



Brent

Cabinet

Monday 20 June 2022 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)	Leader of the Council
M Patel	Deputy Leader and Cabinet Member for Finance, Resources & Reform
Donnelly-Jackson	Cabinet Member for Community Engagement, Equalities & Culture
Farah	Cabinet Member for Safer Communities & Public Protection
Grahl	Cabinet Member for Children, Young People & Schools
Knight	Cabinet Member for Housing, Homelessness & Renters Security
Nerva	Cabinet Member for Public Health & Adult Social Care
Krupa Sheth	Cabinet Member for Environment, Infrastructure and Climate Action
Southwood	Cabinet Member for Jobs, Economy & Citizen Experience
Tatler	Cabinet Member for Regeneration & Planning

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **democracy.brent.gov.uk**

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 4

To approve the minutes of the previous meeting held on Monday 30 May 2022 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public, in accordance with Standing Order 66.

6 Reference of item considered by Scrutiny Committees (if any)

To consider any reference reports from any of the Council's two Scrutiny Committees.

Chief Executive's reports

7 Senior Management Reorganisation 5 - 14

To receive a report from the Head of Paid Service detailing proposals for a Senior Management Reorganisation.

(Agenda republished to include the attached report on 16 June 2022
)

Ward Affected:
All Wards

Lead Member: Leader of Council (Councillor
Muhammed Butt)
Contact Officer: Carolyn Downs, Head of Paid
Service
Tel: 020 8937 5436

8 Brent Climate & Ecological Emergency Strategy 2021-22 Progress Update, new 2022-24 Delivery Plan & Carbon Offset Fund (CO2GO) Allocations 15 - 54

The purpose of this report is to provide an overview of progress made on the Climate and Ecological Emergency programme in 2021-22 alongside the proposed new Climate and Ecological Emergency Strategy 2022-24 Delivery Plan. Approval is also being sought to the allocation of grants from the council's Carbon Offset Fund as part of the CO₂GO Participatory Budgeting Process, which concluded in January 2022.

Ward Affected: All Wards
Lead Member: Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)
Contact Officer: Tom Welsh, Climate Emergency Strategy Manager
Tel: 020 8937 5323
tom.welsh@brent.gov.uk

9 Purchase of Housing Units at the Fulton Road Development 55 - 68

This report seeks permission to negotiate and thereafter purchase a mix of affordable units in Blocks D and E and market units in Block A forming part of a development of Euro House, Fulton Road Wembley HA9 0TF.

Ward Affected: Wembley Park
Lead Member: Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Mili Patel)
Contact Officer: Amanda Healy, Senior Finance Analyst
Tel: 020 8937 5912
Amanda.Healy@brent.gov.uk

Regeneration and Environment reports

10 CCTV Cameras for Brent Active Travel Programme - School Streets 69 - 82

This report sets out a proposal for a CCTV camera enforcement protocol for the Brent Active Travel programme and associated exemptions. It details how locations for CCTV cameras for Brent school streets, current and future schemes will be prioritised.

Ward Affected: All Wards
Lead Member: Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)
Contact Officer: Sandor Fazekas, Head of Healthy Streets and Parking
Tel: 020 8937 5113

11 Brent Bike Hangars

83 - 90

This report seeks approval to tender for the purchase and management of future bike hangars and transfer of the management and maintenance of current bike hangars.

Ward Affected: All Wards
Lead Member: Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)
Contact Officer: Sandor Fazekas, Head of Healthy Streets and Parking
Tel: 020 8937 5113
sandor.fazekas@brent.gov.uk

12 Authority to Tender for the Design & Build Contract at 1 Morland Gardens, Stonebridge 91 - 98

Following on from a call-in relating to the original contract award, this report requests approval to invite tenders by way of a direct award under the Network Homes Contractor Framework and approve the pre tender considerations as required by Contract Standing Orders 88 and 89.

(Agenda republished to include the attached report on 16 June 2022)

Ward Affected: Stonebridge
Lead Member: Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Mili Patel)
Contact Officer: Tanveer Ghani, Operational Director, Property & Assets
Tel: 020 8937 1722
Tanveer.Ghani@brent.gov.uk

Digital and Customer Services reports

13 Cost of Living Crisis and the Brent Resident Support Fund

99 - 120

This report provides an update to Cabinet on the action the Council is taking to mitigate the impact of the Cost of Living crisis on Brent residents and businesses. Furthermore, it updates on future planned activity to support residents and to monitor the ongoing impact of the Cost of Living crisis on people in Brent through the implementation of a local framework and an Outcome Based Review. Approval is also being sought for additional funding to top up the Brent Resident Support Fund in response to an expected increase in demand for financial support due to the ongoing cost of living crisis.

Ward Affected: All Wards
Lead Member: Cabinet Member for Jobs, Economy & Citizen Experience (Councillor

Eleanor Southwood)
Contact Officer: Thomas Cattermole, Director
of Customer Access
Tel: 020 8937 5446
thomas.cattermole@brent.gov.uk

14 National Non-Domestic Rates - Policy Review and Applications for Discretionary Rate Relief 121 - 134

This report seeks approval for a proposed revision to the policy relating to the award of discretionary rate relief in respect of National Non-Domestic Rate (NNDR) liability along with approval of a policy statement and application(s) relating to hardship relief for charities or non-profitmaking bodies regarding NNDR liability.

Ward Affected: All Wards
Lead Member: Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)
Contact Officer: Peter Cosgrove, Head of Revenues and Debt
Tel: 020 8937 2307
Peter.Cosgrove@brent.gov.uk

15 Uncollectable Debt Write-Off 135 - 142

In accordance with Financial Regulations, this report details write-offs over £20,000 agreed by the Director of Finance, which are required to be reported to Cabinet. The write-offs in this report cover the financial year 2021/22 and relate to Adult Social Care client contributions, overpaid Housing Benefit and Business Rates.

Ward Affected: All Wards
Lead Member: Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)
Contact Officer: Peter Cosgrove, Head of Revenues and Debt
Tel: 020 8937 2307
Peter.Cosgrove@brent.gov.uk

Community Well-being reports

16 Authority to Award Watling Gardens Design and Build Contract 143 - 160

This report seeks approval to the award of the design and build contract for Watling Gardens following additional tenure changes to ensure viability of the development.

(Agenda republished to include the attached report on 17 June 2022)

Ward Affected: **Lead Member:** Cabinet Member for Housing,

Cricklewood &
Mapesbury

Homelessness & Renters Security (Councillor
Promise Knight)

Contact Officer: Patricia Gillis, Head of
Affordable Housing & Partnerships

Tel: 020 8937 2096

Patricia.Gillis@brent.gov.uk

17 Exclusion of Press and Public

The following items are not for publication as they relate to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 9: Purchase of Housing Units at Fulton Road Development – Appendix 1 (Draft Heads of Terms)

This appendix is classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Agenda Item 15: Uncollectable Debt Write-Off – Appendix 2 (Write-offs undertaken during 2021/22 over £20,000.00 including list of debtors)

This appendix is classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Agenda Item 16: Authority to Award Watling Gardens Design and Build Contract – Appendix 1 (Additional Financial Implications), Appendix 2 (Additional Legal Implications) and Appendix 3 (Tenderer Names)

Appendices 1 and 3 are classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Appendix 2 is classified as exempt under Paragraph 5 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings information."

(This section was updated to reflect the inclusion of Agenda Item 16 as part of the agenda republished on 17 June 2022)

18 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting in accordance with Standing Order 60.

Date of the next meeting: Monday 18 July 2022



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively it will be possible to follow proceedings via the live webcast [HERE](#)