



# Brent

## Cabinet

**Monday 17 October 2022 at 10.00 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

**The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)**

### Membership:

#### Lead Member Councillors:

#### Portfolio

M Butt (Chair)	Leader of the Council
M Patel	Deputy Leader and Cabinet Member for Finance, Resources & Reform
Donnelly-Jackson	Cabinet Member for Community Engagement, Equalities & Culture
Farah	Cabinet Member for Safer Communities & Public Protection
Grahl	Cabinet Member for Children, Young People & Schools
Knight	Cabinet Member for Housing, Homelessness & Renters Security
Nerva	Cabinet Member for Public Health & Adult Social Care
Krupa Sheth	Cabinet Member for Environment, Infrastructure and Climate Action
Southwood	Cabinet Member for Jobs, Economy & Citizen Experience
Tatler	Cabinet Member for Regeneration & Planning

**For further information contact:** James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: [james.kinsella@brent.gov.uk](mailto:james.kinsella@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: [democracy.brent.gov.uk](https://democracy.brent.gov.uk)

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

**Item** **Page**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

**3 Minutes of the Previous Meeting** 1 - 8

To approve the minutes of the previous meeting held on Monday 12 September 2022 as a correct record.

**4 Matters Arising (if any)**

To consider any matters arising from the minutes of the previous meeting.

**5 Petitions (if any)**

To discuss any petitions from members of the public, in accordance with Standing Order 66.

**6 Reference of item considered by Scrutiny Committees (if any)**

To consider any reports referred by the Community & Wellbeing and Resources & Public Realm Scrutiny Committees.

## Chief Executive's reports

**7 Draft Borough Plan 2023-2027** 9 - 28

This report presents the draft Borough Plan 2023-27 and outlines upcoming plans to engage with residents, partners, stakeholders and staff on the provisional priorities.

(Agenda republished to include this report on 12 October 2022)

**Ward Affected:**  
All Wards

**Lead Member:** Leader of the Council (Councillor  
Muhammed Butt)

**Contact Officer:** Lorna Hughes, Director of  
Engagement, Strategy and Communications

## Finance & Resources Reports

### 8 Q2 Financial Report 2022-23 29 - 62

This report sets out the current forecast of income and expenditure versus the revenue budget for 2022/23 and other key financial data.

**Ward Affected:** All Wards  
**Lead Member:** Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)  
**Contact Officer:** Minesh Patel, Corporate Director of Finance & Resources  
Tel: 020 8937 4043  
[minesh.patel@brent.gov.uk](mailto:minesh.patel@brent.gov.uk)

## Communities & Regeneration Reports

### 9 Request of SCIL Allocation to Support the Delivery of Separate Projects 63 - 98

This report details a number of funding proposals relating to the allocation of Strategic Community Infrastructure Levy (Strategic CIL) funding.

**Ward Affected:** Harlesden & Kensal Green; Kilburn; Tokyngton  
**Lead Member:** Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)  
**Contact Officer:** Martin Holley, Infrastructure Planning Team Leader  
Tel: 020 8937 4811 [Martin.Holley@brent.gov.uk](mailto:Martin.Holley@brent.gov.uk)

### 10 Brent Long Term Transport Strategy Review - Final Version 99 - 150

This report provides an update on the work to review the Brent Long Term Transport Strategy 2015-2035 (LTTS), including details of the feedback received from the recent public consultation and stakeholder engagement exercises on the draft strategy document and seeks approval for adoption of the strategy, subject to a number of minor amendments.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)  
**Contact Officer:** Tim Martin, Transportation Planning Manager  
020 8937 6134  
[Tim.Martin@brent.gov.uk](mailto:Tim.Martin@brent.gov.uk)

## Resident Services reports

## 11 Highways Capital Maintenance Programme 2022-23

151 - 174

This report seeks approval of the Highways Maintenance Scheme Programme for 2022-23.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)  
**Contact Officer:** Jonathan Westell, Highways Contracts and Delivery Manager  
Tel: 020 8937 3360  
jonathan.westell@brent.gov.uk

## 12 Acquisition of 10X Buy Back Properties

175 - 178

This report seeks permission to purchase ten properties in the open market, for general needs housing and to inform members of a further GLA grant award from the London Mayor's fund to support the administrative costs associated with the acquisitions.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)  
**Contact Officer:** Emily-Rae Baines, Head of Affordable Housing and Partnerships  
Tel: 020 8937 1131  
Emily-Rae.Maxwell@brent.gov.uk

## 13 Proposals for Future Brent Carbon Offset Fund Allocations and Together Towards Zero Small Grants Scheme Criteria

179 - 196

This report outlines proposals for the allocation of two council climate funding schemes and also provides an update on the 'Together Towards Zero' small grants scheme, along with a refreshed proposal for the management of the second phase of the scheme.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)  
**Contact Officer:** Tom Welsh, Climate Emergency Strategy Manager  
Tel: 020 8937 6607  
tom.welsh@brent.gov.uk

## 14 Customer Access Strategy 2022-2026: Contact Brent

197 - 208

This report outlines and seeks approval to the Customer Access Strategy 2022-2026.

(Agenda republished to include this report on 10 October 2022)

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Jobs,  
Economy & Citizen Experience (Councillor  
Eleanor Southwood)

**Contact Officer:** Thomas Cattermole, Director  
of Customer Access

Tel: 020 8937 5446

thomas.cattermole@brent.gov.uk

## 15 Exclusion of Press and Public

No items have been identified in advance of the meeting that will require the exclusion of the press or public.

## 16 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or their representative before the meeting in accordance with Standing Order 60.

**Date of the next meeting: Monday 14 November 2022**



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively it will be possible to follow proceedings via the live webcast [HERE](#)