



Trading Standards Joint Advisory Board

Thursday 11 July 2013 at 7.00 pm
Harrow Civic Centre, Committee Room 5, 1st Floor, Station Road, Harrow.

Membership:

Members Councillors:	Representing	First alternates Councillors:	Second alternates Councillors:
Jones	LB Brent	Denselow	Powney
Hashmi	LB Brent	Brown	CJ Patel
Baker	LB Brent	BM Patel	HM Patel
Ferry	LB Harrow	Vacant	Vacant
Maru	LB Harrow	Vacant	Vacant
Hall	LB Harrow	Mithani	Vacant

For further information contact:

(LB Brent) Gayle Fentiman, Democratic Services Officer
0208 937 4617 gayle.fentiman@brent.gov.uk
(LB Harrow) Miriam Wearing, Senior Democratic Services Officer,
(020) 8424 1542 miriam.wearing@harrow.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: www.brent.gov.uk/committees

The press and public are welcome to attend this meeting



Agenda

Introductions, if appropriate.

Election of Chair for the meeting (from amongst the Brent members)

Apologies for absence and clarification of alternate members

Item	Page
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1 Election of Chair	
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2 Declarations of personal and prejudicial interests	
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Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

3 Minutes of the previous meeting	1 - 4
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4 Matters arising	
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5 Deputations (if any)	
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6 Annual report of the Head of Trading Standards for the year 2012/13	5 - 18
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Ward Affected: All Wards

Contact Officer: Nagendar Bilon,
Consumer and Business Protection

Tel: 020 8937 5500

nagendar.bilon@brent.gov.uk

7 Introduction of a charge based regulatory advice service for businesses	19 - 30
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This report details the introduction of a statutory based Primary Authority Partnership (PAP) scheme and a charged based advice and support service on regulatory matters for all other businesses.

Contact Officer: Nagendar Bilon,
Consumer and Business Protection

Tel: 020 8937 5500

nagendar.bilon@brent.gov.uk

8 Any other urgent business	
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Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager (London Borough of Brent) or his representative before the meeting in accordance with the constitutions of both councils.

9 Date of next meeting

The next scheduled meeting of the Trading Standards Joint Advisory Board will be held on 20th November 2013 at Brent Civic Centre.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.