



LONDON BOROUGH OF BRENT

MEETING OF THE EXECUTIVE

Tuesday 27th May 2008 at 7.00 pm

Committee Rooms 1 & 2, Brent Town Hall,
Forty Lane, Wembley, Middx

AGENDA

LEAD MEMBER

PORTFOLIO

(To be confirmed)

Corporate Strategy & Policy Co-ordination
Resources
Housing & Customer Services
Highways & Transportation
Human Resources & Diversity, Local
Democracy & Consultation
Adults, Health & Social Care
Crime Prevention & Public Safety
Regeneration & Economic Development
Environment, Planning & Culture
Children & Families

Copies of reports (that are for publication) are available on the
Council's website: www.brent.gov.uk/democracy

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e-mail address: anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of
this meeting have been published visit
www.brent.gov.uk/commins.nsf

Apologies for Absence

1 Declarations of Personal and Prejudicial Interests

2 **Minutes of the Previous Meeting: 15th April 2008** p (i)

3 **Matters Arising**

4 **Petitions (if any)**

	Housing & Community Care Reports	Lead Member	Lead Officer	
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5	Homelessness Review 2008; Strategy and action Plan 2008-13	Cllr Allie	Martin Cheeseman	p. 1
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Appendix circulated separately

This report provides: An update on progress against the Council's five year Homelessness Strategy (2003-08); Findings from the review of homelessness during 2007-2008 ; The Homelessness Strategy for the period 2008-2013; The Homelessness Action Plan for 2008-2013

6	Authority to implement a Move On Move In Team (START Plus) within Housing and Community Care	Cllr Allie	Martin Cheeseman	p. 27
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This report relates to the proposed implementation of a Move On/Move In team within Housing & Community Care to improve the Council's ability to refer vulnerable people to hostels, supported housing and floating support, and the work undertaken to develop this over the past four months.

This report requests authority to:

Agree the implementation of the new service, START Plus

Agree the timescale for implementation

Agree the recommendations within the report.

7	Edward Harvist – the fund criteria	Cllr Colwill	Martin Cheeseman	p. 35
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This report seeks Members approval to revise the local criteria used to assess applications for the Edward Harvist Trust, and also to increase the funding available to individual organisations. The amendments are requested following the decision made at Executive on 18 March 2008 to transfer organisations previously funded by the Council's Main Programme Grant to the Edward Harvist Trust funding programme. If the proposal is accepted the new criteria will be effective from May 2008, when the first round of the grant for 2008/09 will be advertised.

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| 8 | Authority to award two framework Agreements for Services for people with Learning Disability
<i>(Appendix also below)</i> | Cllr Colwill | Martin Cheeseman | p. 45 |
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This report relates to the tendering of Housing Support and Care Services for People with a Learning Disability, undertaken over the past 6 months. The report summarises the process undertaken in tendering these framework agreements and following completion of the evaluation of the tenders, recommends the organisations to be appointed to the framework agreements and the award of initial call-off contracts.

Environment & Culture Reports	Lead Member	Lead Officer	
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| 9 | Approval of the Award of Contracts for Highways Maintenance Works
<i>(Appendix also below)</i> | Cllr D Brown | Richard Saunders | p. 61 |
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This report requests authority to award contracts as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering these contracts and, following the completion of the evaluation of the tenders, recommends which suppliers should be appointed.

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| 10 | Authority to tender for parking Service Bailiffs Contracts | Cllr D Brown | Richard Saunders | p. 81 |
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This report concerns the enforcement and collection of unpaid penalty charge notices (PCNs). The report requests approval from the Executive for the Director of Environment & Culture to invite tenders and evaluate them in respect of Enforcement and Collection of PCN's, contracts to commence on 1 April 2009, as required by Contract Standing Orders 88 and 89.

Children & Families Reports	Lead Member	Lead Officer	
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| 11 | Developing the Primary Capital Programme in Brent
<i>(Appendix also below)</i> | Cllr Wharton | John Christie | p. 89 |
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This report encloses a draft PSfC, it sets out the approach to developing Brent's Primary Strategy for Change (PSfC), how the PCP will be developed and delivered, the approach to identifying projects, initial priorities and next steps in the short, medium and longer term. It also seeks authority to be delegated to the Directors of Children and Families, and Finance and Corporate Services to finalise the submission following comments and decisions from the Executive and one further consultative meeting with primary Headteachers aimed at seeking their views on the near final form of the PSfC.

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| 12 | Building Schools For The Future (bsf) : readiness to deliver (rtd) submission – work in progress and next steps | Cllr Wharton | John Christie | p. 139 |
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This report provides the Executive with details of the requirements of that RtD submission and seeks Executive endorsement of that submission.

Central Reports	Lead Member	Lead Officer
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| 13 | Best Annual Performance Indicators – A comparison of Brent’s performance 2006-2007 | Cllr Lorber | Phil Newby | p. 187 |
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Appendix circulated separately

This report assesses whether Brent is performing within the top, middle or lower quartile for each indicator and whether performance has improved or declined since the previous year.

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| 14 | Potential Development on an area of the Stonebridge Estate | Cllr Blackman | Duncan McLeod/Phil Newby | p. 189 |
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This report seeks agreement in principle to the proposals prior to outline planning permission being considered. It also seeks a number of initial decisions to pave the way for more detailed proposals to be brought back to the Executive.

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| 15 | A New Civic Centre – site identification and land acquisition
<i>(Appendix also below)</i> | Cllr Lorber | Gareth Daniel | p. 201 |
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The detailed background to this report was contained in a report to the Executive in March 2008 and provided detail of the Council’s Civic Centre programme which is primarily focused on shaping the Authority for the 21st Century. One clear strand of this programme has been the identified need to relocate the HQ of the authority into the future “heart” of the borough and in so doing consolidate the service offer and Civic functions.

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| 16 | Reference of items considered by Forward Plan Select Committee |
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| 17 | Any Other Urgent Business |
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Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64

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| 18 | Date of Next Meeting |
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The next meeting of the Executive will be held on a date to be agreed by the Annual Meeting in May 2008.


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| 19 | EXCLUSION OF PRESS AND PUBLIC |
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The following items are not for publication as they relate to:

‘Information relating to the financial or business affairs of any particular person (including the authority holding the information).’

20	APPENDIX: Authority to award two framework Agreements for Services for people with Learning Disability	Cllr Colwill	Martin Cheeseman	p. 213
	<i>See report above</i>			
21	APPENDIX: Approval of the Award of Contracts for Highways Maintenance Works	Cllr D Brown	Richard Saunders	p. 215
	<i>See report above</i>			
22	APPENDIX: Developing the Primary Capital Programme in Brent	Cllr Wharton	John Christie	p. 229
	<i>See report above</i>			
23	APPENDIX: A New Civic Centre – site identification and land acquisition	Cllr Lorber	Gareth Daniel	p. 231
	<i>See report above</i>			

(‡ Appendices circulated separately to members are available on the Council's website www.brent.gov.uk/Democracy.nsf)

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 - Toilets are available on the 2nd floor.
 - Catering facilities can be found on the 1st floor near the Grand Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.