



Brent

Cabinet

Monday 11 February 2019 at 4.00 pm

Boardrooms 3 - 5 - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)

McLennan (Vice-Chair)

Agha

Farah

Hirani

Miller

M Patel

Krupa Sheth

Southwood

Tatler

Leader of the Council

Deputy Leader of the Council and Lead Member for
Resources

Lead Member for Schools, Employment and Skills

Lead Member for Adult Social Care

Lead Member for Public Health, Culture & Leisure

Lead Member for Community Safety

Lead Member for Children's Safeguarding, Early Help
and Social Care

Lead Member for Environment

Lead Member for Housing & Welfare Reform

Lead Member for Regeneration, Highways & Planning

For further information contact: Bryony Gibbs, Governance Officer; Tel: 020 8937
1355; Email: Bryony.Gibbs@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the
minutes of this meeting have been published visit:

democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Item Page

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 10

To approve the minutes of the previous meeting held on Monday 14 January 2019 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public, in accordance with Standing Order 66.

6 Reference of item considered by Scrutiny Committees (if any)

To consider any reference reports from any of the Council's three Scrutiny Committees.

Community Well-being reports

7 New Bridge Park Centre 11 - 22

The report seeks approval for enhancements made to the leisure provision in relation to the New Bridge Park site, incorporating additional community facilities, enterprise space and New Accommodation for Independent Living (NAIL) along with delegated authority to enter into a revised Conditional Land Sale Agreement (CLSA) to reflect the enhanced provision.

Ward Affected:
Stonebridge,
Tokynton &
Harlesden

Lead Member: Lead Member for Public Health,
Culture and Leisure (Councillor Krupesh Hirani)
Contact Officer: Phil Porter, Strategic Director,
Community Well-being
Tel: 020 8937 5937 phil.porter@brent.gov.uk

Chief Executive's reports

8 Borough Plan 2019-2023 23 - 64

The report presents the draft Borough Plan 2019-23 which sets out Brent's vision, strategic themes and priorities.

Ward Affected:
All Wards

Lead Member: Leader (Councillor Muhammed Butt)

Contact Officer: Peter Gadsdon, Director,
Performance, Policy and Partnerships
Tel: 020 8937 1400
peter.gadsdon@brent.gov.uk

Resources reports

9 Budget and Council Tax 2019/20 – 2020/21 65 - 464

The purpose of this report is to set out the Council's budget proposals for 2019/20 and business plans for 2020/21. It also sets out the results of the consultation, scrutiny and equalities processes. Subject to consideration and approval by Cabinet the report and recommendations agreed will form the basis of the budget to be agreed at the Full Council meeting of 25 February 2019. The report also sets out the overall financial position facing the Council for the next four years and highlights the significant risks, issues and uncertainties.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Conrad Hall, Chief Finance
Officer, Head of Finance
Tel: 020 8937 6528, conrad.hall@brent.gov.uk

10 Authority to award stage two contract for the redevelopment of Knowles House London NW10 3UN 465 - 552

The report seeks authority to trigger the award of Stage Two of the design and build contract for the redevelopment of Knowles House whilst also providing a progress update on the project following previous Cabinet approvals.

Ward Affected:
Kensal Green

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Gordon Cooper, Project
Manager, Property
Tel: 020 8937 1739
gordon.cooper@brent.gov.uk

11 National Non Domestic Rates – to approve discretionary rate relief schemes for 2019/20 553 - 568

The report seeks approval of the discretionary scheme for revaluation support for 2019/20 and 2020/21. The power to grant local discounts in respect of non-domestic rates is contained within section 47 of the Local Government Finance 1988 as amended by s69 of the Localism Act 2011. To award discounts under this provision any discount scheme requires formal approval. In addition approval is also being sought for the retail rate relief scheme.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Margaret Read, Director of Brent Customer Services
Tel: 020 8937 1521
margaret.read@brent.gov.uk

12 Council Tax – Empty Homes premium 569 - 572

The report seeks approval to an increase in the council tax premium that can be levied on domestic properties that have been empty for more than 2 years and also on those that have been empty for more than 5 years.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Margaret Read, Director of Brent Customer Services
Tel: 020 8937 1521
margaret.read@brent.gov.uk

13 Contingency planning for the Council Tax Service: Authorisation of Third Parties to Make Decisions for Council Tax Functions 573 - 576

The report seeks agreement for the provision of cost-effective resilience for Brent's Council Tax Service during the Council Tax service being transferred back to direct Brent Council provision.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Margaret Read, Director of Brent Customer Services
Tel: 020 8937 1521
margaret.read@brent.gov.uk

14 Expansion of Uxendon Manor & Elsley Primary Schools - Design & Build Contract Update To Follow

The report provides an update on the current position regarding the design and build contracts for the expansion of Uxendon Manor and

Elsley Primary Schools.

Ward Affected:
Kenton & Wembley
Central

Lead Member: Deputy Leader (Councillor
Margaret McLennan)

Contact Officer: Cheryl Andani (Capital
Programme Manager – Property & Assets
Tel: 020 8937 3227

Cheryl.Andani@brent.gov.u

Regeneration and Environment reports

15 Business Rates Relief Scheme for businesses accredited with the Living Wage Foundation 577 - 592

The report outlines the council's Business Rates Relief Scheme for businesses accredited with the Living Wage Foundation. The scheme was first trialled as a pilot in January 2015 in order to encourage more businesses to become accredited as Living Wage employers and runs until 31 March 2019. Cabinet approval is being sought to continue the scheme for a further four years until March 2023, with the report setting out different options for how the scheme is implemented in this next phase.

Ward Affected:
All Wards

Lead Member: Lead Member for Regeneration,
Highways, Planning (Councillor Shama Tatler)

Contact Officer: Kaya Chatterji, Economic
Development Manager, Employment, Skills and
Enterprise

Tel: 020 8937 6673 kaya.chatterji@brent.gov.uk

Chief Executive's Reports (continued)

16 Establishment of Operational Director Post 593 - 598

The report seeks Cabinet approval to the establishment of a new post of Operational Director – Regeneration, Growth and Employment as part of a restructure.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor
Margaret McLennan)

Contact Officer: Martin Williams, Senior HR
Transformation Lead

Tel: 020 8937 3209

Martin.Williams@brent.gov.uk

17 i4B Business Plan 2019/20 599 - 672

The report presents the i4B Holdings Ltd (i4B) Business Plan 2019/20 to Cabinet for Shareholder approval as well as seeking approval to the rent collection and arrears management policy and updated financial model.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Sadie East, Head of Transformation
Tel: 020 8937 1507 sadie.east@brent.gov.uk

18 First Wave Housing Business Plan 2019/20

673 - 700

This report presents the First Wave Housing Ltd (FWH) 2019/20 Business Plan to Cabinet for Shareholder approval.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Sadie East, Head of Transformation
Tel: 020 8937 1507 sadie.east@brent.gov.uk

19 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified under paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

- Item 10: Authority to award Stage Two contract for the redevelopment of Knowles House, London (Appendices 1 & 2)
- Item 14: Expansion of Uxendon Manor & Elsley Primary Schools – Design & Build contract (Appendix to be circulated as part of the report)
- Item 17: i4B Business Plan 2019/20 (Appendix 1 (Financial Forecast) within the Business Plan appended to the report)
- Item 18: First Wave Housing Business Plan 2019/20 (Appendix 1 (Financial Forecast) within the Business Plan appended to the report)

20 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting in accordance with Standing Order 60.

Date of the next meeting: Monday 11 March 2019



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.

