



Brent

Cabinet

Monday 6 December 2021 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note that this meeting will be held as a socially distanced physical meeting with all Cabinet members required to attend in person.

Guidance on the safe delivery of face-to-face meetings is included at the end of the agenda front sheet.

Due to current restrictions and limits on the socially distanced venue capacity, any press and public wishing to attend this meeting are encouraged to do so via the live webcast. The link to attend the meeting will be made available [here](#).

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)

McLennan (Vice-Chair)

Farah

Knight

Nerva

M Patel

Krupa Sheth

Stephens

Southwood

Tatler

Leader of the Council

Deputy Leader of the Council and Lead Member for Resources

Lead Member for Adult Social Care

Lead Member for Community Safety and Engagement

Lead Member for Public Health, Culture & Leisure

Lead Member for Children's Safeguarding, Early Help and Social Care

Lead Member for Environment

Lead Member for Schools, Employment and Skills

Lead Member for Housing & Welfare Reform

Lead Member for Regeneration, Property & Planning

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: democracy.brent.gov.uk

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 6

To approve the minutes of the previous meeting held on Monday 8 November 2021 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public, in accordance with Standing Order 66.

6 Reference of item considered by Scrutiny Committees (if any)

To consider any reference reports from the Council's two Scrutiny Committees.

Chief Executive's reports

7 Draft Budget 2022/23 7 - 50

This report sets out the Council's budget proposals for 2022/23 and provides a general update on the Council's overall financial position, including an assessment of the Chancellor of the Exchequer's October 2021 Autumn Budget. Subject to the results of consultation and scrutiny, these proposals will then form the basis of the budget to be agreed at the Full Council meeting in February 2022.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Minesh Patel, Director of

Regeneration and Environment reports

8 Brent Infrastructure Funding Statement 2020/21 51 - 94

This report introduces the Council's second Infrastructure Funding Statement (IFS), which has been prepared in line with the CIL Regulations (as amended).

Ward Affected:

All Wards - excluding parts of Harlesden, Kensal Green, Stonebridge and Tokyngton where Old Oak and Park Royal Development Corporation is the Local Planning Authority.

Lead Member: Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)

Contact Officer: Alice Lester, Operational Director - Regeneration, Growth and Employment
Tel: 020 8937 6441
Email: alice.lester@brent.gov.uk

Digital and Customer Services reports

9 Digital Strategy and Business Case 2022-2026 95 - 184

This report sets out the draft Digital Strategy 2022-26 for agreement. The draft strategy builds on the 2019-23 strategy that was agreed in October 2019. The report also presents an Outline Business Case (OBC) for an extension of the Digital Programme to 2026 and the capital investment required to deliver the strategy.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Sadie East, Operational Director Transformation
Tel: 020 8937 1507
Email: Sadie.east@brent.gov.uk

10 Exclusion of Press and Public

The following items are not for publication as they relate to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 9: Digital Strategy and Business Case 2022-26 -

Appendix 1 to the Outline Business Case (attached as Appendix 2 of the report) detailing the expected benefits within the business case.

The above appendix is classified as exempt from publication under Para 3 of Part 1, Schedule 12A of the 1972 Local Government Act, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)."

11 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting. Any decision taken urgently under this item must comply with the provisions outlined in paragraphs 12 and 36 of the Council's Access to Information Rules (Part 2 – Constitution).

Date of the next meeting: Monday 17 January 2022

Guidance on the delivery of safe meetings at The Drum, Brent Civic Centre

- We have revised the capacities and floor plans for event spaces to ensure they are Covid-19 compliant and meet the current social distancing guidelines.
- Attendees will need to maintain the necessary social distancing at all times.
- Signage and reminders, including floor markers for social distancing and one-way flow systems are present throughout The Drum and need to be followed.
- Please note the Civic Centre visitor lifts will have reduced capacity to help with social distancing.
- The use of face coverings is encouraged with hand sanitiser dispensers located at the main entrance to The Drum and within each meeting room.
- Those attending meetings are asked to scan the coronavirus NHS QR code for The Drum upon entry. Posters of the QR code are located in front of the main Drum entrance and outside each boardroom.
- Although not required, should anyone attending wish to do book a lateral flow test in advance these are also available at the Civic Centre and can be booked via the following link: <https://www.brent.gov.uk/your-community/coronavirus/covid-19-testing/if-you-dont-have-symptoms/>