



Brent

Cabinet

Monday 17 July 2023 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)	Leader of the Council
M Patel (Vice-Chair)	Deputy Leader and Cabinet Member for Finance, Resources & Reform
Donnelly-Jackson	Cabinet Member for Customers, Communities & Culture
Farah	Cabinet Member for Safer Communities & Public Protection
Grahl	Cabinet Member for Children, Young People & Schools
Knight	Cabinet Member for Housing, Homelessness & Renters Security
Nerva	Cabinet Member for Public Health & Adult Social Care
Krupa Sheth	Cabinet Member for Environment, Infrastructure and Climate Action
Tatler	Cabinet Member for Regeneration, Planning & Growth

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes and agendas please visit:
[Council meetings and decision making | Brent Council](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 6

To approve the minutes of the previous meeting held on Monday 19 June 2023 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public, in accordance with Standing Order 66.

6 Reference of item considered by Scrutiny Committees (if any)

To consider any reports referred by either the Community and Wellbeing or Resources and Public Realm Scrutiny Committees.

Finance & Corporate Resources reports

7 Financial Outturn Report 2022 - 23 7 - 24

This report sets out the outturn for income and expenditure versus the revenue budget and capital programme for 2022/23 and other key financial data.

Ward Affected:
All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)

Contact Officer: Minesh Patel, Corporate Director Finance and Resources
Tel:020 8937 4043

8 Medium Term Financial Outlook

25 - 50

This report sets out the overall financial position facing the Council and highlights the significant risks, issues and uncertainties with regards to the Council's Medium Term Financial Strategy (MTFS). It also sets out the proposed budget setting strategy for 2024/25 and outlines how the MTFS will aim to provide a framework to invest in broader ambitions and long-term priorities such as the Borough Plan, the cost-of-living crisis and other future steps to ensure the Council continues to operate in a financially sustainable and resilient way as well as supporting residents in need.

Ward Affected:

All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)

Contact Officer: Minesh Patel, Corporate Director Finance and Resources

Tel: 020 8937 4043

Email: minesh.patel@brent.gov.uk

9 Financial Forecast Report Quarter 1 2023/24

51 - 90

This report sets out the current forecast of income and expenditure versus the revenue and capital budgets for 2023/24 and other key financial data.

Ward Affected:

All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)

Contact Officer: Minesh Patel, Corporate Director Finance and Resources

Tel: 020 8937 4043

Email: minesh.patel@brent.gov.uk

Resident Services reports

10 Brent Local Implementation Plan (LIP) Two-Year Delivery Plan: 2023/24 - 2024/25

91 - 110

This report provides an update on Local Implementation Plan (LIP) funding arrangements for the two-year period 2023/24 – 2024/25. It provides details of the programme of transport schemes and measures approved by Transport for London (TfL) to be implemented by the Council up to 31 March 2025.

Ward Affected:

All Wards

Lead Member: Cabinet Member for Environment, Infrastructure & Climate Action

(Councillor Krupa Sheth)
Contact Officer: Tim Martin, Transportation
Planning Manager
Tel: 020 8937 6134
Email: Tim.Martin@brent.gov.uk

11 Brent / Harrow Inter Authority Agreement for the Special Needs Transport Shared Service 111 - 220

This report sets out the intention to enter an Inter Authority Agreement with Harrow Council for the continued provision of Special Needs Transport services.

Ward Affected: All Wards
Lead Member: Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)
Contact Officer: Simon Finney, Head of Neighbourhood Management, Environment Services
Tel: 020 8937 5072
Email: Simon.Finney@brent.gov.uk

12 Selective Licensing in the Private Rented Sector in Brent 2023 - Phase 2 221 - 576

This report seeks approval of Designation 2/2023 for a new Private Rented Sector Selective Licensing scheme in Brent.

Ward Affected: Alperton;
Barnhill;
Brondesbury Park;
Cricklewood & Mapesbury;
Kenton; Kilburn;
Kingsbury;
Northwick Park;
Preston;
Queens Park;
Queensbury;
Roundwood;
Stonebridge;
Sudbury;
Tokyngton;
Welsh Harp;
Wembley Central;
Wembley Hill

Lead Member: Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)
Contact Officer: Spencer Randolph, Head of Private Housing Services
Tel: 020 8937 2546
Email: spencer.randolph@brent.gov.uk

13 Release of 23 shared ownership homes

577 - 584

The purpose of this report is to provide an overview of the 23 shared ownership homes that form part of the acquired Grand Union (Block D) site and seek authority to dispose of these homes on the open market.

Ward Affected:
Alperton

Lead Member: Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)

Contact Officer: Emily-Rae Baines, Head of Affordable Housing & Partnerships

Tel: 020 8937 1131

Email: Emily-Rae.Maxwell@brent.gov.uk

14 Uncollectible Debt Write-Offs: 1 September 2022 to 31 March 2023

585 - 590

The purpose of the report is to inform Cabinet of the debts written off between 1 October 2022 and 31 March 2023 as required by Financial Regulation 8.3.2, whereby write-offs over £20,000 agreed by the Corporate Director, Finance and Resources are reported to Cabinet biannually.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)

Contact Officer: Peter Cosgrove, Head of Revenues and Debt

Tel: 020 8937 2307

Email: Peter.Cosgrove@brent.gov.uk

15 Exclusion of Press and Public

The following item(s) are not for publication as they relate to the following category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 11: Brent / Harrow Council Inter-Authority Agreement for the Provision of a Special Needs Transport Shared Service – Appendix 2 (Review of Brent Special Needs Passenger Transport Service) & Appendix 3 (Brent Special Needs Passenger Transport budget and forecast 2023 - 24)

These appendices have been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any

particular person (including the authority holding that information)”

Agenda Item 13: Release of 23 Shared Ownership Homes – Appendix 1 (Offers received)

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”

Agenda Item 14: Uncollectable Debt: Write-Off – Appendix 1 (List of debts written off)

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”

16 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraph’s 12 and 39 of the Council’s Access to Information Rules (part 2 of the Constitution).

Date of the next meeting: Monday 14 August 2023



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively it will be possible to follow proceedings via the live webcast [HERE](#)