



## LONDON BOROUGH OF BRENT

### MEETING OF THE EXECUTIVE

Monday, 8<sup>th</sup> October 2007 at 7.00 pm

Committee Rooms 1 & 2, Brent Town Hall,  
Forty Lane, Wembley, Middx

### AGENDA

#### LEAD MEMBER

#### PORTFOLIO

Cllr P Lorber (C)	Corporate Strategy & Policy Co-ordination
Cllr R Blackman (VC)	Resources
Cllr J Allie	Housing & Customer Services
Cllr D Brown	Highways & Transportation
Cllr (The Revd) D Clues	Human Resources & Diversity, Local Democracy & Consultation
Cllr R Colwill	Adults, Health & Social Care
Cllr H Matthews	Crime Prevention & Public Safety
Cllr J O'Sullivan	Regeneration & Economic Development
Cllr I Van Colle	Environment, Planning & Culture
Cllr B Wharton	Children & Families

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e-mail address: [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

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Apologies for Absence

- 1 Declarations of Personal and Prejudicial Interests
- 2 **Minutes of the Previous Meeting: 11 September 2007** **p (i)**
- 3 **Matters Arising**

<b>Environment &amp; Culture Reports</b>		<b>Lead Member</b>	<b>Lead Officer</b>	
4	<b>Draft Library Strategy 2008-2012</b>	Cllr Van Colle	Richard Saunders	<b>p. 1</b>
	‡ <i>(Appendix circulated separately)</i>			
	To update Members on the current position of the public library service in Brent. To provide a draft Library Strategy (Appendix A) for consultation with residents to shape the future provision of the public library service in Brent.			
5	<b>Local Development Framework – Core Strategy and Site Specific Allocations, submission to Secretary of State</b>	Cllr Van Colle	Richard Saunders	<b>p. 9</b>
	‡ <i>(Appendices to this report have been sent to members of the Executive, copies left in the group offices and are also available on the Council's planning website: <a href="http://www.brent.gov.uk/planning.nsf/">www.brent.gov.uk/planning.nsf/</a>)</i>			
	This report presents the proposed submission versions of Core Strategy and Site Specific Allocations Development Plan Documents for consideration as part of Brent's new LDF. They will ultimately replace much of the UDP and have been amended after considering representations made during earlier public consultation. Accompanying the report is a schedule of all comments made on the draft DPDs including officers' recommended response to these and the proposed action in dealing with them. Executive is asked to agree the Development Plan Documents for submission together with the proposed responses to the representations.			
6	<b>S106 Planning Obligations SPD (Standard Charging) approval for adoption</b>	Cllr Van Colle	Richard Saunders	<b>p. 29</b>
	‡ <i>(Appendices to this report have been sent to members of the Executive, copies left in the group offices and are also available on the Council's planning website: <a href="http://www.brent.gov.uk/planning.nsf/">www.brent.gov.uk/planning.nsf/</a>)</i>			

This report seeks approval for the adoption of the Supplementary Planning Guidance (SPD) on Planning Obligations and its accompanying Sustainability Assessment (SA) and Consultation Statement, following changes recommended in the responses to representations to the draft SPD, following public consultation. The proposed amendments would seek to alleviate the issues raised by the consultees and allow for adoption of the SPD. Copies of the draft SPD and SA were appended to the Executive report of 12<sup>th</sup> March 2007 and members can refer to that report for copies. Other appendices because of their bulk are not attached to this agenda but are available as set out in the background papers section at the end of this report.

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| <b>7</b> | <b>Highways Maintenance</b> | Cllr D Brown | Richard Saunders | <b>p. 35</b> |
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This report requests approval to invite tenders in respect of Highway Maintenance Works contracts to start 1st July 2008, as required by Contract Standing orders 88 and 89.

<b>Central Reports</b>	<b>Lead Member</b>	<b>Lead Officer</b>	
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| <b>8</b> | <b>South Kilburn NDC - governance</b> | Cllr Lorber | Phil Newby/<br>Duncan McLeod | <b>p. 45</b> |
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The purpose of this report is to present members with the outcome of a review of the Governance arrangements at the South Kiburn NDC and to set out the new arrangements for the partnership relationship between the NDC and the Council.

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| <b>9</b> | <b>South Kilburn Regeneration</b> | Cllr O'Sullivan/<br>Cllr Allie | Phil Newby/Martin<br>Cheeseman | <b>p. 72</b> |
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This report aims to update members on the current position in relation to negotiations with Communities and Local Government (CLG), give a position statement of where we are and the issues that will need to be addressed.

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| <b>10</b> | <b>Proposal for Borough Wide Controlled Drinking Zone</b> | Cllr Matthews | Phil Newby | <b>p. 89</b> |
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This report provides a review of the pilot Controlled Drinking Zone (CDZ), in the Kilburn High Road area (Brent), from July 1<sup>st</sup> – 31<sup>st</sup> December 2006 and considers further options and the financial implications of designating the whole of the borough as a CDZ.

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| <b>11</b> | <b>Joint Procurement of Barristers' Services</b> | Cllr Clues | Terry Osborne | <b>p. 97</b> |
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***(Appendix 1 also below)***

The purpose of this report is to request authority to award contracts as required by Contract Standing Order No 88. This report summarises the process undertaken in the collaborative procurement of a framework agreement to provide barristers' services in association with London Boroughs of Ealing, Hammersmith and Fulham, Harrow, Hillingdon and Hounslow. Following completion of the evaluation of tenders, this report recommends which tenderers should be appointed to the framework agreement.

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| <b>12</b> | <b>Authority to award contracts for IT servers</b> | Cllr Blackman | Duncan McLeod | <b>p. 111</b> |
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***(Appendix 4 also below)***

This report requests authority to award a contract for supply of IT servers through an eAuction as required by Contract Standing Order 88. This report summarises the process being undertaken to procure these contracts through a mini competition, under an existing pre-tendered Office for Government Commerce Catalyst Framework, and recommends approval of the processes and mechanisms of the mini competition and award to the successful eAuction bidder.

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| <b>13</b> | <b>Authority to award contract for government procurement cards</b> | Cllr Blackman | Duncan McLeod | <b>p. 123</b> |
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***(Appendices 1 & 2 also below)***

This report recommends that the Council moves to using procurement cards to pay selected contractors and requests authority to award a contract for Government Procurement Cards.

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| <b>14</b> | <b>2008/09 budget process up-date and first stage savings</b> | Cllr Blackman | Duncan McLeod | <b>p. 135</b> |
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The report details initial savings proposals for 2008/09 and asks members to agree these to ensure that full year implementation can be achieved. Also where feasible to action those savings as soon as possible in 2007/08 to strengthen the overall financial position. It should be noted that for some items the amount of savings are still under review and may need to be revised in future before the final budget is agreed.

<b>Children &amp; Families Reports</b>	<b>Lead Member</b>	<b>Lead Officer</b>	
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| <b>15</b> | <b>Update on the proposed 2<sup>nd</sup> City Academy at Wembley Park</b> | Cllr Wharton | John Christie | <b>p. 153</b> |
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‡ *(Attachments circulated separately)*

The report sets out an update on the proposals for setting up the second City Academy (Wembley Park Academy – an operational name) and seeks Executive approval to proceed to develop the scheme to Outline Business Case. This report also offers a preview of the procurement process (able to start in February 2008) as outlined in Paragraphs 4.1 to 4.16 in the context of the risks set out in Paragraphs 6.5 to 6.7 and in Attachment A and seeks approval in principle to the Council procuring the buildings for the Wembley Park Academy.

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| <b>16</b> | <b>John Kelly Technical Colleges – application for Academy Status</b> | Cllr Wharton | John Christie | <b>p. 169</b> |
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***Appendices 1 & 2 circulated separately***

The Governing Bodies of the John Kelly Boys and John Kelly Girls Technology Colleges have asked the Executive for support in their submission of an Expression of Interest to the Department of Children, Schools and Families for the Colleges to become an Academy sponsored by Edutrust an educational charity. The report recommends approval of support.

<b>17</b>	<b>The transfer of Anansi Nursery staff, children and resources to the Willow Children's Centre</b>	Cllr Wharton	John Christie	<b>p. 173</b>
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It is proposed that the children, staff and resources of Anansi Nursery permanently transfer to the Willow Children's Centre. This has a number of positive outcomes including, locating specialist provision to the north and south of the borough making travel easier for families whilst maintaining the level of provision needed; ensuring that the children and parents of Anansi nursery can benefit from the full Children's Centre core offer from a purpose built Children's Centre and the transfer will release funds for the Council's use through more efficient use of resources.

<b>Housing &amp; Community Care Reports</b>	<b>Lead Member</b>	<b>Lead Officer</b>	
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<b>18</b>	<b>Authority to re-tender with Penderels Trust and authority to invite tenders for a direct payments support and advice service contract</b>	Cllr Colwill	Martin Cheeseman	<b>p. 179</b>
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This report concerns the extension of the Council's existing Direct Payments Support and Advice Service contract with Penderels Trust and the procurement of a new Direct Payments Support and Advice Service contract. This report requests approval to invite tenders in respect of the Direct Payments Support and Advice Service for a three year period commencing 1<sup>st</sup> April 2009 with an option to extend the contract for a further two years, as required by Contract Standing Orders 88 and 89.

<b>19</b>	<b>Melrose PFI Development of residential, respite and supported living for people with learning disabilities</b>	Cllr Allie	Martin Cheeseman	<b>p. 191</b>
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This report summarises the progress on the plans for the redevelopment of Melrose residential and respite services, following the report to Executive in 2006. It proposes a model for agreement, and approval to reprovide services from Melrose. It details consultations with relatives and staff on the final plan. It considers options for tendering of care provision service, and proposes options on tendering the service. The report follows the previous report from the Director of Housing and Community Care on the general PFI presented at this Executive.

- 20 Award of Contract for the Non HRA Housing & Social Care PFI Project (summary report)** Cllr Allie Martin Cheeseman **p. 203**

This scheme has been developed to provide social housing and replacement residential facilities for people with learning disabilities with the aid of a government grant of £26.6m. These negotiations are now virtually complete and this report is seeking the agreement of the Executive to delegate authority to the Director of Housing and Community Care, in consultation with the Director of Finance and Corporate Resources and the Borough Solicitor, to finalise negotiations and to finalise all necessary agreements and documents, hopefully by 30<sup>th</sup> November 2007.

- 21 Reference of items considered by Forward Plan Select Committee (if any)**

- 22 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64

- 23 Date of Next Meeting**

The next meeting of the Executive will be held on 12<sup>th</sup> November 2007.

- 24 EXCLUSION OF PRESS AND PUBLIC**

The following items are not for publication as they relate to:

‘Information relating to the financial or business affairs of any particular person (including the authority holding the information).’

‘Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings (Item 29 only).’

- 25 APPENDIX: Joint Procurement of Legal Counsel (Barristers’ Services)** Cllr Clues Terry Osborne **p. 227**

*(See report above)*

- 26 APPENDIX: Authority to award contracts for IT servers** Cllr Blackman Duncan McLeod **p. 235**

*(See report above)*

- 27 APPENDIX: Authority to award contract for government procurement cards** Cllr Blackman Duncan McLeod **p. 237**

*(See report above)*

Children & Families Report		Lead Member	Lead Officer
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28	<b>Update on the proposed 2<sup>nd</sup> City Academy at Wembley Park</b>	Cllr Wharton	John Christie	<b>p. 241</b>
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Housing & Community Care Reports		Lead Member	Lead Officer
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29	<b>Housing and Social Care Non HRA PFI Project – authority to award contract</b>	Cllr Allie	Martin Cheeseman	<b>p. 243</b>
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This scheme has been developed to provide social housing and replacement residential facilities for people with learning disabilities with the aid of a government grant of £26.6m. Following an exhaustive tendering process, the Executive agreed on 9<sup>th</sup> October 2006 to appoint Brent Co-efficient (BCE), a consortium consisting of Hyde Housing Group, Bouygues UK (builder) and the Bank of Scotland, as preferred bidder for the PFI scheme. There have been intensive further negotiations over the past 12 months to agree the detailed arrangements for delivery of the scheme, finalise the legal agreement, and ensure that the scheme is affordable to the council. These negotiations are now virtually complete and this report is seeking the agreement of the Executive to delegate authority to the Director of Housing and Community Care, in consultation with the Director of Finance and Corporate Resources and the Borough Solicitor, to finalise negotiations and to finalise all necessary agreements and documents, hopefully by 30<sup>th</sup> November 2007.

(‡ Appendices circulated separately to members are available on the Council's website [www.brent.gov.uk/Democracy.nsf](http://www.brent.gov.uk/Democracy.nsf))



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