

## General Purposes Committee

(agenda republished on 3 November 21)

### Monday 8 November 2021 to be held on the rising of the preceding Cabinet meeting

Conference Hall - Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ

Please note that this meeting will be held as a socially distanced physical meeting with all members of the Committee therefore required to attend in person.

Guidance on the safe delivery of face-to-face meetings is included at the end of the agenda front sheet.

**Due to current restrictions and limits on the socially distanced venue capacity, any members of the press and public wishing to attend this meeting are encouraged to do so via the live webcast. The link to attend the meeting is available [HERE](#)**

### Membership:

#### Members

Councillors:

M Butt (Chair)  
McLennan (Vice-Chair)  
Colwill  
Farah  
Nerva  
M Patel  
Krupa Sheth  
Tatler

#### Substitute Members

Councillors:

Afzal, S Choudhary, Dixon, Kabir, Knight, Southwood and Stephens  
  
Councillors:  
Kansagra and Maurice

**For further information contact:** Rashella Rapley Governance Officer  
Tel: 07436 704037, Email: [Rashella.Rapley@brent.gov.uk](mailto:Rashella.Rapley@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

**[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)**

### **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

**Item** **Page**

**1 Apologies for absence and clarification of alternate members**

**2 Declarations of interests**

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

**3 Deputations (if any)**

To hear any deputations received from members of the public in accordance with Standing Order 67.

**4 Minutes of the previous meeting** 1 - 4

To approve the minutes of the previous meeting held on Monday 13 September 2021 as a correct record.

**5 Matters arising (if any)**

To consider any matters arising from the minutes of the previous meeting.

**6 Review of Polling Districts, Polling Places and Polling Stations** 5 - 56

In accordance with the Representation of the People Act 1983 (as amended by the Electoral Administration Act 2006) and the Electoral Registration and Administration Act 2013, this report sets out the outcome of a review of the local authority's polling districts and polling places.

(Agenda republished on 3 November 21 to include updated versions of the cover report and maps included within Appendix E of the report)

**Ward Affected:**  
All wards

**Contact Officer:** Katie Smith, Head of Executive & Members Services  
Tel: 020 8937 1399  
Email: [Katie.Smith@brent.gov.uk](mailto:Katie.Smith@brent.gov.uk)

**7 Additional Bank Holiday** 57 - 58

This report provides the Committee with a proposal to recognise 24<sup>th</sup> December 2021 as an additional bank holiday for staff.

**Ward Affected:** All wards  
**Contact Officer:** Martin Williams, Head of Human Resources  
Tel: 020 8937 3209  
Email: [Martin.Williams@brent.gov.uk](mailto:Martin.Williams@brent.gov.uk)

## **8 Recruitment and Retention of Social Workers - Children & Young People 59 - 68**

To provide a further update to the Committee on the impact of the decision in October 2018, to introduce recruitment and retention initiatives to key social work roles within the Children and Young People's (CYP) department. The report also provides information about the current position regarding social work staff retention within the department.

**Ward Affected:** All wards  
**Contact Officer:** Nigel Chapman, Operational Director Integration and Improved Outcomes  
Tel: 020 8937 4456  
Email: [Nigel.Chapman@brent.gov.uk](mailto:Nigel.Chapman@brent.gov.uk)

## **9 Pension Agreement - Greater London Authority and Inner London Education Authority 69 - 118**

This report sets out a proposed agreement between the Council and the London Pension Fund Authority (LPFA) in respect of funding the historical pension liabilities of Greater London Council (GLC) and the Inner London Education Authority (ILEA).

**Ward Affected:** All wards  
**Contact Officer:** Minesh Patel, Director of Finance  
Tel: 020 8937 4043  
Email: [Minesh.Patel@brent.gov.uk](mailto:Minesh.Patel@brent.gov.uk)

## **10 Appointments to Sub-Committees / Outside Bodies**

To consider any appointments needing to be made in relation to the Sub Committees appointed by the General Purposes Committee.

## **11 Exclusion of Press and Public**

The following item is not for publication as it relates to the following category of exempt information set out below as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 9: Pensions Agreement – Greater London Council and

Inner London Education Authority Purchase:  
Appendix 1 (LPFA Pension Agreement) - classified  
as exempt under Para 3 of Schedule 12A:  
“Information relating to the financial or business  
affairs of any particular person (including the authority  
holding that information)”.

## 12 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting in accordance with Standing Order 60.

**Date of the next meeting: Monday 6 December 2021**

### **Guidance on the delivery of safe meetings at The Drum, Brent Civic Centre**

- We have revised the capacities and floor plans for event spaces to ensure they are Covid-19 compliant and meet the current social distancing guidelines.
- Attendees will need to maintain the necessary social distancing at all times.
- Signage and reminders, including floor markers for social distancing and one-way flow systems are present throughout The Drum and need to be followed.
- Please note the Civic Centre visitor lifts will have reduced capacity to help with social distancing.
- The use of face coverings is encouraged with hand sanitiser dispensers located at the main entrance to The Drum and within each meeting room.
- Those attending meetings are asked to scan the coronavirus NHS QR code for The Drum upon entry. Posters of the QR code are located in front of the main Drum entrance and outside each boardroom.
- Although not required, should anyone attending wish to do book a lateral flow test in advance these are also available at the Civic Centre and can be booked via the following link:  
<https://www.brent.gov.uk/yourcommunity/coronavirus/covid-19-testing/if-you-dont-have-symptoms/>