



LONDON BOROUGH OF BRENT

MEETING OF THE EXECUTIVE

Monday 17th November 2008 at 7.00 pm

**Committee Rooms 1 & 2, Brent Town Hall,
Forty Lane, Wembley, Middx**

AGENDA

LEAD MEMBER

PORTFOLIO

Cllr P Lorber (C)	Corporate Strategy & Policy Co-ordination
Cllr R Blackman (VC)	Resources
Cllr J Allie	Housing & Customer Services
Cllr D Brown	Highways & Transportation
Cllr R Colwill	Adults, Health & Social Care
Cllr J Detre	Regeneration & Economic Development
Cllr H Matthews	Crime Prevention & Public Safety
Cllr G Sneddon	Human Resources & Diversity, Local Democracy & Consultation
Cllr I Van Colle	Environment, Planning & Culture
Cllr B Wharton	Children & Families

Copies of reports (that are for publication) are available on the
Council's website: www.brent.gov.uk/democracy

For further information contact:

Democratic Services Officer - Anne Reid, Tel: 020 8937 1359

e-mail address: anne.reid@brent.gov.uk

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this meeting have been published visit
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Apologies for Absence

1 Declarations of Personal and Prejudicial Interests

2 **Minutes of the Previous Meeting: 6th October 2008** p. 1

3 **Matters Arising**

4 **Deputations (if any)**

Children & Families Report		Lead Member	Lead Officer
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5	Approval of Expression of Interest submission for Building Schools for the Future (BSF)	Cllr Wharton	John Christie	p. 1
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This report seeks approval to submit an Expression of Interest by the deadline of 30 November in order to attempt to gain entry into the Building Schools for the Future programme.

6	Authority to extend the existing contract and award a new contract for the delivery of play services in Brent	Cllr Wharton	John Christie	p. 25
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This report requests authority to award contracts as required by Contract Standing Order No 88. The report summarises the process undertaken in tendering the contract for play services and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded. This report requests authority to extend the current contract with Brent Play Association pending commencement of the new contract for play services.

Environment & Culture Reports		Lead Member	Lead Officer
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7	Strategic review of sports facilities in Brent FULL REPORT CIRCULATED SEPARATELY	Cllr Van Colle	Richard Saunders
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This report summarises to Members the key findings and recommendations arising out of two strategic documents: a Strategic Review of Sports Centres and the Planning for Sport and Active Recreation Facilities Strategy 2008 – 2021.

8	Council Travel Plan	Cllr Van Colle	Richard Saunders	p. 41
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Brent Council first adopted a Council Travel Plan in 2000. The Plan has been subject to amendment over the years to reflect changing circumstances and priorities. The Plan has now been subject to a fundamental review and a draft revised plan has been made available for consultation to all staff, managers and Members over the summer of this year. This report summarises the responses received on the draft Plan through the consultation and presents a proposed final version of the Plan. The Plan has been slightly amended in response to the comments received. Comments received from both Unison and the GMB have also been taken into account.

9	Review of Brent's On and Off-Street Parking Charges and Residents' Parking Permits Charge	Cllr D Brown	Richard Saunders	p. 81
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This report sets out a proposal to change both on and off-street parking charges in Brent. Previous changes to both on-street (parking meter) and off-street (car park) charges were agreed by the Council's Executive Committee in November 2006.

Housing and Community Care	Lead Member	Lead Officer	
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10	Process for allocating Main Programme Grant 2009/10	Cllr Colwill	Martin Cheeseman	p. 99
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This report concerns the allocation of the Main Programme Grant (MPG) to voluntary organisations and recommends a 'theme' for which a proportion of the grant should be allocated next year and in following years. This report seeks agreement on delivering the proposed changes to the MPG in order that a new funding process can commence from 2009/10.

11	Authority to establish a framework agreement for the provision of passenger transport and to call off the framework agreement for services	Cllr Colwill	Martin Cheeseman	p. 117
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The report requests authority to establish a Framework Agreement as required by Contract Standing Order No 88. This report recommends which suppliers should be included in the framework agreement for the provision of passenger transport services. This report further seeks delegated authority for the Director of Housing and Community Care authority to award initial contracts to any of the Framework Agreement companies in the event that the value of any such proposed contract is higher than the high value contract threshold of £500,000.

12	Disposal and authority to proceed with development of housing scheme at Aldbury Avenue, Wembley	Cllr Allie	Martin Cheeseman	p. 143
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Appendix also below

This report seeks to progress the Brent Housing Partnership Limited (BHP) development of new affordable homes under the Housing Corporation's 2008-11 National Affordable Housing Programme. This report specifically requests the Executive agree to dispose of the Aldbury Avenue Garage site to BHP at nil financial consideration and allow BHP to enter into a Grant Agreement with the Housing Corporation with performance guarantee bond arrangements. The Council will receive nomination rights to these homes.

Central Reports	Lead Member	Lead Officer	
13 South Kilburn Neighbourhood Trust	Cllr Detre	Phil Newby	p. 161
<p>This report makes proposals to set up a "legacy body" for the South Kilburn NDC, the South Kilburn Neighbourhood Trust (SKNT), and outlines the potential benefits this organisation could bring to the both the current and future regeneration of the South Kilburn area.</p>			
14 Authority to participate in a collaborative procurement for temporary and permanent agency workers recruitment services	Cllr Blackman/ Cllr Sneddon	Duncan McLeod/ Val Jones	p.
<p>This report requests approval to participate in a collaborative procurement to set up a Framework Agreement in respect of Temporary and Permanent Agency Workers Recruitment Services as required by Contract Standing Order 85.</p>			
15 Authority to award a contract for the provision of an internet protocol (IP) telephony system (Appendix also below)	Cllr Blackman	Duncan McLeod	p. 183
<p>This report requests authority to award contracts as required by Contract Standing Order No 88. The report summarises the process undertaken in conducting a mini-competition under an existing pre-tendered OGC Framework Agreement for an Internet Protocol (IP) telephony system and following evaluation of the mini tenders, recommends to whom the contract be awarded.</p>			
16 Reference of items considered by Forward Plan Select Committee			
17 Any Other Urgent Business			
<p>Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64.</p>			
18 Date of Next Meeting			
<p>The next meeting of the Executive will be held on 15th December 2008.</p>			
19 Exclusion of Press and Public			
<p>The following items are not for publication as they relate to:</p>			
<p>'Information relating to the financial or business affairs of any particular person (including the authority holding the information).'</p>			

Children & Families Report		Lead Member	Lead Officer
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20	APPENDIX: Play Service Tender Results <i>Report above refers</i>	Cllr Wharton	John Christie	p. 197
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Housing and Community Care Report		Lead Member	Lead Officer
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21	APPENDIX: Disposal and authority to proceed with development of housing scheme at Aldbury Avenue, Stonebridge <i>Report above refers</i>	Cllr Allie	Martin Cheeseman	p. 201
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Central Report		Lead Member	Lead Officer
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22	APPENDIX: Authority to award a contract for the provision of an internet protocol (IP) telephony system <i>(Report above refers)</i>	Cllr Blackman	Duncan McLeod	p. 211
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23	Brent House Rent Review for Air France	Cllr Blackman	Duncan McLeod	p.
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-  Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the 2nd floor.
 - Catering facilities can be found on the 1st floor near the Grand Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.