



Brent

Cabinet

Monday 13 March 2023 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)	Leader of the Council
M Patel	Deputy Leader and Cabinet Member for Finance, Resources & Reform
Donnelly-Jackson	Cabinet Member for Community Engagement, Equalities & Culture
Farah	Cabinet Member for Safer Communities & Public Protection
Grahl	Cabinet Member for Children, Young People & Schools
Knight	Cabinet Member for Housing, Homelessness & Renters Security
Nerva	Cabinet Member for Public Health & Adult Social Care
Krupa Sheth	Cabinet Member for Environment, Infrastructure and Climate Action
Southwood	Cabinet Member for Jobs, Economy & Citizen Experience
Tatler	Cabinet Member for Regeneration & Planning

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: democracy.brent.gov.uk

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Item Page

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 16

To approve the minutes of the previous meeting held on Monday 6 February 2023 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public, in accordance with Standing Order 66.

6 Reference of item considered by Scrutiny Committees (if any)

To consider any reports referred by the Community & Wellbeing or Resources & Public Realm Scrutiny Committees.

Chief Executive Reports

7 i4B Business Plan 2023/24 17 - 68

This report provides Cabinet with a final draft of the i4B Holdings Ltd (i4B) 2023/24 Business Plan for approval on behalf of the Shareholder.

Ward Affected:

All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Mili Patel)

Contact Officer: Sadie East, Director of Transformation

Tel: 020 8937 1507

Email: sadie.east@brent.gov.uk

This report provides Cabinet with a final draft of the First Wave Housing Ltd (FWH) 2023/24 Business Plan for approval on behalf of the Guarantor.

Ward Affected: All Wards
Lead Member: Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Mili Patel)
Contact Officer: Sadie East, Director of Transformation
 Tel: 020 8937 1507
 Email: sadie.east@brent.gov.uk

Finance & Resources reports

9 Contract for General Insurance Services 115 - 128

This report seeks approval to invite tenders in relation to procurement of the Councils Insurance Service contracts.

Ward Affected: All Wards
Lead Member: Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Mili Patel)
Contact Officer: Janine Nell, Head of Transactional Services
 Tel: 020 8937 4034
 Email: janine.nell@brent.gov.uk

Resident Services reports

10 Contract for Leaseholder Property Insurance 129 - 144

This report seeks approval to invite tenders in relation to procurement of the Leaseholder Property Insurance contract.

Ward Affected: All Wards
Lead Member: Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)
Contact Officer: Kate Daine, Head of Housing and Neighbourhoods
 Tel: 020 8937 5440
 Email: Kate.Daine@brent.gov.uk

11 Procurement of Mechanical & Electrical Services works contract for Council Housing 145 - 152

This report seeks approval to commence procurement of the specialist mechanical and electrical (M&E) contractors that support the maintenance and repairs, planned maintenance and servicing

requirements in relation to the Council housing stock.

Ward Affected: All Wards
Lead Member: Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)
Contact Officer: Giuseppe Coia, Major Works & Refurbishment Manager
Tel: 07776 665790
Email: Giuseppe.Coia@brent.gov.uk

12 National Non-Domestic Rates 2023/24 Retail, Hospitality and Leisure Relief, Supporting Small Business Relief and Transitional Relief Schemes 153 - 164

This report seeks approval to the discretionary Retail, Hospitality and Leisure Rate Relief Scheme for 2023/24 and a Supporting Small Business Relief scheme for small and medium properties, following guidance published by the Government in December 2022.

Ward Affected: All Wards
Lead Member: Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)
Contact Officer: Peter Cosgrove, Head of Revenues and Debt
Tel: 020 8937 2307
Email: Peter.Cosgrove@brent.gov.uk

Communities & Regeneration reports

13 Continuing the business rates discount for London Living Wage accredited employers 165 - 180

This report seeks approval to continue provision of the Business Rates Discount for London Living Wage (LLW) accredited employers from 1st April 2023 to 31st March 2026 along with a range of incentives and support for businesses who are (a) paying the LLW but not accredited and (b) moving toward Living Wage payment in support of the “Good Work Standard”.

Ward Affected: All Wards
Lead Member: Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)
Contact Officer: Ala Uddin, Head of Employment, Skills and Enterprise
Tel: 020 8937 2315
Email: ala.uddin@brent.gov.uk

14 Corporate Performance - Q3 2022/23 Performance Report 181 - 202

This report and performance scorecard set out the position on the

Council's performance in the third quarter of 2022/23. The content and format of the report and scorecard have been constructed to focus primarily on the Council's Borough Plan: Building a Better Brent, and its priorities.

Ward Affected:

All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)

Contact Officer: Janet Latinwo, Head of Strategy and Partnerships

Tel: 020 8937 4104

Email: janet.latinwo@brent.gov.uk

15 Exclusion of Press and Public

The following items are not for publication as they relate to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 7: i4B Business Plan 2023-24 – Appendix 1 (Business Plan) Financial Appendices & Appendix 4 (SLA Schedule 2 – costs)

These appendices are classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Agenda Item 8: FWH Business Plan 2023-24 – Appendix 1 (Business Plan) Financial Appendices & Appendix 4 (SLA Schedule 2 - costs).

These appendices are classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

16 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting in accordance with Standing Order 60.

Date of the next meeting: Monday 17 April 2023



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively it will be possible to follow

proceedings via the live webcast [HERE](#)