



# Brent

## Cabinet

**Tuesday 12 November 2024 at 10.00 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

**The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)**

### Membership:

#### Lead Member Councillors:

#### Portfolio

M Butt (Chair)	Leader of the Council & Cabinet Member for Housing, Regeneration, Planning & Growth
M Patel (Vice-Chair)	Deputy Leader and Cabinet Member for Finance & Resources
Donnelly-Jackson	Cabinet Member for Resident Support & Culture
Farah	Cabinet Member for Public Safety & Partnerships
Grahl	Cabinet Member for Children, Young People & Schools
Nerva	Cabinet Member for Community Health & Wellbeing
Rubin	Cabinet Member for Employment, Innovation and Climate Action
Krupa Sheth	Cabinet Member for Environment & Enforcement

**For further information contact:** James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: [james.kinsella@brent.gov.uk](mailto:james.kinsella@brent.gov.uk)

For electronic copies of minutes and agendas please visit:

[Council meetings and decision making | Brent Council](#)

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

Item	Page
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<b>1 Apologies for Absence</b>	
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<b>2 Declarations of Interest</b>	
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Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

<b>3 Minutes of the Previous Meeting</b>	1 - 14
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To approve the minutes of the previous meeting held on Monday 14 October 2024 as a correct record.

<b>4 Matters Arising (if any)</b>	
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To consider any matters arising from the minutes of the previous meeting.

<b>5 Petitions (if any)</b>	
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To consider any petitions for which notice has been received in accordance with Standing Order 66.

Members are asked to note that the following petition is due to be presented at the meeting:

**Keep Pavements free of clutter- including dockless bikes**

<b>6 Reference of item considered by Scrutiny Committees (if any)</b>	
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To consider any items referred by either the Community Wellbeing or Resources & Public Realm Scrutiny Committees.

## Finance & Resources reports

<b>7 Draft Budget 2025/26</b>	15 - 150
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The purpose of this report is to set out the Council's budget proposals for 2025/26. It also provides a general update on the Council's overall financial position, including an overview of the current economic outlook.

**Ward Affected:**                      **Lead Member:** Deputy Leader and Cabinet

All Wards Member for Finance & Resources (Councillor Mili Patel)  
**Contact Officer:** Ravinder Jassar, Deputy Director of Finance  
Tel: 0208 937 1487  
[ravinder.jassar@brent.gov.uk](mailto:ravinder.jassar@brent.gov.uk)

### Law & Governance reports

#### 8 Complaints Annual Report 2023-24 151 - 244

This annual report sets out complaints performance in Brent Council for the period 1 April 2023 to 31 March 2024 and focuses on the nature of complaints and the learning they provide to inform Brent's future approach to service improvement.

**Ward Affected:** All Wards  
**Lead Member:** Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)  
**Contact Officer:** Martin Stollery, Interim Complaints and Casework Manager (job share)  
Tel: 0208 937 1029  
[martin.stollery@brent.gov.uk](mailto:martin.stollery@brent.gov.uk)

### Children and Young People reports

#### 9 Refresh of School Place Planning Strategy 2024-2028 245 - 300

This report provides Cabinet with a refresh of the School Place Planning Strategy 2024-2028, approved by Cabinet in October 2023.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)  
**Contact Officer:** Shirley Parks, Director - Education Partnerships and Strategy  
Tel: 020 8937 4529  
[Shirley.Parks@brent.gov.uk](mailto:Shirley.Parks@brent.gov.uk)

### Neighbourhood & Regeneration reports

#### 10 Statement of Licensing Policy 301 - 386

The council in its role as a Licensing Authority under the Licensing Act 2003 has a duty to determine, publish and keep under review its Statement of Licensing Policy ('Policy') which covers a five-year period but can be replaced at any time during that five-year period. The current Policy is due to expire on the 5 January 2025 and this report therefore presents the outcome of the review and proposed new Licensing Policy for comment, prior to referral to Full Council for formal adoption.

Members are asked to note that this item includes reference to the following two documents as background papers:

- Licensing Policy Consultation responses
- Equality Assessment

These documents have been published as a separate supplementary pack to accompany the main Cabinet agenda.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)  
**Contact Officer:** Anu Prashar, Senior Regulatory Service Manager  
Tel: 020 8937 5515  
[anu.prashar@brent.gov.uk](mailto:anu.prashar@brent.gov.uk)

## 11 Statement of Gambling Principles

387 - 498

The Gambling Act 2005 was fully implemented during 2007 creating a system of licensing and regulation for commercial gambling. It requires the council to prepare and publish a Statement of Principles for each successive period of three years, which outlines the principles to be applied in exercising our functions as the Licensing Authority under the Act. Statutory consultation must take place prior to the Statement of Principles being determined by Full Council.

The Statement of Principles was comprehensively reviewed last year, but to bring the policy in line with the Gambling Commission review timetable this report sets out the outcome of a further review and proposed amendments identified as a result for comment prior to referral to Full Council for formal adoption with the current Gambling Act 2005 Statement of Principles due to expire on the 31 January 2025.

Members are asked to note that this item includes reference to the following two documents as background papers:

- Gambling Statement Consultation responses
- Equality Assessment

These documents have been published as a separate supplementary pack to accompany the main Cabinet agenda.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)  
**Contact Officer:** Anu Prashar, Senior Regulatory Service Manager  
Tel: 020 8937 5515

**12 Staples Corner Growth Area Masterplan and Design Code Supplementary Planning Document 499 - 596**

Cabinet (28 May 2024) approved the draft Staples Corner Growth Area Masterplan and Design Code Supplementary Planning Document (SCGA Masterplan SPD) for publication and statutory consultation. This report sets out the consultation feedback, officer consideration and recommended changes to the document and seeks final approval of the Staples Corner Growth Area Masterplan and Design Code Supplementary Planning Document for adoption.

(Members are asked to note that the agenda was republished to include this report on 7 November 2024)

**Ward Affected:** Dollis Hill  
**Lead Member:** Leader & Cabinet Member for Housing, Regeneration, Planning & Growth  
**Contact Officer:** Kiran Chauhan, Regeneration Project Manager  
Tel: 020 8937 4779  
[kiran.chauhan@brent.gov.uk](mailto:kiran.chauhan@brent.gov.uk)

**13 Authority to invite tenders for the provision of Street Lighting Maintenance Services 597 - 606**

This report concerns the procurement of Street Lighting services for maintenance and schemes and seeks approval to invite tenders in respect of a contract for the provision of street lighting maintenance services.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)  
**Contact Officer:** Tony Kennedy, Head of Highways and Infrastructure  
Tel: 020 8937 5151  
[tony.kennedy@brent.gov.uk](mailto:tony.kennedy@brent.gov.uk)

**14 Authority to Invite Tenders in Respect of Appointing Charging Point Operator(s) to Supply, Install, Operate and Maintain Electric Vehicle Charging Points on Behalf of Brent in Relation to the Local Electric Vehicle Infrastructure (LEVI) Funding 607 - 622**

This report outlines proposals to expand electric vehicle charging provision in Brent including a funding opportunity to further expand the charge point network in the borough. The Council, as part of a six strong London boroughs partnership, is seeking to invite tenders in respect of appointing a Charge Point Operator(s) to supply, install, operate and maintain up to 2,723 additional electric vehicle charge points in Brent.

The report seeks approval for the acceptance of Office for Zero Emission Vehicles funding and to enter a tender process as part of a borough partnership.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)  
**Contact Officer:** Annekatrin Dennemann, Principal Transport Planner  
Tel: 020 8937 3553  
[Annekatrin.Dennemann@brent.gov.uk](mailto:Annekatrin.Dennemann@brent.gov.uk)

## Community Health & Wellbeing reports

### 15 Authority to Award the contract for the provision of Integrated Treatment, Recovery Wellbeing and Substance Misuse Service 623 - 630

This report concerns the delivery of the Integrated Treatment Recovery Wellbeing and Substance Misuse Service, outlining the current position with regard to delivery of services and sets out proposals for the re-procurement of a contract for the Integrated Treatment Recovery Wellbeing and Substance Misuse Service using the Provider Selection Regime.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)  
**Contact Officer:** Andy Brown, Head of Substance Misuse, Public Health  
Tel: 0208 937 6342  
[andy.brown@brent.gov.uk](mailto:andy.brown@brent.gov.uk)

### 16 Authority to tender for the provision of care and support at LD Supported Living sites 631 - 644

This report concerns the procurement of care and support for six supported living schemes and seeks approval to invite tenders for care and support at the following six Supported living sites - 57 Preston Road, 36 Woodhill Crescent, 54 Beechcroft Gardens, 63 Manor Drive, 115 Gladstone Park Gardens and 18 Ruby Street.

**Ward Affected:** Dollis Hill;  
Preston;  
Stonebridge;  
Wembley  
Central  
**Lead Member:** Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)  
**Contact Officer:** Jacqueline Casson, Interim Supplier Relationship Manager  
Tel: 020 8937 2024  
[Jacqueline.casson1@brent.gov.uk](mailto:Jacqueline.casson1@brent.gov.uk)

### 17 Exclusion of Press and Public

No items have been identified in advance of the meeting that will require

the exclusion of the press and public.

## **18 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to the Deputy Director Democratic Services or their representative before the meeting in accordance with Standing Order 60.

**Date of the next meeting: Monday 9 December 2024**



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#)