



# Brent

## Cabinet

**Monday 17 August 2020 at 9.00 am\***

This will be held as an online virtual meeting

The link to view this online meeting is available by clicking [HERE](#)

**\*Please note the start time for the meeting**

### Membership:

#### Lead Member Councillors:

#### Portfolio

|                       |   |
|-----------------------|---|
| M Butt (Chair)        | Leader of the Council   |
| McLennan (Vice-Chair) | Deputy Leader of the Council and Lead Member for Resources          |
| Agha                  | Lead Member for Schools, Employment and Skills                      |
| Farah                 | Lead Member for Adult Social Care                                   |
| Hirani                | Lead Member for Public Health, Culture & Leisure                    |
| Miller                | Lead Member for Community Safety and Engagement                     |
| M Patel               | Lead Member for Children's Safeguarding, Early Help and Social Care |
| Krupa Sheth           | Lead Member for Environment   |
| Southwood             | Lead Member for Housing & Welfare Reform                            |
| Tatler                | Lead Member for Regeneration, Property & Planning                   |

**For further information contact:** Fern Aldous, Governance Officer Tel: 020 8937 2038; Email: [fern.aldous@brent.gov.uk](mailto:fern.aldous@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: [democracy.brent.gov.uk](http://democracy.brent.gov.uk)

**The press and public are welcome to attend this meeting**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

| Item   | Page    |
|--|---------|
| <b>1 Apologies for Absence</b>   |         |
| <b>2 Declarations of Interest</b>  |         |
| Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate. |         |
| <b>3 Minutes of the Previous Meeting</b>   | 1 - 10  |
| To approve the minutes of the previous meeting held on Monday 20 July 2020 as a correct record.  |         |
| <b>4 Matters Arising (if any)</b>  |         |
| To consider any matters arising from the minutes of the previous meeting.  |         |
| <b>5 Petitions (if any)</b>  |         |
| To discuss any petitions from members of the public, in accordance with Standing Order 66.   |         |
| <b>6 Reference of item considered by Scrutiny Committees (if any)</b>  |         |
| To consider any reference reports from any of the Council's two Scrutiny Committees.   |         |
| a) <b>Resources &amp; Public Realm Scrutiny Committee Recommendations and Executive Response to review of Brent Parks Strategy</b>   | 11 - 16 |
| This report presents the recommendations from the review of the Council's Parks Strategy undertaken by Resources & Public Realm Scrutiny Committee on 12 March 2020 along with the proposed Executive response.                |         |

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Krupa Sheth  
**Contact Officer:** Michael Carr,  
Senior Policy and Scrutiny Officer  
Tel: 020 8937 1068  
michael.carr@brent.gov.uk

## Chief Executive's reports

### 7 Neighbourhood Community Infrastructure Levy (NCIL) Recommended Funding Strategy 2020-2023 17 - 54

This report sets out a revised approach proposed to the Neighbourhood Community Infrastructure Levy (NCIL) funding strategy based on a review of projects (2017-2019) and consultation completed in December/January 2020.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)

**Contact Officer:** Kate Lambert, Partnership Funding Officer

Tel: 02089371170

kate.lambert@brent.gov.uk

## Regeneration and Environment reports

### 8 South Kilburn Regeneration Programme 55 - 70

This report provides an update on the progress of the South Kilburn Regeneration Programme along with a high-level summary of current projects and expected progress over the coming year, along with delivery options for the remainder of the programme and how these can be implemented for the next phase.

In addition, approval is sought to serve Initial Demolition notices on the secure tenants at William Dunbar House & William Saville House.

**Ward Affected:**  
Kilburn

**Lead Member:** Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)

**Contact Officer:** Emma Sweeney, Senior Project Manager, Estate Regeneration

Tel: 020 8937 1650

emma.sweeney@brent.gov.uk

### 9 Harlesden Gateway High Streets Heritage Action Zone 71 - 128

This report provides an update on funding secured from Historic England as part of The High Streets Heritage Action Zone (HSHAZ) for shop front improvements and community space provision within the designated conservation area in Harlesden Town Centre.

**Ward Affected:**  
Harlesden;  
Kensal Green

**Lead Member:** Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)

**Contact Officer:** Mark Allen, Regeneration Officer

Tel: 020 8937 1561

mark.allen@brent.gov.uk

**10 Parking Penalty Charge Notices: Proposed Borough-Wide Banding** 129 - 134

This report sets out a proposal to move all of Brent's Parking Penalty Charge Notices (PCNs) to the higher band "A" level on a borough wide basis, which if approved would be subject to endorsement by London Councils, the Mayor for London and Secretary of State for Transport.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Environment  
(Councillor Krupa Sheth)  
**Contact Officer:** Gavin F Moore, Head of  
Parking and Lighting  
Tel: 020 8937 2979  
gavin.f.moore@brent.gov.uk

**11 Daily Visitor Parking Charges & Permit Refunds** 135 - 140

This report considers a proposal to make a formal link between the cost of daily visitor permits across the borough and the cost of bus fares in Greater London. The report also considers a proposal to increase the maximum value of refunds on parking permits that are returned or cancelled, from one third to one half, reflecting the reduction in associated administrative costs following the widespread introduction of virtual permits.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Environment  
(Councillor Krupa Sheth)  
**Contact Officer:** Gavin F Moore, Head of  
Parking and Lighting  
Tel: 020 8937 2979  
gavin.f.moore@brent.gov.uk

**12 Exclusion of Press and Public**

No items have been identified in advance of the meeting that will require the exclusion of the press or public.

**13 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraphs 12 and 39 of the Council's Access to Information Rules (part 2 of the Constitution).

**Date of the next meeting: Monday 7 September 2020**