



# Brent

## Cabinet

**Monday 17 January 2022 at 10.00 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note that this meeting will be held as a socially distanced physical meeting with all Cabinet members required to attend in person.

Guidance on the safe delivery of face-to-face meetings is included at the end of the agenda front sheet.

**Due to current restrictions and limits on the socially distanced venue capacity, any press and public wishing to attend this meeting are encouraged to do so via the live webcast. The link to attend the meeting will be made available [here](#).**

### Membership:

#### Lead Member Councillors:

#### Portfolio

M Butt (Chair)

McLennan (Vice-Chair)

Farah

Knight

Nerva

Krupa Sheth

Stephens

Southwood

Tatler

Leader of the Council

Deputy Leader, Lead Member for Resources and Interim  
Lead for Children's Safeguarding, Early Help and Social  
Care

Lead Member for Adult Social Care

Lead Member for Community Safety and Engagement

Lead Member for Public Health, Culture & Leisure

Lead Member for Environment

Lead Member for Education, Employment and Skills

Lead Member for Housing & Welfare Reform

Lead Member for Regeneration, Property & Planning

**For further information contact:** James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: [james.kinsella@brent.gov.uk](mailto:james.kinsella@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **[democracy.brent.gov.uk](http://democracy.brent.gov.uk)**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

**Item** **Page**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

**3 Minutes of the Previous Meeting** 1 - 8

To approve the minutes of the previous meeting held on Monday 6 December 2021 as a correct record.

**4 Matters Arising (if any)**

To consider any matters arising from the minutes of the previous meeting.

**5 Petitions (if any)**

To receive and consider any petitions from members of the public, in accordance with Standing Order 66.

**6 Reference of item considered by Scrutiny Committees (if any)**

To consider any reference reports from any of the Council's two Scrutiny Committees.

## Regeneration & Environment and Children & Young People

**7 Capital Investment Programme for School Place Sufficiency for Children and Young People with SEND** 9 - 36

Further to the School Place Planning Strategy 2019 – 2023 Refresh provided for Cabinet in November 2021, this report presents a business case for capital investment in order to provide additional school places for the growing number of children in the borough with SEND.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Business, Employment, Education & Skills (Councillor Thomas Stephens) & Lead Member for Regeneration, Property & Planning (Councillor

Shama Tatler)  
**Contact Officer:** Nick Ljustina & Nigel Chapman  
- Director of Property / Operational Director  
Integration & Improved Outcomes, Assets  
Tel: 020 8937 5025 / 020 8937 4456  
Email: nick.ljustina@brent.gov.uk /  
nigel.chapman@brent.gov.uk

## Children and Young People reports

### 8 Brent Council's School Admission Arrangements for 2023/24 37 - 70

This report seeks agreement to the proposed admission arrangements and schemes of co-ordination for Brent community schools for the 2023/24 academic year in accordance with statutory requirements. Admission authorities are required to determine their admission arrangements by 28 February in the determination year.

**Ward Affected:** All Wards  
**Lead Member:** Lead Member for Business, Employment Education & Skills (Councillor Thomas Stephens)  
**Contact Officer:** Brian Grady, Operational Director, Safeguarding, Partnerships & Strategy  
Tel: 0208 937 4173  
Email: Brian.Grady@brent.gov.uk

## Regeneration and Environment reports

### 9 Brent Active Travel - Healthy Neighbourhoods and School Streets 71 - 104

This report provides an overview of the Brent Active Travel programme along with an assessment of the Brent Healthy Neighbourhoods and School Streets schemes, considering: the performance of the trials, the response to consultation and community engagement.

As a result Cabinet is being asked to consider changes to existing schemes and future practices for delivering future schemes to enable the Council to deliver the wider council ambitions related to public health, social justice, air quality, climate change, road safety and place making.

**Ward Affected:** All wards except Alperton, Barnhill, Northwick Park & Welsh Harp.  
**Lead Member(s):** Lead Member for Environment (Councillor Krupa Sheth) & Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)  
**Contact Officer:** Sandor Fazekas, Projects Development Manager, Highways and Infrastructure  
Tel: 020 8937 5113 Email: sandor.fazekas@brent.gov.uk

In 2018, Brent adopted a deliberate strategy to synchronise the end dates for its outsourced environmental services so that they coincide for reconsideration at the same time. The Redefining Local Services (RLS) programme was subsequently initiated in May 2019 to develop and implement a commissioning strategy in time for new service arrangements to take effect from 1 April 2023. In August 2021, Cabinet agreed the Final RLS Delivery Model with this report presenting the procurement strategy and timetable for the second of the RLS services to be issued for tender, the Grounds Maintenance Services contract.

**Ward Affected:**

All Wards

**Lead Member:** Lead Member for Environment (Councillor Krupa Sheth)**Contact Officer:** Kelly Eaton, Public Realm Policy and Projects Manager

Tel: 020 8937 5565

Email: kelly.eaton@brent.gov.uk

## 11 Draft Planning Obligations Supplementary Planning Document

127 - 168

This report sets out the need for the Council to replace its existing Planning Obligations Supplementary Planning Document (SPD) which was adopted in July 2013 and presents the draft Supplementary Planning Document for approval for publication and statutory consultation, as well as delegated authority for its subsequent adoption as part of the Local Plan.

**Ward Affected:**

All Wards, excluding parts of Harlesden, Kensal Green, Stonebridge and Tokyngton where Old Oak and Park Royal Development Corporation is the Local Planning Authority.

**Lead Member:** Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)**Contact Officer:** Alice Lester, Operational Director - Regeneration, Growth and Employment

Tel: 020 8937 6441

Email: alice.lester@brent.gov.uk

## 12 Draft Affordable Workspace Supplementary Planning Document

169 - 226

This report presents the draft Affordable Workspace Supplementary Planning Document for approval for publication and statutory consultation, and seeks to delegate authority for its subsequent adoption as part of the Local Plan.

**Ward Affected:** All Wards  
**Lead Member:** Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)  
**Contact Officer:** Alice Lester, Operational Director - Regeneration, Growth and Employment  
Tel: 020 8937 6441  
Email: alice.lester@brent.gov.uk

### Community Well-being reports

#### 13 Amendments to the Housing Allocation Scheme 227 - 268

This report sets out proposed changes to the Council's Housing Allocation Scheme, the consultation responses to those changes, the recommendations and the impact following formal consultation with key stakeholders on a number of issues.

**Ward Affected:** All Wards  
**Lead Member:** Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)  
**Contact Officer:** Laurence Coaker, Head of Housing Needs  
Tel: 020 8937 2788  
Email: laurence.coaker@brent.gov.uk

### Chief Executive's reports

#### 14 Quarter 3 Financial report 2021/22 269 - 304

This report sets out the current forecast of income and expenditure versus the revenue budget for 2021/22 and other key financial information.

**Ward Affected:** All Wards  
**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Minesh Patel, Director of Finance  
Tel: 020 8937 4043  
Email: minesh.patel@brent.gov.uk

#### 15 Treasury Management Mid-Year report 2021-22 305 - 316

This report updates Members on treasury activity for the first half of the financial year 2021-22.

**Ward Affected:** All Wards  
**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Amanda Healy, Senior Finance Analyst  
Tel: 020 8937 5912  
Email: Amanda.Healy@brent.gov.uk

This report and the performance scorecard set out the position on the Council's performance in the second quarter of 2021/22.

**Ward Affected:** All Wards  
**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Lorna Hughes, Head of Strategy and Partnerships  
 Tel: 020 8937 5068  
 Email:lorna.hughes@brent.gov.uk

## 17 Exclusion of Press and Public

The following items are not for publication as they relate to the category of exempt information set out below, as specified under Part 1 Schedule 12A of the Local Government Act 1972:

Agenda Item 10: Authority to Tender for the Grounds Maintenance Service – Appendix 1 (Contract risks and mitigations).

This appendix is classified as exempt from publication under Para 3 of Part 1 Schedule 12A of the 1972 Local Government Act, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)."

## 18 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraphs 12 and 39 of the Council's Access to Information Rules (part 2 of the Constitution).

**Date of the next meeting: Monday 7 February 2022**

### **Guidance on the delivery of safe meetings at The Drum, Brent Civic Centre**

- We have revised the capacities and floor plans for event spaces to ensure they are Covid-19 compliant and meet the current social distancing guidelines.
- Attendees will need to maintain the necessary social distancing at all times.
- Signage and reminders, including floor markers for social distancing and one-way flow systems are present throughout The Drum and need to be followed.
- Please note the Civic Centre visitor lifts will have reduced capacity to help with social distancing.
- The use of face coverings is strongly encouraged with hand sanitiser

dispensers located at the main entrance to The Drum and within each meeting room.

- Those attending meetings are asked to scan the coronavirus NHS QR code for The Drum upon entry. Posters of the QR code are located in front of the main Drum entrance and outside each boardroom.
- Although not required, anyone attending in person is also encouraged to undertake a lateral flow test in advance of the meeting. These are available at the Civic Centre and can be booked via the following link: <https://www.brent.gov.uk/your-community/coronavirus/covid-19-testing/if-you-dont-have-symptoms/>
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