



## Executive

**Monday 11 March 2013 at 7.00 pm**

Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

### Membership:

#### Lead Member Councillors:

#### Portfolio

|                      |                                                                     |
|----------------------|---------------------------------------------------------------------|
| Butt (Chair)         | Leader/Lead Member for Corporate Strategy & Policy<br>Co-ordination |
| R Moher (Vice-Chair) | Deputy Leader/Lead Member for Finance and Corporate<br>Resources    |
| Arnold               | Lead Member for Children and Families                               |
| Beswick              | Lead Member for Crime and Public Safety                             |
| Crane                | Lead Member for Regeneration and Major Projects                     |
| Hirani               | Lead Member for Adults and Health                                   |
| Jones                | Lead Member for Customers and Citizens                              |
| Long                 | Lead Member for Housing                                             |
| J Moher              | Lead Member for Highways and Transportation                         |
| Powney               | Lead Member for Environment and Neighbourhoods                      |

**For further information contact:** Anne Reid, Principal Democratic Services Officer  
020 8937 1359, [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

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**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

| Item | Page |
|------|------|
|------|------|

|          |                                                           |  |
|----------|-----------------------------------------------------------|--|
| <b>1</b> | <b>Declarations of personal and prejudicial interests</b> |  |
|----------|-----------------------------------------------------------|--|

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

|          |                                        |        |
|----------|----------------------------------------|--------|
| <b>2</b> | <b>Minutes of the previous meeting</b> | 1 - 22 |
|----------|----------------------------------------|--------|

|          |                        |  |
|----------|------------------------|--|
| <b>3</b> | <b>Matters arising</b> |  |
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|                                                       |  |  |
|-------------------------------------------------------|--|--|
| <b>Environment and Neighbourhood Services reports</b> |  |  |
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|----------|----------------------------------|---------|
| <b>4</b> | <b>On-street parking tariffs</b> | 23 - 36 |
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This report proposes the reduction of on-street parking charges across Brent through the adoption of a new tariff priced at a constant rate of £2.00 per hour. It also proposes the introduction of a flat rate, low cost charge of 20p for a stay not exceeding 15 minutes to support the turnover of parking place occupation and facilitate short shopping visits.

**Ward Affected:**

All Wards

**Lead Member:** Councillor J Moher

**Contact Officer:** Michael Read, AD  
(Environment and Protection)

Tel: 020 8937 5302 michael.read@brent.gov.uk

|          |                                                                                                            |         |
|----------|------------------------------------------------------------------------------------------------------------|---------|
| <b>5</b> | <b>Approval to ward contract for Parking Services – collaborative cross borough procurement of parking</b> | 37 - 50 |
|----------|------------------------------------------------------------------------------------------------------------|---------|

This report seeks the approval of the Executive to award a joint contract for the provision of parking services as required by Standing Order 88(c). This report summarises the results of the procurement process undertaken by officers from the WLA participating boroughs for the provision of parking enforcement and notice processing services and following completion of the evaluation recommends a contractor for award of the proposed contract. The report also sets out the financial savings and other benefits associated with the contract.

***Appendices referred to below***

**Ward Affected:**

All Wards

**Lead Member:** Councillor J Moher

**Contact Officer:** Michael Read, AD

## **6 Processing of Recyclable Material**

51 - 58

This report seeks the approval of the Executive to award a contract for the processing and sale of recyclable materials collected through the council's dry recycling service (blue bin + bring banks) as required by Contract Standing Order 88. The report summarises the process undertaken in tendering this contract and, following completion of the evaluation of tenders, recommends to whom the contract should be awarded.

***Appendices referred to below***

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Powney  
**Contact Officer:** Chris Whyte, Environment  
Management  
Tel: 020 8937 5342 chris.whyte@brent.gov.uk

### **Regeneration and Major Projects reports**

## **7 Dynamic Purchasing System (DPS) for the Procurement and Management of Temporary Accommodation** 59 - 74

This report details the competitive tendering process of the Dynamic Purchasing System (DPS) for the Procurement and Management of Temporary Accommodation (Private Sector Accommodation) and makes a recommendation as to award pursuant to Contract Standing Orders 88(c).

***Appendices referred to below***

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Long  
**Contact Officer:** Zaheer Iqbal, Major Projects  
Team  
Tel: 020 8937 2155 zaheer.iqbal@brent.gov.uk

## **8 Wembley Area Plan**

75 - 84

This report provides a summary of the consultation responses and explains the main changes that are being proposed to the draft Plan and recommends that this be published on 25<sup>th</sup> March and made available for comment for 6 weeks. It is also recommended that it be submitted for examination subject to Full Council agreement.

***Appendices circulated separately***

**Ward Affected:**  
Barnhill;  
Preston;  
Stonebridge;

**Lead Member:** Councillor Crane  
**Contact Officer:** Chris Walker, Director of  
Planning  
Tel: 020 8937 5246 Chris.Walker@brent.gov.uk

Tokington;  
Wembley  
Central

**9 Disposal Options for Elms Gardens, Elms Court, Sudbury**

85 - 96

This report sets out proposals to bring the site back into use by splitting the site into two, recommending Executive approval to disposal proposals, comprising on one part a short-term lease arrangement in stages for allotment related use and on the other a longer-term freehold disposal for redevelopment.

**Ward Affected:**  
Sudbury

**Lead Member:** Councillor Crane  
**Contact Officer:** Sarah Chaudhry, Head of  
Strategic Property  
sarah.chaudhry@brent.gov.uk

**10 Church End car park**

97 - 116

This report concerns the proposed redevelopment of the Church-End car park and seeks approval for officers to develop and consult publicly on proposals for a new mixed-use development on the Council owned part of the site, which will also include the provision of a new market square. The council's intention is to secure planning permission and seek a developer partner to develop the site.

**Ward Affected:**  
Dudden Hill;  
Harlesden

**Lead Member:** Councillor Crane  
**Contact Officer:** Dave Carroll, Planning and  
Development  
Tel: 020 8937 5202 dave.carroll@brent.gov.uk

**Central Reports**

**11 Final arrangements for the Public Health transfer**

117 -  
134

This report sets out for the Executive the final arrangements for the transfer of public health functions and staff from NHS Brent to the local authority. Members have considered two reports previously on the transfer; the first relating to the staffing structure; the second on the extension and transfer of public health contracts. Since those reports have been considered further work has taken place and members need to be updated on the final arrangements ahead the formal transfer on 1<sup>st</sup> April 2013.

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Hirani  
**Contact Officer:** Andrew Davies, Policy and  
Performance  
Tel: 020 8937 1609  
andrew.davies@brent.gov.uk

## 12 Performance report quarter 3, 2012/13

135 -  
174

The purpose of this report is to provide Members with a corporate overview of Finance and Performance information to support informed decision-making and manage performance effectively.

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Butt  
**Contact Officer:** Jacqueline Casson, Senior  
Policy Officer  
Tel: 020 8937 1134  
jacqueline.casson@brent.gov.uk

**Children and Families reports - none**

**Adult and Social Care reports - none**

## 13 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

## 14 Reference of item considered by Call in Overview and Scrutiny Committee (if any)

## 15 Exclusion of Press and Public

The following item(s) is/are not for publication as it/they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

Information relating to the financial or business affairs of any particular person (including the authority holding the information).

### APPENDICES

- **Approval to ward contract for Parking Services – collaborative cross borough procurement of parking**
- **Processing of Recyclable Material**
- **Dynamic Purchasing System (DPS) for the Procurement and Management of Temporary Accommodation**

Information relating to the financial or business affairs of the authority.

**Date of the next meeting: Monday 22 April 2013**



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the second floor.
- Catering facilities can be found on the first floor near The Paul Daisley Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge