

## General Purposes Committee

**Monday 12 December 2022 at 9.30 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note that this meeting will be held in person with all members of the Committee required to attend in person.

This meeting is open to members of the press and public, alternatively meeting proceedings may be followed via the live webcast. The link to attend the meeting is available [HERE](#)

### Membership:

#### Members

Councillors:

M Butt (Chair)  
M Patel (Vice Chair)  
Donnelly-Jackson  
Grahl  
Knight  
Lorber  
Krupa Sheth  
Tatler

#### Substitute Members

Councillors:

Afzal, Akram, Crabb, Farah, Nerva, Rubin and Southwood.

Councillors:

Georgiou and Matin

**For further information contact:** Natalie Connor, Governance Officer  
Email: [natalie.connor@brent.gov.uk](mailto:natalie.connor@brent.gov.uk), Tel: 0208 937 1506

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:  
**[democracy.brent.gov.uk](http://democracy.brent.gov.uk)**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

**Item** **Page**

**1 Apologies for absence and clarification of alternate members**

**2 Declarations of interests**

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

**3 Deputations (if any)**

To hear any deputations received from members of the public in accordance with Standing Order 67.

**4 Minutes of the previous meeting** 1 - 4

To approve the minutes of the previous meeting held on Thursday 17 November 2022 as a correct record.

**5 Matters arising (if any)**

To consider any matters arising from the minutes of the previous meeting.

**6 Stopping Up Order - Ujima House** 5 - 12

This report seeks authorisation to make a Stopping Up Order (SUO) for certain area of public highway consisting of footway located in front of Ujima House (No. 388 High Road, Wembley) under Section 247 and 253 of the Town and Country Planning Act 1990 (TCPA 1990).

**Ward Affected:**  
Wembley Hill

**Contact Officer:** Nicolaas Potgieter, Traffic  
Order Team Leader  
Tel: 020 8937 5123  
Email: nicolaas.potgieter@brent.gov.uk

## **7 Stopping Up Order - Neville Road**

13 - 24

This report seeks authorisation to make a Stopping Up Order (SUO) for public highway that includes areas of both carriageway and footway within the South Kilburn Estate. This is to enable phased development to an area near Neville House, on Neville Road, in Denmark Road and near Carlton House, Canterbury Terrace.

**Ward Affected:** Kilburn  
**Contact Officer:** Nicolaas Potgieter, Traffic Order Team Leader  
Tel: 020 8937 5123  
Email: nicolaas.potgieter@brent.gov.uk

## **8 Council Tax Base Calculation 23-24**

25 - 30

This report is presented to enable the Council to fulfil its statutory role to set a council tax base for 2023/24. The Local Government Finance Act (LGFA) 1992, as amended by the LGFA 2003 & LGFA 2012, requires the Authority to formally calculate the Council Tax Base for 2023/24 and pass this information to precepting authorities by 31 January 2023. The tax base must be set between 1 December 2022 and 31 January 2023.

**Ward Affected:** All  
**Contact Officer:** Minesh Patel, Corporate Director Finance and Resources  
Tel: 020 8937 4043  
Email: minesh.patel@brent.gov.uk

## **9 Statutory Officer Dismissal Procedures**

31 - 42

This report seeks approval from the Committee to make changes to the Council's Disciplinary and Dismissal Procedures for the roles of the Chief Executive, Monitoring Officer and Section 151 Officer following amendments issued by the Joint Negotiating Committee for Local Authority Chief Executives to the Conditions of Service Handbook.

**Ward Affected:** All  
**Contact Officer:** Debra Norman, Director Legal, HR, Audit & Investigations  
020 8937 1578  
[Debra.Norman@brent.gov.uk](mailto:Debra.Norman@brent.gov.uk)

## **10 Appointments to Sub-Committees / Outside Bodies**

To consider any appointments needing to be made in relation to sub committees appointed by the General Purposes Committee.

## **11 Exclusion of Press and Public**

There are no items listed on the agenda that will require the exclusion of the press and public.

## 12 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting in accordance with Standing Order 60.

**Date of Next Meeting: Monday 16 January 2023**



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively it will be possible to follow proceedings via the live webcast [HERE](#)