



Brent

Cabinet

Tuesday 26 August 2014 at 7.00 pm

Boardroom 3, 4 & 5 - Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)
Pavey (Vice-Chair)
Denselow
Hirani
Mashari
McLennan
Moher
Perrin

Leader of the Council
Deputy Leader of the Council
Lead Member for Stronger Communities
Lead Member for Adults, Health and Well-being
Lead Member for Employment and Skills
Lead Member for Regeneration and Housing
Lead Member for Children and Young People
Lead Member for Environment

For further information contact: Anne Reid, Principal Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence.

Item	Page
1 Declarations of personal and prejudicial interests	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
2 Minutes of the previous meeting	1 - 12
3 Matters arising	
4 Petitions (if any)	

Children and Young People reports

See item on Copland School under Regeneration and Growth.

Environment and Neighbourhoods reports

5 Parking Service Annual Report 2013/2014	13 - 34
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This report explains the aims and key objectives of delivering a parking enforcement service in Brent and the key achievements and statistical analysis of the last financial year.

Brent is committed to providing a fair, consistent and transparent enforcement Parking Service. Publishing clear statistical and financial information helps achieve these objectives. This report includes information about the number of parking enforcement related penalty charge notices (PCNs) issued for the period 2013/2014, the income and expenditure recorded in the Council's 'parking account' and how subsequent parking surplus has been spent or allocated.

Ward Affected:
All Wards

Lead Member: Councillor Perrin
Contact Officer: Michael Read, Operational Director (Environment and Protection)
Tel: 020 8937 5302 michael.read@brent.gov.uk

Adult Social Care reports

None.

Regeneration and Growth reports

6 Copland Community School - Updates and Plans for a New Build School and Associated Costs 35 - 74

Copland Community School (CCS), is currently a foundation school governed by an Interim Executive Board (IEB), scheduled to become a sponsored Academy on 1 September 2014, transferring to ARK Schools (ARK) operating in close relationship with ARK Wembley.

CCS will receive capital funding as part of the Priority Schools Building Programme (PSBP), funded by the Education Funding Authority (EFA). It is anticipated that a new school will be completed by September 2016 and at that point the school will expand by an additional one Form of Entry (FE).

This report outlines the work with the EFA and ARK to agree a 'red line' plan for the proposed new school building. There are currently two design options, a baseline EFA design and a Brent formulated design that aims to optimise the fit with and delivery of the aspirations in the Wembley Area Action Plan. Subject to agreement on costs and Cabinet approval, the Brent design option is preferred.

Ward Affected:
Wembley
Central

Lead Member: Councillor McLennan and
Councillor Moher
Contact Officer: Sarah Chaudhry, Head of
Strategic Property
Tel: 020 8937 1705
sarah.chaudhry@brent.gov.uk

7 Proposed Expansion of Manor School, Chamberlayne Road, Kensal Green 75 - 110

The Council has a statutory duty to ensure sufficient school places are provided. There is a shortfall of special education needs (SEN) school places to meet current and projected demand. The Council has been awarded Targeted Basic Need (TBN) grant funding of £1.541m by the Education Funding Agency (EFA) in order to provide an additional 44 places at Manor School. In order to comply with the conditions of that grant funding and therefore retain it, all 44 additional places must be available and all of the TBN funding allocated to the project must be fully spent by 31 August 2015.

The total estimated cost of works required to provide these places (£2.182m) exceeds the TBN funding available. This report therefore requests approval in principle to the additional sums required to deliver the proposed scheme from the Council's Basic Need Capital grant funding allocation subject to Cabinet approval in December 2014 to permanently expand the school following statutory consultation.

This report also sets out pre-tender considerations for the works contract and seeks approval to commence the procurement process.

Ward Affected: Queens Park
Lead Member: Councillor McLennan and Councillor Moher
Contact Officer: Richard Barrett, Property and Asset Management
Tel: 020 8937 1334 richard.barrett@brent.gov.uk

8 Brent Employment Services Provider Framework 111 - 166

This report sets out the terms of a provider framework agreement for the procurement of employment-related support services in Brent. To this end, the report explains the context and detail of the Brent Employment Services Provider Framework from conception through to anticipated delivery.

Ward Affected: All Wards
Lead Member: Councillor Mashari
Contact Officer: Shomsia Ali, Employment and Enterprise
Tel: 020 8937 5089 shomsia.ali@brent.gov.uk

9 National Non-Domestic Rates – Applications for Discretionary Rate Relief 167 - 176

The Council has the discretion to award rate relief to charities or non-profit making bodies. It also has the discretion to remit an individual National Non-Domestic Rate (NNDR) liability in whole or in part on the grounds of hardship. The award of relief is based on policy and criteria agreed in September 2013. This report details new applications for relief received since the then Executive last considered such applications on 22 April 2014.

Ward Affected: All Wards
Lead Member: Councillor Pavey
Contact Officer: Richard Vallis, Revenue and Benefits
Tel: 020 8937 1503 richard.vallis@brent.gov.uk

10 Selective Licensing in the Private Sector 177 - 310

In April 2014 the then Executive approved the introduction of an Additional Licensing scheme for the whole borough and deferred a decision on a proposal for a Selective Licensing scheme pending further consultation on the possible addition of Dudden Hill and Mapesbury wards to the area to be covered by the scheme. Following completion of this exercise, this report seeks approval for the introduction of a Selective Licensing scheme in the three wards of Wembley Central, Harlesden and Willesden Green.

Ward Affected:
All Wards

Lead Member: Councillor McLennan
Contact Officer: Tony Hirsch, Policy and
Performance
Tel: 020 8937 2336 tony.hirsch@brent.gov.uk

11 Housing Supply and Demand - Homelessness, Allocations and Social Letting 311 - 388

This report provides an analysis of housing supply and demand issues, including performance in 2013/14 and challenges for 2014/15 onwards. A number of recommendations are made in order to manage these challenges. These include consultation on revisions to the Council's Allocations Scheme.

Ward Affected:
All Wards

Lead Member: Councillor McLennan
Contact Officer: Laurence Coaker, Housing
Needs Service
Tel: 020 8937 2788
laurence.coaker@brent.gov.uk

Central Reports

None.

12 Exclusion of Press and Public

The following items are not for publication as they relate to the following categories of exempt information as specified in the Local Government Act 1972 namely:

APPENDICES

- Copland Community School - Update and Plans for a New Build School and Associated Costs
- - (a) information relating to the financial or business affairs of any particular person (including the authority holding that information) and
 - (b) information in respect of which a claim for legal professional privilege could be maintained in legal proceedings.

13 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

Date of the next meeting: Monday 15 September 2014



Please remember to switch your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public on a first come, first served basis.