



Brent

Cabinet

Monday 7 February 2022 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note that this meeting will be held as a socially distanced physical meeting with all Cabinet members required to attend in person.

Guidance on the safe delivery of face-to-face meetings is included at the end of the agenda front sheet.

Due to current restrictions and limits on the socially distanced venue capacity, any press and public wishing to attend this meeting are encouraged to do so via the live webcast. The link to attend the meeting will be made available [here](#).

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)	Leader of the Council
McLennan (Vice-Chair)	Deputy Leader, Lead Member for Resources and Children's Safeguarding, Early Help and Social Care
Farah	Lead Member for Adult Social Care
Knight	Lead Member for Community Safety and Engagement
Nerva	Lead Member for Public Health, Culture & Leisure
Krupa Sheth	Lead Member for Environment
Stephens	Lead Member for Education, Employment and Skills
Southwood	Lead Member for Housing & Welfare Reform
Tatler	Lead Member for Regeneration, Property & Planning

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **democracy.brent.gov.uk**

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 12

To approve the minutes of the previous meeting held on Monday 17 January 2022 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public, in accordance with Standing Order 66.

6 Reference of item considered by Scrutiny Committees (if any)

To consider any reference reports from the Council's two Scrutiny Committees.

Chief Executive's reports

7 Budget & Council Tax 2022/23 13 - 218

This report sets out the Council's budget proposals for 2022/23. It also sets out the results of the consultation, scrutiny and equalities processes. Subject to approval by Cabinet, these will form the basis of the budget to be agreed at the Full Council meeting of 24 February 2022.

The report also sets out the overall financial position facing the Council for the medium term and highlights the significant risks, issues and uncertainties.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Ravinder Jassar, Head of Finance
Tel: 0208 937 1487
Email:ravinder.jassar@brent.gov.uk

Community Well-being reports

8 Six Month Update on Supply of New Affordable Homes 219 - 238

The report provides an update on progress towards delivering against the Council's housing target of 5,000 new affordable homes over the five year period 2019-2024.

Ward Affected: All Wards
Lead Member: Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)
Contact Officer: Hakeem Osinaike, Operational Director of Housing
Tel: 020 8937 2023
Email: Hakeem.Osinaike@brent.gov.uk

9 Future Governance Arrangements London Housing Consortium 239 - 244

This report seeks Cabinet approval for Brent Council to withdraw from the London Housing Consortium (LHC) Joint Committee and in the case of its disbandment, to note that members of the LHC agree to consider at a future meeting options for the Council's continued participation in a new LHC corporate entity which is likely to involve other members of the LHC.

Cabinet is asked to note that the LHC has asked for notification of the Council's decision to withdraw from the LHC Joint Committee by 25 February 2022.

Ward Affected: All Wards
Lead Member: Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)
Contact Officer: Arnold Meagher, Head of Litigation and Dispute Resolution
Tel: 020 8937 2166
Email:arnold.meagher@brent.gov.uk

Regeneration and Environment reports

10 Brent Long Term Transport Strategy Review - Draft for consultation 245 - 296

This report provides an update on the work to review the Brent Long Term Transport Strategy 2015-2035 (LTTS) and seeks approval of the draft strategy for public consultation and wider stakeholder engagement.

Ward Affected: All Wards
Lead Member: Lead Member(s) for Regeneration, Property & Planning (Councillor Tatler) and Environment (Councillor Krupa)

Sheth)
Contact Officer: Tim Martin, Transportation
Planning Manager
Tel: 020 8937 6134
Email:Tim.Martin@brent.gov.uk

11 Final Redefining Local Services Delivery Model and Authority to Tender Contract for Highways Maintenance Services 297 - 312

This report sets out the final proposed level of insourcing within the Redefining Local Services (RLS) Delivery Model with respect to the last outstanding matter - the level of insourcing of the highways reactive maintenance function - and presents the detailed procurement strategy and timetable for the Highways Maintenance Services contracts ('Highways Maintenance Contracts').

Ward Affected: All Wards
Lead Member: Lead Member for Environment (Councillor Krupa Sheth)
Contact Officer: Oliver Myers, Head of Environmental Strategy & Commissioning
Tel:0208 937 5323
Email: Oliver.Myers@brent.gov.uk

12 Authority to Tender: Contract for Parking and Traffic Enforcement Services 313 - 336

This report presents the procurement strategy and timetable for the Parking and Traffic Civil Enforcement (PCE) Services Contract and the Cashless Parking Contract (the "Parking Services Contracts").

Ward Affected: All Wards
Lead Member: Lead Member for Environment (Councillor Krupa Sheth)
Contact Officer: Chris Whyte, Operational Director, Environmental Services
Tel: 020 8937 5342
Email:chris.whyte@brent.gov.uk

Digital and Customer Services reports

13 National Non Domestic Rates 2022/23 Retail, Hospitality and Leisure and Transitional Relief Schemes 337 - 346

This report sets out a discretionary scheme for 2022/23 Retail, Hospitality and Leisure Relief Scheme and the 2022/23 Extension of Transitional Relief and Supporting Small Business Relief for small and medium properties.

Ward Affected: All Wards
Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Peter Cosgrove, Head of Revenues and Debt
Tel: 020 8937 2307
Email: Peter.Cosgrove@brent.gov.uk

14 Exclusion of Press and Public

The following items are not for publication as they relate to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 11: Final Redefining Local Services Delivery Model and Authority to Tender Contract for Highways Maintenance Services – Appendix 1 (Risk Register)

This appendix 1 is classified as exempt from under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Agenda Item 12: Authority to Tender Contracts for Parking and Traffic Civil Enforcement Services – Appendix 1 (Contract Risks and Mitigations)

This appendix 1 is classified as exempt from under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

15 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting in accordance with Standing Order 60. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraphs 12 and 39 of the Council's Access to Information Rules (Part 2 – Constitution).

Date of the next meeting: Monday 7 March 2022

Guidance on the delivery of safe meetings at The Drum, Brent Civic Centre

- We have revised the capacities and floor plans for event spaces to ensure they are Covid-19 compliant and meet the current social distancing guidelines.
- Attendees will need to maintain the necessary social distancing at all times.

- Signage and reminders, including floor markers for social distancing and one-way flow systems are present throughout The Drum and need to be followed.
- Please note the Civic Centre visitor lifts will have reduced capacity to help with social distancing.
- The use of face coverings is strongly encouraged with hand sanitiser dispensers located at the main entrance to The Drum and within each meeting room.
- Those attending meetings are asked to scan the coronavirus NHS QR code for The Drum upon entry. Posters of the QR code are located in front of the main Drum entrance and outside each boardroom.
- Although not required, anyone attending in person is also encouraged to undertake a lateral flow test in advance of the meeting. These are available at the Civic Centre and can be booked via the following link: <https://www.brent.gov.uk/your-community/coronavirus/covid-19-testing/if-you-dont-have-symptoms/>