



# Brent

## Cabinet

**Monday 20 July 2020 at 4.00 pm**

This will be held as an online virtual meeting

The link to view this online meeting is available by clicking [HERE](#)

### Membership:

#### Lead Member Councillors:

#### Portfolio

M Butt (Chair)	Leader of the Council
McLennan (Vice-Chair)	Deputy Leader of the Council and Lead Member for Resources
Agha Farah	Lead Member for Schools, Employment and Skills
Hirani	Lead Member for Adult Social Care
Miller	Lead Member for Public Health, Culture & Leisure
M Patel	Lead Member for Community Safety and Engagement
	Lead Member for Children's Safeguarding, Early Help and Social Care
Krupa Sheth	Lead Member for Environment
Southwood	Lead Member for Housing & Welfare Reform
Tatler	Lead Member for Regeneration, Property & Planning

**For further information contact:** James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: [james.kinsella@brent.gov.uk](mailto:james.kinsella@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: [democracy.brent.gov.uk](http://democracy.brent.gov.uk)

**The press and public are welcome to attend this as an online virtual meeting. The link to attend and view the meeting is available [HERE](#).**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

**Item** **Page**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

**3 Minutes of the Previous Meeting** 1 - 4

To approve the minutes of the previous meeting held on 15 June 2020 as a correct record.

**4 Matters Arising (if any)**

To consider any matters arising from the minutes of the previous meeting.

**5 Petitions (if any)**

To discuss any petitions from members of the public, in accordance with Standing Order 66.

**6 Reference of item considered by Scrutiny Committees (if any)**

There are no reference reports from either of the Council's Scrutiny Committees for consideration at this meeting.

## Chief Executive's reports

**7 Poverty Commission** Deferred

This report provides an overview of the findings of the Poverty Commission chaired by Chaired by Lord Richard Best, and outlines the draft emerging recommendations.

**Pre meeting Update: Members are asked to that this item has been deferred for consideration at the Cabinet meeting on 7 September 2020.**

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)

**Contact Officer:** Shazia Hussain, Assistant  
Chief Executive  
Tel: 07436 702383  
shazia.hussain@brent.gov.uk

## Digital and Customer Services reports

### 8 COVID-19 Support Fund 5 - 24

This report seeks approval for a proposal to introduce two new support funds using the surplus money from the Council Tax: COVID-19 Hardship Fund 2020-21.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Asha Vyas, Head of Customer Access, Management (Customer Services)  
Tel: 020 8937 2705  
asha.vyas@brent.gov.uk

### 9 Council Tax 13A Policy 25 - 60

This report seeks to provide background on the Council's policy of the use and exercise of its discretion under section 13A(1)(c) of the Local Government Finance Act 1992 and details of a new discretionary relief policy under the same act.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Housing & Welfare Reform (Councillor Eleanor Southwood) and Deputy Leader (Councillor Margaret McLennan) &  
**Contact Officer:** Peter Cosgrove, Head of Revenues and Debt  
Tel: 020 8937 2307  
Peter.Cosgrove@brent.gov.uk

## Regeneration and Environment reports

### 10 Parking Policy 2020 61 - 134

This report seeks approval for the Parking Policy 2020, superseding the 2015 Parking Strategy. The Policy sets out the Council's agreed current policies relating to Parking, updated to reflect agreed changes from November 2015 through to March 2020.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Environment (Councillor Krupa Sheth)  
**Contact Officer:** Gavin F Moore, Head of Parking and Lighting

## 11 Heat Billing & Metering Methodology

135 - 144

This report seeks approval for the proposed methodology for billing residents for heating and hot water at residential properties which are metered for heat to meet Council objectives and ensure compliance with the Heat Networks (Metering and Billing) Regulations 2014.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)

**Contact Officer:** Francesca Campagnoli,  
District Energy Network Manager,  
Tel: 020 8937 3772  
Francesca.Campagnoli@brent.gov.uk

### Community Well-being reports

## 12 Estate Parking

145 - 200

This report seeks approval for a proposal to introduce Off Street Controlled Parking (OSCP) through Traffic Management Orders on land owned by the Council within its Housing Revenue Account. The report also sets out two options for a parking enforcement service setting out different approaches to the management of the OSCP. The proposal is informed by recommendations from a commissioned review carried out by parking consultants.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)

**Contact Officer:** Emily-Rae Maxwell, Housing Partnerships Manager  
Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk

## 13 6 monthly update and procurement reports on NCHP

201 - 220

This report provides an update on progress made towards delivering against the Council's housing targets over the five year period (2019 – 2024). This report also provides a summary of the additional developments being assessed and progressed, with an indication of key issues, practical considerations and steps being taken moving forward.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)

**Contact Officer:** John Magness, Head of Housing Partnerships  
Tel: 020 8937 3272

## Chief Executive's reports (continued)

### 14 2019/20 Financial Outturn Report 221 - 236

This report sets out the 2019/20 outturn position against the revenue budget.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Minesh Patel, Director of Finance  
Tel: 020 8937 4043  
minesh.patel@brent.gov.uk

### 15 Quarter 1 Financial Report 2020/21 237 - 254

This report sets out the current forecasts of income and expenditure against the budget for 2020/21 and other key financial data.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Minesh Patel, Director of Finance  
Tel: 020 8937 4043  
minesh.patel@brent.gov.uk

### 16 Medium Term Financial Outlook 255 - 290

This report outlines the financial position of the Council and seeks approval for the proposed budget setting strategy for 2021/22.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Minesh Patel, Director of Finance  
Tel: 020 8937 4043  
minesh.patel@brent.gov.uk

### 17 Q4 Performance Report 2019/20 291 - 328

This report and the performance scorecard (Appendix A) set out the position on the Council's performance in the fourth quarter of 2019/20.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Pascoe Sawyers, Head of

**18 Exclusion of Press and Public**

No items have been identified in advance of the meeting that will require the exclusion of the press or public.

**19 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraph's 12 and 39 of the Council's Access to Information Rules (part 2 of the Constitution).

**Date of the next meeting: Monday 17 August 2020**