



Alcohol and Entertainment Licensing Sub-Committee

Monday 14 July 2025 at 2.30pm

Boardrooms 1&2 - Brent Civic Centre, Engineers Way,
Wembley HA9 0FJ

Please note that this meeting will be held in person with members of the Sub-Committee required to attend in person.

The press and public are also welcome to attend this meeting in person. Please note the meeting is not scheduled for live webcast

Membership:

Members

Councillors:

Ahmed (Chair)
Long
Bajwa

Substitute Members:

Councillors:

Akram, Chohan, Clinton, Hylton, Mahmood,
Rajan-Seelan, L. Smith

For further information contact: Devbai Bhanji, Governance Assistant
Tel: 020 8937 6841; Email: devbai.bhanji@brent.gov.uk

For electronic copies of minutes and agendas please visit:
[Council meetings and decision making | Brent Council](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
 - To which you are appointed by the council;
 - which exercises functions of a public nature;
 - which is directed is to charitable purposes;
 - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item	Page
1 Apologies for absence and clarification of alternate members	
2 Declarations of Interests	
Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.	
3 Application for New Premises Licence by Jaz Walia for the premises known as 416 Ealing Road, HA0 1JQ, pursuant to the provisions of the Licensing Act 2003	1 - 80



- Please remember to ***SWITCH OFF*** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.

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LICENSING ACT 2003

Application for New Premises Licence

1. The Application

Name of Applicant:	Jaz Walia
Name & Address of Premises:	416 Ealing Road, HA0 1JQ
Applicants Agent:	

The application is for a new premises licence as follows:

To provide: Regulated Entertainment and Late Night Refreshment and to remain open from 6.00pm to 11.00pm Monday to Thursday and 00:00am Friday to Sunday.

2. Background

This is a time limited application from 22nd September – 1st October 2025 to celebrate Navratri.

3. Promotion of the Licensing Objectives

See page 14 of the application.

4. Relevant Representations

Representations have been received and withdrawn from The Licensing Officer and Licensing Police. Representations remain outstanding from Planning, the Nuisance Control Team and a member of the public.

5. Interested Parties

None

6. Policy Considerations

Policy 1 – Process for Applications

Conditions on the licence, additional to those voluntarily sought/agreed by the applicant, may be considered. Conditions will focus on matters which are within the control of individual licensee and which relate to the premises or areas being used for licensable activities, the potential impact of the resulting activities in the vicinity. If situations arise where the licensing objectives may be undermined but cannot be dealt with by the use

of appropriate conditions the Licensing Authority will consider whether it is appropriate for a licence to be granted or continue to operate.

7. Determination of the Application

Members can take the following steps when determining a new premises licence application:

- grant the licence;
- exclude from the scope of the licence any of the licensable activities to which the application relates;
- refuse to specify a person in the licence as the premises supervisor;
- reject the application

8. Associated Papers

- A. Application Form & plan
- B. Event Management Plan
- C. Planning Rep
- D. NCT Rep
- E. Rep 01
- F. Licensing Representation & Withdrawal
- G. Police Rep & Withdrawal
- H. OS Map

NEW PREMISES LICENCE APPLICATION FORM

Application for a premises licence to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in **block capitals**. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We JAZ WALIA

..... apply for a premises licence under
section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the
premises) and I/we are making this application to you as the relevant licensing authority in
accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Alperton Studios 416 Ealing Road Wembley	
Post town Wembley	Post code HA0 1JQ

Telephone number of premises (if any)

Non-domestic rateable value of premises £

Type t

Please tick ✓ Yes

- * If you are applying as a person described in (a) or (b) please confirm:

Please tick ✓ Yes

- yes

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title ☐
(for example, Rev)

First names

WALIA

**Current postal
address
if different from
premises address**

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)



Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr ☐

Mrs ☐

Miss ☐

Ms ☐

Other title

(for example, Rev) ☐

Surname

First names

Date of Birth	I am 18 years old or over <input type="checkbox"/> (Please tick yes)
Nationality	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)	

**Current postal
address
if different from
premises address**

Post Town

Postcode

Daytime contact telephone number

**E-mail address
(optional)**

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)

Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

	Day	Month	Year						
When do you want the premises licence to start	2	2	<table border="1"> <tr> <td>0</td> <td>9</td> <td>2</td> <td>0</td> <td>2</td> <td>5</td> </tr> </table>	0	9	2	0	2	5
0	9	2	0	2	5				

If you wish the licence to be valid only for a limited period, when do you want it to end?	<table border="1"> <tr> <td>0</td> <td>1</td> <td>1</td> <td>0</td> <td>2</td> <td>0</td> <td>2</td> <td>5</td> </tr> </table>	0	1	1	0	2	0	2	5
0	1	1	0	2	0	2	5		

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

1500

Please give a general description of the premises (please read guidance note 1)
 Type There will be a stage platform with live performers / singers/ dancing for Navratri Celebrations

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I) ☐**Sale of alcohol** (if ticking yes, fill in box J) ☐

Type text here

In all cases complete boxes K, L and M**A**

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick [✓] (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed					
Thur			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Fri					
Sat					
Sun			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

B

Films Standard days and timings (please read guidance note 7)			Will the performance of films take place indoors or outdoors or both – please tick [✓] (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed					
Thur			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 3).	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

E

Live Music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick [✓] (please read guidance note 3)	Indoors	
				Outdoors	yes
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4) just some live singers with some dancers		
Mon	6pm	11pm			
Tue	6pm	11pm			
Wed	6pm	11pm	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	6pm	11pm			
Fri	6pm	12pm			
Sat	6pm	12pm	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun	6pm	12pm			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick [✓] (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for playing recorded music (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick [✓] (please read guidance note 3).	Indoors	
				Outdoors	yes
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4) a hand full of bollywood dances		
Mon	6pm	11pm			
Tue	6pm	11pm			
Wed	6pm	11pm	State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	6pm	11pm			
Fri	6pm	12pm			
Sat	6pm	12pm	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun	6pm	12pm			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [✓] (please read guidance note 3).	Indoors	
				Outdoors	yes
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	7pm	11pm			
Tue	7pm	11pm			
Wed	7pm	11pm	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	7pm	11pm			
Fri	7pm	12pm	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat	7pm	12pm			
Sun	7pm	12pm			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption (Please tick box ✓) (please read guidance note 8)	On the premises	
				Off the premises	
				Both	
Day	Start	Finish	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Mon					
Tue					
Wed			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

text here

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name.....

Date of Birth.....

Address.....

.....

Postcode.....

Personal Licence number(if known)

Issuing licensing authority (if known).....

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variation (please read guidance note 5)
Day	Start	Finish	
Mon	6pm	11pm	Non-standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 6)
Tue	6pm	11pm	
Wed	6pm	11pm	
Thur	6pm	11pm	
Fri	6pm	12pm	
Sat	6pm	12pm	
Sun	6pm	12pm	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

b) The prevention of crime and disorder

We will be having 10 x SIA Badged Licensed Security on site at all times

c) Public safety

We will always make sure that public safety is adhered to throughout the event as there will be loads of families that will be attending. We will have a total of 10 SIA badged security looking out for people's safety at all times and will remove such individuals if necessary, from the event. This will be a family friendly event where families will come to enjoy and celebrate Navratri. There will be no alcohol served or allowed into the premises as we will also have bag searches in place at entry level

d) The prevention of public nuisance

Again, the same will apply if there is any nuisance from anyone on the day they will be escorted out of the event completely

e) The protection of children from harm

There will be security on site at all times looking out for any harm that may occur to any one on the day of the event. Also there will be no bottles allowed on site and no bottle drinks etc available and sold on the day by the food vendor and we will have medics on site as well.

Checklist

Please tick ✓ Yes

- I have made or enclosed payment of the fee ☐
- I have enclosed the plan of the premises ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☐
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable ☐
- I understand that I must now advertise my application ☐
- I understand that if I do not comply with the above requirements my application will be rejected ☐
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent. (Please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Declaration

- (Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership) I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
- The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)

Signaturejaz walia.....

Date24th April 2025.....

CapacityOrganiser.....

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (Please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Post town

Post code

Telephone number

E-mail address (optional)

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].

- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the

person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above

Data Protection: The London Borough of Brent will use this information for the purposes of The Licensing Act 2003 and related purposes. Any member of the public may examine the application form on request. Further information can be found at www.brent.gov.uk/privacy

You are providing your information to Brent Council, contact details business.licence@brent.gov.uk. The Council's Data Protection Officer can be contacted via dpo@brent.gov.uk, or 020 8937 1402.

Your information is collected for the purpose of processing your licence application as required to fulfil the council's duties under the following legislation, statutory or contractual requirement or obligation.

Legislation

Licensing Act 2003

Context

For the processing of licensing applications and the prevention of fraud

The information may be shared with the Metropolitan Police, London Fire Brigade and teams within Brent Council, as statutory consultees, the Home Office to ascertain the right to work and HM Revenue and Customs, at their request, to identify potential fraud. The information shall be retained until the licence is surrendered and shall be processed in adherence to your legal rights, including but not limited to the right to withdraw consent, right to copies of your information and right to be forgotten. You have a right to lodge a complaint with the Information Commissioner's Office (www.ico.org.uk)

Please return the completed form and accompanying documents listed in the checklist to:-

Licensing Department
Brent Council
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

☎ 020 8937 5359

Email: business.licence@brent.gov.uk

Cheques should be crossed and made payable to London Borough of Brent.

Please follow the instructions in the checklist to submit the relevant copies to the responsible authorities. Contact details shown below:

Chief Officer of Police
Brent Licensing Department
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Tel: 020 8733 3206

North West Area 1
London Fire Brigade
169 Union Street
London
SE1 0LL

Tel: 020 8555 1200 x38778

Trading Standards
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Tel: 020 8937 5555

Environmental Health
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Tel: 020 8937 5252

Children's Services
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Licensing Authority
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ
Tel: 020 8937 5359

Area Planning Service
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Tel: 020 8937 5210

Public Safety Team
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Tel: 020 8937 5359

DAAT
Public Health Directorate
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Home Office Immigration Enforcement
Alcohol Licensing Team
Lunar House
40 Wellesley Road
Croydon
CR9 2BY

alcohol@homeoffice.gsi.gov.uk

Official Use Only.

Fee ☐

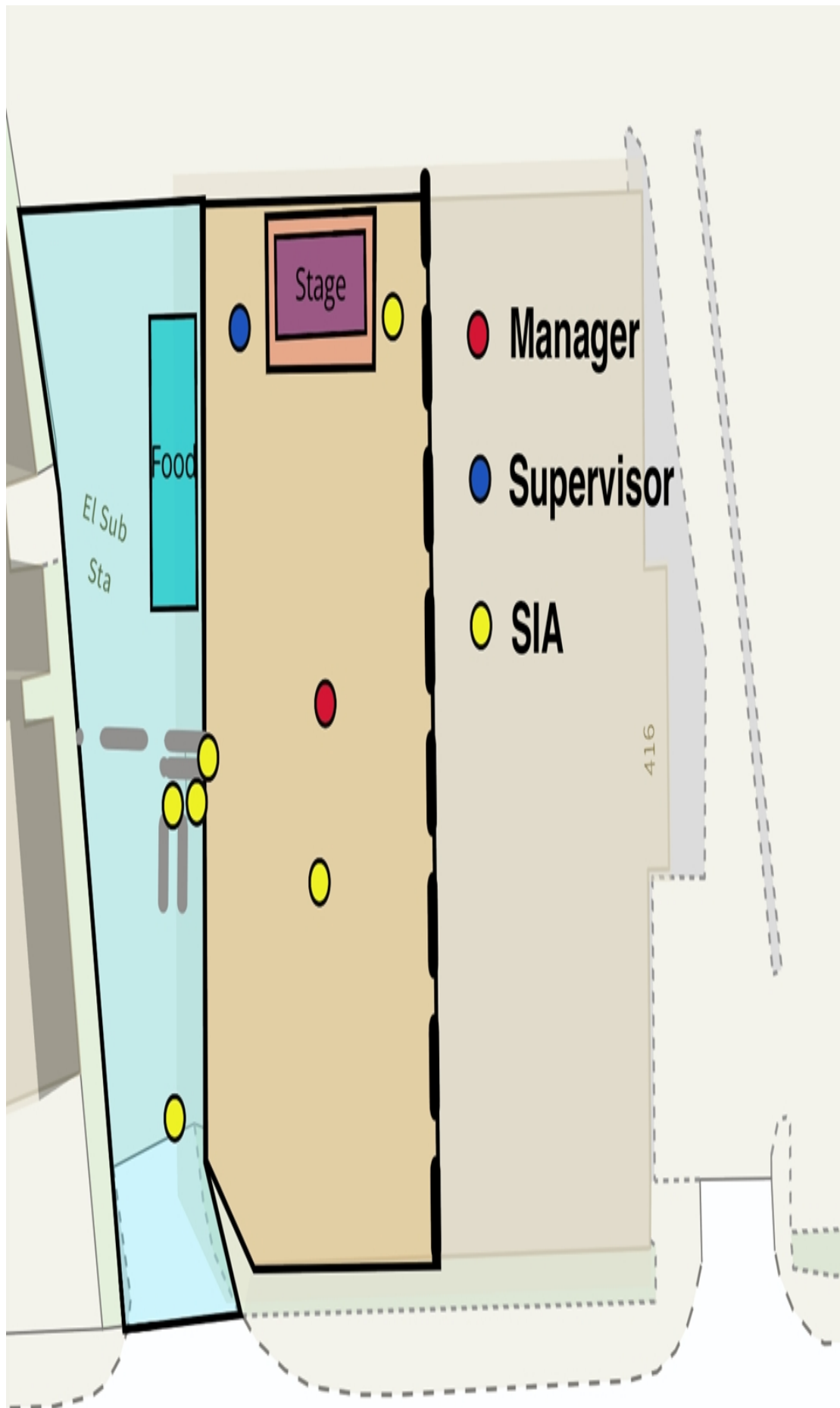
Advertising

Plan x 2 ☐

☐

DPS Consent (if applicable) ☐

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Event Management Plan (Version 1)

Alperton Navratri

Alperton Studios

Ealing Road

Wembley

22nd September to 1st October 2025

Mon-Thu 18:00 – 23:00

Fri-Sun 18:00 – 00:00

Event Management Plan

Version 1.0

This is a controlled document and is not for general circulation.

Version Control and Amendments

Version Number	Updated By	Updated On	Checked By	Date
1	Phil Hill	17/04/2025	Jaz	24/04/2025

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1. Introduction

This event management plan for the Alpertons Navratri is designed to provide information to all organizations and staff on the operation of the site and how the operations team will work to provide support and services to the public on event day. The plan is designed to bring all the operational information together in one document. It is noted that staffing requirement will vary during the day and the operations manager will review this plan continually during the event and make changes as needed to best provide our services.

1.1 Associated Reference Documents

A number of key documents are referenced throughout the Event Management Plan:

- Event Briefing Document (Available on the event day)
- Event Specific Risk Assessment.

1.2 Legal Disclaimer

This document contains information which is confidential, which may be privileged, and which is for the exclusive use of the intended recipient(s). Please note that any distribution, use or copying of any part of this document is strictly prohibited. If you have received this document in error, please notify The Event Operations Manager and destroy any copies.

2. Event Overview

The Alperton Navratri will be a local community-based event. Held over 11 nights between the 22nd September and 1st October. Activities at the event will include a stage with dancers, religious music and food. It is a ticketed event with 1,500 people expected in attendance. The attendees will be housed within a marquee.

2.1 Event Summary

Event Title:	Alperton Navratri
Event Date:	22 nd September to 1 st October 2025
Event Owner:	Asian Events Media
Police Attendance:	<ul style="list-style-type: none">Internally: N/AExternal: N/A
Security Threat Level:	There is no specific intelligence to suggest that there is any particular threat to this event
Event Attendance:	1,500 per night. Ticketed event.
Ticket Sales on the Day:	Yes if the event has not sold out. £10 per ticket.
Crowd Profile:	<ul style="list-style-type: none">Mainly local residentsFamily orientated crowd
Search Protocol:	<ul style="list-style-type: none">100% Bag SearchRandom & Targeted wand person search (if required)
Transport Arrangement:	<ul style="list-style-type: none">Local transport via Bus & TrainNo on-site parkingLocal parking.
Alcohol Policy:	<ul style="list-style-type: none">No alcohol on sale for this event.

2.2 Event Planning Arrangements



- There is no intelligence to suggest that any pre-planned disorder at this event. There is a risk of spontaneous disorder as is always the case.
- Asian Events Media will provide suitably trained Security Staff.
- The Event will open at 19:00 with the event ending at 23:00, except on the Friday, Saturday and Sunday where it will finish at Midnight.
- Due to its location the event area will be enclosed with Heras fence, with a single point of entry for guests.
- At the entry point tickets will be checked, attendees wristbanded and bags searched.

2.3 Safety Management Arrangements

The aim of Safety Management at Asian Media Events is to deliver healthy, safe and enjoyable events in accordance with the relevant policies. Competent personnel will be appointed to undertake key management and safety responsibilities.

2.4 Key Contacts

For this event the key contact names and numbers are supplied below.

Jaz	Event Organiser – AEM	██████████
Arsalan Khan	Safety & Security – K4 Security	██████████
Ryan O’Neill	Event Medical – R.J.O Medical	██████████

2.5 Responsibilities

The following identifies the responsibilities of the key event personnel:

Event Owner	<ul style="list-style-type: none"> • Responsible for the overall delivery of all aspects of the event. • Work in partnership with all other departments to deliver a safe event. • To make decisions relating to the delivery of the event and ensuring the safety of all staff, visitors and the general public. • Work in partnership with the emergency services. • Act as 'GOLD' in any emergency.
Security Manager	<ul style="list-style-type: none"> • Manage the safety and security across all areas. • Work in partnership with all other stakeholders to deliver a safe event. • To make decisions relating to the safety of all staff, visitors and the general public. • Work in partnership with the emergency services. • To act as a consultant for the event owner for all safety and security matters. • Act as 'SILVER' in any emergency.
Security Supervisor	<ul style="list-style-type: none"> • Manage the safety and security teams within their zone. • Deliver an area specific briefing to all event staff working a safety or security role in their zone, this should include volunteers and medical staff. • Direct their ground teams to respond accordingly to situations throughout the event. • Ensure the implementation of instructions given from the security manager are actioned. • Lead the safety and security teams in an emergency. • Act as 'BRONZE' in any emergency.
SIA Security	<ul style="list-style-type: none"> • Conduct searches of those entering the event whilst upholding all entry conditions. • Mobile operatives who will roam their assigned zones, monitoring crowds and responding to incidents as required. • Work with all partners and management to deliver a safe event. • In an emergency respond as directed by control and relevant management.
Stewards	<ul style="list-style-type: none"> • Control access to the event footprint for vehicles. • Static operatives who will man their assigned position, monitoring crowds and responding to incidents as required. • Work with all partners and management to deliver a safe event. • In an emergency respond as directed by control and relevant management.
Static SIA Security	<ul style="list-style-type: none"> • Carry out the duties associated with all out of event hours security of the event footprint.
Medical Manager	<ul style="list-style-type: none"> • Manage the delivery of the Medical provision for the event across all areas. • Work in partnership with all other departments to deliver a safe event. • Work in partnership with the emergency services, where required. • To act as a consultant to safety officer for all medical matters.

2.6 Operations Timetable

The operations timetable for this event is recorded in the Event Briefing Document and details the days running order commencing with the Event Operations Managers Briefing through to the Debrief and return to non-event mode operations and arrangements.

Key Timings for this Event are:

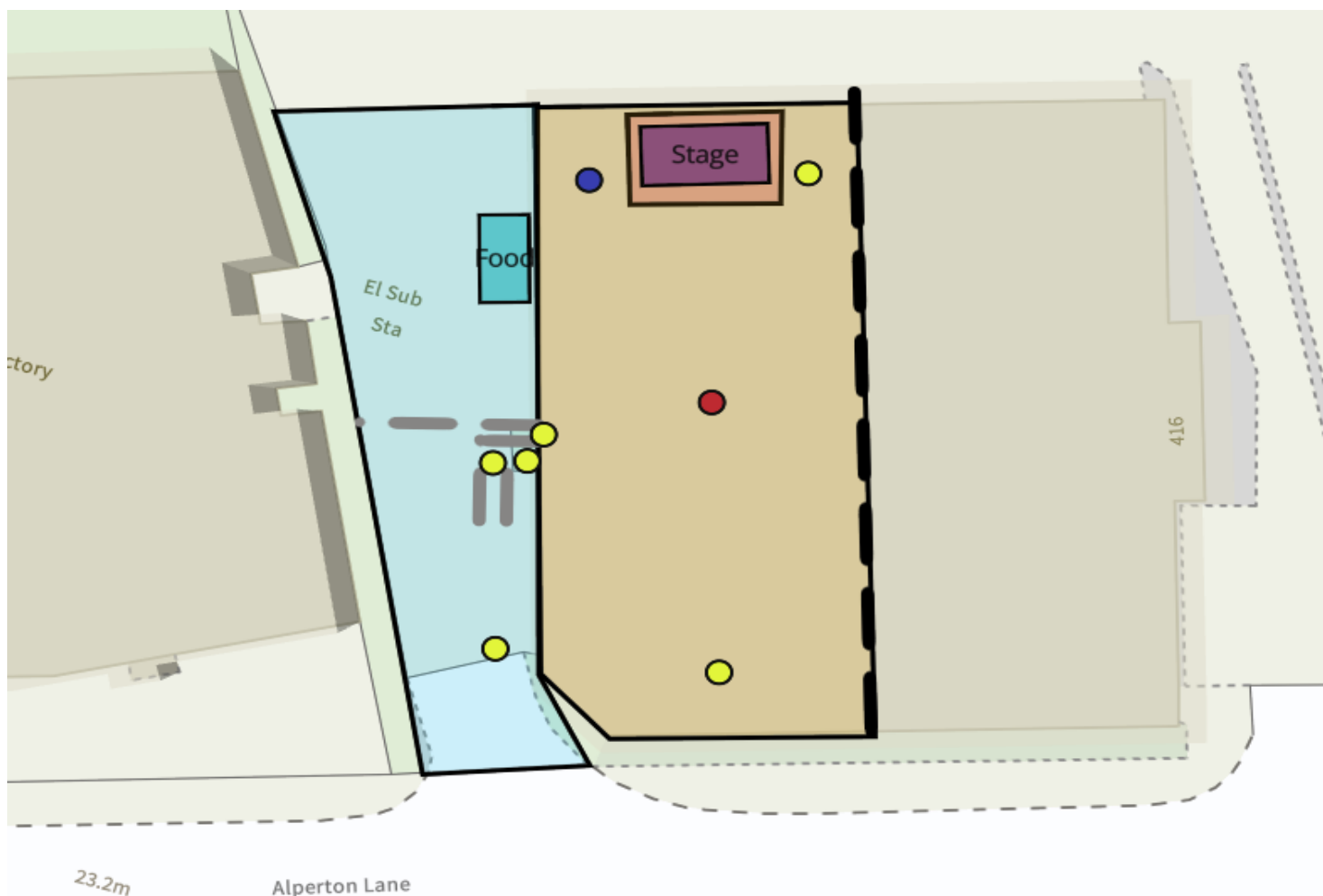
00:30 – 15:00	Event Off Hours – 24 hour security and event prep.
---------------	----------------------------------------------------

16:00	Event Staff Arrive
16:30	Event Briefing
17:00	Pre-Event Checks Start
17:30	Pre-Event Checks Complete
17:45	All Staff on position for open
18:00	Public Entrance Opens
18:30	Activities Commence
22:30	Activities End (Music Hard Stop)
23:00	Event End
00:00	End of Event (Friday/Saturday/Sunday)
00:30	Site closed and handed to off hours security.

2.7 Security/Stewarding Arrangements

A suitable security and stewarding plan have been created for this event. The arrangements are:

- 1 x Manager
- 1 x Supervisor
- 6 x SIA
- 1 x Over Night (each night)



2.8 Security/Stewarding Priorities

In addition of the standard stewarding duties as set out in the Green Guide, close attention is requested, and early intervention is required to reduce opportunities for:

- Hate crimes, Racist homophobic behavior
- Anti-social Behavior
- Attention to drug use in any part of the event.

2.9 Search & Screen Stance

100% bag search will be in place for all guests and staff attending the event. Prohibited and restricted items are set out further in this document, and adequate signage will be on display at the entrance point.

The Security Manager and event Owner will retain the right to implement Person searches using wands for all guests, if required. This will be continually reviewed by the Event Owner, and should specific intelligence suggest there is a need to implement a person search, then this will be carried out at the main entrance. The staff who conduct these searches will all hold valid SIA licenses and have been suitably trained to undertake the task.

2.10 Information/Organiser Contact Points

There is no dedicated point for this event, but the event organiser will be on radio and will be contactable by any of the security or medical staff working this event if required.

2.11 Event Toilet Facilities

Adequate toilet facilities for the numbers attending are available within the building. They will be adequately stocked with required resources throughout the event.

2.12 Local Stakeholder Engagement

Jay, will be doing door to door letter drops in regards to letting the local residents know about the event and its timings etc. Jay is very well connected within the local community in and around the area and knows a lot of the local residents that he has also already been in touch with.

3. Ticketing Arrangements

3.1 Ticketing Overview

This will be a ticketed event. Tickets are available for £10 brought in advance through ticketing platforms such as Eventbrite. Both digital tickets and print at home tickets will be in operation. One ticket will give guests access for all 10 nights of the event. All tickets are the same and there are no concessions tickets. A family ticket is available which includes access for children when accompanied by adults. Some tickets will be given away free to some guests.

3.2 Re-entry

Re-entry will be permitted throughout the event hours for guests with wristbands. There will be no re-entry to the event after 22:30 on each event day.

3.3 Wristbanding

On first arrival tickets will be checked by volunteers and wristbands issued. The wristbands will permit guests to leave the event footprint and re-enter anytime during the event hours. Wristbands are issued on a one wristband per ticket ratio. 1,500 wristbands will be allocated to each night to help manage the event capacity. Wristbands will be physically put on the left wrist of all guests by the volunteers. The wristbands will be of different colour for each day, even those who may be buying tickets for the entire duration. When they arrive at the event, they will be given that days coloured wristband as no one will be allowed in with a previous days coloured wristband.

3.4 Age restrictions

There are no age restrictions for this event, children may enter under the family ticket and must be accompanied by an adult at all times. Those under the age of 16 will not be permitted to enter the event without an accompanying adult.

3.5 Staff Wristbands

All staff working the event will require a wristband for identification purposes. They will be issued these on arrival. The wristband will grant them access in and out of both the main entrance and back of house gates.

3.6 Wristband Samples

Samples of wristbands in use on each night will be shown to security staff during their briefings on each individual event day.

4. Ingress & Egress Management Overview

4.1 Ingress & Egress Safety

All roads surrounding the event are open as per usual, with no specific measures in place for this event. Ingress and egress will occur on the paths as per normal due to the low crowd numbers in attendance. The maximum expected attendance on each night of the event is 1,500.

4.2 Road Closures

Road closures not required. The event space sits with a pedestrianized area, with adequate pedestrian space.

4.3 Temporary HVM

No HVM in use for this event.

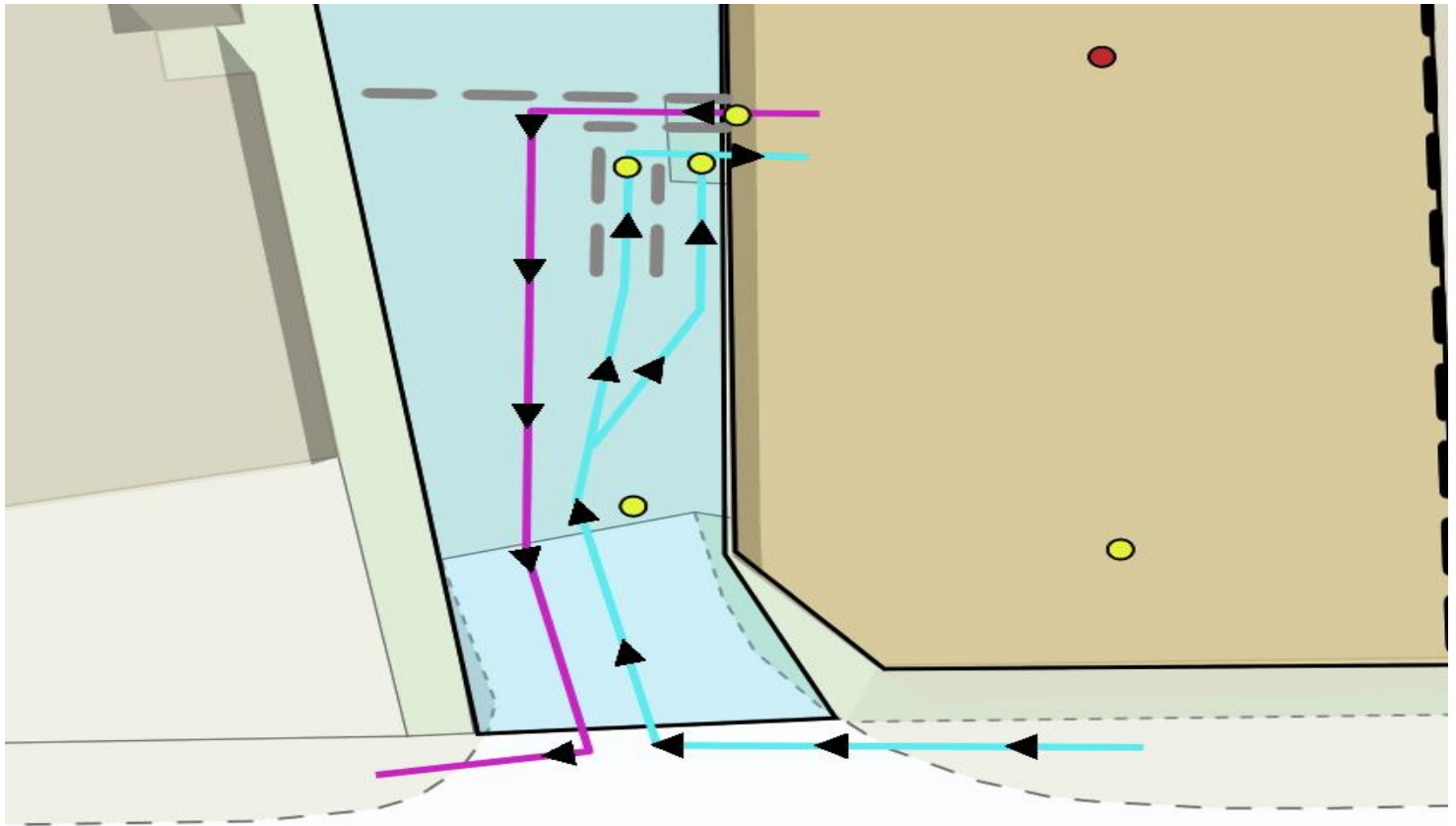
4.4 Car Parking

There is no on site parking available to guest for this event. Limited spaces onsite will be for organisers only. The main gate to the car park will be staffed throughout the event to ensure access is controlled. Information regarding no parking on site will be sent to those who book tickets in advance by the organizer.

4.5 Ingress Access Arrangements

Guest access will be via a single entrance point to the south of event space. On arrival guests will need to produce a ticket for each person, at which point they will be given a wristband. Wristband numbers are limited to 1,500 to help monitor the attendance numbers. Should guests need to leave during the event they can leave via a single exit lane at the main entrance, at which point it will be confirmed they have a wristband to allow them to re-enter. Re-entry will be via the dedicated ticketing entry lanes.

Staff ingress will be via a back of house gate adjacent to the food preparation area. This gate will be staffed and wristbands for staff will be allocated and checked at this point. During the event staff will also be permitted to exit and re-enter through the main entrance when in possession of a wristband.



4.6 Ingress Searching Arrangements

100% bag search will be in place for all guests and staff attending the event. Prohibited and restricted items are set out below, and adequate signage will be on display at the entrance point.

The Security Manager and event Owner will retain the right to implement Person searches using wands for all guests, if required. This will be continually reviewed by the Event Owner, and should specific intelligence suggest there is a need to implement a person search, then this will be carried out at the main entrance. The staff who conduct these searches will all hold valid SIA licenses and have been suitably trained to undertake the task.

4.7 Permitted Items

The following items are permitted into the performance area:

- Bags that comply with the event Bag policy.
- Blankets.
- Plastic bottles.
- Umbrellas (small, compact, not city size or pointed)
- Cameras and binoculars - cameras & binoculars are permitted, however cameras with lenses in excess of three inches in size are not. Camcorders, binocular cases and camera bags are not permitted for these events. Kindly note that no lights, tripods, selfie-sticks, or monopods are permitted.

Please note that the permitting of the above items will be subject to the discretion of the security team.

4.8 Prohibited Items

The following items are prohibited in all circumstance:

- Firearms
- Pellet guns
- Ammunition
- Knives (including pocketknives and Box Cutters)
- Instruments defined by the law as weapons (Machetes, chains, batons, knuckle dusters, and such like)
- Explosives
- Chemical or incendiary devices
- Spray paint
- Fireworks, pyrotechnics and flares
- Drugs, Narcotics, Illegal Substances
- Clothing containing vulgar language
- Pepper Spray, Mace

4.9 Restricted Items

Asian Events Media will not permit entry of any Restricted Items into the performance area. Owners of such items may dispose of the item themselves or surrender it to security. Surrendered items will not be returned to persons attempting to bring them into a Venue. The event will not provide a storage area for these items.

- Large Bags, Backpacks, Briefcases in excess of 30cmx20cmx20cm
- Glass Bottles, glass of any kind, or cans
- Vacuum Flasks
- Video Cameras/Recording Devices
- Professional cameras and tripods
- Pets (only assistance dogs are permitted)
- Aerosol Cans
- Hanging Banners/Signs/Sticks/Poles or flags (unless specifically permitted by exemplary exception).
- Laser Pointers
- Noise Makers, Whistles, Air Horns, Bull Horns, Cow Bells, Musical Instruments
- Alcoholic Beverages
- Drones
- Golf Umbrellas

In addition to the published list, Asian Event Media may determine any other item to be Restricted based on the safety and security requirements of the event.

4.10 Egress Management

Our security on site will make sure that everyone leaves sensibly and quietly on each day when the event finishes as this is a religious event and not a general music dance rave and there will be a lot more families and we will make sure that no noise is created by anyone, and they all leave sensibly and quietly from the venue.

Clear legible notices are to be displayed at all exits from the premises requesting patrons to respect the needs of local residents and to leave the premises and area quietly.

5. Fire Safety Overview

The Event Owner and Safety & Security personnel will be responsible for responding to any fire related incidents that occur within the event footprint.

All SIA Staff undergo basic fire training as part of their SIA licencing, and as such will form the initial response to any fire related incident.

Suitable firefighting equipment will be made available in both the food preparation areas and the main guest marquee. Primarily this will be water or foam-based extinguishers and fire blankets. Should the risk assessments for the caterers deem it necessary, further firefighting equipment will be arranged by the event owner.

The Event Owners Event Risk Assessment will contain specifics relating to any specific fire risks along with preventative measures in place. Please see the event risk assessment documentation for further details.

Pre event checks will be undertaken to ensure all equipment on site does not pose a fire hazard.

All security staff have basic fire training and will respond initially to a code "RED" message. Should the fire be too large for event staff to deal with, the emergency services will be contacted via the Event Operations Manager.

Fire Management Processes

Small Fire

- The nearest Supervisor will clear the area of people using stewards
- A cordon will be established, to restrict access to the affected area.
- The nearest SIA will obtain a fire-extinguisher from the nearest location.
- The fire will be extinguished, contained
- Supervisor will verify the fire is contained, put out and safe relaying message to the Event Operations Manager
- The Event Operations Manager will consult with relevant emergency services and issue message to carry on, hold or disband.

Large Fire

- The nearest stewards and Supervisor will clear the area and maintain at least a 5m distance
- Fire shall be assessed if it can be contained using available fire extinguishers they will be used if not the Event Operations Manager shall request assistance from LFB via 999.
- Dynamic Risk Assessment undertaken to establish the type of extinguisher required.
- All stewards shall ensure nobody returns to the area of the fire
- LFB will take control of the situation and direct/advise
- The Supervisor shall relay information from LFB to the Event operations Manager who shall on advice from Emergency Services will issue message to carry on, hold or disband

6. Alcohol Management

6.1 Alcohol Management Arrangements (AMP)

For this event, alcohol will not be on sale. Alcohol will also not be permitted to enter the event space (see list of restricted items).

6.2 Duty of care in connection to alcohol

Asian Event Media is fully aware of its Duty of Care to its staff and members of the public. Every effort is made to prevent and monitor patrons from deteriorating to an uncontrolled intoxicated extent.

6.3 Decanting and usage of glass & can containers

The use of glass containers is prohibited across the entire event footprint. Cans may be used by the caterers but must be decanted and kept out of arms reach from the public.

6.4 Intoxicated customers, conflicts and ejections

Measures are in place to ensure this event is “alcohol free”. Any persons in breach of this will be ejected from site at the direction of the Event Operations Manager.

Conflict situations, if they arise will only be dealt with by appropriately qualified staff. Protocols are in place for escalation management and communications should the situation deteriorate and become serious. Security personnel will be briefed to ensure that they are fully aware of the event’s duty of care, especially relating to the welfare and protection of vulnerable persons.

Event Ejection policies will be briefed to ensure that they are understood by all staff and are to be undertaken only by trained staff under following approval by the Event Operations Manager. An incident report must be completed for all ejections and CCTV used to monitor the ejection when reasonably practicable.

6.5 Event Drugs Policy

Asian Event Media has a zero-tolerance policy on drugs, the event is aware that drug misusers and dealers will go to great lengths to avoid their activities coming to the attention of the event management and staff, to this end the event will work in full cooperation with the MPS and associated agencies in tackling this serious problem.

It is illegal to take, to buy or to sell drugs, drug enforcement laws are as applicable on site at the event, as anywhere else in the country.

Any person found taking illegal drugs or any other illegal substance will be asked to leave the event, and may be handed over to the police.

Any person found or suspected in dealing in drugs, will be arrested via security and handed over to the police.

6.6 Crime Reporting

Any reportable crimes will be reported direct to the MPS via 999 under direction of the Event Operations Manager, depending on the nature of the incident every effort will be made by the event teams to exchange the preparatory at a suitable location to both parties.

7. Safeguarding – Children and Vulnerable Adults

Asian Event Media acknowledges and accepts it has a responsibility for the wellbeing and safety of all children and vulnerable adults who are under the event's care or utilising the events facilities.

Safeguarding issues for Individual events will be addressed through the Event Specific Risk Assessment and Event Management Plan for the event. The risk assessment and management plan will seek to address issues including entry policies and entry requirements including any minimum age for unaccompanied children, searching procedures for children and young people, refusal of entry, ejection of unaccompanied children or young people. The Event Operations Manager will act as Safeguarding Lead for this event.

Procedures for dealing with lost or found children and vulnerable adults:

Stay Calm:

If you are approached by a child who appears to be lost, or if you notice a lost child, stay calm and composed. Panicking can exacerbate the situation and make it more difficult to assist the child.

Assess the Situation:

Determine if the child is in immediate danger or distress. If so, prioritize their safety and well-being above all else.

Maintain Visual Contact:

If you have visual contact with the child's parent or guardian, maintain that contact while approaching the lost child. If not, stay with the child and ensure they are in a safe location.

Approach the Child:

Approach the child in a friendly and non-threatening manner, along with a colleague. Kneel down to their eye level to reduce intimidation. Ask them if they are lost and need help.

Reassure the Child:

Reassure the child that you are there to help and that everything will be okay. Avoid making any promises you cannot keep.

Identify the Child:

Ask the child for their name and the name of their parent or guardian. This information can be crucial in reuniting them with their family.

Contact Security or Event Staff:

Contact all radio holders immediately to inform them of the situation. Describe the child and their location accurately, but do not use any names over the radio.

Stay with the Child:

Do not leave the child alone. Ensure their safety and well-being. There should always be 2 security staff with the child.

Use Event Announcements:

If the event has a public announcement system, request that an announcement be made describing the lost child and asking their parent or guardian to come to a designated location.

Search for the Parent or Guardian:

If you can identify the parent or guardian through the child's information, attempt to locate them in the immediate vicinity. Do not move too far from where you found the child. After 5 minutes if the parents are not located the Control Room will instruct the child to be moved to the nearest of the 2 info points. Communications will be passed when this occurs to notify relevant persons.

Stay with the Child Until Reunited:

Continue to comfort and reassure the child while waiting for their parent or guardian to arrive. Avoid discussing details of the situation with the child, as it can cause unnecessary fear.

Reunite Child and Parent:

Once the parent or guardian arrives, verify their identity before reuniting them with the child. Ensure that the child is comfortable with the person claiming to be their parent or guardian.

Contact the Police:

If you are unable to locate the parent or guardian after a reasonable amount of time, contact local Police. Provide them with all the information you have about the child and the situation.

Document the Incident:

Make a written record of the incident, including the child's name, description, time, and location of the event, and details of how the situation was handled. This documentation may be required for legal or safety reasons.

Review and Improve Procedures:

After the incident is resolved, review the handling of the situation with event staff and security to identify any areas for improvement in your lost child protocol.

Asian Event Media has a robust a system of dealing with reports of missing and found children and young person's – potentially the most vulnerable people at events; Asian Event Media also recognises vulnerable adults can equally be cause for concern, and even missing able bodied adults can cause much anguish to those who report them as missing. The same process can be used for any vulnerable person of any age.

On all occasions when a report is made of a missing person the Event Operations Manager will make an assessment as to the 'risk' to the missing person. If as a consequence of the risk assessment the Event Operations Manager decides that the report relates to a missing Vulnerable Adult or Child, staff should follow the procedures laid out in the Event Briefing.

8. Emergency Procedures

The Event Operations Manager is responsible for coordinating the completion and sign off of the Event Specific Risk Assessment. All versions will be retained on file by Asian Event Media.

8.1 Emergency Procedures

Emergency Procedures	
PA Message	"Can Inspector Erif report to the [LOCATION]"
Amber Response	When an amber rated alert is first received at the Event Operations Manager will initially authorize a radio broadcast to alert all radio holders. The message will be broadcast to the specific channel and additional channels (if in use) dependent on the nature and location of the response.
Radio Message	"Would all Call Signs please note the EVENT operational response status has been raised from GREEN to AMBER. Please ensure that all relevant procedures are adhered to". The nature and location of the alert will be identified to the relevant staff within the effected zone. In order to alert staff that are not in possession of a radio handset, an additional message will be broadcast over the DJ system, preceded by the chimes :- "Attention please, attention please -Will the Event Manager Proceed to the AMBER ZONE I repeat Will the Event Manager Proceed to the AMBER ZONE (in the)"
DJ Announcement	All staff must return to their posts in a state of readiness and await further instruction from a supervisor/manager.
Action	
Red Response	Should the incident continue to progress and the response is changed to RED, the Event Operations Manager will authorize a radio broadcast to alert all radio holders.
Radio Message	"Would all Call Signs please note the Event operational response status has been raised from AMBER or (GREEN) to RED. Please wait for further instructions". The Radio Channel Operators will ensure the relevant supervisors and managers are notified, and acknowledge receipt of the message.
Radio Silence	NB It is important that radio silence is implemented except for communications relating to the incident. In order to alert staff that are not in possession of a radio handset, an additional message will be broadcast over the DJ system preceded by the chimes :-
DJ Announcement	"Attention please, attention please -Will the Event Manager proceed to the RED ZONE, I repeat, will the Event Manager proceed to the RED ZONE(*in the)". All managers & supervisors must ensure all staff are in a state of readiness, and move to their

Action	designated evacuation positions. Please note, THIS SIGNAL IS NOT AN ANNOUNCEMENT FOR EVACUATION.
Evacuation	Should it become necessary to evacuate the site the following evacuation message will be given over the DJ system preceded by the chimes:
DJ Announcement	“Attention Please, Attention Please. Due to unforeseen circumstances, it is not possible to continue with today’s event. Could you please now begin to make your way QUICKLY and CALMLY out of the site following all signage and the directions of the Staff.”
Action	Stewards and security to take up designated positions as directed unless told otherwise by a supervisor.
De-Escalation	Should an amber or red response be concluded satisfactorily, and the potential for evacuation has been reduced, the following message will be given over the PA; “Attention please, attention please -Will the Event Manager proceed to the Amber zone / Green zone, I repeat, will the Event Manager proceed to the Amber zone / Green zone.” “Would all Call Signs please note the event’s operational response status has returned to AMBER or (GREEN). ALL STAFF TO CHECK THEIR AREA AND GO TO EVACUATION POINT

The emergency procedure would be the same to all venues to allow for continuity.

8.2 Coded Messages

Coded Messages:

Code **Red**: Fire / Smoke

Code **Black**: Unattended bag / suspicious package

Code **Green**: Medic / First Aid

Code **White**: Fight / Ejection required

Code **Pink**: Heightened alert of state

Code **Purple**: Venue lock down

8.3 Evacuation Plan

The instruction to evacuate the event can only be made by the Security Manager or their deputy. This decision must be taken in conjunction with the event owner, emergency services and other relevant parties.

The procedure for implementing an evacuation should be relevant to the area affected. The process that should be followed is:

- Raise the response level – all staff to standby positions in preparation to evacuate;
- Consultation with Emergency Services, Event Owner – extra resource may need to be deployed from all parties;

- Plan evacuation routes to be used, and identify any routes which cannot be used, based on location of the incident;
- Communicate the information to all relevant parties via radio and/or phone in readiness;
- Give instruction to evacuate to all staff;
- Monitor situation and take relevant action;
- Once clear all staff are to go to the RVP.

Evacuation routes from the main event spaces define routes which can be taken to disperse crowds away from the route into the wider local road network. The most appropriate routes will be defined based on the location of incident and under guidance from the emergency services.

The Evacuation Muster Point is on the corner of Kenton Lane and Kenton Park Road. The location will be briefed to all staff on the event day and included in their briefing documents.

8.4 Emergency Vehicle Access

With the onsite car park limited to organiser parking only widths through the car park will be maintained. In the event that these routes become blocked, the vehicle reg will be taken and the owner located through the event organiser.

A security operative will be located on the main gate to give access to emergency vehicles when they arrive and direct them through the route to the location that they are required. The Security Operative will have direct radio comms throughout the event with the Event Operations Manager, Security Manager and Medical team.

9. Risk Assessment Process and Requirements

The Event Operations Manager is responsible for coordinating the completion and sign off of the Event Specific Risk Assessment. All versions will be retained on file by Asian Event Media.

10. Health and Safety Management

For this event the Event Organiser is responsible for the Health & Safety measures in place for this event. The Event Organiser may employ a suitably qualified person to undertake these activities on the day of the event, and if so, will ensure the suitability of that person to undertake the tasks.

The duties to be undertaken regarding Health & Safety in relation to this event include:

Pre-Event

- Review all Event Risk Assessments and make recommendations on actions.
- Provide documentation for the event, including all risk assessments for all parties involved in the delivery.
- Ensure completion of any pre-event health and safety checks.

During the Event

- Attend pre-event briefing to ensure all parties are aware of their duties in relation to Health & Safety.
- Undertake pre-event checks and ensure that all relevant parties complete and return all pre-event check documentation, taking action on any relevant risk and hazards.
- Conducting observations throughout the event, reporting any Health & Safety risks to the control room and providing guidance to ensure that they rectified in a timely manner.
- Respond to any relevant incidents ensuring that all actions are taken correctly and that all relevant documentation is completed, including RIDDOR reports where necessary.

Post Event

- Producing a summary report for the event, highlighting all Health & Safety concerns that were raised/addressed during the event. Including in that report facts and figures for any Health & Safety related incidents.

11. Medical Plan

A medical provision plan is in place for this event. The medical provider will provide suitable numbers of trained medical professionals, for the expected crowd numbers.

Resource	Times
2 x FREC 3 or FREC 4	18:00-00:00
1 Ambulance	18:00-00:00

Any requests for an ambulance should be made via 999 by the medical team.

Medical Call Signs and Codes:

Code Word	Action Meaning
Priority	All Radios users to keep communication silent unit duty manager/controller gives channel green
Channel Green	Priority call complete, back to normal communications
Disney	Lost Child
Walt Disney	Parent/guardian of a lost child
Majax	Majax x 3. Return to based/medical centre and wait for further instructions

The Event Operations Manager MUST be informed of any injury resulting from a defect to the area or any injury that needs hospital treatment, or any injury to a member of staff this is in compliance with RIDDOR regulations and procedures.

The medical provider must provide information on the total number of patients treated, and provide RIDDOR forms where applicable.

12. Event Structures

12.1 Food Marquee Structure

There will be one caterer serving food to the attendees and will have all the relevant food hygiene cert, Insurance and registration document with their local authority. This will be an enclosed 6x3m gazebo, with adequate weighting to ensure the structure does not move.

12.2 Stage

The stage is an 8m x 4m platform being supplied by AEM. No further information provided at this time.

13. Catering Management

For this event a nominated external caterer will be appointed by AEM to provide all catering for this event. AEM will ensure that the catering provider has all relevant certification and documentation, copies of which will be held on file by AEM.

The food will only be served to the visitors for the event only and not to any outsiders or non-event visitors. The food being sold will be purely vegetarian and more snack items than a 3-course meal.

A dedicated food preparation and cooking area will be designated in a marquee situated in the car park. This area will have:

- Suitable electrical power for the activities taking place, installed and signed off by AEM
- Suitable ventilation in place
- Suitable storage space
- Hand washing and hygiene facilities installed.
- Suitable firefighting equipment available
- Dedicated vehicle access adjacent to the area for deliveries

14. Noise Management

Amplified sound equipment will be used during the event, this is for music, religious prayers and speeches. The Event Organiser will constantly monitor the noise levels to ensure that it will be at an environmentally friendly level and does not disturb members of the public, using a decibel monitoring system. As set out in THE NOISE COUNCIL Code of Practice on Environmental Noise Control at Concerts, the Music Noise Level should not exceed the background noise level by more than 15dB(A) over a 15-minute period at 1 metre from the façade of any noise sensitive premises.

The music/noise timings and durations will be 19:00 – 23:00 on all days. All amplified noise will take place within the Main Building only, nothing will be amplified outside of the building.

Staff working the event will be provided with sponge ear plugs and advised to wear them when inside the main event space.

Any noise complaints from local residents will be directed to the event Operations Manager.

15. Cleansing Management

AEM will be supplying all the waste management services. For this event Greenline (environmental) Ltd have been contracted to carry out waste management. 2 litter pickers will be deployed during the event hours to deal with any waste related to the event. Suitable Waste facilities will be available on site for the event. Waste collections will occur after each event night.

Certificates for the waste management company are provided by AEM.

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From: Rolt, Tim [REDACTED]
Sent: 26 June 2025 14:15
To: Business Licence <business.licence@brent.gov.uk>
Subject: RE: CONSULT: New 10 Day Premises - Navratri 2025, 416 Ealing Road, HA0 1JQ - 35125

No we will not withdraw the objection. If they want to justify their position with mitigation efforts, this needs to be done through a planning application.

Kind Regards
Tim

Tim Rolt
Planning Enforcement Manager
Neighbourhoods and Regeneration
Brent Council

[REDACTED]
www.brent.gov.uk

From: Business Licence
Sent: 26 June 2025 12:53
To: Rolt, Tim
Subject: RE: CONSULT: New 10 Day Premises - Navratri 2025, 416 Ealing Road, HA0 1JQ - 35125

Hi Tim,

Please applicant response below:

Last year what ever happened it was not done properly and the sound system they used was not placed properly is hence why the sound was unable to distribute within the venue without echoing and they did not have any proper provision for sound monitoring. As you can remember last year we helped the 4 day Navratri at Barham Park and there was no noise disturbance issues with the local residents as we had the 3rd party noise control company in place which we will be using again for this one moving forward.

There will be no cars parking on site and they will be managed properly with our security team as per last year when we delivered the same event at Barham Park. Its all about holding the event with the correct provisions in place so that the local residents are not affected and also if you look at their premises license last year they had it till 3 am and

we are only doing it till 11am and only till midnight if that at the weekend. Please have a look into this and get back to me.

Please let us know if you wish to proceed/withdraw your representation.

Regards,

Sima Naran
Licensing Support Officer
Regulatory Services
Brent Council

(020) 8937 5359

www.brent.gov.uk

@Brent_Council

From: Rolt, Tim [REDACTED]
Sent: 25 June 2025 19:29
To: Business Licence <business.licence@brent.gov.uk>
Cc: Prashar, Anu [REDACTED]
Subject: RE: CONSULT: New 10 Day Premises - Navratri 2025, 416 Ealing Road, HA0 1JQ - 35125

Dear Sir/Madam,

I wish to make representations in respect of this application for a 10 day premises license. The Council have issued a planning enforcement notice on this premises due to the noise and disturbance caused by holding the Navratri event at the premises last year. The notice remains in force to prevent similar noise and disturbance. This building is not designed to hold such events. There is no sound proofing and the noise echoes around the building and escapes the walls and cavities. The number of cars travelling to the site causes considerable inconvenience to nearby residents. The close proximity of residential properties causes undue disturbance to the noise generated. The granting of this license will facilitate the criminal act of breach a planning enforcement notice. This is not a mere regulatory provision of the planning acts but is considered a serious crime that is triable either way in the courts. In short the crime of breaching the enforcement notice will cause undue noise and disturbance and loss of amenity to neighbouring residents.

Kind Regards

Tim Rolt
Planning Enforcement Manager
Neighbourhoods and Regeneration
Brent Council



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From: Lewis, Diane [REDACTED]
Sent: 26 June 2025 15:59
To: [REDACTED]
Cc: Business Licence <business.licence@brent.gov.uk>
Subject: FW: CONSULT: New 10 Day Premises - Navratri 2025, 416 Ealing Road, HA0 1JQ - 35125

Dear Jaz Walia,

I certify that I have considered the application shown above and **I wish to make representation** that the likely effect of the approval of the Premises Licence is detrimental to the Licensing Objectives with regards to the prevention of public nuisance. Representation is made on the grounds that the application is likely to give rise to public nuisance from:

- Airborne entertainment noise at noise sensitive hours
- Noise from patrons exiting the premises

Supporting Information and discussion

There are a number of residential properties along Burns Road, Cromwell Road, Cromwell Court and Ealing Road whereby residents may be affected by noise. The premises is of a warehouse-type structure, primarily metal in composition and therefore offering little by way of sound attenuation. We therefore consider the premises to be unsuitable to host music events. Noise from loud amplified music and amplified vocals is likely to cause considerable disturbance to local residents.

Discussions with previous applicants post event have highlighted their difficulty in maintaining music levels below the specified Music Noise Level (in line with Code of Practice on Environmental Noise Control at Concerts) whilst providing the expected music experience to patrons, further confirming the buildings acoustic unsuitability.

History of complaints

The Nuisance Control Team have received complaints from local residents regarding noise from loud amplified music from previous events at the premises. Residents have also raised concerns over parking by patrons in local streets. The car park serving the premises is relatively small and there is a likelihood that patrons may park in residential streets causing noise disturbance as they arrive and leave the area at noise sensitive hours.

The Nuisance Control Team would therefore recommend **refusal of the application**.

Kind regards,

Diane Lewis
Nuisance Control Officer
Children, Young People and Community Development



www.brent.gov.uk

[REDACTED]

I am a resident, living in [REDACTED]. I leave for work most days at 04.00, getting up at 03.00, I go to bed at 20.00, I am a [REDACTED]. During this event last year, the noise was loud and constant I couldn't sleep. I was so tired I was unable to attend work on two days as I didn't feel it was safe for me to drive, I am a light sleeper. Since last year we have at least 3 family's that have moved in, two in Burns Road and one in Cromwell Road, they all have young children. Late last year I had a stroke, thankfully I made a full recovery, I know go out of my way to avoid stress, just going over in my mind how I suffered last year is raising my blood pressure. Please do not grant this licence, we are a compact residential area, I strongly believe that given the residential nature of the area, this is not a suitable site for a music venue. As always many thanks [REDACTED]

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Proposed Annex Two Licence Conditions
416 Ealing Road, Wembley, HA0 1JQ (REF: 35125)
(Time limited premises licence – Monday 22 September 2025 to Thursday 1 October 2025)

General

1. The maximum number of attendees (excluding authorised staff members) present for each day of the event shall not exceed 1500 persons.
2. The number of tickets allocated to the authorised online ticket provider must not exceed 1500 for each day of the event.
3. If 1500 tickets are sold online prior to any given event day, there shall be no on-site ticket sales permitted for that specific day.
4. No person shall be permitted entry to the designated premises licence event area unless they present a valid ticket.
5. All tickets must be checked by staff members to ensure that only ticket holders are admitted to the designated premises licence event area.
6. All attendees shall be issued a wristband upon entry which must be worn at all times whilst inside the designated premises licence event area.

The Prevention of Crime and Disorder

7. There shall be a minimum of 10 SIA-licenced staff on-site each day throughout the event.
8. There shall be at least one dedicated Security Manager and Security Supervisor. Additional stewards and volunteers shall also be present with their numbers being determined through a documented risk assessment.
9. All SIA staff, stewards and volunteers shall wear clothing that is clearly identifiable.
10. All SIA staff shall be equipped with radios and communication devices.
11. A log shall be kept of the SIA staff working on any day to include their full name, date of birth, SIA licence number, company and booking on-off times. A copy of SIA door supervisor log shall be available upon request by Police and authorised officers from Brent Council.
12. Attendees shall not be permitted to bring any items into the designated premises event area that are listed as prohibited or restricted within the EMP. All SIA staff shall be briefed on the prohibited or restricted items as set out in the EMP.

13. Signage shall be displayed at all entrances indicating searches might take place. Ticket conditions and website information shall indicate that searching might be undertaken.
14. SIA staff at the entrance of the premises shall:
 - i. Conduct searches, bag checks and screening for prohibited items.
 - ii. Manage the queue along Alperton Road to ensure that it's safe for all attendees and that noise is kept to a minimum.
15. The remaining SIA staff shall be patrolling the premises licence area to monitor the crowd inside the premises and undertake:
 - i. Regular patrols throughout the premises to monitor the crowd.
 - ii. Being prepared to respond quickly to any emergencies or incidents, including medical emergencies or disturbances.
 - iii. Managing access to restricted areas and ensuring that only authorised personnel are allowed in specific areas,
 - iiii. Ensuring that all event safety protocols are followed and assisting with crowd management to prevent overcrowding and maintain order.
16. An incident log shall be kept and maintained at the premises which will include a log of the following, including pertinent details:
 - i. Any incidents of disorder or of a violent or antisocial nature
 - ii. All crimes reported to the venue, or by the venue to the police.
 - iii. All ejections of patrons
 - iv. Any complaints received.
 - v. Seizures of drugs, prohibited items or offensive weapons.
 - vi. Any faults in the CCTV system
 - vii. Any visits by a responsible authority (under the Licensing Act 2003) or emergency service.
17. Records shall be completed within 12 hours of any incident, and shall contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident.
18. The logs shall be kept for at least 12 weeks after the premises licence has lapsed and shall be made available for inspection and copying upon request of an authorised officer of a responsible authority.
19. There shall be no admittance or re-admittance to the premises after 21:00 on Sunday to Thursday. There shall be notices clearly displayed at the exits informing attendees this policy.
20. There shall be no admittance or re-admittance to the premises after 22:00 on Friday and Saturday. There shall be notices clearly displayed at the exits informing attendees this policy.
21. Any attendee who refuses to be searched shall be refused entry to the designated premises event area

22. Attendees shall not be permitted to bring any item into the designated premises area that is either listed as prohibited or restricted within the EMP.
23. Any drinks sold shall be provided in polycarbonate, aluminium can or similar non glass drinking vessels.
24. The premises shall install, operate, and maintain a digital colour CCTV system. The CCTV system shall continually record whilst the premises are open for licensable activities and all recordings shall be kept for 31 days.
25. CCTV footage shall be made available to the Police and any authorised Officers from Brent Council upon request. CCTV footage shall be provided on removable media (i.e., USB, hard drive, CD etc..) upon request.
26. A member of staff who is conversant with the operation of the CCTV system shall always be available at the premises whilst the premises are open to the public.
27. The CCTV system shall display on any recordings, the correct date and time of the recording.
28. The CCTV system shall be capable of obtaining clear facial recognition images of every person entering or leaving the premises with further CCTV cameras covering the areas stipulated on the premises plan.
29. The CCTV system shall capture the entirety of any external area in which patrons' queue along Alperton Road
30. Signage stating that CCTV is in operation shall be clearly and prominently displayed at the premises.

Public Safety

31. There shall be at least one designated medical area within the premises. The medical area shall be clearly signed posted and the location shall be made obvious to all attendees.
32. There shall be at least two Level 3 or 4 qualified First Response Emergency Care (FREC) on site throughout the day of the event.
33. All medical personnel shall have up-to-date certifications in emergency response and shall have up to date medical supplies.
34. The premises licence holder shall ensure that a written Medical Plan is implemented and adhered to.
35. The premises licence holder shall ensure that a written Evacuation Plan is implemented and adhered to.

36. The premises licence holder shall ensure that a written Fire Safety Risk Assessment is implemented and adhered to.
37. In the case of an emergency evacuation, stewards and security shall assist the attendees in leaving the premises in a safe manner. The evacuation procedure shall also be announced on the PA system.
38. All staff shall be trained in the emergency evacuation process.
39. The entrance/exit point (including evacuation points) shall be clear, obvious and remain unobstructed to ensure safe ingress and egress for attendees and staff.
40. Heras fencing shall be installed around the perimeter of the external designated premises licence event area
41. Upon egress, stewards shall be positioned at all exits points to assist with attendees leaving the premises in a safe manner.

The Prevention of Public Nuisance

42. Notices shall be displayed at the entrance stipulating the operating hours of the premises.
43. A dedicated audio-visual team shall be on-site to manage and monitor sound levels during any regulated entertainment undertaken at the event. This team shall have control over the use of the sound limiter installed onto any amplification equipment.
44. The premises shall undertake a Sound Management Plan. This written plan shall explicitly state the decibel limit set by the premises licence holder. The SMP shall be made available to officers of Brent Council upon request.
45. Noise monitoring shall be undertaken by a member of staff between 21:00 until the closure of the premises.
46. Noise monitoring shall involve walking around the perimeter of the car park as it runs parallel to Burns Road. A further check shall also be made along Burns Road. Both noise monitoring checks shall be undertaken every hour.
47. All noise monitoring checks shall be recorded in writing, stating the time of the visit, location, whether noise was audible or was not and any subsequent action taken. The noise monitoring log shall be kept at the premises in hard copy form and be produced upon request to any authorised officer of Brent Council.
48. Speakers shall be placed to direct sound away from Burns Road.
49. Amplified music shall not be permitted in any external areas.
50. Ingress and egress notwithstanding, all doors and windows shall remain shut to the premises during any regulated entertainment.

51. The premises licence holder shall make available an up-to-date telephone number around the wooden fencing during the event for residents to make contact if there are any issues relating to noise. Any noise complaints shall be recorded and responded to immediately, with adjustments made as necessary.
52. Clear and legible notices shall be prominently displayed at the exit requesting patrons to respect the needs of residents when leaving the premises.
53. On weekends, during the final hour of the event (23:00 PM to 00:00 AM), sound levels shall be gradually reduced to further decrease any potential noise impact as the event winds down.
54. SIA Security & stewards shall be positioned outside the venue to manage attendees exiting in a quiet manner. SIA Security shall ask any attendees to leave the immediate vicinity if they are loitering outside the venue.

The Protection of Children from Harm

55. There shall be no alcohol sold, consumed or permitted within the premises licence area.
56. A Lost/Found Children & Vulnerable Persons Policy shall be in place for the event and a system for lost children including a safe place for them whilst their caregiver is found.
57. All staff and volunteers shall be informed of their responsibility in respect of this policy.
58. No children under the age of 16 shall be permitted entry unless accompanied by a responsible adult.

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From: Maldoom, Edwin [REDACTED]

Sent: 01 July 2025 13:41

[REDACTED]
Cc: Business Licence <business.licence@brent.gov.uk>; Vanesha Haulkhory
<Vanesha.Haulkhory@brent.gov.uk>

Subject: RE: Time Limited Premises Licence: Navratri, 416 Ealing Road, Wembley, HA0
1JQ (REF: 35125)

Good afternoon Jaz,

Thank you for your prompt response.

Given the below agreement regarding the attached conditions, I can confirm that the
Licensing Authority have no objections to make against the premises licence
application.

Many thanks,

Edwin Maldoom

Licensing Enforcement Officer

Regulatory Services

Brent Council

www.brent.gov.uk

@Brent_Council

From: [REDACTED]

Sent: 01 July 2025 13:18

To: Maldoom, Edwin

Subject: Re: Time Limited Premises Licence: Navratri, 416 Ealing Road, Wembley, HA0 1JQ (REF: 35125)

Dear Edwin

Yes, i am in agreement of all of your conditions.

Thanking you

Jaz

[REDACTED]



**METROPOLITAN
POLICE**

Working together for a safer London

TERRITORIAL POLICING

Mr Jaz Walia
Navratri 2025
416 Ealing Road
Wembley
HA0 1JQ

NW BCU Licensing Department - Brent

Wembley Police Station
603, Harrow Road
Wembley
HA0 2HH

Tel: 07500 087 115

Email: Phil.S.Graves@met.police.uk

Web: www.met.police.uk

Your Ref: 35125

Our ref: 01QK/341/25/3122NW

Date: Thursday 26th of June 2025

Police representations to the application for a new premises license at 'Navratri 2025, 416 Ealing Road, Wembley HA0 1JQ'

Police certify that we have considered the application shown above and wish to make representations that the likely effect of the grant of the application is detrimental to the London Local Authorities Act 1990 to 2000 for the reasons indicated below.

Police are of the opinion that the risk to the Council's objectives can be mitigated by removing the requested variations or attaching conditions to the Licence as shown below. If these conditions were accepted in full, police would be in a position to withdraw their representations.

Officer: PC Phil Graves
Licensing Constable 3122NW

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

An application has been made for a new two day premises license under section 17 of the licensing act 2003. The Police representations are concerned with all four of the licensing objectives, namely:

- The prevention of crime and disorder;
 - Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.

The Application

The application is for a Ten Day premises License running from 22/09/2025 until 01/10/2025. The License is to celebrate the Navratri events which involves music and dance from 18.00 hours to 00.00 hours on the respective days. The applicant is expecting 1,500 people as a maximum number at any one time.

There is no sale or supply of alcohol at this event so my main areas of concern are public nuisance and public safety rather than crime and disorder. I've spoken to Mr Walia on the phone and discussed his application along with some points I needed clarifying.

Police Representations

Police require the following points should be added as conditions on the premises licence as below:

1. The venue's current CCTV system shall be in full operation order and recording while any staff or guests are at the venue.
2. This CCTV system shall cover the entrance point to the venue, meaning any guests entering shall be captured on the CCTV system.
3. This CCTV system shall display the correct date and time.
4. Prepaying guests shall be issued with wrist bands along with a counting / clicker system. The combination of these two systems shall be able to give an accurate number of guests present at the venue which can be provided to the police or council immediately upon request.
5. No alcohol shall be sold or supplied at the venue. Any patrons attempting to bring alcohol into the venue will be refused entry.
6. There shall be TEN (10) SIA staff on duty while any patrons are at the venue.
7. There shall be no queuing outside the venue. All patrons will be allowed immediate access into the venue
8. All bags shall be searched when patrons enter the venue. An addition body search with the use of wands shall be used when appropriate. Any patrons refusing to be searched shall be refused entry to the venue.
9. Any children under the age of 16 shall be accompanied by a responsible adult.
10. No re-entry will be allowed after 22.30 hours on each day
11. No glass shall be permitted inside the venue. Any drinks sold will be decanted into plastic or toughened glass.

If the above conditions were agreed in full, police would be able to withdraw representations.

Yours Sincerely,

PC Phil Graves 3122NW
NW BCU - Brent Licensing
Philip.Graves@met.police.uk

From: Phil.S.Graves@[REDACTED]
Sent: 26 June 2025 11:00
To: Business Licence <business.licence@brent.gov.uk>
Cc: [REDACTED]
Subject: RE: New 10 Day Premises - Navratri 2025, 416 Ealing Road, HA0 1JQ - 35125 - Police Reps

Good morning Brent,

Myself and Jaz are both in agreement with the attached conditions, therefore police withdraw reps.

Thanks,

Phil

CC Jaz – Thanks for the prompt response, I hope the event goes well.



**Metropolitan
Police
Service**

PC Phil Graves 3122NW

Brent (QK) Licensing Officer

Metropolitan Police Service

Address: Wembley Police Station, 603 Harrow Road, Wembley. HA0 2HH

Mobile: [REDACTED]

Radio Number: [REDACTED]

Email (private) [REDACTED]

Email (group) : [REDACTED]

From: [REDACTED]

Sent: 26 June 2025 10:55

To: Graves Phil S - NW-CU

Subject: Re: New 10 Day Premises - Navratri 2025, 416 Ealing Road, HA0 1JQ - 35125 - Police Reps

Dear Phil

I hope all is well.

Yes, i agree to all conditions listed in your document.

Thanking you

Jaz

[REDACTED]

On 26 Jun 2025, at 10:15, [REDACTED]
<[Phil.S.Graves@\[REDACTED\]](mailto:Phil.S.Graves@[REDACTED])> wrote:

Jaz,

Thank you for taking the time to discuss your application with me the other day. Please find the attached police conditions for the Navratri event, if you are in a position to agree to these conditions police would be in a position to withdraw reps.

Thanks,

Phil

CC Brent council

**Metropolitan
Police
Service**

PC Phil Graves 3122NW

Brent (QK) Licensing Officer

Metropolitan Police Service

Address: Wembley Police Station, 603 Harrow Road, Wembley. HA0
2HH

Mobile: [REDACTED]

Radio Number: [REDACTED]

Email (private) : [REDACTED]

Email ([REDACTED])

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Basemap Map



1:1250

0 0.02 0.04 kilometres



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