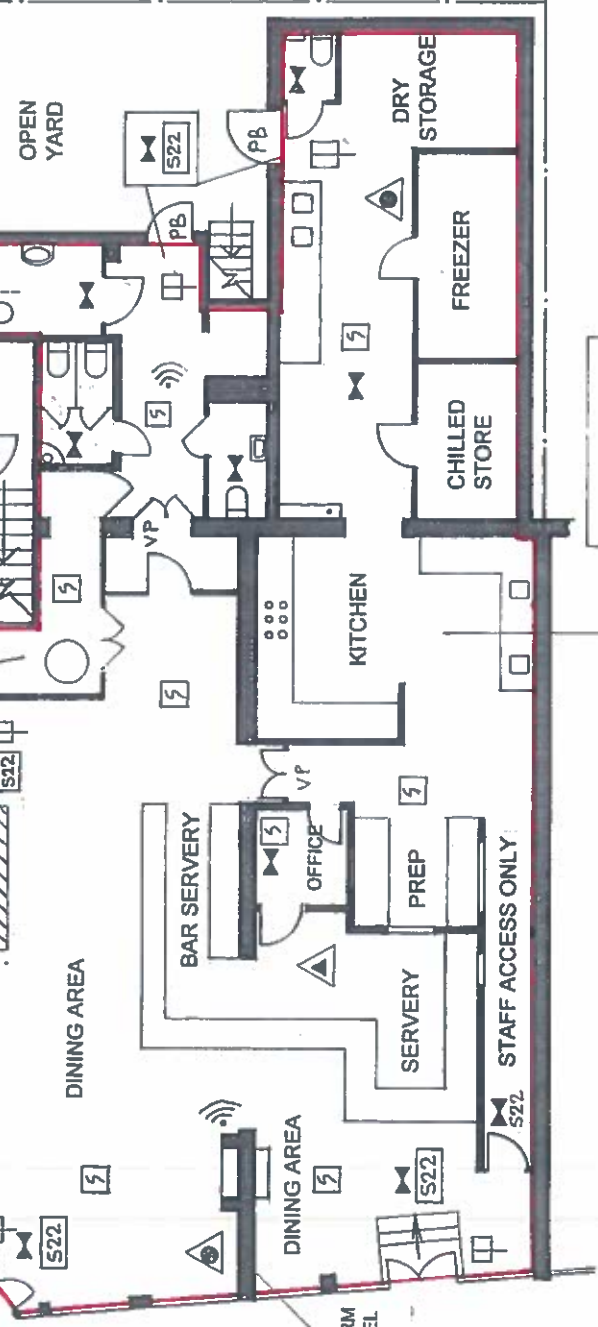
See attached

TAVISTOCK ROAD

WATER TANK  
CUP'D & STORE

TO UPPER FLOOR  
OFFICES ONLY

← SLIDING GATE



GROUND FLOOR PLAN @ 1:100

LEGENDS / KEY TO PLAN

	FIRE ALARM CALL POINT	ALARM SOUNDER / SIREN
PB	DOOR FITTED WITH PUSH BAR RELEASE	EMERGENCY LIGHTING
SF	DOOR WITH ONLY SIMPLE FASTENING	PERMANENTLY ILLUMINATED EMERGENCY LIGHT
FFF	DOOR FREE FROM LOCKABLE FASTENINGS	NOTES:
VP	VISION PANEL	FIRE EXIT OR EMERGENCY EXIT
△	WATER EXTINGUISHER	AS ABOVE BUT SUSPENDED ABOVE HEAD HEIGHT
△	FOAM EXTINGUISHER	FIRE ESCAPE KEEP CLEAR
△	CO2 EXTINGUISHER	NO SMOKING
△	DRY POWDER EXTINGUISHER	FIRE DOOR KEEP SHUT
△	HYDRAULIC HOSE REEL	FIRE DOOR KEEP LOCKED SHUT
△	FIXED EXTINGUISHER INSTALLATION	OTHERS
△	SPRINKLER SYSTEM	FIXED SEATING
K	HEAT DETECTOR	
S	SMOKE DETECTOR	
△	FIRE BLANKET IN CONTAINER	

ONE STOP CARIBBEAN  
17 - 19 HIGH STREET  
HARLESDEN  
NW10 4NE  
LICENSING PLAN  
SCALE 1:100  
Dwg No. 0718 / SH / 1

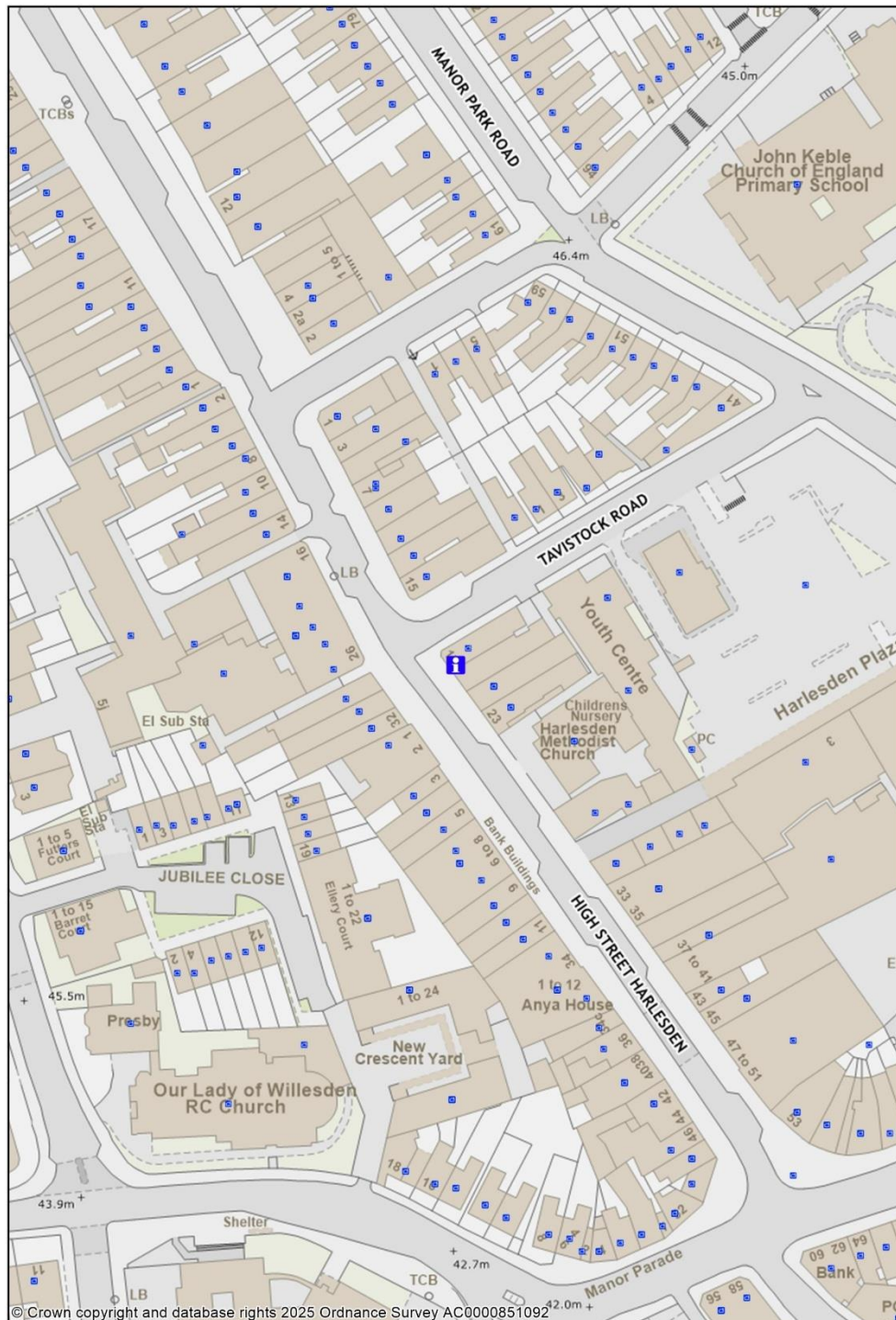
**PDS**  
LICENSING

48 Greenford Gardens  
Greenford Middlesex UB6 9LZ  
Telephone/Fax: 020 8578 0155  
Mobile: 07976 510827





# Basemap Map



1:1250

0 0.02 0.04 kilometres



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