



## SUMMONS TO ATTEND COUNCIL MEETING

**Monday 20 September 2021 at 6.00 pm**

Grand Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note that this meeting will be held as a socially distanced physical meeting with all members of the Council required to attend in person.

Guidance on the safe delivery of face-to-face meetings is included at the end of the agenda frontsheet.

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the MEETING OF THE COUNCIL of this Borough.

CAROLYN DOWNS  
Chief Executive

Dated: 10 September 2021 (Republished 15 & 20 September 2021)

**For further information contact:** James Kinsella, Governance Manager  
Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:  
**[democracy.brent.gov.uk](https://democracy.brent.gov.uk)**

**Due to current restrictions and limits on the socially distanced venue capacity, any press and public wishing to attend this**

meeting are encouraged to do so via the live webcast. The link to attend the meeting will be made available [here](#).

### **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above

# Agenda

## 1 Apologies for Absence

## 2 Minutes of the Previous Meeting 1 - 22

To confirm as a correct record, the minutes of the previous meeting of the Council held on Monday 12 July 2021.

## 3 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

## 4 Mayor's Announcements (including any petitions received)

To receive any announcements from the Mayor.

## 5 Appointments to Committees and Outside Bodies and Appointment of Chairs/Vice Chairs (if any) 23 - 24

To agree any appointments to Committees, Joint Committees, Forums, Panels and Outside Bodies in accordance with Standing Order 30(g).  
(List of appointments included as part of republished agenda on 20 September 21)

## 6 Deputations (if any)

To hear any deputations requested by members of the public in accordance with Standing Order 32.

## 7 Questions from Members of the Public 25 - 32

To receive questions submitted by the public to Cabinet Members, in accordance with Standing Order 33.

Members are asked to note that five questions have been received under this item, which have been attached along with the written responses provided.

## 8 Petitions (if any)

For Members to consider any petitions with more than 200 signatures on which a debate has been requested, in accordance with the Council's Petition Scheme and Standing Order 66.

## **9 Annual Report from the Leader of the Council**

To receive an annual report from the Leader of the Council, in accordance with Standing Order 38.

## **10 Reports from the Leader and Cabinet** 33 - 74

To receive a report from the Leader of the Council in accordance with Standing Order 31 providing an update on any key or significant issues arising from matters within the responsibility of the Cabinet.

## **11 Questions from the Opposition and other Non-Cabinet Members** 75 - 80

For questions to be put to members of the Cabinet by Opposition and Non-Cabinet Members in accordance with Standing Order 35.

Four advance notice questions have been received under this item, which have been attached along with the written responses provided.

Members are asked to note that this session will also include an opportunity (within the time available) for other Non-Cabinet members and the Opposition to ask questions of Cabinet Members.

## **12 Report from Chairs of Scrutiny Committees**

To receive reports from the Chairs of the Council's Scrutiny Committees in accordance with Standing Order 36. The reports have been attached as follows:

12.1 Community & Wellbeing Scrutiny Committee 81 - 90  
(Agenda republished with report attached 15 September 2021)

12.2 Resources & Public Realm Scrutiny Committee 91 - 100

Members are asked to note that this session will include an opportunity (within the time available) for Non-Cabinet Members to ask questions of relevant Scrutiny Chair's in relation to the remit of their Committees.

## **13 Report from the Vice-Chair of the Audit & Standards Advisory Committee** 101 - 104

To receive a report from the Vice-Chair of the Audit & Standards Advisory Committee, in accordance with Standing Order 37.

## **14 Non Cabinet Members' Debate** 105 - 106

To enable Non Cabinet Members to raise an issue of relevance to Brent for debate on which notice has been provided in accordance with

Standing Order 34 and to receive reports from Cabinet members, as required, on any issues previously raised.

Members are asked to note that the subject identified for debate at this meeting is as follows:

### **Cuts to Universal Credit**

The motion put forward as the basis for this debate has been attached.

## **15 Continuation of Temporary Delegations**

107 - 110

To receive a report from the Director of Legal, HR, Audit & Investigations seeking approval to extend the additional delegations granted to the Chief Executive following the expiry of Regulations enabling Local Authority meetings to be held on a remote or hybrid basis during the pandemic period, in order to reduce the number of meetings required.

**Ward Affected:**  
All Wards

**Contact Officer:** Debra Norman, Director of  
Legal, HR, Audit & Investigations  
Tel: 020 8937 1578  
[debra.norman@brent.gov.uk](mailto:debra.norman@brent.gov.uk)

## **16 Motions**

111 - 116

To debate the motions submitted in accordance with Standing Order 41.

Members are asked to note that the motions submitted have now been republished with the agenda.

(Agenda republished to include motions on 15 September 2021)

## **17 Urgent Business**

At the discretion of the Mayor to consider any urgent business, in accordance with Standing Order 30(s).

### **Guidance on the delivery of safe meetings at The Drum, Brent Civic Centre**

- We have revised the capacities and floor plans for event spaces to ensure they are Covid-19 compliant and meet the current social distancing guidelines.
- Attendees will need to maintain the necessary social distancing at all times.
- Signage and reminders, including floor markers for social distancing and one-way flow systems are present throughout The Drum and need to be followed.
- Please note the Civic Centre visitor lifts will have reduced capacity to help with social distancing.
- The use of face coverings is encouraged with hand sanitiser dispensers

located at the main entrance to The Drum and within each meeting room.

- Those attending meetings are asked to scan the coronavirus NHS QR code for the Grand Hall upon entry. Posters of the QR code are located in front of the main entrance.
- Although not required, should anyone attending wish to do book a lateral flow test in advance these are also available at the Civic Centre and can be booked via the following link:  
<https://www.brent.gov.uk/yourcommunity/coronavirus/covid-19-testing/if-you-dont-have-symptoms/>