



# Brent

## Cabinet

**Monday 15 January 2018 at 6.00 pm**  
Board Rooms 3, 4 & 5 - Brent Civic Centre

### Membership:

#### Lead Member Councillors:

#### Portfolio

Butt (Chair)	Leader of the Council
McLennan (Vice-Chair)	Deputy Leader
Farah	Lead Member for Housing and Welfare Reform
Hirani	Lead Member for Community Wellbeing
Miller	Lead Member for Stronger Communities
M Patel	Lead Member for Children and Young People
Southwood	Lead Member for Environment
Tatler	Lead Member for Regeneration, Growth, Employment and Skills

**For further information contact:** Thomas Cattermole, Head of Executive and Member Services: 020 8937 5446; [thomas.cattermole@brent.gov.uk](mailto:thomas.cattermole@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: [democracy.brent.gov.uk](http://democracy.brent.gov.uk)

**The press and public are welcome to attend this meeting**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above.

# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Apologies for Absence</b>	
<b>2 Declarations of Interest</b>	
Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary, personal or prejudicial interests in the items on this agenda and to specify the item(s) to which they relate.	
<b>3 Minutes of the Previous Meeting</b>	1 - 12
To approve the minutes of the previous meeting held on 11 December 2017 as a correct record.	
<b>4 Matters Arising (if any)</b>	
To consider any matters arising from the minutes of the previous meeting.	
<b>5 Petitions (if any)</b>	
To discuss any petitions from members of the public, in accordance with Standing Order 66.	
<b>6 Reference of item considered by Scrutiny Committees (if any)</b>	13 - 16
To consider any reference reports from any of the Council's three Scrutiny Committees.	
<b>Resources reports</b>	
<b>7 2017/18 Mid-Year Treasury Report</b>	17 - 28
The Council's Treasury Management Strategy is underpinned by the adoption of the Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management 2011, which includes the requirement for determining a treasury strategy on the likely financing and investment activity for the forthcoming financial year. Cabinet is asked to note the 2017/18 mid-year Treasury report, which has already been reviewed by the Audit Committee and is to be forwarded to the Council.	

**Ward Affected:** All Wards  
**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Archa Campbell, Head of Finance  
Tel: 020 8937 4722  
archa.campbell@brent.gov.uk

**8 Bobby Moore Bridge Dressing/Advertising Lease, Olympic Way, Wembley 29 - 36**

The previous four year lease to Wembley City Estate Management expired on 30 August 2017; this lease was outside the security of tenure provisions of the 1954 Act except Sections 24 to 28 (inclusive) and therefore there is no contractual right for the tenant to renew its lease. The purpose of this report is to renew contracts and increase income from the Bobby Moore Bridge dressing/advertising rights.

**Ward Affected:** Tokyngton  
**Lead Member:** Leader (Councillor Muhammed Butt)  
**Contact Officer:** James Young, Commercial Portfolio Manager  
Tel: 020 8937 1398  
james.young@brent.gov.uk

**9 Council Loans Framework for in-borough Capital Projects 37 - 44**

This report seeks authority to establish a capital advances lending framework. Under this framework, loans will be available to part-finance the delivery of in-borough capital schemes that produce outcomes in line with the Council's aims and objectives.

**Ward Affected:** All Wards  
**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Paul Gulley, Head of Finance  
Tel: 020 8937 1428  
Paul.Gulley@brent.gov.uk

**10 Pan London Energy Project (LEP) Water Framework 45 - 50**

The Water market in England was deregulated in April 2017. To comply with the Public Contracts Regulations 2015, the London Borough of Brent will require a contract for a Water Retailer. In this newly deregulated market, the most economically advantageous approach is to collaborate with other authorities. On behalf of local and other public sector authorities, The London Energy Project (LEP), with Haringey Council acting as the Lead Authority, will co-ordinate a mini-competition through the Crown Commercial Services (CCS) Framework for Water, Wastewater and Ancillary Services, accessed by call-off from YPO.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Keith Airey, Interim Senior Category Manager  
Tel: 020 8937 2859  
Keith.Airey@brent.gov.uk

## 11 Merchant Acquiring Services and Equipment

51 - 56

The current Merchant Acquiring Services and Equipment contract is due to expire on 31 March 2018 and a new contract needs to be established. In simple terms, this contract provides chip and PIN terminals to take credit and debit card payments, and provides the service that transfers payments from the companies who issue credit and debit cards to the Council's bank account.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Keith Airey, Interim Senior Category Manager  
Tel: 020 8937 2859  
Keith.Airey@brent.gov.uk

## 12 Review of the Shared Procurement Service

57 - 66

With the recent resignation of the Harrow Divisional Director of Procurement and Contracts it is now an opportune time to review whether or not Brent continues to see benefit in the shared procurement service or whether it believes it will be more beneficial to dissolve the shared service and make alternative arrangements i.e. bring the function back in house. This report details the advantages and disadvantages of both options and makes a recommendation to bring the function back in house.

**Ward Affected:**  
All Wards

**Lead Member:** Leader (Councillor Muhammed Butt)  
**Contact Officer:** Debra Norman, Chief Legal Officer  
Tel: 020 8937 1578  
debra.norman@brent.gov.uk

### Chief Executive's reports

## 13 The Use of Food Banks in Brent Scrutiny Task Group Report

67 - 108

This report set out the findings and recommendations of the recent task group into the use of food banks in Brent. The task group made the decision to look at this area due to the significant rise in food bank usage nationally and lack of a detailed picture of food bank usage across Brent.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Mark Cairns, Policy and Scrutiny Manager  
Tel: 020 8937 1219 mark.cairns@brent.gov.uk

### Children and Young People reports

- 14 Approval for Commissioning a Block Contract for Semi-independent Living for Looked After Children aged 16+ and Care Leavers aged 18+** 109 - 120

This report makes recommendations for a preferred delivery model for Semi-Independent Living Services for Looked After Children aged 16+ and Care Leavers aged 18+. This report seeks Cabinet approval to invite tenders for a block contract for three years with the option to extend for two years through a mini competition under the approved West London Alliance Semi-Independent List.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Children and Young People (Councillor Mili Patel)  
**Contact Officer:** Brian Grady, Operational Director, Safeguarding, Partnerships & Strategy  
Tel: 0208 937 4173  
Brian.Grady@brent.gov.uk

### Regeneration and Environment reports

- 15 Wembley Housing Zone Update and Appointment of Architecturally Led Multidisciplinary Design Team** 121 - 134

This report provides an update on the Wembley Housing Zone programme, following on from the June 2017 Cabinet report.

**Ward Affected:**  
Wembley  
Central

**Lead Member:** Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)  
**Contact Officer:** Maire Grogan, Principal Regeneration Officer (Housing Zones)  
Tel: 020 8937 3390  
Maire.Grogan@brent.gov.uk

- 16 Air Quality Improvement Measures: Electric Vehicle Charging Infrastructure** 135 - 160

This report seeks to inform and obtain approval from Cabinet for Brent's involvement in two projects that will provide new charging infrastructure for electric vehicles in Brent: The Rapid Charging Infrastructure Project and a project to deliver on-street residential charge points in lamp columns. Both projects require entry into supplier contracts. The report will also provide an update on progress with Source London infrastructure

installation.

**Ward Affected:** All Wards  
**Lead Member:** Lead Member for Environment (Councillor Eleanor Southwood)  
**Contact Officer:** Grace Eminton, Transport Planner  
Tel: 0208 937 5245  
grace.eminton@brent.gov.uk

**17 Update and approval of decisions to enable the disposal and redevelopment of 1-8 Neville Close, 1-64 Winterleys and 113-128 Carlton House and 1-71 Blake Court in pursuance of the Regeneration of South Kilburn** 161 - 280

This report seeks approval to authorise the Strategic Director of Regeneration and Environment to seek the Secretary of State's consent pursuant to Part V of Schedule 2 to the Housing Act 1985 to the disposal and development of 1-8 Neville House, 1-64 Winterleys, 113-128 Carlton House (as shown edged red Appendix 1) and 1-71 Blake Court (as shown within the SK Masterplan area at Appendix 2) for the purpose of Ground 10A of Schedule 2; and also seeks approval to authorise the final Allocation Policy for secure tenants with homes in 1-8 Neville House, 1-64 Winterleys, 113-128 Carlton House and 1-71 Blake Court.

**Ward Affected:** Kilburn  
**Lead Member:** Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)  
**Contact Officer:** Marie Frederick, Senior Project Manager, Estate Regeneration  
Tel: 020 8937 1621  
Marie.Frederick@brent.gov.uk

**18 Residential Extensions and Alterations Supplementary Planning (SPD2) Adoption** 281 - 312

This paper outlines the consultation responses received between 6 July and 17 August 2017 on the draft Residential Extensions and Alterations Supplementary Planning Document (SPD 2). The consultation responses received have resulted in some minor amendments, with revised text and additional drawings now providing clearer guidance.

**Ward Affected:** All Wards  
**Lead Member:** Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)  
**Contact Officer:** Joris van der Starre, Principal Urban Design Officer  
Tel: 020 8937 2303  
Joris.vanderStarre@brent.gov.uk

This report informs how dockless cycle hire could be beneficial for Brent with regards to encouraging cycling and walking, as set out in the Brent Long Term Transport Strategy 2015 – 2035 and the Brent Cycle Strategy 2016 – 2021. It also sets out a proposal on how to introduce dockless cycle hire in the borough.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Environment  
(Councillor Eleanor Southwood)

**Contact Officer:** Rachel Best, Transportation  
Planning Manager

Tel: 020 8937 5289

rachel.best@brent.gov.uk

## 20 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified under Part 1, Schedule 12A of the Local Government Act 1972, namely Paragraph 3 “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”:

- Agenda Item 8
  - Bobby Moore Bridge Dressing/Advertising Lease, Olympic Way, Wembley – **Appendix 2**
- Agenda Item 15
  - Wembley Housing Zone Update and Appointment of Architecturally Led Multidisciplinary Design Team – **Appendix 3**

## 21 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraphs 12 and 39 of the Council’s Access to Information Rules (part 2 of the Constitution).

**Date of the next meeting: Monday 12 February 2018**



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.