



## Executive

**Monday 13 February 2012 at 7.00 pm**

Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

### Membership:

#### Lead Member Councillors:

#### Portfolio

John (Chair)	Leader/Lead Member for Corporate Strategy and Policy Co-ordination
Butt (Vice-Chair)	Deputy Leader/Lead Member for Resources
Arnold	Lead Member for Children and Families
Beswick	Lead Member for Crime and Public Safety
Crane	Lead Member for Regeneration and Major Projects
Jones	Lead Member for Customers and Citizens
Long	Lead Member for Housing
J Moher	Lead Member for Highways and Transportation
R Moher	Lead Member for Adults and Health
Powney	Lead Member for Environment and Neighbourhoods

**For further information contact:** Anne Reid, Principal Democratic Services Officer  
020 8937 1359, [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)

**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

**Item** **Page**

**1 Declarations of personal and prejudicial interests**

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

**2 Minutes of the previous meeting** 1 - 10

The minutes of the previous meeting are attached.

**3 Matters arising (if any)**

**4 Petitions - Treetops and Harmony nurseries**

A petition has been received in the following terms signed by more than 50 people.

“Petition to Save Treetops and Harmony nurseries from closure by Brent Council

As a representative of a group of parents, I am gathering signatures to help prevent Brent Council closing its local nurseries – Treetops and Harmony. Please sign the petition below to show your support for our fight to keep these nursery facilities open.”

*(Report below refers)*

**5 Deputations (if any)**

**Children and Families reports**

**6 The proposed closure of Harmony and Treetops nurseries and the restructuring of Willow Nursery** *Circulated separately*

This report considers the proposals to close Harmony and Treetops nurseries and restructure Willow nursery, which have been the subject of public consultation from 19<sup>th</sup> October 2011 to 13<sup>th</sup> January 2012.

*(Appendix also referred to below)*

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Arnold  
**Contact Officer:** Krutika Pau, Director of  
Children and Families  
Tel: 020 8937 3126 krutika.pau@brent.gov.uk

## Adult Social Care reports

### 7 Annual Local Accounts 11 - 54

The purpose of Brent's Local Account is to communicate priorities and to provide Members, residents and service users with a key accountability mechanism by which self-regulation and improvement activities can be systematically monitored and reported.

**Ward Affected:**  
All Wards

**Lead Member:** Councillor R Moher  
**Contact Officer:** Alison Elliott, Director of Adult  
Social Services  
Tel: 020 8937 4230 alison.elliott@brent.gov.uk

### 8 Young people accommodation based services and floating support services - further update on framework contracts 55 - 72

This report further requests authority to extend existing contracts for a period of up to 1 May 2012 to ensure planned implementation for the new services.

**Ward Affected:**  
All Wards

**Lead Member:** Councillor R Moher  
**Contact Officer:** Alison Elliott, Director of Adult  
Social Services  
Tel: 020 8937 4230 alison.elliott@brent.gov.uk

### 9 Approve the selection criteria for the procurement of a framework agreement for carers services 73 - 82

A report was approved by the Executive on 17<sup>th</sup> October 2011 for Adult Social Care and Children and Families departments to procure a joint framework agreement for carer short break and respite services. The report of the 17<sup>th</sup> undertook to report back to Executive, seeking authority for selection criteria.

In line with 1.1 above this report seeks Executive approval of the project timetable and selection criteria for the procurement exercise. In addition this report provides an update on progress with the consultation process for the establishment of a Carers Services Hub and review of carer services within Adult Social Care.

**Ward Affected:**  
All Wards

**Lead Member:** Councillors Arnold and R Moher  
**Contact Officer:** Alison Elliott, Director of Adult  
Social Services

## Environment and Neighbourhood Services reports

### 10 Authority to participate in the Central Buying Consortium (CBC) framework for the procurement of Library stock 83 - 88

This report seeks approval for participation in the Central Buying Consortium (CBC) framework for the supply of library books and other stock items from April 2012. The library stock budget of £550,000 has been maintained for 2012/13 at the same level as in previous years – in effect almost doubling the stock budget for each library.

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Powney  
**Contact Officer:** Sue McKenzie, Arts, Libraries and Heritage  
Tel: 020 8937 3144 sue.mckenzie@brent.gov.uk

## Regeneration and Major Projects reports

### 11 South Kilburn Regeneration 89 - 106

This report summarises the procurement process undertaken by the Council to dispose of two sites within the South Kilburn Regeneration area, known as (i) Cambridge Court, Wells Court,(ii) Ely Court; and (iii) Bond House, Hicks Bolton House and Wood House which will be disposed of in the form of three leasehold interests (see plans at Appendix 1, 2 and 3), and seeks authority to dispose of these 3 sites. *(Appendix also referred to below)*

**Ward Affected:**  
Kilburn

**Lead Member:** Councillor Crane  
**Contact Officer:** Alexander Hearn, Major Projects  
Tel: 020 8937 1050  
alexander.hearn@brent.gov.uk

### 12 Community Infrastructure Levy and Revised S106 Planning Obligations SPD 107 - 122

Government legislative changes mean the Community Infrastructure Levy will replace S106 Planning Obligations as the vehicle for funding the infrastructure that supports growth and development. Authorities will collect Community Infrastructure Levy contributions from developers to pay for the infrastructure needs created by development, with S106 Planning Obligations restricted in the main to site specific matters. This report details the results of the consultations on Brent's Preliminary Draft Community Infrastructure Levy Charging Schedule and the S106 Planning Obligations Supplementary Planning Document that closed at the end of last year. Approval is sought to publish, and submit for

examination, a Draft Charging Schedule, as well as the adoption of the S106 Planning Obligations Supplementary Planning Document.

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Crane  
**Contact Officer:** Jonathan Kay, Major Projects Team  
Tel: 020 8937 2348 jonathan.kay@brent.gov.uk

**13 Housing Revenue Account (HRA) Budget 2012-13 and rent increase proposals for council dwellings for 2012-13** 123 - 152

This report presents to Members the revised (probable) HRA budget for 2011/12 and the draft HRA budget for 2012/13 as required by the Local Government and Housing Act 1989. Members are required to consider these budget estimates and the associated options, taking account of the requirement to set a Housing Revenue Account (HRA) budget that does not show a deficit and in particular Members need to consider and agree the level of HRA dwelling rents and service charges for 2012/13. The report also includes proposals for setting the rent and service charge levels for 2012/13 for the non HRA Brent Stonebridge dwellings.

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Long  
**Contact Officer:** Eamonn McCarroll, Strategic Finance  
Tel: 020 8937 2468  
eamonn.mccarroll@brent.gov.uk

**14 Charteris Sports Centre, 25 Charteris Road**

*Circulated separately*

This report proposes the disposal of the former Charteris Sports Centre which is now surplus to Council requirements.  
(Appendix also referred to below)

**Ward Affected:**  
Kilburn

**Lead Member:** Councillor Crane  
**Contact Officer:** James Young, Property and Asset Management  
Tel: 020 8937 1398 james.young@brent.gov.uk

## Central Reports

**15 Budget 2012/13**

*Circulated separately*

The budget report sets out the key decisions Members are asked to make on:  
the 2012/13 General Fund revenue budget; the 2012/13 Schools Budget; the 2012/13 Housing Revenue Account; the Council's capital programme for 2012/13 to 2015/16; the Council's treasury management strategy; and prudential indicators aimed at ensuring the affordability of capital

spending and a secure approach to borrowing and investment.

**Ward Affected:** All Wards  
**Lead Member:** Councillor Butt  
**Contact Officer:** Clive Heaphy, Director of Finance and Corporate Services  
Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

**16 Single Service Exemption - provision of Surviving Domestic Violence Service** 153 - 160

This report requests exemption from approval to invite tenders as required by Contract Standing Order 88. This report requests approval to the renewal of the contract for the provision of Independent Domestic Violence Advisors.

**Ward Affected:** All Wards  
**Lead Member:** Councillor Beswick  
**Contact Officer:** Genny Renard, Brent Community Safety Partnerships  
Tel: 020 897 1028 genny.renard@brent.gov.uk

**17 Introduction of a two stage corporate complaints policy** 161 - 170

Brent has had a three stage complaints policy in place for over 10 years. Since the policy was first introduced the Council's overall management of complaints has improved to the extent that we are now in a good position to introduce a streamlined two stage complaints policy that will be less time consuming and have other tangible benefits for customers and the Council. This report explains why officers consider that it is now time to update the complaints policy, what the new policy comprises of and the steps that have been taken to ensure a smooth transition.

**Ward Affected:** All Wards  
**Lead Member:** Councillor John  
**Contact Officer:** Phillip Mears, Corporate Complaints  
Tel: 020 8937 1041 phillip.mears@brent.gov.uk

**18 Authority to amend the procurement process for the existing Passenger Transport Services framework.** 171 - 174

Brent Council is participating in the West London Alliance Transport Efficiency Programme in collaboration with the London Boroughs of Barnet, Ealing and Hounslow. Brent Council has agreed to act as the Lead Borough for the procurement of the Passenger Transport Framework on behalf of other participating Boroughs. Following a report to the September 2011 Executive seeking authority to invite tenders for a Passenger Transport Framework Agreement to commence 1<sup>st</sup> April 2012, this report seeks an amendment to the pre-tender considerations as required by Contract Standing Orders 88 and 89 contained in that report.

**Ward Affected:**  
All Wards

**Lead Member:** Councillor Butt  
**Contact Officer:** David Furse, Procurement  
Tel: 020 8937 1170 david.furse@brent.gov.uk

## 19 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

## 20 Reference of item considered by Call in Overview and Scrutiny Committee - Willesden Green Redevelopment Project

The Overview and Scrutiny Committee at its meeting on 1 February 2012 considered the call in of the Willesden Green Redevelopment Project report previously considered by the Executive on 16 January 2012 and RESOLVED:-

that the Executive be recommended to reconsider proposals for the interim service delivery strategy and specifically consider the use of some closed existing libraries and the costings involved for the proposed strategy in order to provide a comprehensive interim library service for residents. (The report and supplementary report submitted to the Call-in Overview and Scrutiny have been circulated to members separately and are available the council's website (<http://democracy.brent.gov.uk>).

**Ward Affected:**  
Willesden  
Green

**Lead Member:** Councillor  
**Contact Officer:**

## 21 Reference of items from the Children and Families Overview and Scrutiny Committee 175 - 180

The Children and Families Committee at its meeting on 8 December 2011 referred two items to the Executive for consideration:

(i) Results of Ofsted Safeguarding and Looked After children Services Inspection

(ii) Review of policy for the provision of early years full time places

An extract from the minutes is attached and the reports to the meeting have been circulated separately to members and are available on the council's website (<http://democracy.brent.gov.uk>)

## 22 Exclusion of Press and Public

The following item(s) is/are not for publication as it/they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**Appendices to the following:**

**Item 7        The proposed closure of Harmony and Treetops nurseries and the restructuring of Willow Nursery**

**Item 11       South Kilburn Regeneration**

**Item 14       Charteris Sports Centre, 25 Charteris Road  
(reports above refer)**

**Date of the next meeting:            Monday 12 March 2012**



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the second floor.
- Catering facilities can be found on the first floor near The Paul Daisley Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge