

London Borough of Brent
Summary of Decisions taken by the Cabinet held in the Conference Hall, Brent Civic Centre at 10am on
Monday 17 April 2023

PRESENT: Councillor M.Butt (Chair), Councillor Mili Patel (Vice-Chair) and Councillors Donnelly-Jackson, Farah, Grahl, Knight, Nerva, Krupa Sheth and Tatler.

Agenda Item No	Item	Ward(s)	Decision
1.	Apologies for Absence		An apology for absence was received from Phil Porter (Corporate Director Adult Social Care & Health) with Tom Shakespeare (Integrated Care Partnership Director) attending as his representative.
2.	Declarations of Interest		No declarations of interest were made at the meeting.
3.	Minutes of the Previous Meeting		Cabinet RESOLVED that the minutes of the previous meeting held on Monday 13 March 2023 be approved as an accurate record of the meeting.
4.	Matters Arising (if any)		None.
5.	Petitions (if any)		There were no petitions submitted for consideration at the meeting.
6.	Reference of item considered by Scrutiny Committees (if any)		There were no references from either Scrutiny Committee submitted for consideration at the meeting.
7.	Household Support Fund 2023/24	All Wards	Cabinet RESOLVED: (1) To note Brent's allocation for the Household Support Fund (HSF) for the period 1 April 2023 to 31 March 2024. (2) To approve the proposed approach for allocating and

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			<p>distributing the HSF as set out in paragraph 4 of the report.</p> <p>(3) To approve, subsequent to (2) above, the Corporate Director of Resident Services in consultation with the Cabinet Member for Customers, Communities and Culture exercising his authority to establish revised eligibility criteria regarding the Household Support Fund grant scheme as may be necessary to enable the appropriate allocation of funding.</p> <p>(4) Subsequent to (2) above, to approve the Corporate Director of Resident Services in consultation with the Cabinet Member for Customers, Communities and Culture being granted the authority to amend the Council’s eligibility criteria during the lifetime of this Household Support Fund grant scheme if necessary for the reasons detailed in paragraph 3.6 of the report, subject to the parameters set by the Department for Work and Pensions in its Determination and Guidance.</p>
8.	Kilburn Library Development and Refurbishment	Queens Park	<p>Cabinet RESOLVED:</p> <p>(1) To note the proposals to redevelop the library for reasons detailed in section 3.1 of the report.</p> <p>(2) To approve the project budget of £765k which would be funded by £231k from Arts Council England Grant and £534k from SCIL as outlined in section 4.0 (Financial Implications) of the report.</p>

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			(3) To note that temporary facilities would be identified in the immediate locality while works are underway.
9.	Selective Licensing in the Private Rented Sector in Brent 2023	All Wards	<p>Cabinet RESOLVED:</p> <p>(1) To note the outcome of the consultation process detailed in the Consultation Findings Report of February 2023 and the report Appendices (Appendix 1 & 1A), the representations received and the Council's consideration thereof, and response to these representations as detailed within Appendix 2 of the report.</p> <p>(2) To note the consultation evidence (as detailed within Appendix 3 of the report) relating to the problems being caused by poorly managed privately rented properties, and that the report had considered that selective licensing would assist the Council in achieving wider objectives, as well as the alternatives to licensing.</p> <p>(3) To note the content of the Equality Impact Assessment as set out in Appendix 9 of the report.</p> <p>(4) To note the legal implications as detailed within section 11 of the report which set out the legislative requirements of selective licensing.</p> <p>(5) To note that upon approval, if granted, the scheme shall be</p>

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			<p>publicised via an agreed communications plan, and in accordance with the regulations before the scheme comes into force.</p> <p>(6) To agree that the evidence report (included as Appendix 3 to the report) highlights that the legal requirements as set out in paragraphs 11.6 to 11.27 of the report for introducing Selective Licensing on the grounds of anti-social behaviour (ASB); and/or poor property conditions have been met regarding the proposed selective licensing designation.</p> <p>(7) To note that this designation falls within the description of designations in relation to which the Secretary of State has given a general approval under section 82 of the Housing Act 2004 and The Housing Act 2004: Licensing of Houses in Multiple Occupation and Selective Licensing of Other Residential Accommodation (England) General Approval 2015 as both the size of the private rented stock and the geographical area of the designation are under 20%</p> <p>(8) To agree, subject to (1) and (2) above, to authorise the designation of 3 wards for selective licensing to last for five years from the date of designations coming into force, and which cover the following Council wards as delineated and edged red on the map in Appendix 4 of the report:</p> <p>Designation 1/2023: A selective licensing scheme designation</p>

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			<p>in the wards of Dollis Hill, Harlesden & Kensal Green, Willesden Green under Part 3, s.80 Housing Act 2004 on the grounds of (1) poor housing (property) conditions and (2) ASB with effect from 1 August 2023 (in accordance with the criteria set out in the Housing Act 2004 and Selective Licensing of Houses (Additional Conditions) (England) Order 2015 , or at a later date in accordance with the statutory time required for the scheme to come into force.</p> <p>(9) To agree that the selective scheme described in (8) above shall be cited as the London Borough of Brent Designation No 1/2023</p> <p>(10) To agree the authority to issue the required statutory notification in relation to the Selective Licensing Scheme Designation 1/2023 is delegated to the Corporate Director of Residents Services, in consultation with the Cabinet member for Housing, Homelessness, and Renters' Security</p> <p>(11) To agree that, subject to the issue of statutory notifications, that the Corporate Director of Residents Services, in consultation with the Cabinet Member for Housing, Homelessness & Renters Security is authorised to decide the date from which the council will begin to accept applications for selective licensing.</p> <p>(12) To agree to the proposed fee structure for licence applications</p>

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			<p>made under the Selective Licensing scheme set out in Appendix 7 and in section 9 of the report.</p> <p>(13) To agree that authority be delegated to the Corporate Director of Residents Services, in consultation with the Cabinet Member for Housing, Homelessness & Renters Security to agree the basis for, and level of any changes including discounts which may be applied to the licensing application fees.</p> <p>(14) To agree that the standard licensing conditions for licences granted in the proposed designation areas for selective licensing as set out in Appendix 8 of the report be approved and to authorise the Corporate Director for Residents Services, in consultation with the Cabinet Member for Housing, Homelessness & Renters Security, to make any minor variations to such licensing conditions.</p> <p>(15) To note that the Selective Licensing scheme will be kept under review at least annually and that any significant changes, including the withdrawal of a licensing designation or a proposal to introduce any new designation(s), will be subject to further decision by Cabinet.</p> <p>(16) To note the letters of support for the licensing proposals as attached in Appendix 10 of the report.</p>

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			(17) To note that a further report will be brought to Cabinet in 2023 regarding any further proposed designation.
10.	Community Grant (NCIL) Funding	All Wards	<p>Cabinet RESOLVED:</p> <ul style="list-style-type: none"> (1) To agree the name of Neighbourhood Community Infrastructure Levy (NCIL) Grant to be referred to as Community Grant (NCIL). (2) To agree to open one Community Grant (NCIL) round per financial year. (3) To agree to the amount of community grant to be released as set out in paragraph 5.1 of the report for distribution across the Brent Connects areas. (4) To agree to allocate up to an additional £500,000 'pot' for boroughwide projects. (5) To agree to revise the award process for the Community Grant (NCIL) in line with paragraph 5.1 of the report. (6) To delegate authority to the Corporate Director Communities and Regeneration to undertake a consultation on neighbourhood priorities and consider the responses to the consultation and thereafter proceed with implementing the model for the community grant.

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11.	Brent Civic Centre – Approval to commercially let Civic Centre surplus floor space(s)	Wembley Park	Cabinet RESOLVED to delegate authority to the Corporate Director of Finance & Resources in consultation with the Cabinet Member for Finance, Resources & Reform to agree the terms of the lease(s) and enter into lease agreements with existing tenants, as highlighted in paragraph 3.4 of the report, and with prospective tenants identified through marketing.
12.	Section 75 agreement for Better Care Fund	All Wards	<p>Cabinet RESOLVED:</p> <p>(1) To approve entry into an agreement with North West London Integrated Commissioning Board pursuant to Section 75 of the National Health Service Act 2006 in respect of the Better Care Fund to support integrated and jointly commissioned services for an initial period of one year for the financial year 2023/24, with the ability to extend the agreement by period or periods up to a further 4 years.</p> <p>(2) To delegate authority to the Corporate Director of Adult Social Care and Health in consultation with the Cabinet Member for Health and Social Care, to extend the agreement referred to in (1) above by such period or periods as are considered appropriate up to a further 4 years, such extensions to conclude by 31 March 2028.</p> <p>(3) To approve the transfer of the Council’s pro rata contribution as set out in paragraph 4.1 of the report for the financial year 2023/24 to the Better Care Fund pooled budget.</p>

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			(4) To delegate authority to the Corporate Director, Adult Social Care and Health in consultation with the Cabinet Member for Health and Social Care and the Corporate Director, Finance and Resources to make annual financial contributions to the Better Care Fund pooled budget for subsequent financial years provided that there is no substantial change in partnership arrangements.
13.	Review of the Use of Regulation of Investigatory Powers Act 2000	All Wards	<p>Cabinet RESOLVED:</p> <p>(1) To approve the proposed changes to the RIPA policy attached as Appendix A to the report.</p> <p>(2) To note the oversight role of Audit & Standards Advisory Committee (ASAC), and that this matter was considered by the committee at its meeting on the 21 March 2023.</p> <p>(3) To note the oversight role of the Monitoring Officer (MO) and regular reviews being undertaken by the MO and senior management.</p>
14.	Exclusion of Press and Public		There were no items that required the exclusion of the press or public.
15.	Any other urgent business		Councillor Muhammed Butt (Leader of Council) took the opportunity to formally thank Carolyn Downs for her support to the Cabinet during her time as Chief Executive, noting this would be the final

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			Cabinet meeting in advance of her retirement.