



Brent

Cabinet

Monday 24 July 2017 at 6.00 pm

Board Rooms 3, 4 & 5 - Brent Civic Centre

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)	Leader of the Council
McLennan (Vice-Chair)	Deputy Leader
Farah	Lead Member for Housing and Welfare Reform
Hirani	Lead Member for Community Wellbeing
Miller	Lead Member for Stronger Communities
M Patel	Lead Member for Children and Young People
Southwood	Lead Member for Environment
Tatler	Lead Member for Regeneration, Growth, Employment and Skills

For further information contact: Thomas Cattermole, Head of Executive and Member Services
020 8937 5446 thomas.cattermole@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:
democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above.

Agenda

Introductions, if appropriate.

Item	Page
1 Apologies for Absence	
For Members to note any apologies for absence.	
2 Declarations of Interest	
Members are invited to declare at this stage of the meeting, any relevant personal and prejudicial interests and discloseable pecuniary interests in any matter to be considered at this meeting.	
3 Minutes of the Previous Meeting	1 - 16
The minutes of the meeting held on 19 June 2017 are attached for Members' consideration.	
4 Matters Arising	
5 Petitions (if any)	
Chief Executive's Reports	
6 Programme of Works to enhance Fire Safety in the Council's Housing Stock	17 - 30
This report provides Cabinet with an update on the process for developing a detailed programme of fire safety works, following Council's agreement of a £10million increase to the Council's 2017/2018 Capital Programme, in order to meet the cost of enhancing the fire safety measures in the Council's housing stock.	
Ward Affected: All Wards	Lead Member: Leader (Councillor Muhammed Butt) Contact Officer: Peter Gadsdon, Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
7 Small and Medium-Sized Enterprises in Brent Task Group	31 - 46
At its meeting on 3 May 2017, the Resources and Public Ream Scrutiny Committee considered the attached task group report on Small and	

Medium-Sized Enterprises. The committee subsequently resolved that Cabinet be recommended to endorse the four recommendations set out in the Task Group report.

Ward Affected:
All Wards

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)

Contact Officer: Pascoe Sawyers, Head of Strategy and Partnerships
Tel: 020 8937 1045
pascoe.sawyers@brent.gov.uk

Community Well-Being Reports

8 Care and Support Contracts - Extra Care - Authority To Procure Additional Schemes 47 - 74

In June 2016, Cabinet approved the procurement of the care and support service in 4 extra care schemes. Unfortunately in July 2016 the incumbent provider gave notice to the Council as we were unable to come to an agreement on long term fees rates for this service. Interim arrangements were established but will expire at the end March 2018. Two opportunities have arisen from these circumstances: 1) to increase the length of contracts for care and support services in extra care in response to tenant and provider feedback; and 2) to bring all the care and support contracts into one tender, thereby achieving better value for money for the Council.

Ward Affected:
All Wards

Lead Member: Lead Member for Community Wellbeing (Councillor Krupesh Hirani)

Contact Officer: Helen Woodland, Operational Director, Adult Social Care
Tel: 020 8937 6168
helen.woodland@brent.gov.uk

Children and Young People Reports

9 School Place Planning Strategy 2014-18 - update 75 - 116

This report provides Cabinet with an update to the School Place Planning Strategy 2014-18 that was approved by Cabinet in October 2014 and updated in November 2015.

Ward Affected:
All Wards

Lead Member: Lead Member for Children and Young People (Councillor Mili Patel)

Contact Officer: Brian Grady, Operational Director Safeguarding, Performance and Strategy
Brian.Grady@brent.gov.uk

10 Contracts with Academies for Additionally Resourced Provisions and the Choice, Advice and Fair Access Service 117 - 124

This report seeks an exemption from the procurement requirements of the Council's Contract Standing Orders and approval to award contracts for the placement of children and young people in: Additionally Resourced Provision (ARP) provided by academies for the academic year 2017/18; and the Choice, Advice and Fair Access Interview (CAFAl) Service and related specialist English as an Additional Language (EAL) provisions provided by academies for the academic year 2017/18.

Ward Affected:
All Wards

Lead Member: Lead Member for Children and Young People (Councillor Mili Patel)

Contact Officer: Shirley Parks, Head of Partnerships, Planning and Performance
Shirley.Parks@brent.gov.uk

Resources Reports

11 Draft Statement of Accounts 2016/17 125 - 246

The Council is required to present its accounts, approved by the Chief Finance Officer, for audit by 30 June. Following the completion of the audit of the accounts the Audit Committee will receive a report on the audit from KPMG and be asked to approve the accounts for publication. Although the presentation of the draft accounts to Cabinet is not part of the formal decision making process it enables members to gain an understanding of the financial statements and raise any issues at an early stage of the process.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Conrad Hall, Chief Finance Officer
Tel: 020 8937 6528 conrad.hall@brent.gov.uk

12 2016/17 Treasury Management Outturn Report 247 - 260

This report updates members on Treasury Management activity and confirms that the Council has complied with its Prudential Indicators for 2016/17. Cabinet is asked to consider the 2016/17 Treasury Management outturn report, and ask that it be forwarded to Council, in compliance with CIPFA's Code of Practice on Treasury Management (the Code).

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Conrad Hall, Chief Finance Officer
Tel: 020 8937 6528 conrad.hall@brent.gov.uk

This report presents a review of the council's financial position to support reflection on Brent's future financial strategy. The report introduces considerations that will need to be taken into account when considering the council's approach to budgeting for 2019/20 and beyond. It sets out the changes to the local authority finance regime in its various components – business rates devolution, schools, integration with health services and finance and so on – and the strategic consequences of these for Brent, linked to the local factors that will influence decisions on those.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Conrad Hall, Chief Finance Officer
Tel: 020 8937 6528 conrad.hall@brent.gov.uk

14 Financial Forecast 2017/18

307 - 316

This report sets out the current forecasts of income and expenditure against the revenue budget for 2017/18 and other key financial data.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Conrad Hall, Chief Finance Officer
Tel: 020 8937 6528 conrad.hall@brent.gov.uk

15 The Council's Policy and Procedures on RIPA

317 - 338

This report informs Cabinet of the Council's use and conduct of covert surveillance techniques when investigating serious criminal offences relying on the powers made available to local authorities in Part II of the Regulation of Investigatory Powers Act 2000 (RIPA).

Ward Affected:
All Wards

Lead Member: Leader (Councillor Muhammed Butt)
Contact Officer: Althea Loderick, Strategic Director of Resources
Althea.Loderick@brent.gov.uk

16 Authority to Participate in the Joint Procurement of Solicitors' Services 339 - 346

This report requests approval to participate in collaborative procurement with the London Borough Legal Alliance ("LBLE") for the establishment of a framework for provision of solicitors services. As the proposed procurement is to be led by the London Borough of Hackney, approval is

also sought as required by Contract Standing Order 85 to using that borough's Contract Standing Orders and Financial Regulations.

Ward Affected: All Wards
Lead Member: Leader (Councillor Muhammed Butt)
Contact Officer: Althea Loderick, Strategic Director of Resources
Althea.Loderick@brent.gov.uk

17 National Non-Domestic Rates - Discretionary Discount Scheme 347 - 362

This report seeks approval of a proposed discretionary discount scheme to provide help to those businesses facing increases in their bills as a result of the revaluation of the rateable value which came into effect from 1 April 2017. In view of the numbers of ratepayers who will be entitled to relief, this report also seeks to authorise the Chief Finance Officer to implement the scheme so that officers can award these discretionary reliefs which satisfy the set criteria detailed in the report.

Ward Affected: All Wards
Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Margaret Read, Director, Customer Services
Tel: 020 8937 1521
margaret.read@brent.gov.uk

Regeneration and Environment Reports

18 On- Street Parking Management Review 363 - 388

This report provides Cabinet with information on the outcome of the On-Street Parking Management Review which was initiated following Cabinet approval on 15 November 2016.

Ward Affected: All Wards
Lead Member: Lead Member for Environment (Councillor Eleanor Southwood)
Contact Officer: Tony Kennedy, Head of Highways and Infrastructure
Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

19 To update on progress since the original approvals were given in November 2013, January 2015 and June 2015 and seek approval and re-affirmation of the original decision to proceed with the CPO in the light of the changes which have occurred on the Land North of Chippenham Gardens 389 - 482

The report relates to Chippenham Gardens, which is a fundamental part of the South Kilburn Regeneration Programme. The Site comprises of 5-9 Chippenham Gardens, Kilburn Park Post Office and 4-26 Stuart Road (even numbers only) together defined as "Chippenham Gardens" (see

appendix 1 – Existing Site Plan). This report provides Cabinet with an update on the Chippenham Gardens project and seeks to reaffirm and confirm the use of the Compulsory Purchase Order (CPO) powers in order to secure vacant possession in order to bring forward the site for redevelopment within a timely manner and to meet the decant programme.

Ward Affected:
Kilburn

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)

Contact Officer: Marie Frederick, Senior Project Manager, Estate Regeneration
Marie.Frederick@brent.gov.uk

20 Approval to procure a Multi-Disciplinary Design Team for Neville House, 1-64 Winterleys and 113-128 Carlton House and Carlton Hall, as part of Phase 4 of the South Kilburn Regeneration Programme 483 - 494

This report seeks Cabinet approval to a procurement strategy for the appointment of an architecturally led multidisciplinary design team for the comprehensive redevelopment of Neville House, 1-64 Winterleys and 113-128 Carlton House and Carlton Hall, being part of Phase 4 of the South Kilburn regeneration programme and together defined as the Existing Site.

Ward Affected:
Kilburn

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)

Contact Officer: Marie Frederick, Senior Project Manager, Estate Regeneration
Marie.Frederick@brent.gov.uk

21 Article 4 Direction: Office, Light Industrial and Storage or Distribution Centre to Residential 495 - 518

Ward Affected:
All Wards

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)

Contact Officer: Paul Lewin, Planning, Policy and Projects
Tel: 020 8937 6710 paul.lewin@brent.gov.uk

22 Adoption of Statement of Community Involvement 519 - 578

The Statement of Community Involvement explains how the Council will involve local communities and other interested parties when it prepares its planning policies and determines planning applications. A draft Brent Statement of Community Involvement underwent consultation between 30th March and 4th May 2017. This report sets out the results of the consultation feedback, officer responses and where necessary

recommended changes to the document. It seeks the agreement of Cabinet to adopt the amended Statement of Community Involvement.

Ward Affected:
All Wards

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)

Contact Officer: Claire Jones, Principal Planner in Policy and Projects
Tel: 020 8937 5301 claire.jones@brent.gov.uk

23 LoHAC Lump Sum – Variation of Contract

579 - 592

Brent entered into an eight year contract on 1 April 2013 to provide a range of highway services, including reactive maintenance works, through the London Highways Alliance Contract (LoHAC). The appointed contractor is Conway Aecom. Bringing the inspection regime in-house and paying for the services through the Schedule of Rates, rather than Lump Sum will provide officers with more control to choose where and when repairs are ordered and enables a more responsive approach to dealing with members' reports and ordering multiple repairs within a specified area. The overall budget for this work will remain the same. This report outlines the negotiations to date and proposed way forward to deliver reactive highway maintenance.

Ward Affected:
All Wards

Lead Member: Lead Member for Environment (Councillor Eleanor Southwood)

Contact Officer: Tony Kennedy, Head of Highways and Infrastructure
Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

24 Strategic Community Infrastructure Levy contribution: proposal for enhancing public realm in Olympic Way (associated with Site NW04's Contribution to the Education Quarter)

593 - 612

This report seeks approval for funds of up to £17.8 million to accelerate the delivery of the public realm. This is relation to two zones. One between Wembley Park underground station and the northern edge of Fulton Road (Zone B). The other will be for replacing the Wembley National Stadium 'pedway' with steps including public realm works from the foot of the pedway to the stadium (Zone C) to ensure delivery prior to Euro2020.

Ward Affected:
Tokyngton;
Wembley
Central

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)

Contact Officer: Aktar Choudhury, Operational Director, Regeneration
Tel: 020 8937 1764
aktar.choudhury@brent.gov.uk

25 Reference of item considered by Scrutiny Committees (if any)

26 Exclusion of Press and Public

The following item(s) is/are not for publication as it/they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

27 Any Other Urgent Business

Any decisions taken urgently under this heading must comply with the provisions outlined in Standing Order 16 (a) of the Council's Constitution.

Date of the next meeting: Monday 14 August 2017



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.