



Brent

Cabinet

Monday 23 October 2017 at 6.00 pm
Board Rooms 3, 4 & 5 - Brent Civic Centre

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)	Leader of the Council
McLennan (Vice-Chair)	Deputy Leader
Farah	Lead Member for Housing and Welfare Reform
Hirani	Lead Member for Community Wellbeing
Miller	Lead Member for Stronger Communities
M Patel	Lead Member for Children and Young People
Southwood	Lead Member for Environment
Tatler	Lead Member for Regeneration, Growth, Employment and Skills

For further information contact: Thomas Cattermole, Head of Executive and Member Services: 020 8937 5446; thomas.cattermole@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, any relevant personal and prejudicial interests and disclosable pecuniary interests in any matter to be considered at this meeting.

3 Minutes of the Previous Meeting 1 - 10

To approve the minutes of the previous meeting held on 11 September 2017 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public, in accordance with Standing Order 66.

Chief Executive's reports

6 Complaints Annual Report 2016 - 2017 11 - 68

This report sets out complaints performance in Brent Council and Brent Housing Partnership (BHP) for the period April 2016 to March 2017. High level data for the previous 2 years has been included where available for the purpose of comparison over a 3-year period.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Irene Bremang, Head of Performance & Improvement:
Tel: 0208 937 1822;
irene.bremang@brent.gov.uk

7 Matters requiring shareholder consent and plans to develop 2018/19 business plan for the Council's wholly owned company I4B Holdings Ltd 69 - 76

This paper sets out a series of matters which require Cabinet consent as shareholder of I4B Holdings Ltd. This paper also sets out the proposed process and timetable for the development of the I4B Holdings Ltd Business Plan for 2018/19.

Ward Affected: All Wards
Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Conrad Hall, Chief Finance Officer
Tel: 0208 937 6528;
conrad.hall@brent.gov.uk

Community Well-being reports

8 Authority to Award a Care and Support Services Contract for Visram House Extra Care Scheme 77 - 102

In accordance with Contract Standing Order 88, this report seeks Cabinet authority to award a contract for care and support services at Visram house Extra Care Scheme (ECH) in Brent. The contract will be for a period of 5+1+1 years. The care and support service will be provided to people aged 50+ with an assessed care and support need as defined by the Care Act 2014.

Ward Affected: All Wards
Lead Member: Lead Member for Community Wellbeing (Councillor Krupesh Hirani)
Contact Officer: Helen Woodland, Operational Director, Adult Social Care:
Tel: 020 8937 6168;
helen.woodland@brent.gov.uk

9 Selective Licensing in the Private Rented Sector - Update 103 - 108

This report advises members of the need to acknowledge and correct some drafting errors in the report considered by Cabinet on 19th June 2017: Selective Licensing in the Private Rented Sector .The report does not affect the decisions taken on 19th June 2017 regarding the designation for selective licensing.

Ward Affected: All Wards
Lead Member: Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)
Contact Officer: Spencer Randolph, Head of Private Housing Services
Tel: 020 8937 2546;
spencer.randolph@brent.gov.uk

Regeneration and Environment reports

- 10 Queens Park/Cullen House, South Kilburn - Approval to bring forward the JV Co or other option to commence delivery of this project to include procurement of a construction partner** 109 - 132

The report relates to Queens Park/Cullen House, which is a fundamental part of the South Kilburn Regeneration Programme. The Site comprises of Keniston Press (now demolished), Premier House, Salusbury Road public car park, Cullen House and the Falcon Public House together defined as "Queens Park/Cullen House" (see appendix 1 – Existing Site Plan).

Ward Affected:
Kilburn

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)

Contact Officer: Marie Frederick, Senior Project Manager, Estate Regeneration:
Tel: 020 8936 1621;
Marie.Frederick@brent.gov.uk

Resources reports

- 11 Review of Council Tax Support scheme** 133 - 142

Since April 2013 all Councils in England and Wales are required to operate a local Council Tax Reduction Scheme. These local schemes replace the former national Council Tax Benefit (CTB) scheme. Brent introduced its current scheme ("Council Tax Support") in 2013 and it has remained in place with only minor changes since then. Councils are required to review and confirm or change their scheme each year.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Margaret Read, Director of Brent Customer Services:
Tel: 020 8937 1521;
margaret.read@brent.gov.uk

- 12 Brent Council's Workforce Strategy 2017-2020** 143 - 180

This report outlines Brent Council's new workforce strategy for 2017-2020. It includes the four workforce priorities and high level action plan.

Ward Affected:
All Wards

Lead Member: Leader (Councillor Muhammed Butt)

Contact Officer: David Veale, Director of Human Resources and Organisational Development:
Tel: 0208 937 4565;
David.Veale@brent.gov.uk

13 Brent's Apprenticeship Strategy 2017-2020

181 - 208

Apprenticeships are a source of development opportunities for staff and residents to both earn and learn, helping entry into careers and progression in the workforce. The strategy formalises the council's approach and sets commitments for the coming 3 years, supporting quality employment opportunities for its residents, and supporting the Council's workforce development priorities.

Ward Affected:
All Wards

Lead Member: Leader (Councillor Muhammed Butt)

Contact Officer: David Veale, Director of Human Resources and Organisational Development:
Tel: 0208 937 4565;
David.Veale@brent.gov.uk

14 Resources Senior Manager Reconfiguration

209 - 214

This report sets out proposals to further refine the Resources Department senior management structure to create the leadership capacity to deliver priorities and to further align responsibilities in order to improve productivity and efficiency.

Ward Affected:
All

Lead Member: Leader
(Councillor Muhammed Butt)

Contact Officer: Althea Loderick, Strategic Director of Resources:
Tel: 020 8937 1564;
Althea.loderick@brent.gov.uk

15 Reference of item considered by Scrutiny Committees (if any)

To consider any reference reports from any of the Council's three Scrutiny Committees.

16 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified under Part 1, Schedule 12A of the Local Government Act 1972, namely: "Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

- Authority to Award a Care and Support Services Contract for Visram House Extra Care Scheme – **Appendix 1**

17 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraph 39 of the Council's Access to Information Rules (part 2 of the Constitution).

Date of the next meeting: Monday 13 November 2017



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.