



Brent

Cabinet

Monday 22 May 2023 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)
M Patel

Leader of the Council
Deputy Leader and Cabinet Member for Finance,
Resources & Reform

Donnelly-Jackson
Farah

Cabinet Member for Customers, Communities & Culture
Cabinet Member for Safer Communities & Public
Protection

Grahl
Knight

Cabinet Member for Children, Young People & Schools
Cabinet Member for Housing, Homelessness & Renters
Security

Nerva
Krupa Sheth

Cabinet Member for Public Health & Adult Social Care
Cabinet Member for Environment, Infrastructure and
Climate Action

Tatler

Cabinet Member for Regeneration, Planning & Growth

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes and agendas please visit:
[Council meetings and decision making | Brent Council](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 10

To approve the minutes of the previous meeting held on Monday 17 April 2023 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public for which notice has been received, in accordance with Standing Order 66.

6 Reference of item considered by Scrutiny Committees (if any) 11 - 54

To consider the Executive response provided to the following Scrutiny Task Group report from the Community & Wellbeing Scrutiny Committee:

6.1 Social Prescribing in Brent

This report presents the final report and recommendations from the Task Group established by the Community & Wellbeing Scrutiny Committee to review social prescribing arrangements across Brent, along with the proposed Executive response provided by Brent's Integrated Care Partnership.

Communities & Regeneration Reports

7 Church End Growth Area Masterplan Supplementary Planning Document 55 - 334

Cabinet in September 2022 approved the draft Church End Growth Area Masterplan Supplementary Planning Document for publication and

statutory consultation. This report sets out the consultation feedback, officer consideration and recommended changes to the document as a result and recommends approval of the Church End Growth Area Masterplan Supplementary Planning Document for adoption.

Ward Affected:
Roundwood &
Willesden
Green

Lead Member: Cabinet Member for
Regeneration, Planning & Growth (Councillor
Shama Tatler)

Contact Officer: Alice Lester, Director
Regeneration Growth and Employment
020 8937 6441

Alice.Lester@brent.gov.uk

Resident Services Reports

8 Community Led Housing in Brent

335 - 344

The purpose of this report is to update Cabinet on progress in response to a scrutiny recommendation relating to an Affordable Housing review undertaken in 2018 on Community Led Housing (CLH). As part of the update, the report seeks approval to ring-fence a site on Brentfield Road for the purpose of CLH through an established group - Brent Community Land Trust (BCLT).

Ward Affected:
Stonebridge

Lead Member: Cabinet Member for Housing,
Homelessness & Renters Security (Councillor
Promise Knight)

Contact Officer: Emily-Rae Baines, Head of
Affordable Housing & Partnerships
Tel: 020 8937 1131

Emily-Rae.Maxwell@brent.gov.uk

9 Award of Contracts for Enforcement and Collection Agent Services

345 - 364

This report seeks approval to the award of contracts for the provision of the Debt Resolution and Collection Services. The report summarises the procurement approach followed, the decision process and added value commitments of the selected enforcement agents and the ongoing commitment to the Council's Ethical Debt Recovery Policy.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Customers,
Communities & Culture (Councillor Fleur
Donnelly-Jackson)

Contact Officer: Thomas Cattermole
Director of Customer Access
020 8937 5446

Thomas.Cattermole@brent.gov.uk

Finance & Resources Reports

10 Authority to tender contract to design, build, operate and maintain the South Kilburn District Heat Network 365 - 376

This report seeks approval to invite tenders in respect of a contract to design, build, operate and maintain a district heat network in South Kilburn, which will provide low carbon heat to the South Kilburn regeneration programme.

Ward Affected:
Kilburn

Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)

Contact Officer: Oliver Myers, Head of Environmental Strategy & Commissioning
Tel: 020 8937 5323
oliver.myers@brent.gov.uk

Children and Young People & Finance & Resources Reports

11 Brent Residential Children's Care Home Outline Project Business Case 377 - 390

This report sets out the intention to provide a Residential Children's Care Home in Brent following the successful application for capital funding from the Department for Education (DfE) Children's Home Capital Programme. The report seeks Cabinet approval of the outline project business case to allow the identification of a suitable property and any required building works along with the proposed operating model of the care home.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl) & Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)

Contact Officer: Neil Martin, Schools Capital Programme Team
020 8937 4203
neil.martin@brent.gov.uk

Children & Young People Reports

12 Post-16 Skills Resource Centre 391 - 402

This report presents a proposal to develop a Post-16 Skills Resource Centre for young people and young adults with special educational needs. The proposed Post-16 Skills Resource Centre is outlined in the School Place Planning Strategy 2019-23 refresh, approved by Cabinet in November 2021, and is included within the local partnership SEND Strategy 2021-25.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Children,
Young People & Schools (Councillor Gwen
Grah)

Contact Officer: Shirley Parks, Director -
Safeguarding, Partnerships and Strategy
020 8937 4529
Shirley.Parks@brent.gov.uk

13 Exclusion of Press and Public

The following item(s) are not for publication as they relate to the following category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 9: Award of Contracts for Enforcement and Collection Agent Services – Appendix 2 (Name of Tenderers)

This appendix is classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”

14 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting in accordance with Standing Order 60.

Date of the next meeting: 19 June 2023



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively it will be possible to follow proceedings via the live webcast [HERE](#)