

Trading Standards Joint Advisory Board

Thursday 23 November 2017 at 7.00 pm

Boardroom 5 - Harrow Civic Centre Civic Centre, Station Road, Harrow

Membership:

Members
Councillors:

Jones
Long
Perrin
Ferry
Mithani
Parmar

Substitute members:
Councillors:

Hector
S Choudhary

Kendler
Hall
Marikar

Representing
Borough:

Brent
Brent
Brent
Harrow
Harrow
Harrow

For further information contact:

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(LB Harrow) Miriam Wearing, Senior Democratic Services Officer,
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For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above.

Agenda

Introductions, if appropriate.

Election of Chair for the meeting (from amongst the Brent members)

Apologies for absence and clarification of alternate members

Item	Page
1 Election of Chair	
2 Declarations of personal and prejudicial interests	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
3 Minutes of the previous meeting	1 - 6
4 Matters arising	
5 Deputations (if any)	
6 Annual Report	7 - 28
This report details the work of the Trading Standards Consortium for 2016/2017.	
7 Proposal for Providing a POCA/Planning Enforcement Service to Harrow	29 - 38
This report sets out a proposal from the London Borough of Brent (LLB) to provide a service investigating planning infringements committed by those who have benefited financially from their breaches, carrying out financial investigations under the Proceeds of Crime Act 2002 (POCA) and providing advocacy services in subsequent legal proceedings on behalf of the London Borough of Harrow (LBH).	
8 Letting Agent Fee Legislation	39 - 44
The report sets out the legal requirement for letting agents to display details of fees they charge on their premises and websites, as set out in the Consumer Rights Act 2015.	
9 Scams Team Update	45 - 48
The report provides an update on the partnership between Trading Standards Service and the National Trading Standards (NTS) Scams	

Team a year on from its formation in respect of the sharing of information and receiving referrals from them.

10 Date of next meeting

8 March 2018

11 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services (London Borough of Brent) or his representative before the meeting in accordance with the constitutions of both councils.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor
 - Catering facilities can be found on the first floor near The Paul Daisley Hall
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge