



SUMMONS TO ATTEND THE ANNUAL COUNCIL MEETING

Wednesday 18 May 2022 at 5.00 pm*

Grand Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

*Please note the earlier start time of the meeting.

Please note that this meeting will be held as a physical meeting with all members of the Council required to attend in person.

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the ANNUAL MEETING OF THE COUNCIL of this Borough.

CAROLYN DOWNS
Chief Executive

Dated: 10 May 2022 (republished on 17 and 18 May 2022)

For further information contact: James Kinsella, Governance Manager
Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:
democracy.brent.gov.uk

Limited space will be available at the meeting for the press and public to attend or alternatively it will be possible to follow the meeting via the live webcast. The link to follow proceedings via the live webcast is available [here](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
 - To which you are appointed by the council;
 - which exercises functions of a public nature;
 - which is directed is to charitable purposes;
 - whose principal purposes include the influence of public opinion or policy (including a political party of trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above

Agenda

1 Apologies for Absence

2 To elect the Mayor of the Borough for the Municipal Year 2022/2023

For the Council to elect a Mayor for the 2022-2023 Municipal Year, in accordance with Standing Order 27(a).

3 To appoint a Councillor of the Borough to be Deputy Mayor

To receive notice from the Mayor regarding the appointment of a Councillor of the Borough to be Deputy Mayor, in accordance with Standing Order 27(b).

4 Vote of thanks to the outgoing Mayor

To invite a vote of thanks to the outgoing Mayor, in accordance with Standing Order 27(c).

5 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

6 Minutes of the Previous Meeting 1 - 28

To confirm as a correct record, the minutes of the previous meeting of the Council held on Thursday 24 February 2022.

7 Appointment of the Leader of the Council

To confirm the appointment of the Leader of the Council for a term of office expiring in May 2026.

8 Annual Review of Constitution 29 - 38

To receive, in accordance with Standing Order 27(g), a report from the Director of Legal, HR, Audit & Investigations outlining proposed changes to the Constitution following its annual review.

Ward Affected:
All Wards

Contact Officer: Debra Norman, Director of
Legal, HR, Audit & Investigations
Tel: 020 8937 1578

9 Representation of Political Groups on Committees

39 - 46

To receive a report from the Chief Executive asking Members to review and determine, under Section 15 of the Local Government and Housing Act 1989, the allocation of seats on Council Committees and other relevant bodies, in accordance with Standing Order 27(h).

(Agenda republished to include this item on 17 May 2022)

Ward Affected:
All Wards

Contact Officer: Katie Smith, Head of Executive
& Member Services
Tel: 020 8937 1399
Email: katie.smith@brent.gov.uk

10 Appointment to Committees and Outside Bodies including the appointment of Chairs & Vice-Chairs

47 - 66

To receive a report from the Chief Executive seeking Council's approval to the appointment of Chairs and Vice-Chairs along with the membership and substitute membership on Council Committees and other relevant bodies, in accordance with Standing Order 27(i).

Members are asked to note that the full list of appointments have been attached.

Appointments that are not constitutionally made by Full Council (including notification of appointment(s) of the Deputy Leader and to Cabinet and any Cabinet Committee) will also be circulated prior to the meeting, for Members to note.

(Agenda republished to include this item on 18 May 2022)

Ward Affected:
All Wards

Contact Officer: Katie Smith, Head of Executive
& Member Services
Tel: 020 8937 1399
Email: katie.smith@brent.gov.uk

11 Calendar of Council Meetings for the 2022/2023 Municipal Year

67 - 84

To receive a report from the Assistant Chief Executive seeking approval to the final calendar of Council meetings to take place following the Annual Council meeting for the 2022/2023 Municipal Year, in accordance with Standing Order 27 (j) & (k).

(Agenda republished to include an updated version of this item on 18 May 2022)

Ward Affected:

All Wards

Contact Officer: Katie Smith, Head of Executive

& Member Services

Tel: 020 8937 1399

Email: katie.smith@brent.gov.uk

12 Urgent Business

At the discretion of the Mayor to consider any urgent business, in accordance with Standing Order 27(m).



Please remember to switch your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.

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LONDON BOROUGH OF BRENT

**Minutes of the ORDINARY (BUDGET SETTING) MEETING OF THE COUNCIL
held in the Grand Hall, Brent Civic Centre on Thursday 24 February 2022 at
5.00 pm**

PRESENT:

The Worshipful the Mayor
Lia Colacicco

The Deputy Mayor
Councillor Abdi Aden

COUNCILLORS:

Afzal	Agha
Ahmed	Akram
M Butt	S Butt
Chan	Chappell
S Choudhary	A Choudry
Colwill	Conneely
Daly	Dar
Dixon	Ethapemi
Ezeajughi	Farah
Gbajumo	Georgiou
Grahl	Hassan
Hirani	Hylton
Johnson	Kabir
Kansagra	Kelcher
Kennelly	Knight
Long	Mahmood
Mashari	Maurice
McLeish	McLennan
Miller	W Mitchell Murray
Naheerathan	Nerva
M Patel	Sangani
Shahzad	Ketan Sheth
Krupa Sheth	Southwood
Stephens	Tatler
Thakkar	

1. Mayor's Introductory Statement

The Mayor welcomed all those present to the meeting and thanked everyone for their attendance.

2. **Mayors Statement - Order of Business**

Before consideration of the formal agenda, the Mayor informed members of a change to the order of business. Given the attendance of Paul Dossett (Grant Thornton) as the Council's External Auditor, for the External Audit Annual Report, she advised of the intention to move the order of items so that this report (listed as Agenda Item 7) was considered in advance of the main Budget and Council Tax report for 2022-2023.

It was therefore **RESOLVED** that:

- (1) The business to be considered at the meeting be re-arranged in the following order:

- Agenda Item 6 – Auditors Annual Report on the London Borough of Brent

The remaining items of business to then follow in the same order as listed on the agenda.

3. **Procedural Motion - Conduct of Business**

The Mayor advised that as this meeting had been designated as the Council's formal budget and Council Tax setting meeting she would be inviting Councillor Kabir (as the Majority Group Chief Whip) to move a procedural motion, in accordance with Standing Orders, relating to the conduct of the debate on the budget report.

As a result it was **RESOLVED** that the following procedural motion be agreed:

- (1) That the Leader of the Council be permitted to speak for up to 15 minutes in presenting the report to the meeting and setting out the Cabinet's proposals for the budget, after which, the following arrangements be agreed for the purpose of debating and voting upon the Budget and Council Tax:
 - (a) The Leader of the Conservative Group (or their nominated representative) be permitted to speak for up to 15 minutes;
 - (b) The Deputy Leader and Cabinet Member for Resources be permitted to speak for up to 10 minutes;
 - (c) The Co-Chair of the Budget Scrutiny Task Group be permitted to speak for up to 10 minutes;
 - (d) A general debate follow, during which the usual rules for debate will apply as set out in Standing Orders (save as set out in this procedural motion);
- (2) At the end of the general debate, the Leader of the Council be permitted to speak for up to 5 minutes to submit his closing remarks;

- (3) Following the close of the debate, recorded votes on any amendments to the budget proposals and then the final substantive budget proposals be taken in turn with the recommendations taken *en bloc*.

4. **Apologies for Absence**

The Mayor reported that apologies for absence had been received from Councillors Chohan, Crane, Denselow, Donnelly-Jackson, Hector, Lloyd, Lo, Ramesh Patel, Perrin & Shah.

5. **Minutes of the Previous Meeting**

It was **RESOLVED** that the minutes of the previous meeting held on Monday 22 November 2021 be approved as a correct record.

6. **Declarations of Interest**

There were no declarations of interest made at the meeting.

7. **Mayor's Announcements (including Council Statement on Ukraine)**

Prior to her formal announcements, the Mayor drew Members attention to the statement which had been tabled at the meeting seeking, on behalf of the Council, to condemn the actions of the Russian Federation in relation to the disturbing events witnessed in Ukraine immediately prior to the meeting and expressing solidarity with all those affected. Members noted and welcomed the lighting up of the Civic Centre in the colours of the Ukrainian flag, as a further gesture of support and solidarity.

Given the strength of feeling on the issue, the Mayor advised she would be willing to allow a representative from each political group to speak on the situation, starting with Councillor Kelcher on behalf of the Labour Group.

Councillor Klecher began by thanking the Mayor, Chief Executive and everyone else involved for their efforts to ensure it had been possible to table the statement at such short notice for discussion at the meeting. Referring to the full scale invasion of Ukraine which had been launched by Russia, in defiance of international law and the commitments under the Minsk Accord, he welcomed the statement which had been tabled at the meeting condemning the invasion and expressing solidarity with the people of Ukraine. The statement also demanded the immediate withdrawal of Russian military forces, with Councillor Kelcher highlighting significant concern at the previous treatment of Ukraine by Russia and importance in Ukraine, as a sovereign state, being able to maintain its independent status rather than fall under Russian dominance and control. In supporting the demands on the UK Government to impose the harshest possible sanctions on the Russian Federation, Councillor Kelcher ended by highlighting the diverse nature of Brent, which included citizens who had been welcomed from other occupied nations around the world and hoped this would encourage everyone to support the Council's message of solidarity to the people of Ukraine.

The Mayor then invited Councillor Kansagra to speak on behalf of the Opposition Group. Also speaking in support of the statement, Councillor Kansagra highlighted

the longstanding build up of Russian military forces in the region and need for more powerful sanctions to be imposed on the Russian Federation in response to the invasion and violation of international law. Recognising the anguish of all those affected, he advised the Conservative Group also fully supported the Council's message of solidarity with the people of Ukraine and hoped for a peaceful outcome to the conflict.

The Mayor thanked both members for their contribution and as a result it was unanimously **RESOLVED** to approve the following statement tabled at the meeting condemning the Russian Federation's invasion of Ukraine and expressing solidarity with all those affected living within Ukraine:

"Brent Council:

- recognises that Ukraine is a sovereign, independent state with the right to self determination.
- condemns the Russian Federation's incursion into sovereign Ukrainian territory in violation of international law and their treaty obligations under the Minsk Protocol of 2014.
- demands that the Russian President, Vladimir Putin pull back his forces, desists from a full scale invasion of Ukraine, and withdraws his unilateral and unjustified recognition of the so called People's Republics of Donetsk and Luhansk.
- sends its solidarity to the people of Ukraine who will be suffering unimaginable anguish and horror at the recent turn of events.
- demands that the UK government imposes the harshest possible sanctions on the Russian Federation to undermine their ability to keep a large army or occupation force in the field."

The Mayor then moved on to make the following announcements:

(i) New Years Honours List 2022

The Mayor began her announcements by congratulating all those associated with Brent who had received an honour in the Queens New Year Honours list for 2022. These included:

- Jennifer Ogle from Bang Edutainment, who had received an OBE for services to young people.
- Jayne Jardine from The Rise Partnership who had received a MBE, for services to Education and SEND.
- Jason Swettenham from the Prison industry who had received an MBE for services to sport.

- Rajesh Makwana (Sufra NW London) and Stephen Chamberlain (St Laurence's Larder and Open Kitchen) who had both received a British Empire Medal for services to the community.
- Willesden Green's Baroness Valerie Amos, a Labour member of the House of Lords, who the Mayor was proud to announce had been the first Black person appointed to the Order of the Garter.

Members congratulated all those who had been honoured for their awards.

(ii) Holocaust and Genocide Memorial Day event 2022

The Mayor advised she had been privileged to attend an online event commemorating Holocaust and Genocide Memorial Day. She urged everyone when remembering the victims to consider how they could stand against hate and discrimination in order to ensure it was no longer tolerated and to prevent such atrocities from happening again in the future. Thanks were extended to all those involved in organising the event.

(iii) Tribute to councillors not standing in the Borough Election

As this was the last scheduled Full Council meeting of the Municipal Year and current Administration, the Mayor took the opportunity to pay tribute to those Members who would not be standing in the local borough elections in May 2022.

Highlighting how being a councillor could be one of the most thankless but also rewarding tasks, she thanked those not standing for their public service, recognising the dedication in serving their communities and commitment to the people of Brent.

The Mayor felt that those Members should all be proud of their achievements, whether having served for one or several terms of office and took the opportunity, on behalf of the Council, to wish them well for the future.

Given the fact that a number of Members would not be standing for re-election, the Mayor advised she had agreed to allow one representative from each political group to speak in tribute to those councillors.

Speaking on behalf of the Labour Group, Councillor Muhammed Butt (as Leader of the Council) highlighted the commitment and civic duty demonstrated by members in serving and representing their local communities and paid tribute to those Members not standing for re-election for the valued contribution they had made towards the borough along with the legacy created during their time in office. Wishing those members not continuing all the best for the future, it was hoped they would still continue to play an active role within their local communities. In concluding his remarks, Councillor Butt took the opportunity to pay specific tribute and thanks to Councillor Reg Colwill who would be stepping back following many years of service on the Council highlighting his compassion, friendship and the commitment demonstrated to local residents and the communities he had represented whilst serving as a member of the Council.

Councillor Kansagra was then invited to speak on behalf of the Conservative Group and also took the opportunity to thank those councillors not standing for their dedication, commitment and public service with specific tribute paid to Councillor Crane as another long serving member on the Council. Thanking Councillor Butt for his comments in tribute to Councillor Colwill, he echoed the sentiments expressed highlighting Councillor Colwill's role in championing the needs of residents and various organisations he had been appointed to represent during his time in office. He ended by highlighting the privilege he felt at having been able to serve alongside Councillor Colwill and by wishing him well in his retirement.

(iv) Mayor's Charity Gala Dinner

Moving on, the Mayor took the opportunity to remind Members that she would be holding her Charity Gala dinner on Thursday 24th March at Brent Civic Centre. It was hoped that as many Members as possible could attend in support of the Mayors Charities.

(v) Relaunch of Community Grants Schemes

Referring to the range of grants available from the Council to support community projects and organisations, the Mayor drew Members attention to the information pack which had been tabled at the meeting containing specific details and materials relating to the upcoming relaunch of the Edward Harvist and Love Where you Live grant schemes. Members were encouraged to share these details within their communities, which the Mayor advised officers would also be promoting across the borough.

(vi) Petitions

Finally, The Mayor referred Members to the list of current petitions tabled at the meeting, in accordance with Standing Orders which also detailed the action taken to deal with them.

8. **Appointments to Committees and Outside Bodies and Appointment of Chairs/Vice Chairs (if any)**

The Mayor referred members to the list of changes circulated in relation to appointments to Council Committees, Sub Committees and other bodies.

It was **RESOLVED** to approve the following changes in the membership of Committee and Outside Bodies:

- (1) Councillor Mili Patel to be replaced as a full member and Chair of the Corporate Parenting Committee by Councillor McLennan (with Council having noted her appointment as Interim Lead Member for Children's Safeguarding, Early Help and Social Care).
- (2) Councillor Mitchell-Murray to be replaced as a full member of the Brent Pension Fund Sub Committee by a vacancy. (NB this will be subject to confirmation by General Purposes Committee on 7 March 22).

- (3) Councillor Mitchell- Murray to be replaced as a substitute member on both the Audit & Standards Advisory Committee and Audit & Standards Committee by a vacancy.

9. **Auditor's Annual Report on the London Borough of Brent**

Having agreed to the change in the order of business, the Mayor invited Paul Dossett (Grant Thornton) as the Council's External Auditor to introduce the report from the Chief Executive presenting the External Audit Annual Report on Value for Money (VFM).

In introducing the report, Paul Dossett outlined the revised approach towards the VFM audit introduced by the National Audit Office as part of their new Code of Audit Practice for 2020-21 and drew Members attention to the positive nature of the process and key findings detailed within the Annual Report.

The Mayor then opened the debate inviting other members to speak on the report.

Councillor McLennan (as Deputy Leader and Cabinet Member for Resources) welcomed the report and felt it was important to recognise the positive nature of the findings identified in relation to the Council's VFM arrangements. In highlighting the forensic and transparent nature of the audit process, she also took the opportunity to thank Paul Dossett and his team for the way in which they had conducted the audit.

As no other members indicated they wished to speak the Mayor then invited Paul Dossett to respond with any final comments prior to consideration of the item being concluded. In responding, Paul Dossett, drew Members attention to the Executive Summary within the Annual Report and confirmed that no significant weakness had been identified in relation to the three main areas reviewed as part of the audit. These had been focussed around the Council's Financial Sustainability; Governance and arrangements for securing and improving economy, efficiency and effectiveness. Whilst a number of recommendations had been identified, these had related to further improvements on which it was confirmed management responses had already been provided. In commending the report to Council, he once again highlighted the positive outcome of the audit and expressed thanks to all those involved in supporting the process.

The Mayor then put the recommendation in the report to the vote and they were unanimously declared **CARRIED**.

Council therefore **RESOLVED** to note the External Auditor's Annual Report on Value for Money as part of the 2020/21 audit of the year end accounts.

10. **Budget and Council Tax 2022/2023**

The Mayor then moved on to receive the report from the Director of Finance setting out the Council's budget proposals for 2022-23. Included within the report were the results of the budget consultation, scrutiny and equalities processes along with a summary of the overall financial position, risks, issues and uncertainties facing the Council over the medium term.

In accordance with the procedural motion agreed at the start of the meeting, the Mayor invited Councillor M Butt, as Leader of the Council, to introduce the report.

Councillor M Butt began by thanking members, officers, the public and other stakeholders for their involvement in the consultation and preparation of the budget. Highlighting that the proposals presented another balanced budget he felt they not only set out a fair and responsible approach but also one that would continue to make a difference for residents across Brent in terms of the aspirations for continued growth and opportunity not only in the coming year but also beyond.

Commenting on the alternative budget proposals presented by the Opposition Group he felt it important to outline the risks identified when compared to the ambitious but responsible budget presented by the Labour Administration, which had been designed to not only provide value for money but also remove the barriers to enable residents to access opportunities and ensure no one was left behind. Referring to the budget proposals set out within the report, Councillor M. Butt highlighted these included no additional reductions beyond the £2.7m approved as part of the 2021-22 budget, along with an unprecedented level of capital investment made possible as a result of the prudent stewardship and commitment of the Administration, despite the challenges of austerity and the pandemic. He was also proud of the additional support being provided through the Council Tax Support Scheme and Resident Support Fund which, as a result of the effective management of the Council's finances, had meant Brent was able to offer one of the most generous packages of support within London for its most vulnerable residents and in order to fill the gaps created as a result of the ongoing funding restrictions being imposed by central government.

In referencing how the budget would support and improve the lives of Brent residents, Councillor M Butt advised of the ambitions included within the budget for the future for Brent residents. These included:

- Work to deliver a £15m programme of investment and repairs on Brent's priority roads and pavements following the winter season with it noted that over 1000 pot holes had already been filled over the last year.
- Continuing the progress being achieved through delivery of the New Council Homes Programme with over 1000 safe, secure and affordable homes already being delivered and additional funding to tackle homelessness and reduce the reliance on temporary accommodation.
- A commitment to rebuild and reimagine local neighbourhoods to create safe inviting spaces that were fit for the future and residents across the borough.
- The roll out of Brent's innovative Digital Strategy, which would include development of the Council's website and the provision of devices and internet access for digitally excluded households along with training and support.

Councillor M Butt continued by highlighting the current administration's track record for leading effective change that had made a positive impact on residents. This included Brent's commitment to decarbonisation, the success of the Brent Black Community Action Plan, Brent Heath Matters and the investment of £44m to expand and upgrade Brent schools that would include the provision of 427 new places for SEN pupils. In order to harness the potential of local people and change lives for the better, he also highlighted the significant level of funding being provided to support local businesses and provide opportunities for Brent residents

to access education, training and qualifications through the Brent Start programme. As the Council emerged from the pandemic he also outlined the Council's evolving plans, as set out within the capital programme and pipeline, which included delivery of an Adult Education Centre of Excellence at Morland Gardens, the commitment to continue building new Council homes, plans to invest further in fire safety across the housing stock and within town centres in order to level up the boroughs high streets.

Turning then to focus on the alternative budget submitted by the Opposition Group Councillor M Butt highlighted his disappointment at what he felt to be the lack of a responsible and reasonable alternative budget and lack of awareness with regard to the current impact of the cost of living crisis on local residents, which had been further exacerbated by the programme of austerity and funding restrictions being imposed by the Conservative Government resulting in a real term funding reduction over the previous four years of £80m. Whilst unwelcome, it had been necessary to propose an increase in Council Tax reflecting that until central government changed the way in which local government was funded, this remained the council's primary source of funding in order to ensure residents were able to continue receiving the services they relied upon. Concern was also expressed in relation to the proposal to remove the funding set aside to cover the payment of the London Living Wage on new contracts within the Opposition's alternative budget which it was felt demonstrated how far the Opposition were out of touch with the impact of the current cost of living crisis.

As an alternative and in summing up, Councillor M Butt advised that the Administration in presenting its budget proposals had recognised and sought to respond to the needs and aspirations of local residents across Brent which would not only fuel ambition but also deliver opportunities and a fairer future for all. On this basis he urged the Opposition Group to consider withdrawing their alternative budget proposals and commended the budget, as set out in the report, to all members for approval.

The Mayor then invited Councillor Kansagra, as Leader of the Conservative Group, to respond to the budget proposals.

Councillor Kansagra began by thanking the Director and Deputy Director of Finance for their assistance in formulating the alternative budget proposals which had been submitted by the Conservative Group. In presenting the alternative proposals he began by highlighting concerns regarding the basis and fairness of the proposed 2.99% increase in Council Tax included within the budget recommended by the Leader on behalf of the current Labour Administration. Commenting on the impact arising from the increase in Council Tax within Brent since 2016, he advised that the Conservative Group, in maintaining their stance as the party of low taxation, had proposed a lower alternative increase of 1% which would be ring fenced for Adult Social Care and would alleviate the current pressures on household budgets. In order to fund this measure and secure a balanced budget he then outlined the additional proposals being recommended by the Conservative Group, which included:

- Removing the proposed growth to support the London Living Wage, which he advised would result in a saving of £1.5m. In presenting this proposal Councillor Kansagra highlighted that whilst supportive of the National

Minimum Wage the Conservative Group also believed in fair wages for fair work.

- Removal of the landlord incentive scheme to achieve a saving of £1.8m. In commenting on this proposal, Councillor Kansagra highlighted the Conservative Groups concern at the impact of the scheme on the housing rental market and at incentivising landlords to provide accommodation for those who ordinarily would have been unable to afford to live in the borough. Given that many ordinary working households had needed to move out of the borough in order to find somewhere affordable to live, he queried the nature of the scheme in seeking to subsidise landlords in this way and felt that those requiring housing as an alternative to temporary accommodation could, where appropriate, be moved out of borough to areas that were more affordable and where they could be more easily accommodated. Whilst acknowledging the potential risk identified by the Director of Finance in this approach, given the potential impact in higher temporary accommodation costs should it not be possible to secure alternative housing outside of the borough, the Conservative Group felt this would be mitigated by the longer term potential to drive down rent levels across the borough
- The deletion of a Cabinet Member post, saving £20k. In presenting this proposal, Councillor Kansagra highlighted the cross over between certain Cabinet Member remits and current vacancy on Cabinet. As a result it was felt the saving could be achieved by merging the existing Cabinet remits covering Environment, Regeneration, Property & Planning.
- Use of a proportion of the New Homes Bonus to balance and support the General Fund element of the revenue budget.

In commending and formally moving the Conservative Groups alternative budget proposals, Councillor Kansagra ended by highlighting that the proposals had been assessed as producing a legally balanced budget which he felt would also provide a common sense approach as well as further opportunities for investment in council services. Prior to ending, he also took the opportunity, given the previous rhetoric expressed by the Leader, to remind members about the £40m of support which had been made available to the Council by central government in response to the covid pandemic. These had been in addition to initiatives such as the Furlough Scheme and he queried why the full level of funding provided had not been utilised by the Council along with the approach adopted by the Administration in relation to the overall use of the Council's balances and reserves.

The Mayor thanked Councillor Kansagra for his comments and for moving the alternative budget proposals and then invited Councillor McLennan, as Deputy Leader and Cabinet Member for Resources, Children's Safeguarding, Early Help and Social Care to speak as the next stage in the budget debate.

Councillor McLennan began by thanking the Council's Chief Executive and Finance Team along with all other officers involved for their efforts and support in preparing the budget proposals, which she advised would not only continue to ensure value for money but would also meet the needs and aspirations of residents across the borough. In recognising the impact of the pandemic, she highlighted her pride at the way Council staff, members, local resident groups and the voluntary and community sector had come together with other key stakeholders in order to support those most vulnerable residents and was pleased that despite the significant difficulties experienced this had also presented opportunities to build

stronger relationships with residents and community support groups. In discussing the budget, Councillor McLennan outlined the carefully planned and prudent approach undertaken in formulating the budget proposals and in terms of managing the Council's finances. As a result, and despite 10 years of Conservative Government austerity, it had still been possible to extend the generous package of assistance being made available to support the most vulnerable residents. Referring to the debate earlier in the meeting, she also reminded members how the robustness of the Council's financial arrangements had been recognised independently through the External Audit process, whilst also commending the balanced nature of the budget which had been recommended given the challenges identified as a result of the Government's current approach towards the funding of local government.

In addressing the proposed increase in council tax, Councillor McLennan expressed regret that an increase would be necessary, however given the cuts in funding received from central government she felt local authorities had little choice but to consider raising Council Tax in order to continue supporting the essential services relied on by so many residents, especially given the impact of the governments approach towards addressing the cost of living crisis.

In commending the budget to Council, Councillor McLennan ended by reminding members of the detailed consultation and scrutiny which the budget proposals had been subject to, along with the prudent approach adopted by the Administration in relation to the use of balances and reserves in order to protect the provision of essential services to residents. On this basis she also urged members to reject the alternative budget proposals moved by the Conservative Group, with specific concerns identified in relation to their approach towards the landlord incentive scheme and managing the location of households within temporary accommodation.

The Mayor thanked Councillor McLennan for her comments and as the final contribution prior to opening up the debate then invited Councillor Ketan Sheth, as Co-Chair of the Budget Scrutiny Task Group, to present the key themes within the Budget Scrutiny Task Group report, which had been included as an appendix to the Budget and Council Tax 2022/23 report.

Councillor Ketan Sheth began by thanking Councillor Mashari and other members of the Budget Scrutiny Task Group for their support in undertaking the scrutiny review. In introducing the report, he highlighted that the Task Group had, in undertaking the review, recognised the challenging financial environment in which the Council was operating given the long term reduction in Government funding, level of savings already achieved by the Council, social and economic impact of the pandemic and increasing complexity of demand for Council services along with similar pressures on other statutory and voluntary and community sector support.

In considering the second year of a two year budget phase, Councillor Ketan Sheth advised that the Task Group had undertaken extension consultation and engagement in order to seek evidence from a wide range of stakeholders with a number of areas scrutinised in depth. These had included:

- the impact on School finances in relation to the pressure within the Dedicated Schools Grant;

- the Covid Recovery programme;
- the impact of the pandemic on Adult Social Care, particularly in relation to mental health;
- the impact on health inequalities work once Government grant funding had ceased;
- the impact of the pandemic on business rates, Council Tax and Housing Revenue Account rent collection.

As a result the Task Group had made a number of recommendations, as detailed within section 2 of their report, which he was pleased to report had been welcomed and supported by Cabinet for consideration as part of the final budget decision making process.

Councillor Ketan Sheth thanked all the members, officers and other stakeholders who had supported the wide variety of engagement undertaken as part of the review process. He felt that the approach adopted had enabled a more holistic assessment to be undertaken in relation to the impact of the budget proposals at ground level and their context in relation to emerging budget pressures and the future needs of local communities.

In concluding, Councillor Ketan Sheth highlighted that whilst trying to be as objective as possible in the review, it had not been possible to ignore the impact of the Government's programme of austerity over the last decade and piecemeal approach towards the funding of local government which had made it more difficult for local authorities to be able to plan financially. Highlighting concern at the impact and damage being caused by the Government's approach, financial uncertainty in which local authorities were having to operate and extent of savings already delivered, he was supportive of the longer term approach adopted towards financial management within Brent and hoped this would be matched by the Government along with the provision of a fair funding formula. Councillor Ketan Sheth ended by once again thanking all those who had participated and engaged in the review process and commended the Task Group report to Council.

The Mayor advised that this now concluded the opening statements and thanked Councillor Ketan Sheth for his comments. Before moving on to open up the budget for general debate by other Members, she invited the Director of Finance to provide a brief update for members on the recommendations within the report.

Minesh Patel (Director of Finance) advised members that during the course of the meeting confirmation had been received from the Greater London Assembly on the precept set in relation to the Mayor for London's budget (as detailed within recommendation 2.16). As a result this would enable the Council to consider and set the Council Tax for 2022/23 without requiring a meeting of the Council Tax Setting Committee, meaning recommendations 2.17 – 2.19 within the report could now be withdrawn from consideration.

The Mayor thanked the Director of Finance for the update provided and having noted the advice opened up the debate on the budget proposals for comment by other members.

Councillor Tatler, Cabinet Member for Regeneration, Property and Planning opened the debate by outlining her support for the budget proposals introduced by the

Leader and went on to express her pride that despite austerity the Council's effective and prudent management of its budget had enabled continued investment in services making a positive impact on residents. Highlights included the construction of additional social housing, investment in High Streets, support for local businesses and the London Living Wage (LLW) along with the successful programme of grants provided through the Neighbourhood Community Infrastructure Levy (NCIL). In commending the budget to Council, Councillor Tatler ended by re-iterating that despite the government's ongoing restrictions in funding the Council had continued, through its effective approach towards financial management, to deliver a programme of investment providing long term positive outcomes for local residents.

Other members who spoke on the budget proposals were as follows:

Councillor Agha, in expressing his support for the budget, highlighted the need to ensure that the Council continued doing all it could to effectively support residents given the ongoing impact of the government's programme of austerity, current cost of living crisis coupled with the social and economic impacts arising from the pandemic recovery and climate emergency. Supporting the need for the government to provide, a longer term and fairer funding solution for local government he felt the current Administration remained best placed to deliver the long term and stable support required to ensure Brent continued to prosper.

Councillor Mili Patel in supporting the budget felt it was important to recognise the way in which the proposals had been designed to address a range of inequalities currently being faced by Brent residents as specifically highlighted through the pandemic and also current cost of living crisis. Expressing frustration at what she felt to be the lack of impact arising from the Conservative Government's pledges in relation to "Levelling Up" and the piecemeal approach towards their funding of local government, she felt it important to highlight the ways in which the budget proposals had been targeted on the provision of vital services across the borough. These included employment and training support being provided through Brent Works, provision for payment of the LLW, investment in High Streets, the provision of affordable social housing, measures to tackle anti-social behaviour and address digital exclusion, which she felt highlighted the current Administrations difference in approach towards tackling inequality.

Councillor Stephens, Cabinet Member for Schools, Employment and Skills then spoke to share his support for the budget and in so doing outlined the ambitious nature of the proposals in relation to both employment and training as well as in supporting the aspirations of families and young people in Brent. In terms of employment he highlighted the importance in supporting provision of the LLW along with the support for Brent Works, provision of a new Adult Education Centre and local green economy and technology. In terms of families and young people he highlighted the way in which schools had been supported throughout the pandemic which had resulted in them being able to maintain such high attendance, the support in providing holiday activities and food programmes and to the proposals and investment included as part of the budget to increase the number of Special Education Need places within the borough by almost 50%. In summarising, Councillor Stephens highlighted what he felt to be the Administration's clear plan and vision for improving the lives of residents in Brent when compared to the approach outlined by the Opposition group within their alternative budget proposals

and Conservative Government in relation to addressing the cost of living crisis or in supporting the LLW.

Councillor Georgiou advised that he would not be supporting the proposed budget, given what he felt to be the failure, in terms of the Council's strategy relating to use reserves, to support the offsetting of any increase in Council Tax to mitigate against the resulting impact on local residents arising from the cost of living crisis and Governments increase in National Insurance contributions. Highlighting concern at what he felt to be the lack of rigorous scrutiny of the current Administration and budget proposals (which had caused him to resign as a member of the budget scrutiny task force the previous year) Councillor Georgiou ended by re-iterating his concerns regarding the strategy identified in relation to use of reserves and way in which residents views were being taken into account by the current Administration.

Councillor Farah, Cabinet Member for Adult Social Care, then spoke and in highlighting his support for the budget proposals praised the track record of the current Administration in terms of delivering for the elderly and vulnerable across the borough. This included investing in support for Care Homes across the borough during the pandemic, including the provision of PPE and infection control measures, as well as in a multi-disciplinary team approach towards support. Highlighting his disappointment at the lack of support from the Opposition Group in terms of provision for the London Living Wage (LLW) he felt it important to recognise the impact this would specifically have on home care workers and in increasing pressure on a sector already experiencing significant challenges in terms of staffing. As result he urged members to reject the Opposition Groups alternative budget proposals.

Councillor Kabir then spoke and began by highlighting her opposition to the alternative budget proposals moved by the Opposition Group. Moving on to outline her support for the budget proposals moved by the Leader she praised the approach and funding being provided to address the challenges identified in relation to the increased demand for SEN places within the borough and in managing the associated cost pressures on the High Needs Block Funding provided for schools and as a result of the Health and Social Care Levy. Despite the challenges identified she felt it important to recognise how the Council had continued to offer a high level of support to vulnerable pupils and to celebrate the investment included for the provision of a new school for children with special needs in Brent.

Councillor Mahmood in expressing his support for the budget shared his gratitude to all council officers and elected members for the continued work to support Brent residents despite the challenging financial climate, adding that he was proud to commend the proactive, secure and resident focused budget that the current Administration had proposed.

Councillor Kelcher felt it was important to draw attention to the challenging nature of the budget, in light of the current economic context, increased levels of inflation and the general cost of living crisis. He went on to express concern that the alternative budget proposals moved by the Opposition Group only appeared to compound the struggles being faced by many residents, particularly in relation to those on the lowest incomes given their lack of support for provision relating to the LLW. Councillor Kelcher felt that the alternative budget proposals and contribution from

the opposition in general on the budget offered no credible alternative and in supporting the budget proposals moved by the Leader, expressed disappointment at the approach which had been adopted in this respect by Opposition members.

Councillor Knight, Cabinet Member for Community Safety and Engagement in supporting the budget proposals and issues highlighted by previous speakers felt it important to recognise the pressures faced by many local residents as a result of the cost of living crisis. Referring to research undertaken by the Joseph Rowntree Foundation relating to the impact of the current crisis on household income, she felt this had been further exacerbated by poor economic management from central government. In terms of the budget, Councillor Knight expressed her support for the approach taken by the Administration, despite the challenges of austerity, in continuing to put in place support for residents to ensure the ongoing delivery of vital services. In drawing attention to the correlation between increased deprivation and crime she ended by highlighting the measures included within the budget to support the continued prioritisation of community safety, including the programme of action to tackle violence against women and girls, which she felt reflected the efforts being made to ensure residents across the Borough felt safe, secure and stable.

Councillor Afzal, as initial context to his comments on the budget, began by highlighting his concern and frustration at the financial challenges faced by Brent as a result of what he felt had been central government's continued underfunding of vital public services, poor handling of the pandemic and indifferent approach to the most vulnerable members of society. Despite the significant challenges faced and scale of reductions already delivered, he felt it important to recognise how hard the Council had worked to fill these gaps and support residents in accessing key services, recovering from the pandemic and tackling the impact of the cost of living crisis making specific reference to the increased support for the Council Tax Support Scheme and Resident Support Fund as examples. In supporting the budget proposals, Councillor Afzal also felt it important to recognise the wider support being provided in relation to the climate emergency, support for the voluntary and community sector and Black Community Action Plan which he felt served to contrast the difference in approach between the Council and Conservative Government in seeking to support local residents and those more vulnerable members of society, despite the constraints in resources.

Councillor Naheerathan also speaking in support of the budget proposals recognised the difficult nature of decisions which had needed to be taken in setting the budget, given the impact of the ongoing reductions in funding imposed by central government over the previous decade and their approach to dealing with the pandemic. Highlighting the injustice in what he perceived to be the failure of central government to support the most vulnerable members of society, Councillor Naheerathan commended the budget proposals which he felt would offer fairness, justice and equality for Brent residents.

Councillor Grahl also commended the proposed budget and in doing so highlighted her specific support for the ongoing programme of community wealth building schemes. In addition, she felt it important to recognise the commitment towards addressing decarbonisation, including the Council's housing stock, air quality, the provision of affordable homes and safeguarding funding for social care. Councillor Grahl ended by expressing her disappointment at the Opposition Groups alternative

budget proposals, including removal of the provision for the LLW and at the stance taken by central government towards the funding of local government and impact on the most vulnerable members of society, which she urged all members to continue challenging.

Councillor Krupa Sheth, Cabinet Member for Environment began by reflecting on the challenges experienced by the Administration in securing the delivery of key services for residents given the decade of ongoing austerity and funding reductions imposed by central government. Despite these challenges, she felt it important to highlight the approach taken by the Administration in Brent in seeking to continue delivering a programme of investment and infrastructure improvements across the borough. These included improvements made to local parks, town centres, cleaner streets and recycling (including community skip initiatives), highway and footway maintenance and repairs, action to improve air quality and enhance green and more sustainable infrastructure across the borough (including a sustainable procurement policy) and through a retrofit programme of works and increased provision of electric vehicle charging points. In addition, she drew attention to the ongoing support within the budget to deliver the Council's Climate & Ecological Emergency Strategy and success of the Brent Environment Network and School Climate Champions Network. In highlighting the success achieved, support for those most vulnerable and ongoing proposals for investment, Councillor Krupa Sheth advised she fully supported the proposed budget.

Councillor Maurice, speaking in support of the Opposition Group's alternative budget proposals, whilst acknowledging the reduction in funding for local government over previous years felt it also important to recognise that when broken down on an annual basis this should not have presented significant financial hardship for the Council to manage. Commenting on what he also felt to be the current Administrations poor financial management, with specific reference to the repairs at the Granville Home Blocks, he also highlighted the extent of financial support provided by central government in terms of the pandemic and concern at the impact of the landlord incentive scheme. For these reasons he advised he would be voting against the budget proposals moved by the Leader and in support of the Conservative Groups alternative budget proposals.

Councillor Southwood, Cabinet Member for Housing and Welfare Reform began by highlighting what she felt to be the fair and inclusive nature of the budget proposals moved by the Leader which offered support for all communities, ensuring that no-one was left behind in Brent. In expressing her support for the budget, Councillor Southwood highlighted a number of key successes achieved by the current Administration in Brent which included the delivery of significant numbers of new social and genuinely affordable housing along with measures being taken to reduce the number of households within temporary accommodation. In responding to the Opposition Group's alternative budget and proposal to remove the landlord incentive scheme she felt it important to recognise the level of risk associated with such a move given the impact in terms of tackling homelessness, and potential to increase reliance on more expensive temporary accommodation should it not be possible to secure alternative housing out of borough. In addition concerns were expressed regarding the social impact of relocating those more vulnerable members of society out of borough. Highlighting what she felt to be the Government's ineffective response to the pandemic and current cost of living crisis she ended by outlining her support for the inclusive policies contained within the

budget, including support for the Council Tax Support Scheme and Digital Inclusion Strategy, which had been designed to support all residents moving forward together.

Councillor Ezeajughi, in outlining his support for previous comments and the proposed budget also felt it was important to recognise the impact created by the Conservative Government's programme of austerity and economic mismanagement in terms of the current cost of living crisis on Brent residents. For these reasons he welcomed the approach adopted by the Council's current Administration in prioritising support for Brent residents in managing these impacts including through the Council Tax Support and Resident Support Schemes and increased provision of affordable and social housing. Whilst noting the ongoing work still required he advised he would therefore be supporting the budget given the invaluable and necessary support it would provide for those most vulnerable residents.

Councillor Hirani then spoke and began by commending the current Administration in being able to produce a balanced and fair budget which he believed was in direct contrast to the approach taken by central government in mismanaging the economy, response to the pandemic and current cost of living crisis. In outlining the long term damage caused by the Conservative Government's programme of austerity he also expressed concern at the approach adopted by the Opposition Group in terms of the lack of support for provision of the LLW (given its impact on the lowest paid) within their alternative budget proposals. Referring to his role as London Assembly Member for Brent and Harrow he advised that he would continue to support the approach adopted by the current Administration in seeking to support the most vulnerable residents in society, including refugees, and on this basis commended the budget to all members.

Councillor Nerva, Cabinet Member for Public Health, Culture & Leisure also spoke in support of the budget but felt it important to begin by taking the opportunity to focus on the success of the Covid vaccination programme in Brent and to thank all community groups who had supported its delivery, particularly within those more vaccine hesitant communities. At the same time, members were reminded that Covid had not disappeared, with the pandemic having highlighted the significant health inequalities needing to be addressed across many local communities. Despite the challenges faced in relation to the impact of central government reductions in funding for local services, Councillor Nerva highlighted the response and investment being co-ordinated across Brent in seeking to address the inequalities identified, which had included measures to improve housing, address air quality, poverty and encourage more active modes of travel as well as to establish the Brent Health Matters programme, enhance the availability of diabetes testing and review access to GP services across the borough. In celebrating these initiatives, Councillor Nerva also commended the budget to members, recognising the improvements that would be delivered to support the health and wellbeing of residents in Brent.

Councillor Ahmed echoed his support for what he believed to be a robust and sensible budget that promoted residents prosperity, despite the ongoing impact arising from the Conservative Government's programme of austerity and response to the pandemic and cost of living crisis. In drawing specific attention to the support the Administration had provided in terms of community wealth building and to local businesses, particularly in their recovery from the pandemic and through the

Business Support Fund as well as through the Council's sustainable and ethical Procurement Strategy he also urged all members to support the proposed budget.

Councillor Johnson also spoke in support of the budget, highlighting the importance, given the Conservative Government's approach towards austerity and in managing the pandemic, Brexit and cost of living crisis, of the proposals in seeking to maintain the provision of essential services and much needed support for the most vulnerable in society. In commending what he felt to be the prudent financial management of the Council's resources and support for the actions being taken to tackle poverty, he was concerned at the approach adopted by the Opposition Group in terms of their alternative budget proposal to remove provision for the LLW, having noted that Brent had led the way as a LLW employer and in encouraging local business to seek LLW accreditation, which he felt was an achievement to be proud of.

Councillor Kennelly, in also supporting the budget, felt it important to recognise the way in which the proposals had been designed to stand up for local residents and maintain the provision of essential local services despite the ongoing funding restrictions imposed by central government. Referring to the highway and footway infrastructure improvements within his ward, support for local businesses and investment in the local economy (particularly given the lack of government support for the self-employed during the pandemic), he also went on to highlight the importance of the current Administrations on-going commitment to improving the lives of residents through the Resident Support Fund, support for ending Fire & Rehire employment practices and by tackling air pollution alongside delivery of the Climate and Ecological Strategy and encouragement of more active forms of travel, including the School Streets initiative. As a result he advised he would also be supporting the budget, as moved by the Leader.

As a final contribution to the debate Councillor Sangani ended by also expressing her support for the budget and in so doing praised the aspirations of the Labour Administration in seeking to support local residents and maintain local services despite the financial challenges created through the Conservative Government's approach towards austerity and in managing the cost of living crisis. In commending the proposals to members she highlighted her pride at being part of an Administration that championed equality, diversity and a fairer future for all in Brent.

Having concluded the debate the Mayor thanked all members for their contributions and then invited Councillor M Butt to summarise and respond to the points raised.

In response to the debate, Councillor M Butt began by thanking all members for their contributions at the meeting and support provided to their local residents. In responding to the Opposition Group's alternative budget proposals he expressed concern at the approach and rhetoric adopted in terms of the language used regarding provision of accommodation and placement of those most in need of support within the borough and the lack of what he felt to be a viable alternative budget. He therefore urged all members to reject the alternative proposals moved at the meeting, which it was felt had demonstrated a lack of understanding regarding the need of residents across Brent and impact of the Conservative Government's ongoing approach towards funding of local government and public services.

In contrast, he felt the Administration's budget proposals not only demonstrated an understanding of the challenges faced by residents but also recognised their aspirations for building a positive and fairer future. As such he highlighted how the proposals had been designed to protect and support residents in the borough by delivering affordable housing and reducing reliance on temporary accommodation, investing in digital infrastructure and support for the local economy and business (including provision for the LLW), improving fire safety, providing investment in town centres, providing additional SEN provision, safeguarding vulnerable young people and adults as well as tackling climate change, poverty and inequality. In summing up, Councillor M Butt outlined his pride that despite the challenges highlighted during the debate, the Labour Administration had been able to present a balanced budget that continued to defend and protect services for local residents whilst also seeking to meet the needs and aspirations of communities across the borough. On this basis he ended by once again commending the budget to Council.

Having thanked Councillor M. Butt for his closing comments, the Mayor advised that this now concluded the debate on the budget and she would therefore be moving to the vote on the alternative budget proposals and then (subject to any amendments agreed) the recommended budget moved by the Leader of the Council. As the recommendations to be considered related to the budget setting process she reminded Members that, in accordance with Standing Order 43, these would all need to be subject to a recorded vote.

On a recorded vote being taken the budget proposals, as moved by Councillor M. Butt were declared **CARRIED**.

Accordingly Council **RESOLVED** to:

- (1) Agree an overall 2.99% increase in the Council's element of Council Tax for 2022/23, with 1% as a precept for Adult Social Care and a 1.99% general increase.
- (2) Agree the General Fund revenue budget for 2022/23, as summarised in Appendices A and B of the report.
- (3) Agree the savings proposals for 2022/23, as set out in Appendix C of the report.
- (4) Note the report from the Budget Scrutiny Panel in Appendix D of the report.
- (5) Agree the HRA budget for 2022/23, as set out in section seven of the report.
- (6) Agree the Dedicated Schools Grant, as set out in section eight of the report.
- (7) Agree the changes to the existing Capital Programme in relation to additions of new schemes and reprofiling, as set out in section 10 of the report and Appendix E, and note the Capital Pipeline Schemes in Appendix F of the report.

- (8) Agree the Capital Strategy, the Investment Strategy, the Treasury Management Strategy and the Minimum Revenue Provision Statement as set out in Appendices G, H, I and J of the report.
- (9) Agree the Reserves Strategy and schedule of reserves, as set out in Appendix K of the report.
- (10) Note the action plan to implement CIPFA's Financial Management Code, as set out in Appendix L of the report.
- (11) Agree the schedule of fees and charges, as set out in Appendix M of the report.
- (12) Note the results of the budget consultation, as set out in section six and detailed in Appendix N of the report.
- (13) Note the advice of the Director of Legal, HR, Audit and Investigations, as set out in Appendix O of the report.
- (14) Agree the Pay Policy Statement for 2022/23, as set out in Appendix P of the report.

Council Tax recommendations

- (15) As a result of confirmation having been received on the final GLA precept in advance of the recommendations being put to the vote at the Council meeting it was agreed in relation to the Council Tax for 2022/23:

That the following amounts be now calculated as the Council's element by the Council for the year 2022/23 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended:

- (a) £1,067,562,055 being the aggregate of the amount that the Council estimates for the items set out in Section 31A(2) of the Act.
- (b) £927,416,795 being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(3) of the Act.
- (c) £140,145,260 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year.
- (d) £1,419.48 being the amount at (c) above, divided by the amount for the tax base of 98,730, agreed by the General Purposes Committee on the 6 December 2021, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.
- (e) Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
946.32	1,104.04	1,261.76	1,419.48	1,734.92	2,050.36	2,365.80	2,838.96

being the amounts given by multiplying the amount at (d) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- (16) That it be noted that for the year 2022/23 the GLA precept issued to the Council on 24 February 2022, in accordance with Section 40 of the Local Government Finance Act 1992, in respect of the GLA, for each of the categories of dwellings are as shown below:

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
263.73	307.68	351.64	395.59	483.50	571.41	659.32	791.18

- (17) That, having calculated the aggregate in each case of the amounts at (15)(e) and (16) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2022/23 for each of the categories of dwellings shown below:

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
1,210.05	1,411.72	1,613.40	1,815.07	2,218.42	2,621.77	3,025.12	3,630.14

- (18) That it be noted that the Director of Finance has determined that the Council element of the basic amount of Council Tax for 2022/23 is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992.

- (a) That the Director of Finance be and is hereby authorised to give due notice of the said Council Tax in the manner provided by Section 38(2) of the 1992 Act.

- (b) That the Director of Finance be and is hereby authorised when necessary to apply for a summons against any Council Tax payer or non-domestic ratepayer on whom an account for the said tax or rate and any arrears has been duly served and who has failed to pay the amounts due to take all subsequent necessary action to recover them promptly.
- (c) That the Director of Finance be and is hereby authorised to collect revenues and distribute monies from the Collection Fund and is authorised to borrow or to lend money in accordance with the regulations to the maximum benefit of each fund.

Prior to the above recommendations being approved, the alternative budget proposals moved as an amendment to the budget report by the Conservative Group were put to the vote and declared **LOST**.

The voting recorded on the amendment moved by the Conservative Group was as follows:

For the Amendment (3): Councillors Colwill, Kansagra and Maurice

Against the Amendment (45): Councillors Afzal, Agha, Ahmed, Akram, M.Butt, S.Butt, Chan, Chappell, S Choudhary, Choudry, Conneely, Daly, Dar, Dixon, Ethapemi, Ezeajughi, Farah, Gbajumo, Georgiou, Grahl, Hassan, Hirani, Hylton, Johnson, Kabir, Kelcher, Kennelly, Knight, Long, Mahmood, Mashari, McLeish, McLennan, Miller, Naheerathan, Nerva, M.Patel, Sangani, Shahzad, Ketan Sheth, Krupa Sheth, Southwood, Stephens, Tatler and Thakkar.

Abstentions to the Amendment (3): Councillors Colacicco (Mayor), Aden (Deputy Mayor) & Mitchell-Murray.

The substantive recommendations, as detailed above, were then put to the vote and declared **CARRIED**. The voting recorded was as follows:

For (44): Councillors Afzal, Agha, Ahmed, Akram, M.Butt, S.Butt, Chan, Chappell, S Choudhary, Choudry, Conneely, Daly, Dar, Dixon, Ethapemi, Ezeajughi, Farah, Gbajumo, Grahl, Hassan, Hirani, Hylton, Johnson, Kabir, Kelcher, Kennelly, Knight, Long, Mahmood, Mashari, McLeish, McLennan, Miller, Naheerathan, Nerva, M.Patel, Sangani, Shahzad, Ketan Sheth, Krupa Sheth, Southwood, Stephens, Tatler and Thakkar.

Against (4): Councillors Colwill, Georgiou, Kansagra and Maurice

Abstentions to the Amendment (3): Councillors Colacicco (Mayor), Aden (Deputy Mayor) & Mitchell-Murray.

11. **Brent Local Plan 2022 Adoption**

Having concluded consideration of the budget, the Mayor then invited Councillor Tatler, Cabinet Member for Regeneration Property & Planning, to introduce the report from the Strategic Director of Regeneration & Environment, updating members on the key stages undertaken since Full Council had approved the Draft

Brent Local Plan for examination on 19 February 2020 and seeking approval, subject to incorporation of the modifications recommended by the Inspectors appointed by the Secretary of State, to formal adoption of the Brent Local Plan 2022.

In introducing the report Councillor Tatler highlighted the significance of the Local Plan in setting a vision for development of the borough and in delivering the aspirations set out in the Council's Borough Plan. Whilst seeking to address the longer term challenges identified as a result of the predicted increase in population within Brent along with changes in the way people lived and worked and impact of the climate emergency, development of the Plan had also been focussed around the more immediate challenges identified. These included the supply of Affordable Housing, creation of jobs, protection of industrial and green space, high streets and associated infrastructure.

Referring to the importance of an up to date, relevant and sound Local Plan as a means of focussing planning and wider development policies over the next 20 years, Councillor Tatler advised members that the Plan was not only focussed on the delivery of the necessary housing and infrastructure developments but included a wider balance in terms of developing and meeting the aspirations of local communities and in seeking to address more fundamental inequalities highlighted through the Black Community Action Plan, Poverty Commission, Inclusive Growth Strategy, work relating to tackling violence against women and girls and the pandemic.

In terms of the detailed process, members were advised that work had started on development of the Plan back in 2017 with its content having been informed by continuous engagement both internally and externally involving local communities, residents and other key stakeholders. This had involved a series evidence gathering session and rounds of public consultation (including a borough wide letter to residents and inclusion of the Neighbourhood Forums) alongside a detailed public examination and inspection process undertaken by independent Planning Inspectors on behalf of the Secretary of State. In concluding her introductory comments, Councillor Tatler advised members she was proud to present the Local Plan for adoption as a means of providing the basis to determine future planning applications that would support good quality developments and delivering not only the level of housing required but also targets in relation to affordable housing and land supply, jobs, sustainable development along with the necessary infrastructure. Reassurance was also provided that adoption of the Plan would not lead to the development of tall buildings or Intensification Corridors throughout the borough or lead to an increase of development in residential back gardens or on protected green spaces but would enable the Council meet its moral and legal obligations in terms of planning to meet the needs and aspirations of future generations based on views expressed from a range of stakeholders across the borough.

Prior to opening up the report for wider debate the opportunity was also taken by Councillor Tatler to thank all members of the Planning Policy Team for their work in developing the Plan which was commended to Council for approval.

The Mayor then opened the debate inviting other members to speak on the report, with the following contributions made.

Councillor Daly began by highlighting a number of specific concerns regarding the functioning of the Neighbourhood Forum along with what she regarded to be the spreading of misinformation within her ward regarding the impact of the Local Plan in terms of the provision for Tall Buildings, compulsory purchase of land and building in and around green spaces. Highlighting her support for the Local Plan presented for adoption, she felt it important to outline her confidence that the policies within the Plan would continue to protect the green spaces and character of her ward.

Councillor Georgiou, in outlining his concerns regarding the Local Plan, highlighted the specific impact of what he felt had been the overdevelopment and intensification of tall buildings within his ward and expressed support for the efforts of organisations such as Sudbury Town Residents Association and the Wembley Central and Alperton Residents Association in also seeking to highlighted these impacts and defend the interests of local people. Councillor Georgiou outlined the scale and impact of various large scale developments within his ward along with concerns at what he felt to be the lack of adequate supporting infrastructure to accompany them and as an example highlighted comments expressed by a local resident on the associated impact. As a result Councillor Georgiou urged members to consider deferring adoption of the Local Plan for further consideration given the potential impact on local residents, views expressed about the Plan not addressing the housing needs of the most vulnerable and need to ensure the necessary investment was secured for the provision of associated infrastructure in terms of health, schools, transport and open space in order to match the scale of development proposed.

Following on from the issues highlighted by Councillor Daly, Councillor Maurice also felt it was important to ensure the spreading of misinformation was avoided and challenged in terms of moving forward on any further engagement.

As no further members indicated they wished to speak the Mayor then invited Councillor Tatler to exercise her right of reply.

In summing up and responding to the comments made during the debate, Councillor Tatler began by highlighting that development of the Plan had been the culmination of an extensive five year process of evidence gathering and consultation, ending with a detailed public examination and inspection process which had been open for the public and local representatives to fully engage in. In terms of infrastructure, proposals had been included to ensure the necessary provision and investment was secured working with key stakeholders, including Transport for London with the importance of the Plan also highlighted in terms of the planning required to support future generations. This would not only be in relation to housing supply, but also jobs, industrial land, healthy streets and transport along with the protection of green and open spaces based on a well-planned and evidence based approach designed to meet the needs identified across the borough. On this basis Councillor Tatler commended the report and Brent Local Plan 2022 to Council for adoption.

The Mayor then put the recommendations in the report to the vote and they were declared **CARRIED**.

Council therefore **RESOLVED**, having considered the report of the Inspectors appointed to examine the draft Brent Local Plan, as set out in Appendix 1 of the report:

- (1) To approve the proposed schedule of 'main' modifications recommended as set out in Appendix 2 of the report as necessary by the Inspectors to make the draft Brent Local Plan capable of being found sound.
- (2) To approve non-main modifications to the draft Brent Local Plan as shown in Appendix 3 of the report and modifications to the draft Brent Local Plan Policies Map as shown in Appendix 4 of the report.
- (3) To adopt the Brent Local Plan 2022 as set out within Appendix 5 of the report incorporating the draft Local Plan submitted for examination with modifications set out in Appendices 2 and 3 of the report, and also the associated policies map within Appendix 6 of the report that will incorporate modifications as set out in Appendix 4 of the report.
- (4) To revoke the Brent Core Strategy 2010, Brent Site Allocations Development Plan Document 2011, the Wembley Area Action Plan 2015 and the Development Management Policies Plan 2016 so that they are no longer considered Development Plan Documents for the purposes of determining planning applications within the area that the Council remains the Local Planning Authority and also their associated policies map
- (5) To delegate authority to the Strategic Director Regeneration and Environment in consultation with the Cabinet Member for Regeneration, Property and Planning to make any further necessary minor modifications and confirm the final format of the printed Brent Local Plan 2022.

12. **External Audit Appointment for 2023/24 to 2028/29**

At this stage in proceedings, the Deputy Mayor took over as Chair of the meeting whilst the Mayor took a short break.

The Deputy Mayor invited Councillor McLennan, Deputy Leader and Cabinet Member for Resources, to introduce a report from the Director of Finance detailing proposals for appointment of the Council's External Auditor for the accounts for a five year period from 2023-24.

In introducing the report, Councillor McLennan highlighted the main options available to the Council in terms of the arrangements for seeking to appoint its external auditor as detailed within section 3.1 of the report, with it noted that the Council had currently opted into the 'appointing person' national auditor appointment arrangements established by Public Sector Audit Appointments (PSAA). Having assessed the options available and undertaken discussions with other local authorities, the preferred option identified had been to continue with the sector wide procurement and national collective scheme being administered and conducted by PSAA, which it was felt would continue to provide better outcomes than any more complex procurement arrangements undertaken locally both in terms of mitigating risk and cost. Members were advised that the recommended

approach outlined in the report had also been endorsed for referral on to Council by the Audit & Standards Advisory Committee on 31 January 2022.

As no members indicated they wished to speak and Councillor McLennan had confirmed she did not need to exercise her right of reply the Deputy Mayor then put the recommendation in the report to the vote and it was declared **CARRIED**.

Council therefore **RESOLVED** to accept Public Sector Audit Appointments' invitation to opt into the sector-led option for the appointment of external auditors to principal local government and police bodies for five financial years from 1 April 2023.

Following the completion of this item the Mayor resumed as Chair of the meeting.

13. **Treasury Management Mid-Year Report 2021-2022**

The Mayor then invited Councillor McLennan, Deputy Leader and Cabinet Member for Resources, to introduce the report from the Director of Finance updating members on Treasury Management activity for the first half of the 2021-21 financial year. Members noted that the report had also been considered and agreed by the Audit and Standards Advisory Committee on 7 December 2021 and Cabinet on 17 January 2022 who had agreed to refer it on to Council for consideration in compliance with the CIPFA Code of Practice on Treasury Management.

In introducing the report, Councillor McLennan confirmed that the Council was continuing to operate in compliance with the Treasury Management Indicators for 2021/22, as detailed within Appendix 1 of the report.

As no other members indicated they wished to speak, the Mayor then put the recommendations in the report to the vote and they were unanimously declared **CARRIED**.

It was therefore **RESOLVED** to note the 2021-22 Mid-Year Treasury report in compliance with CIPFA's Code of Practice on Treasury Management (the Code).

14. **Members' Allowance Scheme Annual Review (including changes to Dependants' Carers' Allowance; and Maternity, Paternity, Adoption and Sickness Pay)**

Moving on, the Mayor then invited Councillor M Butt, Leader of the Council, to introduce the report from the Director of Legal, HR, Audit & Investigations which sought approval to the proposed Members Allowance Scheme for the 2022-23 financial year.

In introducing the report, Councillor M Butt advised that as agreed for the current year, no annual uplift had been recommended to the level of basic, special responsibility or civic allowances contained within the Members Allowance Scheme for 2022-23. This was on the basis that the level of basic allowances were in line with the suggested rate identified within the most recent Independent Remuneration Panel (IRP) review. Whilst no changes had been proposed to the Special Responsibility Allowances (SRA) payable under the Scheme, members noted these would be subject to further review during 2022-23 following the local election. The

report also detailed the outcome of a review undertaken on the current provisions included within the Members Allowance Scheme relating to Dependants' Carers' Allowance and Maternity, Paternity, Adoption and Sickness Pay and changes being proposed as a result. Members were advised that the changes identified had been designed to reflect best practice and ensure the offer in Brent was consistent with that provided elsewhere, provide more clarity and support councillors in being able to participate in the democratic process.

As no members indicated they wished to speak, the Mayor then put the recommendations in the report to the vote and they were unanimously declared **CARRIED**.

Council therefore **RESOLVED**:

- (1) To approve the changes to the Members' Allowance Scheme proposed in Appendices 1 and 2 of the report which updated and clarified the Council's support for councillors with caring responsibilities in relation to a) dependants' carers' allowance and b) maternity, paternity, adoption and sickness pay.
- (2) To make a Members Allowance Scheme in the proposed terms set out in the report for the Financial Year 2022/23.
- (3) To note that a further detailed review of the level of allowances payable under the Scheme would be undertaken by Constitution Working Group following which further changes to the Scheme may be recommended to Council.
- (4) To authorise the Director of Legal, HR Audit & Investigations to comply with the statutory requirements to publicise the Council's Members' Allowance Scheme.

15. **Urgent Business - Council Tax Reduction Scheme Amendment for 2022-23 - Energy Rebate Grant**

In accordance with Standing Order 30(s) the Mayor advised Council that she had agreed to deal with the following as an urgent item of business on the grounds that the Government, as of 12 February 2022, had required Council's to amend their Council Tax Reduction Scheme for 2022-2023 in order take account and make provision for introduction of the Energy Rebate Scheme.

15.1 Council Tax Reduction Scheme Amendment for 2022/23 – Energy Rebate Grant

Councillor Southwood, Cabinet Member for Housing & Welfare Reform, was then invited to introduce the report from the Strategic Director of Customer & Digital Services outlining the required changes to Brent's Council Tax Reduction Scheme for 2022-23, as prescribed by Government.

In introducing the report Councillor Southwood advised that the amendments being sought to the Council Tax Reduction Scheme had been required as a result of the introduction of the Government's Energy Bill Rebate Scheme, which had included provision for most properties in Council Tax Bands A to D to receive a £150 rebate payment. The amendment being sought required the Energy Rebate payment to

be disregarded as income from the scheme as it applied to both residents of working and pension age. Whilst the amendment related to the Council Tax Support Scheme, which only Full Council had the power to make or amend, members were advised that the rebate payment would still be made whether or not a resident was in receipt of Council Tax Support. In addition, the Rebate Scheme had also made provision for local authorities to create a discretionary scheme to support other properties in Council Tax Bands E to H, which Councillor Southwood advised would be subject to separate consideration and approval in due course.

As no members indicated they wished to speak, the Mayor then put the recommendations in the report to the vote and they were unanimously declared **CARRIED**.

Having been accepted as an urgent item, Council therefore **RESOLVED**:

- (1) To approve the amended Council Tax Reduction Scheme for the 2022/23 financial year as set out in Appendix A to the report to take effect from 1 April 2022.
- (2) To note that the change to the Council Tax Reduction Scheme for the 2022/23 as prescribed by central government was as follows:
 - (a) any payment made under the Energy Rebate Scheme 2022 is to be disregarded in determining:
 - (i) an applicant's entitlement to a reduction under the scheme; or
 - (ii) the amount of any reduction under the scheme.
- (3) To note that the Energy Rebate of £150 would be paid whether or not a resident was in receipt of Council Tax Support.

The Mayor advised Members there were no other urgent items of business for consideration.

As this was her final Council business meeting as Mayor, Councillor Colacicco ended proceedings by taking the opportunity to thank members for their support and cooperation throughout her time as Mayor, particularly over what had been yet another challenging period for the borough. Members were reminded that the next Full Council meeting would now fall after the local elections, with the Annual Council Meeting having been scheduled for Wednesday 18 May 2022. The Mayor formally closed proceedings by once again thanking and wishing those members not standing in the local elections all the best for the future.

The meeting closed at 7.45 pm

LIA COLACICCO
Mayor

 Brent	<p align="center">Annual Council Meeting 18 May 2022</p>
	<p align="center">Report from the Director of Legal, HR, Audit & Investigations</p>
<p>Annual Review of the Constitution</p>	
Wards Affected:	N/A
Key or Non-Key Decision:	Council
Open or Part/Fully Exempt: <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Open
No. of Appendices:	One Appendix 1: Proposed changes to the Constitution
Background Papers:	None
Contact Officer(s): <small>(Name, Title, Contact Details)</small>	Debra Norman, Director of Legal, HR, Audit and Investigations E: Debra.norman@brent.gov.uk T: 0208 937 1578

1.0 Summary

- 1.1 This report proposes a number of minor changes to the Constitution to bring it up to date and to reflect that there are now three political groups on the Council.

2.0 Recommendations

- 2.1 To agree the amendments to the Constitution set out in this report and the Appendix.
- 2.2 To note that, to the extent that the changes set out in this report relate to executive functions of the Council, they have been approved by the Leader.
- 2.3 To authorise the Director of Legal, HR, Audit & Investigations to amend the Constitution accordingly, including making any necessary incidental or consequential changes.

3.0 Background

- 3.1 A general review of the Constitution is undertaken annually to check whether there are any minor general updating, clarification or consistency changes that need to be made in addition to more substantive changes taken to Full Council

for approval as they arise during the municipal year. The changes described below and contained in the Appendix are proposed following this year's review, including changes to reflect that there are now three political Groups on the council.

3.2 Part 1 - Introduction

Amendments are made to reflect the changes to the overall number of councillors and members per Ward following the boundary review and to reflect the actual number of co-opted members current on the ASAC. Changes will be made to update the allocation of roles and portfolios following the election.

3.3 Part 2 – Procedural Rules

Two changes are proposed to Standing Order to reflect that there are now three political groups on the council:

- a. SO35 – this amendment is to enable a written question to be submitted by the second opposition Group.
- b. SO41 – these amendments allocate enable a Motion under this Standing Order to be submitted by the second opposition Group.
- c. SO75 - It is proposed that explicit provision be made that the Chief Executive may, in consultation with the Chair of the General Purposes Committee, agree part time or other flexible working with holders of the senior posts covered by Standing Order 75.

3.4 Part 3 – Responsibility for functions

In this part, the special delegations for the Chief Executive and reflected in the Constitution agreed due to the pandemic until the next annual meeting will also be removed. These were as follows:

- a) Normally reserved to Cabinet - where:
 - The exercise of that function or the making of that decision would or would be likely to conflict with or result in a change or departure from any decision or policy agreed by the Council or the Cabinet or relevant Cabinet Member
 - The exercise of that function or the making of that decision would or would be likely in the opinion of the relevant Strategic Director or the Chief Executive to result in a very significant change in the model of service delivery.
 - The exercise of that function or the making of that decision would or would be likely to expose the Council to a significant or unusual level of risk, financial or otherwise, as determined by the Chief Executive, the Director of Finance or the Director of Legal, HR, Audit & Investigations.
 - The exercise of that function or the making of that decision would result or would be likely to result in the permanent closure of a facility used by the public or a permanent and significant reduction in the level of services or facilities provided to the public.
- b) Normally to the General Purposes Committee – determination of the terms and conditions of staff appointed by the Senior Staff Appointments Sub-Committee and determination of the overall framework of terms and

conditions of service for employees.

3.5 Part 4 – Terms of Reference for Council Committees and Sub-Committees

An amendment is required to reflect the number of co-opted members on the ASAC. A clarification is added in respect of the London Council joint committees to make clear whether each committee exercises executive and/or non-executive powers.

3.6 Part 5 – Codes and Protocols

- a) An amendment is proposed to reflect the proposal approved by the ASAC that failure by councillors to attend mandatory data protection training should lead to a review of their access to council IT systems
- b) An amendment is proposed to the Local Code of Corporate Governance to remove references to Brent 2020 and not that a new Borough Plan will be adopted after the local election 2022.
- c) An amendment to the Protocol for Member/Officer Relationships is proposed to make clear how officers and members should raise concerns under the Code.

3.7 Part 6 – Members Allowances Scheme

Co-opted (including Independent) members of committees are currently paid an annual allowance in two six monthly instalments, whether or not they attend meetings that take place during that time. While many such member are regular in their attendance, some are not. In order to improve attendance by these members, it is proposed that allowances are only payable if the co-opted member has not failed to attend a majority of meetings held during that period. This will apply those appointed for new terms at or after the Annual Meeting. The position for continuing co-opted members will be reviewed over the next 6 months to see if this change should apply to them too.

4.0 Legal implications

- 4.1 These are contained in the body of the report

5.0 Financial Implications

- 5.1 No specific financial implications arise from this report.

6.0 Diversity Implications

- 6.1 Under Section 149 of the Equality Act 2010, the Council has a duty when exercising their functions to have ‘due regard’ to the need:
 - a) to eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act;
 - b) advance equality of opportunity; and
 - c) foster good relations between those who share a “protected characteristic” and those who do not.

This is the Public Sector Equality Duty (PSED). The ‘protected characteristics’ are: age, disability, gender reassignment, pregnancy and maternity, marriage and

civil partnership, race, religion or belief, sex, and sexual orientation

- 6.2 An Equality Impact Assessment (EIA) was prepared at the time use of remote meetings commenced indicated that this would increase access for some groups but be potentially more difficult for some other groups. This is now being reviewed in respect of the proposals to return to face to face meetings. This EIA will be finalised upon the outcome of the Judicial Review case referred to in paragraph 3.3.

7 Background Papers

7.1 None

Report sign off:

Debra Norman

Director of Legal, HR, Audit & Investigations

Appendix

PART 1 - INTRODUCTION

2. The Full Council

The Council is comprised of ~~57~~~~63~~ members, otherwise called councillors, who are elected every four years. ~~Three~~~~e~~Councillors are elected by the voters of each ward in accordance with a scheme drawn up by the Local Government Commission for England and approved by the Secretary of State. Only registered voters of the Borough or those living or working in the Borough will be eligible to hold the office of councillor.

7. Other Committees

- The Audit and Standards Advisory Committee includes up to ~~35~~ voting co-opted (Independent) members.

PART 2 - PROCEDURAL RULES

35. Questions from the Opposition and Non Cabinet Members

- (a) Non Cabinet members (except the Mayor and Deputy Mayor) will be permitted to put a maximum of ~~45~~~~(five)~~~~4~~ written questions to the Cabinet on any matter which is the responsibility of the Cabinet. Each non-Cabinet member may only put one written question to the Cabinet in any one question time session. The 4 written questions are to be ~~divided~~ as follows: 1 from each of the opposition group~~s~~, and 3 from the administration group.

41 Motions

- (a) Members may put motions to council.
- (b) A maximum of ~~43~~ motions will be put to Council at any one meeting (two by the administration group and one by each of the opposition group~~s~~) which will be debated.

Up to ~~43~~0 minutes shall be set aside for this item.

Standing Order 75

- (d) The terms and conditions of any of the posts mentioned in paragraph (b) above and the grading structure to be applied to them may only be determined by the General Purposes Committee. The Chief Executive may, in consultation with the Chair of the General Purposes Committee, agree that the holder of any such post may work part

time or to any flexible working pattern.

PART 3 - RESPONSIBILITY FOR FUNCTIONS

9. Powers Delegated to Officers

9.3.4.

~~*—The Chief Executive shall have authority to:~~

- ~~1. To determine the terms and conditions on which staff appointed by the Senior Staff Appointments Sub-Committee shall hold office, including procedures for their dismissal, and to determine the grading structure to be applied to posts appointed by the Senior Staff Appointments Sub-Committee.~~
- ~~2. To determine the overall framework of terms and conditions of service for employees.~~

10. Exemptions, Restrictions and Limitations on Powers Delegated to Officers

- 10.1 Chief Officers exercising delegated authority (~~other than the Chief Executive in the case of (a), (k), (l) or (m) below~~) shall take all reasonable steps (including the taking of financial, legal and other similar advice) to ensure that no function is exercised or decision taken if, in their reasonable opinion:-

PART 4 - TERMS OF REFERENCE FOR COUNCIL COMMITTEES AND SUB-COMMITTEES

AUDIT AND STANDARDS ADVISORY COMMITTEE

1 MEMBERSHIP

- The committee comprises 7 non-executive councillors and up to 35 voting co-opted members, one of whom will be the Chair of the committee.

JOINT COMMITTEES

1. INTRODUCTION

2. LONDON COUNCILS' COMMITTEE (KNOWN AS THE LEADERS' COMMITTEE)

Membership

- The Leaders' Committee is comprised of the Leader of each of the 33 London Local Authorities including the Leader of Brent Council.

Terms of Reference

(This joint committee discharges executive and non-executive functions)

The terms of reference of the Committee are set out in full in the Agreement dated 1 April 2000 and are summarised below:

.....

3. TRANSPORT AND ENVIRONMENT COMMITTEE

Membership

- This Committee was established under an Agreement dated 15 January 1998, which was varied by Agreements dated 13 December 2001 and 1 May 2003. The Committee is comprised of one councillor from each of the London Local Authorities including a councillor from Brent Council and Transport for London.

Terms of Reference

(This joint committee discharges executive and non-executive functions)

The terms of reference of the Committee are set out in full in the Agreement of 13 December 2001 and are summarised below:

.....

4. GRANTS COMMITTEE

Membership

- This Committee was established to take decisions in relation to the London Councils Grants Scheme which was established under section 48 of the Local Government Act 1985. The members of the Grants Committee are from the 33 London Boroughs (this includes the City of London).

Terms of Reference

(This joint committee discharges executive functions)

The Terms of Reference of the Committee are:

PART 5 - CODES AND PROTOCOLS

BRENT MEMBERS' CODE OF CONDUCT

- 20 You must attend Safeguarding, Equalities and Data Protection training provided by the Council and receive, attend and consider updates as appropriate. In the event that you fail to attend mandatory Data Protection training your access to the council's IT systems may be restricted.

LOCAL CODE OF CORPORATE GOVERNANCE

3. DEFINING OUTCOMES IN TERMS OF SUSTAINABLE ECONOMIC, SOCIAL AND ENVIRONMENTAL BENEFITS

- The Council has a Borough Plan for the period of 2019 to 2023 agreed by the Cabinet, Partners for Brent and Full Council

- A new borough plan will be adopted following the Local Elections in May 2022.

4. DETERMINING THE INTERVENTIONS NECESSARY TO OPTIMISE THE ACHIEVEMENT OF THE INTENDED OUTCOMES

- We have a number of strategies and plans in place to achieve ~~Brent 2020 is~~ our vision for Brent which sets out the actions we need to take, with our partners, to deliver our priorities and support the residents of Brent. ~~Brent 2020 supports delivery of the targets and outcomes in our Borough Plan with a specific focus on five key priorities to meet the challenges we face in the coming years.~~ We are seeking to build on the successes achieved to-date in transforming the Council and the Borough while developing a much sharper focus on services designed around the individual and creating better outcomes for those residents with complex circumstances. We are directing our resources towards priorities which will have a more significant impact in improving local people's opportunities and life chances. Our approach is intended to facilitate much closer cross council and inter-agency working on common themes and address the big issues affecting the future of the borough. A programme of activity has been ~~is~~ in place to support delivery of this vision and the Borough Plan with reports on progress provided regularly to CMT and elected councillors.

1.1 PROTOCOL FOR MEMBER / OFFICER RELATIONS

12. WHEN ISSUES ARISE

12.1 Procedure for officers

From time to time the relationship between a councillor and officers may break down or become strained. Whilst it will always be preferable to resolve matters informally, through conciliation by an appropriate senior manager, officers can have recourse to the Chief Executive, as appropriate to the circumstances. Officers also have recourse to the Council's Whistleblowing Procedure or can refer the matter to the Director of Legal, HR, Audit and Investigations (the council's Monitoring Officer) if they consider that a councillor has broken the Code of Conduct.

12.2 Procedure for Councillors

In the event that a Councillor is dissatisfied with the conduct, behaviour or performance of an officer, the matter should be raised with the appropriate Director. Where the officer concerned is a Director the matter should be raised with the Chief Executive. Where the employee concerned is the Chief Executive the matter should be raised with the Director of Legal, HR, Audit & Investigations.

PART 6 - MEMBERS' ALLOWANCE SCHEME

Allowances for the education co-opted members and the independent members on Audit and Standards Advisory Committee

4. For each year an allowance as set out in Schedule 1 of this Scheme shall be paid to the education co-opted members and the independent members on the Audit and Standards Advisory Committee. The allowance will be paid in two instalments during the municipal year. For terms of office commencing from or after 18 May 2022 the allowance will only be paid where the co-opted/independent member has not been absent for a majority of meetings over the previous 6 months.

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	Annual Council Meeting 18 May 2022
	Report from the Chief Executive
Representation of Political Groups on Committees	

Wards Affected:	All
Key or Non-Key Decision:	Council
Open or Part/Fully Exempt: (If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)	Open
No. of Appendices:	One Appendix 1: Political Balance Rules
Background Papers:	None
Contact Officer(s): (Name, Title, Contact Details)	Katie Smith, Head of Executive and Member Services Tel: 0208 937 1399 katie.smith@brent.gov.uk James Kinsella, Governance Manager, Executive & Members Services Tel: 020 8937 2063 james.kinsella@brent.gov.uk or

1.0 Summary

- 1.1 This report fulfils the Council's duty to review and determine the representation of different political groups on certain committees at its Annual Meeting or as soon as practicable thereafter and following on from the local borough elections held on the 5 May 2022.
- 1.2 The report also considers the position regarding the appointment of Political Assistants following the outcome of the local elections.
- 1.3 As a result of the new local electoral boundary arrangements introduced by the Local Government Boundary Commission, coming into effect for the local election held on the 5 May 2022 Brent is now represented by 57 councillors, all of whom have signed their declaration of acceptance of office. This

membership has therefore been used as the basis for the annual review, with the Council now having a duty to make appointments (where necessary) to those committees giving effect to the wishes of the political group allocated the seats.

2.0 Recommendations

Full Council is asked:

- (1) To agree the size of each committee;
- (2) To agree (where the rules of political balance apply) the allocation of seats on committees to each of the Council's political groups as set out in the report;
- (3) To make appointments to those committees at Item 10 of this agenda giving effect to the wishes of the political group allocated the seats; and
- (4) To note that the political balance on sub-committees will be reviewed at the first meeting of the General Purposes Committee and the Licensing Committee held following the Annual Meeting.
- (5) To agree provision for the allocation of a political assistant to both the Labour and Conservative Groups, on the basis detailed within sections 3.13 – 3.15 of the report.

3.0 Detail

Representation of Political Groups

- 3.1 The Council is required to review and determine the representation of different political groups on certain committees at, or as soon as practicable, after its Annual Meeting and following on from a local election.
- 3.2 As soon as practicable after the review, the Council then has a duty to determine the allocation to the different political groups of all seats on the relevant committees. The allocation is determined by applying the "political balance rules" prescribed by the Local Government and Housing Act 1989 and supplemented by the Local Government (Committees and Political Groups) Regulations 1990. These rules are set out in Appendix 1 to this report and are designed to ensure that the political composition of the Council's decision-making and deliberative committees, as far as possible, replicates the political composition of Full Council. Subsequently, the Council has a duty to make appointments to those committees at Item 10 of this agenda giving effect to the wishes of the political group allocated the seat(s).
- 3.3 The Committees to which the political balance rules apply have similar duties in relation to any sub-committees they may have.
- 3.4 On the basis that the overall membership of the Council now stands at 57, the composition of political groups as a percentage of overall membership is as follows:

- 49 Labour Group councillors – representing 85.97% of the total council membership;
- 5 Conservative Group councillors – representing 8.77% of the total council membership;
- 3 Liberal Democrat councillors – representing 5.26% of the total council membership.

3.5 According to the political balance rules, a political group for this purpose is a group of two or more members.

3.6 Table 1 below sets out the 5 ordinary committees of the Council to which the political balance rules apply; the size of each committee (excluding any non-voting co-opted committee members in accordance with the political balance rules); the total number of seats required to be allocated and the number of seats each political group is entitled to based on the number of group members.

3.7 There are a total of **38** ordinary committee seats to which the political balance requirements will fully apply. Based on total council membership, the breakdown regarding the proportion of seats each political group is therefore entitled to on these committees is as follows:

- Labour Group – 33 seats
- Conservative Group – 3 seats
- Liberal Democrat Group – 2 seats

3.8 This has resulted in one seat on each of the 5 ordinary committees to which the political balance rules apply, being allocated between the Conservative and Liberal Democrat Groups. The allocation of seats between Committees has been agreed between both Groups, with the proposed division as follows.

Table 1

Ordinary Committees	Size	Labour Group 49 85.97%	Conservative Group 5 8.77%	Liberal Democrat Group 3 5.26%
General Purposes Committee	8	7	0	1
Planning Committee	8	7	1	0
Audit & Standards Committee	7	6	1	0
Corporate Parenting Committee	5	4	1	0

Licensing Committee	10	9	0	1
Total seats	38	33	3	2
Strict Entitlement (based on a proportion of total members)		33	3	2

3.9 There are other committees to which the political balance rules apply but only principles (a), (b) and (d) (see Appendix 1, paragraph 3). Namely, the existing Scrutiny Committees and the Audit & Standards Advisory Committee.

3.10 Table 2 below confirms the size and make-up of these Committees, with the Conservative and Liberal Democrat groups both entitled (given the size of each committee) to be allocated a seat on both Scrutiny Committees.

Table 2

Other Committees	Size	Labour Group 49 85.97%	Conservative Group 5 8.77%	Liberal Democrat Group 3 5.26%
Community and Wellbeing Scrutiny Committee	11 (plus 4 voting co-opted members and 2 non-voting co-opted members)	9	1	1
Resources and Public Realm Scrutiny Committee	11	9	1	1
Audit & Standards Advisory Committee	7 (plus up to 5 voting co-opted members)	6	1	0

3.11 Subsequent to allocating seats, the Council has a duty to make appointments to the specified committees giving effect to the wishes of the political group

allocated the seats. The appointments to each committee being made by the respective political groups will be set out within the report to be considered as Agenda Item 10 on the Council summons.

- 3.12 The political balance rules do not apply to the Health and Wellbeing Board but it has been previously agreed that this Board comprise four Cabinet Members and one opposition Member and this will continue following this review, with the Conservative Group allocated the available seat.

Political Assistants

- 3.13 Section 9 of the Local Government and Housing Act 1989 provides for the appointment of political assistants.
- 3.14 Where a council decides to make such appointments specific rules apply which vary depending on the size and number of the political parties. Following the local elections in May 2022 there is only one party which has one tenth or more of the membership of the Council and in these circumstances the following rules apply:

Where the members of a relevant authority are divided into political groups only one of which has a membership that comprises one-tenth or more of the membership of the authority —

- (a) the groups qualifying for a post shall be that group and one other group; and*
- (b) the other group shall be the one with the next largest membership or, in a case in which there is more than one group with the next largest membership, such one of those groups as may be determined by the authority;*

- 3.15 On application of these rules, both the Labour Group and the Conservative Group will therefore each qualify for a political assistant. These appointments will be made in accordance with the Local Government (Assistants for Political Groups) (Remuneration) (England) Order 2021 and accompanying guidance.

4.0 Financial Implications

- 4.1 There are no financial implications arising directly from this report.

5.0 Legal Implications

- 5.1 These are addressed in the body of the report.

6.0 Equality Implications

- 6.1 The s149 public sector equality duty requires public bodies to have due regard to the need to:
- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010;

- advance equality of opportunity between people who share a protected characteristic and those who do not; and
- foster good relations between people who share a protected characteristic and those who do not.

6.2 The Equality Act 2010 and the Public Sector Equality Duty (outlined above) cover the following nine protected characteristics: age, disability, marriage and civil partnership, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

6.3 There are no direct equalities implications arising from this report at this stage.

Background Papers

None.

Report sign off:

Debra Norman


Director of Legal, HR, Audit & Investigations

Appendix 1

The political balance rules prescribed by the Local Government and Housing Act 1989 ('the Act') and the Local Government (Committees and Political Groups) Regulations 1990 ('the 1990 Regulations')

1. The rules are that seats on relevant committees must be allocated to different political groups so far as reasonably practicable in accordance with the following four principles:
 - (a) that not all the seats on the body are allocated to the same political group;
 - (b) that the majority of the seats on the body is allocated to a particular political group if the number of persons belonging to that group is a majority of the Council's membership;
 - (c) subject to paragraphs (a) and (b) above, that each political group is allocated the same proportion of the total seats across all the ordinary committees of the Council as the proportion of the members of the Council that belong to that group; and
 - (d) subject to paragraphs (a) to (c) above, that each political group is allocated the same proportion of the seats on each relevant body as the proportion of the members of the Council that belong to that group.
2. Principle (c) refers to "ordinary committees" which under the Act means those appointed under section 102(1)(a) of the Local Government Act 1972, namely General Purposes Committee, Audit & Standards Committee, Corporate Parenting Committee, Planning Committee and Licensing Committee.
3. Principles (a), (b) and (d) apply to a "body" to which the Council makes appointments. The Act provides that the bodies to which this principle applies include ordinary committees (as defined above) and ordinary sub committees, advisory committees and sub-committees, and joint committees where at least 3 seats are filled by appointments made by the Council.
4. Principles (a), (b) and (d) therefore apply to the Audit and Standards Advisory Committee. Strictly speaking, according to principle (b), the Labour Group is entitled to a majority of the seats on the Committee. However, to maintain the current size of the Committee, Full Council can depart from the rules provided no member votes against the proposal.
5. By virtue of the Local Government Act 2000, principles (a), (b) and (d) also apply to the Scrutiny Committees.
6. According to principle (c) above, the General Purposes Committee, Audit & Standards Committee, Corporate Parenting Committee, Planning Committee and Licensing Committee first have to be taken together to determine the *number* of seats that should be allocated to each group. Then, in accordance with paragraph (d) above, the number of seats each political group is entitled to has to be allocated proportionately to individual committees so far as possible.
7. The political balance principles do not apply to the London Councils' Joint Committees or the Joint Health Overview and Scrutiny Committee because only one appointment on each Committee is made by the Council.

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 Brent	Annual Council Meeting 18 May 2022
	Report from the Chief Executive
Appointments to Committees and Outside Bodies and Appointment of Chairs/Vice Chairs	

Wards Affected:	All
Key or Non-Key Decision:	Council
Open or Part/Fully Exempt:	Open
No. of Appendices:	Four Appendix 1 – Appointments to Committees & Outside bodies Appendix 2 - Cabinet Appointments Appendix 3 - Appointments to be confirmed by General Purposes Committee Appendix 4 - Appointments to be confirmed by Licensing Committee
Background Papers:	None
Contact Officers:	Katie Smith Head of Executive and Member Services Tel: 0208 937 1399 katie.smith@brent.gov.uk James Kinsella Governance Manager Tel: 0208 937 2063 james.kinsella@brent.gov.uk

1.0 Purpose of the Report

- 1.1 The purpose of this report is to outline the proposed appointment of members and co-opted members to allocated positions on the Council's Committees, and Outside Bodies for the 2022-2023 municipal year. The positions have been allocated according to the new political balance of the Council and in accordance with the rules on proportionality, which are the subject of a separate report listed as Agenda Item 9 on the summons for this meeting.
- 1.2 The recommendations below set out where, in line with the Council's Constitution, Full Council approval for an appointment is needed, and which appointments are subject to confirmation by a separate body, with these presented for information purposes.

- 1.3 It also sets out the proposed appointments of Chairs/Vice Chairs for these bodies for the 2022-2023 municipal year, including the appointment of independent chairs where necessary.
- 2.0 Recommendations**
- 2.1 For Full Council to agree, or confirm (as appropriate) the proposed appointments of Members, Co-Opted Members and substitutes to Council Committees and Outside Bodies as set out in Appendix 1.
- 2.2 For Full Council to agree the proposed appointment of Chairs/Vice Chairs to Council Committees as set out in Appendix 1 for the 2022-2023 Municipal Year.
- 2.3 For Full Council to note the appointments:
- (a) notified by the Leader of the Council in relation to Cabinet and Cabinet Committees and their respective Chairs/Vice Chairs, as set out in Appendix 2 for the 2022-2023 Municipal Year.
 - (b) to be confirmed by General Purposes Committee as set out in Appendix 3 for the 2022-2023 Municipal Year.
 - (c) to be confirmed by Licensing Committee as set out in Appendix 4 for the 2022-2023 Municipal Year.
- 3.0 Detail**
- 3.1 In accordance with Standing Order 27(i) of the Council's Constitution, the membership of Council Committees and other relevant bodies plus the appointment of Chairs/Vice Chairs and substitute Members for these are matters requiring agreement at the Annual Council Meeting for the upcoming municipal year.
- 3.2 The appointments to Council Committees are to be made in line with the provisions of the Local Government and Housing Act 1989 ('the Act') and the Local Government (Committees and Political Groups) Regulations 1990 ('the 1990 Regulations') which set out how Committees must be constituted when a Council is divided into one or more political groups. Further details on the political balance of the Council to meet these provisions have been detailed in the report 'Representation of Political Groups on Committees' which has been listed as Agenda Item 9 on the summons for this meeting.
- 3.3 The appendices setting out the proposed appointment of councillors to relevant Committees and Outside Bodies have been attached, following consultation with each political group.
- 3.4 As per Standing Order 51 (a) the Council may also appoint a pool of substitute members from which a member may be selected to speak and vote in the absence of a member of the Committee, provided that the substitute member is not already a member of the Committee. This Standing Order states that each pool shall be up to the number of members comprising membership of the Committee and be divided according to the political balance on the Committee, save that where a group has only one member on the Committee up to two

members may be appointed by that group to the pool. The list of appointments also include details of the substitute pool of members nominated.

3.5 For information purposes only:

- the appointments made by the Leader to the Cabinet and Cabinet Committees have been set out in Appendix 2.
- the appointments to be confirmed by General Purposes and Licensing Committee have been detailed in Appendices 3 & 4 respectively.

4.0 Financial Implications

4.1 Certain positions to which Members are appointed will attract a Special Responsibility Allowance, the costs of which are met from within the existing Members Allowance budget.

4.2 There are no other financial implications arising directly from this report.

5.0 Legal Implications

5.1 As aforementioned, the appointments are due to be made in line with the provisions of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.

6.0 Equality Implications

6.1 The s149 public sector equality duty requires public bodies to have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010;
- advance equality of opportunity between people who share a protected characteristic and those who do not; and
- foster good relations between people who share a protected characteristic and those who do not.

6.2 The Equality Act 2010 and the Public Sector Equality Duty (outlined above) cover the following nine protected characteristics: age, disability, marriage and civil partnership, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

6.3 There are no direct equalities implications arising from this report at this stage. However, equalities implications from the individual recommendations will continue to be considered and assessed during the decision-making process.

7.0 Consultation with Ward Members and Stakeholders

7.1 The nominations for appointments detailed within the appendices to the report have been submitted directly by each political group.

8.0 Human Resources/Property Implications (if appropriate)

- 8.1 There are no direct human resources or property implications that relate to this report.

Report sign off:

Debra Norman

Director of Legal, HR, Audit & Investigations,

APPENDIX 1: Full Council Appointments - For approval by Annual Council

Council Committees

AUDIT & STANDARDS ADVISORY COMMITTEE (7 Full Members)	
FULL Members Nominated	
Independent Chair	David Ewart (31.07.23)
Labour	Chan (Vice-Chair)
Labour	Kabir
Labour	Choudry
Labour	Smith
Labour	Long
Labour	S.Butt
Conservative	J.Patel
Independent Co-opted Members (Voting)	Javed Ansari (01.05.23)
Substitute Members Nominated	
Labour	Agha
Labour	Begum
Labour	Afzal
Labour	Shah
Labour	Gbajumo
Labour	Molloy
Conservative	Kansagra
Conservative	Mistry

AUDIT & STANDARDS COMMITTEE (7 Full Members)	
FULL Members Nominated	
Labour	Chan (Chair)
Labour	Kabir
Labour	Choudry
Labour	Smith
Labour	Long
Labour	S.Butt
Conservative	J.Patel
Substitute Members Nominated	
Labour	Agha
Labour	Begum
Labour	Afzal
Labour	Shah
Labour	Gbajumo
Labour	Molloy
Conservative	Kansagra
Conservative	Mistry

COMMUNITY AND WELLBEING SCRUTINY COMMITTEE (11 Full Members)	
FULL Members Nominated	
Labour	Ketan Sheth (Chair)
Labour	Collymore
Labour	Seelan
Labour	Ethapemi
Labour	Afzal
Labour	Fraser
Labour	Smith
Labour	Begum
Labour	Moeen
Conservative	Mistry
Liberal Democrat	Matin
Education Statutory Co-optees (Voting-Education matters only)	Dinah Walker (Parent Governor - Primary)
	Vacant (Parent Governor - Secondary)
	Alloysius Frederick (Roman Catholic Diocese)
	Rev. Helen Askwith (CoE Diocese)
Non-Voting Co-optees	Sayed Jaffar Milani
	Simon Goulden
Substitute Members Nominated	
Labour	Conneely
Labour	Long
Labour	S. Butt
Labour	Bajwa
Labour	Mitchell
Labour	Ahmadi Moghaddam
Labour	Miller
Labour	Shah
Labour	Akram
Conservative	Kansagra
Conservative	Maurice
Liberal Democrat	Lorber
Liberal Democrat	Georgiou

CORPORATE PARENTING COMMITTEE (5 Full Members)	
FULL Members Nominated	
Labour	Grahl (Chair)
Labour	Dixon
Labour	Gbajumo
Labour	Collymore
Conservative	Hirani
Substitute Members Nominated	
Labour	Chappell
Labour	Conneely
Labour	Kennelly
Labour	Rubin
Conservative	Mistry
Conservative	Maurice

COUNCIL TAX SETTING COMMITTEE (5 Full Members)	
FULL Members Nominated (usually Cabinet Members)	
Labour	M.Butt (Chair)
Labour	M.Patel
Labour	Farah
Labour	Grahl
Conservative	Kansagra
Substitute Members Nominated	
Labour	Krupa Sheth
Labour	Tatler
Labour	Donnelly-Jackson
Labour	Southwood
Conservative	Maurice
Conservative	J.Patel

GENERAL PURPOSES COMMITTEE COMMITTEE (8 Full Members)	
FULL Members Nominated (usually Cabinet Members)	
Labour	M.Butt (Chair)
Labour	M.Patel (Vice-Chair)
Labour	Grahl
Labour	Donnelly-Jackson
Labour	Krupa Sheth
Labour	Knight
Labour	Tatler
Liberal Democrat	Lorber
Substitute Members Nominated	
Labour	Afzal
Labour	Akram
Labour	Crabb
Labour	Rubin
Labour	Southwood
Labour	Nerva
Labour	Farah
Liberal Democrat	Georgiou
Liberal Democrat	Matin

HEALTH AND WELLBEING BOARD (5 Cllrs to be nominated)	
FULL Members Nominated (Cabinet Members)	
Labour	Nerva (Chair)
Labour	M.Patel
Labour	Grahl
Labour	Donnelly-Jackson
Conservative	Kansagra
Full Voting Members (Voting)	Sheikh Auladin (NWL CCG/ICP)
	Dr Mohammad Haidar (NWL CCG/ICP) (Vice-Chair)
	Dr Ketana Halai (NWL CCG/ICP)
	Fana Hussain (Borough Lead Director NWL CCG/ICP)
	Judith Davey (Brent Healthwatch)
Full Members (Non-Voting)	Carolyn Downs (Chief Executive - Brent Council)
	Phil Porter (Strategic Director Community Wellbeing - Brent Council)
	Gail Tolley (Strategic Director Children & Young People - Brent Council)
	Dr Melanie Smith (Director of Public Health - Brent Council)
	Basu Lamichaane (Residential & Nursing Sector)
	Simon Crawford (London NW University Healthcare NHS Trust)
Substitute Members Nominated	
Labour	Knight
Labour	Krupa Sheth
Labour	Southwood
Labour	M.Butt
Conservative	Mistry
Conservative	Hirani

LICENSING COMMITTEE (10 Full Members)	
FULL Members Nominated	
Labour	Ahmed (Chair)
Labour	Long (Vice-Chair)
Labour	Chappell
Labour	Chohan
Labour	Mahmood
Labour	Collymore
Labour	Bajwa
Labour	Rubin
Labour	Ethapemi
Liberal Democrat	Georgiou

PLANNING COMMITTEE (8 Full Members)	
FULL Members Nominated	
Labour	Kelcher (Chair)
Labour	S. Butt (Vice-Chair)
Labour	Dixon
Labour	Seelan
Labour	Akram
Labour	Mahmood
Labour	Begum
Conservative	Maurice
Substitute Members Nominated	
Labour	Ahmed
Labour	Collymore
Labour	Ethapemi
Labour	Dar
Labour	Kabir
Labour	Chappell
Labour	Chohan
Conservative	J.Patel
Conservative	Kansagra

RESOURCES AND PUBLIC REALM COMMITTEE (11 Full Members)	
FULL Members Nominated	
Labour	Conneely (Chair)
Labour	Long
Labour	S. Butt
Labour	Bajwa
Labour	Mitchell
Labour	Ahmadi Moghaddam
Labour	Miller
Labour	Shah
Labour	Akram
Conservative	J.Patel
Liberal Democrat	Georgiou
Substitute Members Nominated	
Labour	Ketan Sheth
Labour	Collymore
Labour	Seelan
Labour	Ethapemi
Labour	Afzal
Labour	Fraser
Labour	Smith
Labour	Begum
Labour	Moeen
Conservative	Kansagra
Conservative	Maurice
Liberal Democrat	Lorber
Liberal Democrat	Matin

Council Joint Committees

NORTH WEST LONDON JOINT HEALTH AND OVERVIEW SCRUTINY COMMITTEE	
FULL Members Nominated	
Labour	Ketan Sheth
Substitute Members Nominated	
Labour	Collymore

LONDON COUNCILS LEADERS' COMMITTEE (s101 Joint Committee)	
FULL Members Nominated	
Labour	M.Butt
Labour	M.Patel (Deputy)

LONDON COUNCILS TRANSPORT AND ENVIRONMENT COMMITTEE (Associated Joint Committee)	
Full Members Nominated	
Labour	Krupa Sheth
Labour	Tatler (Deputy)
Labour	Donnelly-Jackson
Labour	Farah
Labour	Nerva

OTHER BODIES AND PANELS

FOSTERING PANEL	
FULL Members Nominated	
Labour	Moeen

EMPLOYEES JOINT CONSULTATIVE COMMITTEE	
FULL Members Nominated (Employers Side)	
Labour	M.Patel (Chair)
Labour	Chan
Labour	Grahl
Labour	Kennelly
Labour	Nerva
Labour	Donnelly-Jackson
Labour	Tatler
Labour	Conneely
Employees Side Members	
	George Fraser (GMB)
	Euton Stewart (GMB)
	Zakia Durrani (GMB)
	Bola George (UNISON)
	Phil O'Reilly (UNISON)
	Barbara Powell (UNISON)
	Francesca Hammond (UNISON)
Substitute Members Nominated	
Labour	M. Butt
Labour	Afzal
Labour	Crabb
Labour	Smith
Labour	Akram
Labour	Chappell
Labour	Hack
Labour	Ahmadi Moghaddam

TRADING STANDARDS JOINT ADVISORY BOARD	
FULL Members Nominated	
Labour	Farah
Labour	Kennelly
Labour	Crabb
Substitute Members Nominated	
Labour	Fraser
Labour	Miller
Labour	Chohan

WELSH HARP JOINT CONSULTATIVE COMMITTEE	
FULL Members Nominated	
Labour	Ahmed
Labour	Mitchell
Labour	S. Butt
Labour	Dixon
Substitute Members Nominated	
Labour	Agha
Labour	Farah
Labour	Tatler
Labour	Mahmood

BRENT CONNECTS - HARLESDEN	
FULL Members Nominated	
Labour	Ethapemi (Chair)
Labour	Chappell (Vice-Chair)

BRENT CONNECTS - KILBURN	
FULL Members Nominated	
Labour	Gbajumo (Chair)
Labour	Molloy (Vice-Chair)

BRENT CONNECTS - KINGSBURY AND KENTON	
FULL Members Nominated	
Labour	Fraser (Chair)
Labour	Kabir (Vice-Chair)

BRENT CONNECTS - WEMBLEY	
FULL Members Nominated	
Labour	Afzal (Chair)
Labour	Benea (Vice-Chair)

BRENT CONNECTS - WILLESDEN	
FULL Members Nominated	
Labour	Choudry (Chair)
Labour	Long (Vice-Chair)

BRENT YOUTH PARLIAMENT	
FULL Members Nominated	
Labour	Hack (Co-Chair)
Labour	Choudry (Co-Chair)

SERVICE USER CONSULTATIVE FORUM - EQUALITY	
FULL Member Nominated	
Labour	Smith

SERVICE USER CONSULTATIVE FORUM - DISABILITY	
FULL Member Nominated	
Labour	Donnelly-Jackson

SERVICE USER CONSULTATIVE FORUM - PENSIONERS	
FULL Member Nominated	
Labour	Collymore

SERVICE USER CONSULTATIVE FORUM - PRIVATE SECTOR HOUSING	
FULL Member Nominated	
Labour	Ahmadi Moghaddam

SERVICE USER CONSULTATIVE FORUM - VOLUNTARY SECTOR	
FULL Member Nominated	
Labour	Fraser

BRENT ACTIVE TRAVEL FORUM	
FULL Member Nominated	
Labour	Mitchell

OUTSIDE BODIES

Open to Non-Cabinet

All Majority Party Only

Positive Ageing in London (formerly appointed to Age UK London)	Nerva Ethapemi
Agreed Syllabus Conference (usually same membership as SACRE)	Dar Smith Nerva
Young Brent Foundation	Afzal Krupa Sheth Kelcher
Central and North West London NHS Foundation Trust	Ketan Sheth Nerva (Deputy)
Chalkhill Community Centre	Fraser
Chalkhill Community Trust Fund	Fraser Johnson
Edward Harvist Trust	Afzal Long
First Wave Housing Board	S Butt
Newable Ltd (Greater London Enterprise Board)	Southwood
Hillside Housing Trust	Knight
Historic Environment Champion (English Heritage)	Crabb
I4B Board	S Butt
Lee Valley Regional Park	Krupa Sheth (30.06.2025)
Local Government Information Unit Members' Assembly	Nerva Tatler (Deputy)
London Road Safety Council	Krupa Sheth Tatler (alternate)
Museums Association	Donnelly-Jackson
Queen's Park Joint Consultative Group	Nerva Southwood Crabb
Reserve Forces and Cadets Association for Greater London	Kennelly
Standing Advisory Council for Religious Education (SACRE)	Nerva Dar Smith
Willesden Consolidated Charities	Long (14.05.2022) Chappell Choudry Miller
Old Oak and Park Royal Development Corporation (OPDC) Planning Committee	Kelcher
Brent District Scout Council	Long Choudry Miller
Young Brent Foundation	Grahl

OUTSIDE BODIES
Open to Cabinet Only
All Majority Party Only

	FULL Members Nominated
Local Government Association General Assembly	M.Butt
	M.Patel
	Krupa Sheth
	Tatler
London Councils Greater London Employment Forum	M.Patel
	Southwood (Deputy)
Partners for Brent (Local Strategic Partnership)	M.Butt
Kiln Theatre	M.Butt
	Donnelly-Jackson
West London Alliance	M.Butt
West London Partnership	M.Butt
West London Waste Authority	Krupa Sheth
Old Oak and Park Royal Development Corporation (OPDC)	M.Butt
Metroland	Donnelly-Jackson
South Kilburn Trust	Southwood

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APPENDIX 2: For noting by Annual Council - Cabinet/Cabinet Committee/Executive Joint Committees Appointments

CABINET (Between 1-10 Full Members)	
Appointed by the Leader	
M. Butt	Leader
M. Patel	Deputy Leader and Cabinet Member for Finance, Resources and Reform
Tatler	Cabinet Member for Regeneration and Planning
Farah	Cabinet Member for Safer Communities and Public Protection
Nerva	Cabinet Member for Public Health and Adult Social Care
Southwood	Cabinet Member for Jobs, Economy and Citizen Experience
Krupa Sheth	Cabinet Member for Environment, Infrastructure and Climate Action
Knight	Cabinet Member for Housing, Homelessness and Renters Security
Grahl	Cabinet Member for Children, Young People and Schools
Donnelly-Jackson	Cabinet Member for Community Engagement, Equalities and Culture
BARHAM PARK TRUST COMMITTEE (Currently 5 Full Members)	
Nominations by the Leader for approval by Cabinet.	
M. Butt	
M. Patel	
Krupa Sheth	
Donnelly-Jackson	
Tatler	
Substitutue Members nominatedby the Leader for approval by Cabinet	
Farah	
Nerva	
Grahl	
Knight	

JOINT COMMITTEE OF THE LONDON BOROUGH OF BRENT, LEWISHAM AND SOUTHWARK (Currently 2 Full Members)	
Appointed by the Leader	
M.Patel	
Southwood	
Substitute Members Appointed by the Leader	
Donnelly-Jackson	
Grahl	

WEST LONDON ECONOMIC PROSPERITY BOARD (Currently 1 Full Member)	
Appointed by Cabinet	
Tatler	
Substitute Member Appointed by the Leader	
M. Butt	

LONDON COUNCILS GRANTS COMMITTEE	
Appointed by the Leader	
M.Patel	
Donnelly-Jackson (Deputy)	

LONDON LGPS CIV LTD	
Appointed by the Leader	
Johnson (as Pension Fund Sub Committee Chair)	
M.Patel (Deputy)	

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APPENDIX 3: For noting by Annual Council - Appointments to be made by General Purposes Committee

SENIOR STAFF APPOINTMENTS SUB-COMMITTEE (5 Full Members)	
FULL Members Nominated	
Labour	M. Butt (Chair)
Labour	M.Patel
Labour	Krupa Sheth
Labour	Tatler
Conservative	Kansagra
Substitute Members Nominated	
Labour	Southwood
Labour	Nerva
Labour	Knight
Labour	Farah
Labour	Grahl
Labour	Donnelly-Jackson
Conservative	Maurice
Conservative	Mistry

SENIOR STAFF APPEALS SUB-COMMITTEE (5 Full Members)	
FULL Members Nominated	
Labour	M. Butt
Labour	M.Patel
Labour	Krupa Sheth
Labour	Tatler
Conservative	Kansagra
Substitute Members Nominated	
Labour	Southwood
Labour	Nerva
Labour	Knight
Labour	Farah
Labour	Grahl
Labour	Donnelly-Jackson
Conservative	Maurice
Conservative	Mistry

BRENT PENSION FUND SUB-COMMITTEE (7 Full Members)	
FULL Members Nominated	
Labour	Johnson (Chair)
Labour	Mitchell (Vice-Chair)
Labour	Hack
Labour	Choudry
Labour	Miller
Labour	Dar
Conservative	Kansagra
Independent Co-Opted Members (Non-Voting)	Elizabeth Bankole (UNISON)
Substitute Members Nominated	
Labour	Ethapemi
Labour	Shah
Labour	Mahmood
Labour	Dixon
Conservative	J.Patel
Conservative	Maurice

BRENT PENSION BOARD (2 Full Members)	
FULL Members Nominated (not to be members of Pension Fund Sub Committee)	
Labour	Kabir
Labour	Akram
Independent Chair	David Ewart (31.07.2023)
Full Members	Chris Bala (Pension Scheme Member)
	Bola George (Trade Union Member UNISON)
	Robert Wheeler (Trade Union Member GMB)
	Sunil Gandhi (Employer Member - Non Brent Council)
Substitute Members Nominated	
No Provision to include within the Boards Terms of Reference for substitute members	


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APPENDIX 4: For noting by Annual Council - Appointments to be made by Licensing Committee

ALCOHOL & ENTERTAINMENT SUB COMMITTEE (3 Full Members)	
FULL Members Nominated	
Labour	Ahmed (Chair)
Labour	Long (Vice-Chair)
Labour	Ethapemi
Substitute Members to be drawn from reminaing pool of Licensing Committee Members	

REGULATORY SUB-COMMITTEE (5 Full Members)	
FULL Members Nominated	
Labour	Ahmed (Chair)
Labour	Long
Labour	Ethapemi
Labour	Collymore
Conservative	Kansagra (Substitute J.Patel)

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	Annual Council Meeting 18 May 2022
	Report from the Assistant Chief Executive
Municipal Calendar of Meetings 2022/2023	

Wards Affected:	All
Key or Non-Key Decision:	N/A
Open or Part/Fully Exempt: <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Open
No. of Appendices:	One: Appendix A: Annual Calendar of Meetings 2022/23
Background Papers:	None
Contact Officer(s): <small>(Name, Title, Contact Details)</small>	James Kinsella Governance Manager Tel: 020 8937 2063 Email: james.kinsella@brent.gov.uk

1.0 Purpose of the Report

- 1.1 This report presents the final calendar of council meetings for the 2022/2023 Municipal Year.

2.0 Recommendations

- 2.1 That Members approve the dates for Full Council and other meetings to take place during the 2022/23 Municipal Year, as set out in Appendix 1.
- 2.2 That the Head of Executive and Member Services be authorised to make any alterations deemed necessary to the Municipal Calendar during the course of the Municipal Year having consulted the Leader of the Council; the Leaders of the Opposition Groups; and the Chair of the affected meeting.

3.0 Detail

- 3.1 Attached as Appendix 1 is the proposed calendar of meetings prepared for the 2022/2023 Municipal Year, which lists the dates for Full Council, and its committee/sub-committee meetings, meetings of the Cabinet and other bodies. These will continue to be kept under review as the Municipal Year progresses.

- 3.2 As a result of the powers available to hold meetings remotely now having expired, the Council has returned to holding its main statutory meetings in person although it remains possible for members of the public and other stakeholders to still participate online, using the available hybrid meeting technology. In the absence of any change in legislation, it is therefore proposed to continue with these arrangements during the coming Municipal Year.
- 3.3 Attempts will be made, wherever possible, to avoid clashes of meetings for Members, based on a review of committee membership.
- 3.4 Religious holidays have been included on the calendar and meetings have been avoided on dates where it has been deemed inappropriate to hold them due to the importance associated with any particular religious holiday.
- 3.5 For information purposes, the calendar also includes principal civic events.
- 3.6 The dates of the Full Council meetings for the 2022/23 Municipal year have been scheduled as follows:
- Monday 11 July 2022
 - Wednesday 21 September 2022 (NB: date amended following publication of original report)
 - Monday 21 November 2022
 - Thursday 23 February 2023 (Council Tax and Budget Setting)
 - Wednesday 17 May 2023 (Annual Council Meeting and Mayor Making)
- 3.7 Meetings of the following bodies have been agreed jointly with the other authorities listed:
- Welsh Harp Joint Consultative Committee (London Borough of Barnet)
 - Trading Standards Joint Advisory Board (London Borough of Harrow)
 - Joint Committee of the London Boroughs of Brent Lewisham and Southwark (London Boroughs of Lewisham and Southwark)
- 3.8 In terms of attendance, each Member is responsible for submitting his or her apologies for absence in terms of the bodies they are members on. Such notifications shall be in writing and sent to the Head of Executive and Member Services or her representative in good time and in any event, before the commencement of the meeting in question. If such notification is not received, the Member(s) apologies will not be recorded in the minutes of the meeting.

4.0 Financial Implications

- 4.1 There are none specific to this report.

5.0 Legal Implications

- 5.1 Section 85 (1) of the Local Government Act 1972 requires Members of a Local Authority to attend at least one meeting of that Authority within a six-month consecutive

period, in order to avoid being disqualified as a Councillor. The calendar of meetings has been developed to ensure that membership clashes between meetings are avoided but members will still be responsible for managing their attendance in order to comply with this requirement.

5.2 There are no other legal implications relating to this report.

6.0 Equality Implications

6.1 In accordance with s 149 of the Equality Act 2010, the Council must, in the exercise of its functions, have due regard to the need to:

- eliminate discrimination, harassment and victimisation;
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

6.2 The s149 Public Sector Equality Duty covers the following nine protected characteristics: age, disability, marriage and civil partnership, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

6.3 The purpose of the duty is to enquire into whether a proposed decision disproportionately affects people with a protected characteristic. In other words, the indirect discriminatory effects of a proposed decision. Due regard is the regard that is appropriate in all the circumstances

6.4 As outlined above, religious holidays have been included on the calendar and meetings have not been arranged on evenings where it has been deemed inappropriate to hold meetings because of the importance associated with any particular religious holiday.

7.0 Consultation with Ward Members and Stakeholders

7.1 The Annual Calendar of Meetings has been subject to consultation with officers and the Constitution Working Group.

Report sign off:

Shazia Hussain

Assistant Chief Executive

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Day	Committee Meetings (Public version)	Time
MAY 2022		
Day	Committee Meeting	Time
Sunday 1 May	Ramadan finishes	
Monday 2 May	Bank holiday	
Tuesday 3 May		
Wednesday 4 May		
Thursday 5 May	Brent Borough Elections	
Friday 6 May		
Saturday 7 May		
Sunday 8 May		
Monday 9 May		
Tuesday 10 May	Post Election Induction Day - Member Learning & Development - Compulsory for all members	3.00pm
Wednesday 11 May		
Thursday 12 May	Member Learning & Development - Data & Information Security - Compulsory for all members	4.00pm
	Member Learning & Development - Standards and the Code of Practice - Compulsory for all members	6.15pm
Friday 13 May		
Saturday 14 May		
Sunday 15 May		
Monday 16 May		
Tuesday 17 May		
Wednesday 18 May	Annual Council Meeting	5.00pm
Thursday 19 May		
Friday 20 May		
Saturday 21 May		
Sunday 22 May		
Monday 23 May	Member Learning & Development - Equalities & Diversity Training - Compulsory for all members	4.00pm
	Member Learning & Development - Corporate Parenting & Safeguarding Children- Compulsory for all members	6.15pm
Tuesday 24 May		
Wednesday 25 May	Member Learning and Development - Casework, surgeries management & Modern.Gov	4.00pm
	Member Learning & Development - Safeguarding Vulnerable Adults - Compulsory for all members	6.15pm
Thursday 26 May		
Friday 27 May		
Saturday 28 May		
Sunday 29 May		
Monday 30 May	Half-term starts	
	General Purposes Committee	9.30am
	Cabinet (agreed in 2021-22)	10.00am
Tuesday 31 May	Full Licensing Committee followed by Member Learning and Development - Licensing - Compulsory for Committee members	6.00pm

JUNE 2022

Day	Committee Meeting	Time
Wednesday 1 June	Member Learning & Development - Planning Committee - Compulsory for Committee members	6.00pm
Thursday 2 June	Late May Bank Holiday	
Friday 3 June	Queens Platinum Jubilee	
Saturday 4 June	Shavout starts	
Sunday 5 June		
Monday 6 June	Shavout finishes	
	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Tuesday 7 June	Member Learning & Development - Audit & Standards Advisory Full Committee - Compulsory for Committee members	5.00pm
	Audit & Standards Advisory Committee followed by Audit and Standards Committee	6.00pm
Wednesday 8 June	Trading Standards Joint Advisory Board (Harrow)	6.00pm
Thursday 9 June		
Friday 10 June		
Saturday 11 June		
Sunday 12 June		
Monday 13 June	Member Learning & Development	6.00pm
Tuesday 14 June	Planning Committee	6.00pm
Wednesday 15 June	Member Learning & Development - All Scrutiny meetings - Compulsory for Committee members	6.00pm
Thursday 16 June	Schools Forum	6.00pm
Friday 17 June	You Decide Decision Day - Harlesden	10.00am
Saturday 18 June	You Decide Decision Day - Kilburn & Kensal Rise	10.00am
Sunday 19 June		
Monday 20 June	Cabinet	10.00am
Tuesday 21 June	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Wednesday 22 June	Member Learning & Development - (TBC)	6.00pm
Thursday 23 June	Standing Advisory Council for Religious Education (SACRE)	4.30pm
	You Decide Decision Day - Willesden	10.00am
Friday 24 June	You Decide Decision Day - Wembley	10.00am
Saturday 25 June	You Decide Decision Day - Kingsbury & Kenton	10.00am
Sunday 26 June		
Monday 27 June	Member Learning & Development - (TBC)	6.00pm
Tuesday 28 June	Member Learning & Development - Brent Pensions Fund – Compulsory for Committee members	5.00pm
	Brent Pension Fund Sub-Committee	6.00pm
Wednesday 29 June		
Thursday 30 June		

JULY 2022

Day	Committee Meeting	Time
Friday 1 July		
Saturday 2 July		
Sunday 3 July		
Monday 4 July		
Tuesday 5 July	Community and Wellbeing Scrutiny Committee	6.00pm
	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Wednesday 6 July	Pride of Brent	6.00pm
Thursday 7 July		
Friday 8 July		
Saturday 9 July		
Sunday 10 July		
Monday 11 July	Full Council	6.00pm
Tuesday 12 July	Joint Committee of the London Boroughs of Brent, Lewisham and Southwark (Lewisham)	6.00pm
Wednesday 13 July	Planning Committee	6.00pm
Thursday 14 July		
Friday 15 July		
Saturday 16 July		
Sunday 17 July		
Monday 18 July	General Purposes Committee	9.30am
	Cabinet	10.00am
	Member Learning & Development - How to be effective at meetings	6.00pm
Tuesday 19 July	Resources and Public Realm Scrutiny Committee	6.00pm
Wednesday 20 July	Corporate Parenting Committee	5.00pm
Thursday 21 July		
Friday 22 July		
Saturday 23 July		
Sunday 24 July		
Monday 25 July	Alcohol and Entertainment Licensing Sub-Committee	10.00am
	Pension Board	6.00pm
Tuesday 26 July	End of Summer term	
	Audit and Standards Advisory Committee followed by Audit and Standards Committee	6.00pm
Wednesday 27 July	Welsh Harp Joint Consultative Committee (Barnet)	7.00pm
Thursday 28 July	Health and Wellbeing Board	6.00pm
Friday 29 July		
Saturday 30 July		
Sunday 31 July		

AUGUST 2022

Day	Committee Meeting	Time
Monday 1 August		
Tuesday 2 August		
Wednesday 3 August		
Thursday 4 August		
Friday 5 August		
Saturday 6 August		
Sunday 7 August		
Monday 8 August	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Tuesday 9 August		
Wednesday 10 August		
Thursday 11 August		
Friday 12 August		
Saturday 13 August		
Sunday 14 August		
Monday 15 August		
Tuesday 16 August		
Wednesday 17 August	Planning Committee	6.00pm
Thursday 18 August		
Friday 19 August		
Saturday 20 August		
Sunday 21 August		
Monday 22 August	Cabinet	10.00am
Tuesday 23 August		
Tuesday 23 August		
Wednesday 24 August		
Thursday 25 August		
Friday 26 August		
Saturday 27 August		
Sunday 28 August		
Monday 29 August	August Bank Holiday	
Tuesday 30 August		
Wednesday 31 August		

SEPTEMBER 2022

Day	Committee Meeting	Time
Thursday 1 September	Autum term starts	
Friday 2 September		
Saturday 3 September		
Sunday 4 September		
Monday 5 September	Barham Park Trust Committee	10.00am
	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Tuesday 6 September	Resources and Public Realm Scrutiny Committee	6.00pm
Wednesday 7 September	Member Learning & Development - TBC	6.00pm
Thursday 8 September		
Friday 9 September		
Saturday 10 September		
Sunday 11 September		
Monday 12 September	General Purposes Committee	9.30am
	Cabinet	10.00am
	Member Learning & Development - TBC	6.00pm
Tuesday 13 September		
Wednesday 14 September	Planning Committee	6.00pm
Thursday 15 September		
Friday 16 September		
Saturday 17 September	Liberal Democrat Conference starts	
Sunday 18 September		
Monday 19 September		6.00pm
Tuesday 20 September	Liberal Democrat Conference finishes	
	Audit and Standards Advisory Committee followed by Audit and Standards Committee	6.00pm
Wednesday 21 September	Alcohol and Entertainment Licensing Sub-Committee	10.00am
	Full Council	6.00pm
Thursday 22 September	Community and Wellbeing Scrutiny Committee	6.00pm
Friday 23 September		
Saturday 24 September	Labour Party Conference starts	
Sunday 25 September	Rosh Hashanah starts	
Monday 26 September	Navratri starts	
	Member Learning & Development - TBC	6.00pm
Tuesday 27 September	Rosh Hashanah finishes	
Wednesday 28 September	Labour Party Conference finishes	
Thursday 29 September		
Friday 30 September		

OCTOBER 2022

Day	Committee Meeting	Time
Saturday 1 October	Black History month	
Sunday 2 October	Conservative Party Conference starts	
Monday 3 October		
Tuesday 4 October	Yom Kippur	
	Conservative Party Conference finishes	
Wednesday 5 October	Pension Fund Sub-Committee	6.00pm
Thursday 6 October	Standing Advisory Council for Religious Education (SACRE)	4.30pm
Friday 7 October		
Saturday 8 October		
Sunday 9 October		
Monday 10 October	Member Learning & Development - TBC	6.00pm
	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Tuesday 11 October	Planning Committee	6.00pm
Wednesday 12 October	Trading Standards Joint Advisory Board (Brent)	6.00pm
Thursday 13 October	Health & Wellbeing Board	6.00pm
Friday 14 October		
Saturday 15 October		
Sunday 16 October		
Monday 17 October	Cabinet	10.00am
	Member Learning & Development - TBC	6.00pm
Tuesday 18 October		
Wednesday 19 October	Corporate Parenting Committee	5.00pm
Thursday 20 October	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Friday 21 October		
Saturday 22 October		
Sunday 23 October		
Monday 24 October	Half term	
Tuesday 25 October		
Wednesday 26 October		
Thursday 27 October		
Friday 28 October		
Saturday 29 October		
Sunday 30 October		
Monday 31 October		

NOVEMBER 2022

Day	Committee Meeting	Time
Tuesday 1 November		
Wednesday 2 November	Joint Committee of the London Boroughs of Brent, Lewisham and Southwark (Brent)	6.00pm
Thursday 3 November	Schools Forum	6.00pm
Friday 4 November		
Saturday 5 November		
Sunday 6 November		
Monday 7 November	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Tuesday 8 November	Resources and Public Realm Scrutiny Committee	6.00pm
Wednesday 9 November	Pension Board	6.00pm
Thursday 10 November		
Friday 11 November		
Saturday 12 November		
Sunday 13 November	Remembrance Sunday	
Monday 14 November	Cabinet	10.00am
Tuesday 15 November		
Wednesday 16 November	Planning Committee	6.00pm
Thursday 17 November		
Friday 18 November		
Saturday 19 November		
Sunday 20 November		
Monday 21 November	Full Council	6.00pm
Tuesday 22 November	Community and Wellbeing Scrutiny Committee	6.00pm
Wednesday 23 November	Welsh Harp Joint Consultative Committee (Barnet)	7.00pm
Thursday 24 November	Diwali	
Friday 25 November		
Saturday 26 November		
Sunday 27 November		
Monday 28 November	Member Learning & Development - TBC	6.00pm
Tuesday 29 November	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Wednesday 30 November		

December 2022		
Day	Committee Meeting	Time
Thursday 1 December		
Friday 2 December		
Saturday 3 December		
Sunday 4 December		
Monday 5 December		
Tuesday 6 December	Member Learning & Development - TBC	6.00pm
Wednesday 7 December	Audit and Standards Advisory Committee	6.00pm
Thursday 8 December	Schools Forum (additional if needed)	6.00pm
Friday 9 December		
Saturday 10 December		
Sunday 11 December		
Monday 12 December	General Purposes Committee	9.30am
	Cabinet	10.00am
	Member Learning & Development - TBC	6.00pm
Tuesday 13 December	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Wednesday 14 December	Planning Committee	6.00pm
Thursday 15 December		
Friday 16 December		
Saturday 17 December		
Sunday 18 December		
Monday 19 December		
Tuesday 20 December		
Wednesday 21 December	School holidays start	
Thursday 22 December		
Friday 23 December		
Saturday 24 December		
Sunday 25 December	Christmas Day	
Monday 26 December	Boxing Day	
Tuesday 27 December	Christmas Day (substitute day)	
Wednesday 28 December		
Thursday 29 December		
Friday 30 December		
Saturday 31 December		

JANUARY 2023

Day	Committee Meeting	Time
Sunday 1 January	New Year's Day	
Monday 2 January	New Year's Day (sustitute day)	
Tuesday 3 January	Spring term starts	
Wednesday 4 January		
Thursday 5 January		
Friday 6 January		
Saturday 7 January		
Sunday 8 January		
Monday 9 January	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Tuesday 10 January	Member Learning & Development - TBC	6.00pm
Wednesday 11 January		
Thursday 12 January	Health & Wellbeing Board	6.00pm
Friday 13 January		
Saturday 14 January		
Sunday 15 January		
Monday 16 January	General Purposes Committee	9.30am
	Cabinet	10.00am
Tuesday 17 January	Member Learning & Development - TBC	6.00pm
Wednesday 18 January	Planning Committee	6.00pm
Thursday 19 January	Schools Forum	6.00pm
Friday 20 January		
Saturday 21 January		
Sunday 22 January	Chinese New Year	
Monday 23 January	Alcohol and Entertainment Licensing Sub-Committee	10.00am
	Member Learning & Development - TBC	6.00pm
Tuesday 24 January	Resources and Public Realm Scrutiny Committee	6.00pm
Wednesday 25 January	Community and Wellbeing Scrutiny Committee	6.00pm
Thursday 26 January		
Friday 27 January	Holocaust and Genocide Memorial Day	
Saturday 28 January		
Sunday 29 January		
Monday 30 January	Audit and Standards Advisory Committee	6.00pm
Tuesday 31 January	Member Learning & Development - TBC	6.00pm

FEBRUARY 2023		
Day	Committee Meeting	Time
Wednesday 1 February	Corporate Parenting Committee	5.00pm
Thursday 2 February		
Friday 3 February		
Saturday 4 February		
Sunday 5 February		
Monday 6 February	Cabinet	10.00am
	Member Learning & Development - TBC	6.00pm
Tuesday 7 February	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Wednesday 8 February	Planning Committee	6.00pm
Thursday 9 February	Standing Advisory Council for Religious Education (SACRE)	4.30pm
Friday 10 February		
Saturday 11 February		
Sunday 12 February		
Monday 13 February	Half term	
Tuesday 14 February		
Wednesday 15 February		
Thursday 16 February		
Friday 17 February		
Saturday 18 February		
Sunday 19 February		
Monday 20 February	Alcohol and Entertainment Licensing Sub-Committee	10.00am
	Member Learning & Development - TBC	6.00pm
	Pension Fund Sub-Committee	6.00pm
Tuesday 21 February	Schools Forum	6.00pm
Wednesday 22 February	Resources and Public Realm Scrutiny Committee	6.00pm
Thursday 23 February	Full Council	6.00pm
Friday 24 February	Council Tax Setting Sub-Committee (if needed)	10.00am
Saturday 25 February		
Sunday 26 February		
Monday 27 February	Member Learning & Development - TBC	6.00pm
Tuesday 28 February		

MARCH 2023

Day	Committee Meeting	Time
Wednesday 1 March		
Thursday 2 March		
Friday 3 March		
Saturday 4 March		
Sunday 5 March		
Monday 6 March	Member Learning & Development - TBC	6.00pm
Tuesday 7 March	Community and Wellbeing Scrutiny Committee	6.00pm
Wednesday 8 March	Joint Committee of the London Boroughs of Brent, Lewisham and Southwark (Southwark)	6.00pm
Thursday 9 March	Trading Standards Joint Advisory Board (Harrow)	6.00pm
Friday 10 March		
Saturday 11 March		
Sunday 12 March		
Monday 13 March	General Purposes Committee	9.30am
	Cabinet	10.00am
Tuesday 14 March	Member Learning & Development - TBC	6.00pm
Wednesday 15 March	Planning Committee	6.00pm
Thursday 16 March	Welsh Harp Joint Consultative Committee (Barnet)	7.00pm
Friday 17 March		
Saturday 18 March		
Sunday 19 March		
Monday 20 March	Member Learning & Development - TBC	6.00pm
Tuesday 21 March	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Wednesday 22 March	Pension Board	6.00pm
Thursday 23 March		
Friday 24 March		
Saturday 25 March		
Sunday 26 March		
Monday 27 March	Audit and Standards Advisory Committee	6.00pm
Tuesday 28 March		
Wednesday 29 March	Health & Wellbeing Board	6.00pm
Wednesday 29 March		
Thursday 30 March		
Friday 31 March		

APRIL 2023

Day	Committee Meeting	Time
Saturday 1 April		
Sunday 2 April		
Monday 3 April	Easter holiday starts	
Tuesday 4 April		
Wednesday 5 April		
Thursday 6 April		
Friday 7 April	Good Friday	
Saturday 8 April		
Sunday 9 April		
Monday 10 April	Easter Monday	
Tuesday 11 April	Alcohol and Entertainment Licensing Sub-Committee	10.00am
Wednesday 12 April		
Thursday 13 April		
Friday 14 April		
Saturday 15 April		
Sunday 16 April		
Monday 17 April	Summer term starts	
	Cabinet	10.00am
	Member Learning & Development - TBC	6.00pm
Tuesday 18 April	Community and Wellbeing Scrutiny Committee	6.00pm
Wednesday 19 April	Planning Committee	6.00pm
Thursday 20 April		
Friday 21 April		
Saturday 22 April	Ramadan/Eid-Al-Fitr	
Sunday 23 April		
Monday 24 April	Corporate Parenting Committee	5.00pm
Tuesday 25 April	Resources and Public Realm Scrutiny Committee	6.00pm
Wednesday 26 April		
Thursday 27 April		
Friday 28 April	Member Learning & Development - TBC	6.00pm
Saturday 29 April		
Sunday 30 April		

MAY 2023

Day	Committee Meeting	Time
Monday 1 May	Early May Bank Holiday	
Tuesday 2 May		
Wednesday 3 May		
Thursday 4 May		
Friday 5 May		
Saturday 6 May		
Sunday 7 May		
Monday 8 May		
Tuesday 9 May		
Wednesday 10 May	Planning Committee	6.00pm
Thursday 11 May		
Friday 12 May		
Saturday 13 May		
Sunday 14 May		
Monday 15 May		
Tuesday 16 May		
Wednesday 17 May	Annual Council Meeting	5.00pm
Thursday 18 May		
Friday 19 May		
Saturday 20 May		
Sunday 21 May		
Monday 22 May	Cabinet	10.00am
Tuesday 23 May		
Wednesday 24 May		
Thursday 25 May		
Friday 26 May		
Saturday 27 May		
Sunday 28 May		
Monday 29 May	Late May Bank Holiday	
Tuesday 30 May		
Wednesday 31 May		

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