

General Purposes Committee

Thursday 7 November 2013 at 7.00 pm
Board Room 2 -Brent Civic Centre, Engineers Way,
Wembley HA9 0FJ

Membership:

Members

Councillors:

Butt (Chair)
R Moher (Vice-Chair)
Brown
Hirani
Hopkins
Kansagra
Lorber
McLennan
J Moher
Pavey

first alternates

Councillors:

A Choudry
Jones
Beck
Van Kalwala
Sneddon
Colwill
Hunter
Al-Ebadi
Chohan
Arnold

second alternates

Councillors:

Krupa Sheth
Kabir
Matthews
Aden
Green
BM Patel
Leaman
Naheerathan
S Choudhary
Mrs Bacchus

For further information contact: Joe Kwateng, Democratic Services Officer
020 8937 1354, joe.kwateng@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
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Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2	Minutes of the previous meeting	1 - 6
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3	Matters arising	
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4	Deputations (if any)	
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5	Appointments to Sub-Committees / Outside Bodies	
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6	Time off policy and procedures	7 - 28
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This report provides details of the proposed new Time Off Policy and associated procedures which will replace the current arrangements. There are no proposals to make any significant changes to the current arrangements. Whilst reviewing all of our HR policies and procedures the opportunity has been taken to bring together all the different leave arrangements operating within the Council into a single policy document.

Wards Affected:

All Wards

Contact Officer: Cara Davani,
Director, HR

Tel: 020 8937 1909

cara.davani@brent.gov.uk

7	Restructure of senior management of the Council	29 - 38
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This report recommends some changes to the senior management structure agreed in March 2013. Difficulties which emerged through the recruitment and selection process for two of the Strategic Directors have triggered a recent review. This review has also taken account of the increasing complexity and possible costs of the changes envisaged for adults' social care. Charts outlining the current structure and the proposed structure are presented as Appendices 1 and 2.

Wards Affected:

All Wards

Contact Officer: Christine Gilbert,
Interim Chief Executive

Tel: 020 8937 1007

christine.gilbert@brent.gov.uk

8 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.