



Brent

Executive

Monday 9 December 2013 at 7.00 pm

Boardroom - Civic Centre, Engineers Way, Wembley,
HA9 0FJ

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)	Leader/Lead Member for Corporate Strategy & Policy Co-ordination
R Moher (Vice-Chair)	Deputy Leader/Lead Member for Finance and Corporate Resources
A Choudry	Lead Member for Crime Prevention and Public Safety
Crane	Lead Member for Regeneration and Major Projects
Denselow	Lead Member for Customers and Citizens
Hirani	Lead Member for Adults and Health
Mashari	Lead Member for Environment and Neighbourhoods
McLennan	Lead Member for Housing
J Moher	Lead Member for Highways and Transportation
Pavey	Lead Member for Children and Families

For further information contact: Anne Reid, Principal Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the
minutes of this meeting have been published visit:

democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

Item **Page**

1 Declarations of personal and prejudicial interests

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2 Minutes of the previous meeting 1 - 16

3 Matters arising

Adult and Social Care reports

4 Authority to invite tenders for the Procurement of Advocacy Services 17 - 32

In accordance with Contract Standing Orders 88 and 89 the purpose of this report is to seek Executive authority to invite tenders for a 2 + 1 year Advocacy contract valued at £395,700. These specialist advocacy services are to support the most vulnerable people in our community.

Ward Affected:
All Wards

Lead Member: Councillor Hirani
Contact Officer: Phil Porter, Acting Director,
Adult Social Services
Tel: 020 8937 5937 phil.porter@brent.gov.uk

5 Adult Social Care Local Account 2012/13 33 - 88

The purpose of Brent's Local Account is to communicate priorities and to provide Members, residents, service users and their carers with a key accountability mechanism by which self-regulation and improvement activities can be systematically monitored and reported.

Ward Affected:
All Wards

Lead Member: Councillor Hirani
Contact Officer: Phil Porter, Acting Director,
Adult Social Services
Tel: 020 8937 5937 phil.porter@brent.gov.uk

Children and Families reports

6 School Budget Proposals - 2014/15 89 - 98

Following the introduction of the changes to the local Schools Fair Funding formula in April 2013 this report sets out the proposals for the second year of the new formula for 2014/15.

Ward Affected: All Wards
Lead Member: Councillor Pavey
Contact Officer: Sara Williams, Acting Director, Children and Families
Tel: 020 8937 3510 sara.williams@brent.gov.uk

7 High Needs Students Eligibility Policy 99 - 116

This report seeks approval for a High Needs Eligibility Policy which provides clear criteria for deciding on educational provision for young people between 16 and 25.

Ward Affected: All Wards
Lead Member: Councillor Pavey
Contact Officer: Sara Williams, Acting Director, Children and Families
Tel: 020 8937 3510 sara.williams@brent.gov.uk

8 Amalgamation of the Pupil Referral Units 117 - 122

Following the recent restructure of the Council's alternative education, behaviour and attendance services in the Children and Families Department, the Executive is now asked to approve formally the amalgamation of the Council's Key Stage 3 (Stag Lane) and Key Stage 4 (Poplar Grove) Pupil Referral Units as part of the restructure.

Ward Affected: All Wards
Lead Member: Councillor Pavey
Contact Officer: Sara Williams, Acting Director, Children and Families
Tel: 020 8937 3510 sara.williams@brent.gov.uk

9 Review of Child & Adolescent Mental Health Service (CAMHS) Contract 123 - 136

Contractual arrangements have been in place with Central and North West London NHS Foundation Trust (CNWL) since 2007 to provide a Child and Adolescent Mental Health Service (CAMHS). This contract was intended to supplement the NHS core CAMHS service commissioned by Brent Clinical Commissioning Group (CCG) (formerly NHS Brent). The current contract is due to expire on 31st March 2014. For the reasons detailed in section 3 of this report, Officers are seeking Executive

approval to decommission the existing service in its entirety and to commission an alternative, reduced service from April 2014 onwards.

Ward Affected:
All Wards

Lead Member: Councillor Pavey
Contact Officer: Sara Williams, Acting Director,
Children and Families
Tel: 020 8937 3510 sara.williams@brent.gov.uk

Environment and Neighbourhoods reports

10 Brent and Barnet Registration and Nationality Service 137 - 146

This report sets out proposals for formalising the current arrangements for shared management of Registration and Nationality services between the London Boroughs of Brent and Barnet through a merger of the two services involving the TUPE transfer of Barnet's staff to Brent, and Brent then providing Barnet with its registration.

Ward Affected:
All Wards

Lead Member: Councillor Mashari
Contact Officer: Mark Rimmer, Registration and
Nationality Service
Tel: 020 8937 1011 mark.rimmer@brent.gov.uk

Regeneration and Growth reports

11 Brent House - Proposed disposal on a subject to planning basis 147 - 176

In December 2010 the Executive considered options for the future use of the Brent House site in Wembley High Road, and agreed in principle to the marketing of the site. This report proposes that the Council enter into a 'subject to planning' contract for the disposal of a long leasehold interest in Brent House, 349-357 High Road, Wembley, London HA9 6BZ, as shown in Appendix 1, to Stoford Ltd, keeping in reserve the bid from Henley Homes Ltd.

(appendix 3 referred to below)

Ward Affected:
Wembley
Central

Lead Member: Councillor Crane
Contact Officer: Richard Barrett, Property and
Asset Management
Tel: 020 8937 1334 richard.barrett@brent.gov.uk

Central Reports

12 Annual Audit Letter 2012/13 177 - 186

This report presents the Annual Audit Letter for 2012/13, which was produced by the Council's external auditors KPMG.

Ward Affected:
All Wards

Lead Member: Councillor R Moher
Contact Officer: Conrad Hall, Chief Finance Officer
Tel: 020 8937 6529 conrad.hall@brent.gov.uk

13 Collection Fund Report

187 - 190

As part of the Council Tax setting process for 2014/2015 the Council is required to estimate the amount of any surplus or deficit on the Collection Fund as at 31 March 2014. This must be done by 15 January 2014 and this report asks Members to approve the estimated balance.

Ward Affected:
All Wards

Lead Member: Councillor R Moher
Contact Officer: Conrad Hall, Chief Finance Officer
Tel: 020 8937 6529 conrad.hall@brent.gov.uk

14 Performance and Finance 2013/14 Quarter 2

191 - 228

The purpose of this report is to provide Members with a corporate overview of Finance and Performance information, to support informed decision-making, and to manage performance effectively.

Ward Affected:
All Wards

Lead Member: Councillor Butt
Contact Officer: Cathy Tyson, Operational Director Corporate Policy
Tel: 020 8937 1045 cathy.tyson@brent.gov.uk

15 Reference of item considered by Call in Overview and Scrutiny Committee - None

16 Exclusion of Press and Public

The following item is not for publication as it relates to the following category of exempt information as specified in the Local Government Act 1972 namely: information relating to the financial or business affairs of any particular person (including the Authority) holding the information.

- Appendix 3, Brent House - Proposed disposal on a subject to planning basis

17 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

Date of the next meeting: Wednesday 15 January 2014



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- The meeting room is accessible by lift and seats will be provided for members of the public on a first come, first served basis.