



## LONDON BOROUGH OF BRENT

### MEETING OF THE EXECUTIVE

Tuesday 9<sup>th</sup> September 2008 at 7.00 pm

Committee Rooms 1 & 2, Brent Town Hall,  
Forty Lane, Wembley, Middx

### AGENDA

#### LEAD MEMBER

#### PORTFOLIO

Cllr P Lorber (C)	Corporate Strategy & Policy Co-ordination
Cllr R Blackman (VC)	Resources
Cllr J Allie	Housing & Customer Services
Cllr D Brown	Highways & Transportation
Cllr R Colwill	Adults, Health & Social Care
Cllr J Detre	Regeneration & Economic Development
Cllr H Matthews	Crime Prevention & Public Safety
Cllr G Sneddon	Human Resources & Diversity, Local Democracy & Consultation
Cllr I Van Colle	Environment, Planning & Culture
Cllr B Wharton	Children & Families

Copies of reports (that are for publication) are available on the  
Council's website: [www.brent.gov.uk/democracy](http://www.brent.gov.uk/democracy)

For further information contact:

Democratic Services Officer - Anne Reid, Tel: 020 8937 1359

e-mail address: [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of  
this meeting have been published visit  
[www.brent.gov.uk/commins.nsf](http://www.brent.gov.uk/commins.nsf)

Apologies for Absence

- 1 Declarations of Personal and Prejudicial Interests
- 2 **Minutes of the Previous Meeting: 4<sup>th</sup> August 2008** p. 1
- 3 **Matters Arising**
- 4 **Petitions (if any)**

<b>Environment &amp; Culture Reports</b>		<b>Lead Member</b>	<b>Lead Officer</b>
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|---|--|----------------|------------------|-------|
| 5 | <b>Domestic Vehicle Footway Crossover Policy</b> | Cllr Van Colle | Richard Saunders | p. 11 |
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This report requests consideration of a new Domestic Vehicle Footway Crossover Policy. The new Domestic Vehicle Policy was deferred from the Executive meeting of 27<sup>th</sup> May following a request from the Forward Plan Select Committee on 2<sup>nd</sup> April 2008 for further information and a request that 'the domestic vehicle crossover policy be presented to the Area Consultative Forums prior to the report being considered by the Executive'.

<b>Children &amp; Families Reports</b>		<b>Lead Member</b>	<b>Lead Officer</b>
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| 6 | <b>Authority to invite tenders for the provision of education, employment, training and careers Connexions services in Brent</b> | Cllr Wharton | John Christie | p. 35 |
|---|--|--------------|---------------|-------|

This report requests approval to invite and evaluate tenders in respect of the contract for education, employment, training and careers Connexions services in Brent as required by Council Contract Standing Orders 88 and 89.

<b>Housing &amp; Community Care Reports</b>		<b>Lead Member</b>	<b>Lead Officer</b>
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| 7 | <b>Authority to Tender housing support for people with Mental Health needs and other Supporting People contract issues</b> | Cllr Allie | Martin Cheeseman | p. 47 |
|---|--|------------|------------------|-------|

This report seeks authority to invite suitable providers to tender for five framework agreements for the provision of housing support services for people with a Mental Health difficulty who additionally may have other needs, offenders and people with a support need as a result of drug and alcohol use and as required by Contract Standing Orders 88 and 89.

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| 8 | <b>Main Programme Grant 08/09 – new applications</b> | Cllr Colwill | Martin Cheeseman | p. 67 |
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This report follows on from a previous report presented to the Executive on 18 March 2008 on Voluntary Sector Funding where it was agreed to release resources from the Main Programme Grant (MPG) to fund new initiatives and new organisations in 08/09.

Central Reports	Lead Member	Lead Officer	
<b>9 Tender for the Council's Insurance Services</b>	Cllr Blackman	Duncan McLeod	<b>p. 173</b>
<i>(Appendices also below)</i>			
<p>This report requests authority to award a contract for the provision of insurance for Public Liability and Property Insurance from 1<sup>st</sup> October 2008 as required by Contract Standing Orders 88 and 89. The report summarises the process undertaken in tendering the contract and, following the evaluation of the tenders, recommends to whom the contract should be awarded.</p>			
<b>10 National Non-Domestic Rate Relief and Hardship Relief</b>	Cllr Blackman	Duncan McLeod	<b>p. 181</b>
<i>(Appendix also below)</i>			
<p>The Council has the discretion to award rate relief to charities or non-profit making bodies. It also has the discretion to remit an individual National Non-Domestic Rate (NNDR) liability in whole or in part on the grounds of hardship. This report includes applications received from January 2008. Members are requested to consider these applications and decide how much, if any, discretionary or hardship relief is to be granted in 2008/09 and where requested, 2007/08.</p>			
<b>11 Performance and Finance Review – Quarter 1 (April 2008 - June 2008)</b>	Cllr Lorber	Phil Newby	<b>p. 197</b>
<i>(Appendices circulated separately)</i>			
<p>Members are asked to note performance, activity and budget information at the end of the second quarter of the current financial year and to agree any measures required to address under-performance or over-spends identified.</p>			
<b>12 Single Equality Scheme 2008-2011</b>	Cllr Sneddon	Phil Newby	<b>p. 209</b>
<i>(Appendix B circulated separately)</i>			
<p>This is Brent Council's second Single Equality Scheme. It builds on the progress of our earlier equality schemes and is a development of our current scheme for 2007-2010. Its purpose is to show how as an authority we will meet our service delivery and employment obligations to residents and staff.</p>			
<b>13 Town Centre Regeneration Task Group Report</b>	Cllr Lorber	Phil Newby	<b>p. 269</b>
<p>This report sets out the findings of the Town Centre Regeneration task group set up by the Overview and Scrutiny Committee on the 30 May 2007 to review the councils approach to town centre regeneration in Brent.</p>			

- 14 **Best Value Performance Plan 2008/9** Cllr Lorber Phil Newby **p. 297**

***Appendix circulated separately***

This report is for information only. Each year the council is required to publish end of year performance against the national set of Best Value performance indicators by end of June each year. The data within the plan is subject to an annual independent verification process by the Audit Commission.

- 15 **Reference of items considered by Forward Plan Select Committee (20<sup>th</sup> August 2008)** **p. 301**

**Domestic Vehicle Footway Crossover Policy**

The Forward Plan Select Committee considered this item and made a recommendation to the Executive, which is attached.

- 16 **Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64.

- 17 **Date of Next Meeting**

The next meeting of the Executive will be held on 6<sup>th</sup> October 2008.

- 18 **Exclusion of Press and Public**

The following items are not for publication as they relate to:

‘Information relating to the financial or business affairs of any particular person (including the authority holding the information).’

	<b>Central Reports</b>	<b>Lead Members</b>	<b>Lead Officers</b>	
19	<b>APPENDICES: Tender for the Council’s Insurance Services</b>	Cllr Blackman	Duncan McLeod	<b>p. 303</b>
	<i>(Report above refers)</i>			
20	<b>APPENDIX: National Non-Domestic Rate Relief and Hardship Relief</b>	Cllr Blackman	Duncan McLeod	<b>p. 309</b>
	<i>(Report above refers)</i>			
21	<b>Brent House Annexe, High Road, Wembley</b>	Cllr Blackman	Duncan McLeod	<b>p. 311</b>

This report seeks approval to renew the lease at Brent House Annexe, 356/368 High Road, Wembley

This report seeks Executive's consent to the renewal of the Council's two leases of the above property on the terms detailed in this report.

(‡ Appendices circulated separately to members are available on the Council's website [www.brent.gov.uk/Democracy.nsf](http://www.brent.gov.uk/Democracy.nsf))

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- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the 2<sup>nd</sup> floor.
- Catering facilities can be found on the 1<sup>st</sup> floor near the Grand Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.