



Brent

Cabinet

Monday 15 July 2024 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

The meeting will be open for the press and public to attend or, alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)	Leader of the Council & Cabinet Member for Housing
M Patel (Vice-Chair)	Deputy Leader and Cabinet Member for Finance & Resources
Donnelly-Jackson	Cabinet Member for Resident Support & Culture
Farah	Cabinet Member for Public Safety & Partnerships
Grahl	Cabinet Member for Children, Young People & Schools
Nerva	Cabinet Member for Community Health & Wellbeing
Rubin	Cabinet Member for Employment, Innovation and Climate Action
Krupa Sheth	Cabinet Member for Environment & Enforcement
Tatler	Cabinet Member for Regeneration, Planning & Growth

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes and agendas please visit:
[Council meetings and decision making | Brent Council](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 8

To approve the minutes of the previous meeting held on Monday 17 June 2024 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To consider any petitions for which notice has been received, in accordance with Standing Order 66.

Members are asked to note that no petitions are due to be presented at this meeting.

6 Reference of item considered by Scrutiny Committees (if any)

To consider any items referred by either the Community & Wellbeing or Resources & Public Realm Scrutiny Committees.

Finance & Resources reports

7 Financial Year End Outturn 2023-24 9 - 26

This report sets out the outturn for income and expenditure versus the revenue budget and capital programme for 2023-24 and other key financial data.

Ward Affected:
All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)

Contact Officer: Rav Jassar, Deputy Director of Finance
Tel: 020 8937 1487
Ravinder.Jassar@brent.gov.uk

8 Medium Term Financial Outlook

27 - 60

This report sets out the overall financial position facing the Council and highlights the significant risks, issues and uncertainties with regards to the Council's Medium Term Financial Strategy (MTFS). It also sets out the proposed budget setting strategy for 2025-26 and outlines how the MTFS will aim to provide a framework to invest in broader ambitions and long-term priorities such as the Borough Plan, the cost-of-living crisis and other future steps to ensure the Council continues to operate in a financially sustainable and resilient way as well as supporting residents in need.

Ward Affected:
All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)

Contact Officer: Rav Jassar, Deputy Director of Finance
Tel: 020 8937 1487
Ravinder.Jassar@brent.gov.uk

9 Quarter 1 Financial Forecast 2024/25

61 - 116

This report sets out the financial forecast for the General Fund revenue budget, the Housing Revenue Account, the Dedicated Schools Grant and the Capital Programme, as at Quarter 1 2024-25.

Ward Affected:
All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)

Contact Officer: Rav Jassar, Deputy Director of Finance
Tel: 020 8937 1487
Ravinder.Jassar@brent.gov.uk

Neighbourhoods & Regeneration reports

10 Brent Post-16 Skills Strategy

117 - 138

This report sets out the main contents and concepts of the draft Brent Post-16 Skills Strategy, including supporting evidence from research of stakeholders, outlining the high-level visions and expected impact.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Employment Innovation & Climate Action (Councillor Jake Rubin)

Contact Officer: Ala Uddin, Head of

11 Authority to award contracts for the provision of Parking and Traffic CCTV Enforcement Services 139 - 152

This report seeks approval for the award of a four year contract with two possible one year extensions for the provision of Parking CCTV camera, equipment and software maintenance services (for both existing and new) and the supply of new cameras & associated software. The award of the contract will facilitate the continued enforcement of Parking and Moving Traffic Contraventions, including; banned turns, one-way systems, yellow box junctions, bus clearways & bus lanes, school keep clears, weight restrictions and pedestrian only zones (school streets).

In addition, this report sets out the proposal to continue to improve the parking and on road CCTV infrastructure in the Borough to enable the Council to deliver its objectives within its Long-Term Transport Strategy (LTTS).

Ward Affected: All Wards
Lead Member: Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)
Contact Officer: Sandor Fazekas, Head of Healthy Streets and Parking
020 8937 5113
sandor.fazekas@brent.gov.uk

Partnerships, Housing & Resident Services reports

12 Community Grants Fund (NCIL) 2023-24 - Projects over £100,000 153 - 162

This report seeks approval for projects recommended to receive a Community Grants Fund (NCIL) award over £100,000.00 in value which, in accordance with the constitution, require Cabinet approval.

Ward Affected: All Wards
Lead Member: Cabinet Member for Public Safety & Partnerships (Councillor Harbi Farah)
Contact Officer: Janet Latinwo, Head of Strategy and Partnership
020 8937 4104
Janet.Latinwo@brent.gov.uk

13 Uncollectable Debt Write-Offs 163 - 168

The purpose of the report is to inform Cabinet of the debts written off between 1 October 2023 and 31 March 2024 that exceed £20,000.00 in relation to council tax, sundry debts, adult social care client contributions, and housing benefit overpayments.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)

Contact Officer: Peter Cosgrove, Head of Revenue and Debt
020 8937 3453

Peter.Cosgrove@brent.gov.uk

14 Exclusion of Press and Public

The following items are not for publication as they relate to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 11: Award of a Contract for the provision of Parking & Traffic CCTV Enforcement Services using a Framework Agreement - Appendix 1 (List of Tenderers).

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Agenda Item 13: Uncollectable Debt for Write Off – Appendix 1 (Individual Debt Write Off between 1 October 2023 to 31 March 2024)

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

15 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Deputy Director Democratic Services or their representative before the meeting in accordance with Standing Order 60.

Date of the next meeting: Monday 12 August 2024



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#)

