



Brent

MINUTES OF THE AUDIT AND STANDARDS COMMITTEE

Held as an online meeting on Tuesday 8 September 2020 on the rising of the Audit and Standards Advisory Committee

PRESENT (in remote attendance): Councillor Long (Chair) and Councillors Donnelly-Jackson, Hassan, Naheerathan, Kansagra and Lo

Independent Advisor: Vineeta Manchanda

Also Present: Councillor McLennan (Deputy Leader and Lead Member for Resources) and David Ewart (Independent Chair of the Audit & Standards Advisory Committee)

1. **Apologies for absence and clarification of alternate members**

Apologies were received from Councillor Nerva, who was substituted by Councillor Lo.

2. **Declarations of Interests**

None.

3. **Deputations (if any)**

None.

4. **Minutes of the previous meeting**

RESOLVED to approve the minutes of the last meeting of the Committee held on Tuesday 5 May 2020.

5. **Complaints & Code of Conduct**

Debra Norman, Director of Legal, HR, Audit & Investigations, introduced a report on the annual review of the Members' Code of Conduct Complaints procedure.

On the basis of the discussion and comments made at the preceding Audit & Standards Advisory Committee it was **RESOLVED** to approve the Members' Code of Conduct Complaints procedure.

6. **Statement of Accounts & External Auditors Report**

Ben Ainsworth, Head of Finance, introduced a report on the Council's and Brent Pension Fund's annual statement of accounts and letters of representation.

On the basis of the discussion and comments made at the preceding Audit & Standards Advisory Committee it was **RESOLVED** to approve the Council's and Brent Pension Fund's statement of accounts and letters of representation (subject to final wording being agreed between officers).

The meeting closed at 19:30

Councillor J.Long
Chair