



# SUMMONS TO ATTEND COUNCIL MEETING

**Thursday 24 February 2022 at 5.00 pm\***

Grand Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

**\*Please note the earlier start time for the meeting**

Please note that this meeting will be held as a socially distanced physical meeting with all members of the Council required to attend in person.

Guidance on the safe delivery of face-to-face meetings is included at the end of the agenda front sheet.

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the MEETING OF THE COUNCIL of this Borough.

CAROLYN DOWNS  
Chief Executive

Dated: 16 February 2022 (Republished 18 February 2022 & 22 February 2022)

**For further information contact:** James Kinsella, Governance Manager  
Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

**[democracy.brent.gov.uk](https://democracy.brent.gov.uk)**

**The press and public are welcome to attend this as an online virtual meeting. The link to attend and view the meeting live is available: [HERE](#)**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above

# Agenda

## 1 Apologies for Absence

## 2 Minutes of the Previous Meeting 1 - 24

To confirm as a correct record, the minutes of the previous meeting of the Council held on Monday 22 November 2021.

## 3 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

## 4 Mayor's Announcements (including any petitions received)

To receive any announcements from the Mayor.

## 5 Appointments to Committees and Outside Bodies and Appointment of Chairs/Vice Chairs (if any) 25 - 26

To agree any appointments to Committees, Joint Committees, Forums, Panels and Outside Bodies in accordance with Standing Order 30(g).

(Agenda republished to include an updated list of appointments on 22 February 2022)

## 6 Budget and Council Tax 2022/2023 27 - 230

### 6.1 Budget & Council Tax 2022-23

This report sets out the Council's budget proposals for 2022/23. It also details the results of the consultation, scrutiny and equalities considerations in relation to the budget proposals. The report also sets out the overall financial position facing the Council for the medium term and highlights the significant risks, issues and uncertainties.

Members are asked to note that the recommendations in the report were approved by Cabinet on 7 February 2022 for reference on to Council.

(Agenda republished to include a revised version of Appendix P to the main budget report (Pay Policy Statement 2022-23) on 22 February 2022)

### 6.2 Conservative Group amendments to the Budget & Council Tax proposals 2022-23 231 - 236

To consider the proposed amendments submitted by the Conservative

Group in relation to the Council's budget proposals for 2022-23.

(Agenda republished to include the Conservative Group's alternative budget proposals on 22 February 2022)

**Ward Affected:** All Wards  
**Contact Officer:** Ravindar Jassar, Deputy Director of Finance  
Tel: 020 8937 1487  
[Ravinder.Jassar@brent.gov.uk](mailto:Ravinder.Jassar@brent.gov.uk)

**7 Auditor's Annual Report on the London Borough of Brent** 237 - 272

This report presents the Council's External Auditor's Annual Report on value for money as part of the 2020/21 audit of the year end accounts. It also sets out the key recommendations made within the Annual Report.

Members are asked to note that a representative of the Council's External Auditor's (Grant Thornton) will be present at the meeting to respond to any issues raised.

**Ward Affected:** All Wards  
**Contact Officer:** Minesh Patel, Director of Finance  
Tel: 020 8937 6528  
[Minesh.Patel@brent.gov.uk](mailto:Minesh.Patel@brent.gov.uk)

**8 Brent Local Plan 2022 Adoption** 273 - 282

This report summarises the key stages since Full Council approved submission of the draft Brent Local Plan for Examination on 19<sup>th</sup> February 2020. These include the examination and associated hearings and the recommendations of the Inspectors appointed on behalf of the Secretary of State to examine the Local Plan. The Inspectors' report recommends that, subject to incorporation of their main modifications, the draft Brent Local Plan can be regarded as legally compliant and sound.

Full Council is therefore being asked to consider the report and incorporate the main modifications, other non-'main' modifications and modifications to the policies map to the draft Brent Local Plan submitted for examination, prior to formally approving its adoption. As part of this process Full Council is also being asked to formally revoke parts of the existing Brent Development Plan which the new policies will supersede.

**Ward Affected:** All, excluding parts of Harlesden, Kensal Green, Stonebridge and Tokyngton  
**Contact Officer:** Paul Lewin, Team Leader, Planning Policy.  
Tel: 020 8937 6710  
Email: [paul.lewin@brent.gov.uk](mailto:paul.lewin@brent.gov.uk)

where Old Oak and Park Royal Development Corporation is the Local Planning Authority.

**9 External Audit Appointment for 2023/24 to 2028/29** 283 - 290

This report sets out proposals for appointing the external auditor to the Council for the five-year period from 2023/24.

Members are asked to note that the proposals were endorsed for referral on to Council by the Audit & Standards Advisory Committee on 31 January 2022.

**Ward Affected:** All Wards  
**Contact Officer:** Minesh Patel, Director of Finance  
Tel: 020 8937 6528  
[Minesh.Patel@brent.gov.uk](mailto:Minesh.Patel@brent.gov.uk)

**10 Treasury Management Mid-Year Report 2021-2022** 2291 - 302

This report provides an update on treasury management activities for the first half of the financial year 2021-22.

Members are asked to note that the report was noted by Cabinet on 17 January 2022 and has been referred on to Council for consideration in compliance with CIPFAs Code of Practice on Treasury Management.

**Ward Affected:** All Wards  
**Contact Officer:** Amanda Healy, Head of Finance  
Tel: 020 8937 5912  
[Amanda.Healy@brent.gov.uk](mailto:Amanda.Healy@brent.gov.uk)

**11 Members' Allowance Scheme Annual Review (including changes to Dependants' Carers' Allowance; and Maternity, Paternity, Adoption and Sickness Pay)** 303 - 314

This report outlines the annual review of the Members Allowance Scheme undertaken for 2022/2023. As part of the review Full Council is also being asked to consider updating the provisions included within the Scheme for councillors with dependants, maternity, paternity, adoption and sickness payments.

**Ward Affected:** All Wards  
**Contact Officer:** Katie Smith, Head of Executive & Member Services

Tel: 020 8937 1399  
[Katie.Smith@brent.gov.uk](mailto:Katie.Smith@brent.gov.uk)

## 12 Urgent Business

At the discretion of the Mayor to consider any urgent business, in accordance with Standing Order 30(s).

In accordance with the provisions outlined above it has been agreed to receive the following as an urgent item at this meeting:

### 12.1 Council Tax Reduction Scheme Amendment for 2022/23 – 315 - 330 Energy Rebate Grant

This report seeks approval to make the required changes to the Council's Council Tax Reduction Scheme for 2022/23 as prescribed by central government. This follows the announcement on 3 February 2022 regarding Energy Bill Rebates, which included provision for most properties in Council Tax Bands A to D to receive a £150 rebate payment. Only Full Council has the power to make or amend the Council's Council Tax Reduction Scheme.

The reasons for urgency are as detailed within section 1.2 of the attached report.

(Agenda republished to include this item on 18 February 2022)

**Ward Affected:**  
All Wards

**Contact Officer:** Peter Cosgrove, Head of Revenues & Debt  
Tel: 020 8937 2307  
[peter.cosgrove@brent.gov.uk](mailto:peter.cosgrove@brent.gov.uk)

#### **Guidance on the delivery of safe meetings at The Drum, Brent Civic Centre**

- We have revised the capacities and floor plans for event spaces to ensure they are Covid-19 compliant and meet social distancing guidelines.
- Attendees will need to maintain the necessary social distancing at all times.
- Signage and reminders, including floor markers for social distancing and one-way flow systems are present throughout the Civic Centre and need to be followed.
- Please note the Civic Centre visitor lifts will have reduced capacity to help with social distancing.
- The use of face coverings is encouraged with hand sanitiser dispensers located at the main entrance to The Grand Hall and within each meeting room.
- Those attending meetings are asked to scan the coronavirus NHS QR code for the Grand Hall upon entry. Posters of the QR code are located in front of the main entrance.
- Although not required, anyone attending in person is also encouraged to

undertake a lateral flow test in advance of the meeting. These are available at the Civic Centre and can be booked via the following link: <https://www.brent.gov.uk/your-community/coronavirus/covid-19-testing/if-you-dont-have-symptoms/>