



## **LONDON BOROUGH OF BRENT**

### **MEETING OF THE EXECUTIVE**

**Monday, 12 March 2007 at 7.00 pm**

**Committee Rooms 1 & 2, Brent Town Hall,  
Forty Lane, Wembley, Middx**

### **AGENDA**

#### **LEAD MEMBER**

Cllr Lorber  
Cllr Blackman  
Cllr Allie  
Cllr V Brown  
Cllr D Brown  
Cllr Castle

Cllr Colwill  
Cllr O'Sullivan  
Cllr Van Colle  
Cllr Wharton

#### **PORTFOLIO**

Corporate Strategy & Policy Co-ordination  
Resources  
Housing & Customer Services  
Crime Prevention & Public Safety  
Highways & Transportation  
Human Resources & Diversity, Local  
Democracy & Consultation  
Adults, Health & Social Care  
Regeneration & Economic Development  
Environment, Planning & Culture  
Children & Families

Copies of reports (that are for publication) are available on the  
Council's website: [www.brent.gov.uk/democracy](http://www.brent.gov.uk/democracy)

For further information contact:

Democratic Services Officer - Anne Reid, Tel: 020 8937 1359

e-mail address: [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the  
minutes of this meeting have been published visit  
**[www.brent.gov.uk/commins.nsf](http://www.brent.gov.uk/commins.nsf)**

Apologies for Absence

1 Declarations of Personal and Prejudicial Interests

2 Minutes of the Previous Meetings:

(i) 12<sup>th</sup> February 2007

**p (i)**

(ii) 15<sup>th</sup> January 2007 (additional amendment)

3 **Matters Arising**

4 **Deputations (if any)**

5 **Petitions**

Petitions have been received in the following terms, each petition has been signed by at least 50 registered electors

**(i) Keep Carlyon Print Open (agenda item 6 relates)**

*Carlyon is a Supported Workshop commercially producing quality print, handmade gift bags and other services.*

*It employs twenty eight people, twenty five of whom are disabled.*

*[.....] Brent Council who own Carlyon Print will decide the future of the workshop and one of their options is to close it down.*

*We the undersigned urge Brent Council to keep Carlyon Print open and secure its future particularly in view of their commitment to support more disabled people in employment.*

**(ii) Town Centre Wardens (agenda item 11 relates)**

*Please sign this petition to demonstrate your support for the continuation of the Brent Council's Town Centre Warden Service.*

**(iii) Land to rear of 1-35 Vivian Avenue (agenda item 12 relates)**

*From Vivian Avenue Action Group*

*We the undersigned residents support "Vivian Avenue Action Group" in their efforts to achieve the following:*

1. *to stop the building of flats on sports and green space land to the rear of 1 to 35 Vivian Avenue*
2. *to develop this space as a sport and community facility for the community.*

Housing & Community Care Reports		Lead Member	Lead Officer
----------------------------------	--	-------------	--------------

6	<b>Carlyon Print and RLSB Options</b>	Cllr Colwill	Martin Cheeseman	p. 1
---	---------------------------------------	--------------	------------------	------

*(See petition above)  
(Appendices also below)*

This report outlines the issues concerning the viability of Carlyon Print, a Council run print and hand finishing business, which is a 'sheltered workshop'. It describes the background to the development of the Carlyon operation, the partnership with Shaw Trust, and the issues facing the business based on an independent consultant's analysis. It gives the background to the Workstep contract with Jobcentre Plus. The report also outlines the issues concerning the sponsorship funding of 9 employees of the Royal London Society for the Blind and the Workstep contract for the RLSB employees.

7	<b>Section 31 Partnership Agreement - Brent Mental Health Service – one year extension</b>	Cllr Colwill	Martin Cheeseman	p. 41
---	--	--------------	------------------	-------

This report recommends a one-year extension to the current partnership arrangement between the Council and Central and North West London Mental Health NHS Trust (CNWL), which expires on 31<sup>st</sup> March 2007, and the establishment of a Steering Group with CNWL to review the options for further integration using Section 31 flexibilities. It also seeks agreement to consider options to use S31 flexibilities for older people's mental health services. Both groups to report back by March 2008.

8	<b>Homelessness Strategy Update</b>	Cllr Allie	Martin Cheeseman	p. 51
---	-------------------------------------	------------	------------------	-------

*(† Appendices circulated separately)*

This report provides an update on progress against the Council's five year Homelessness Strategy (2003-08), including an action plan for delivery of the strategy for 2007/8.

9	<b>New Supporting People Contracts for Floating Housing Support Service for Single Homeless People</b>	Cllr Allie	Martin Cheeseman	p. 61
---	--	------------	------------------	-------

*(Appendix also below)*

This report sets out the background to a West London boroughs joint tendering project for a framework agreement for floating support services for single homeless people, funded through the Department of Communities and Local Government (DCLG) Supporting People Value Improvement Project (VIP). It seeks Executive approval to participate in this collaborative procurement with other West London boroughs. This report also seeks authority to award the necessary agreements to access the Framework Agreement and the authority to award call-off contracts without returning to the Executive following a mini-tender using the 9 providers being appointed to this Framework Agreement.

<b>Children &amp; Families Report</b>		<b>Lead Member</b>	<b>Lead Officer</b>	
---------------------------------------	--	--------------------	---------------------	--

- |           |  |              |               |              |
|-----------|--|--------------|---------------|--------------|
| <b>10</b> | <b>Authority to invite tenders for the new-build post 16 building at Grove Park and Hay Lane Special Schools</b> | Cllr Wharton | John Christie | <b>p. 75</b> |
|-----------|--|--------------|---------------|--------------|

*(Appendix also below)*

The report concerns the procurement of a design and build contract for a new building for 16-19 year old special needs students at Grove Park and Hay Lane Special schools. This report requests approval of the procurement process undertaken to date and seeks authority to continue with the tender process outlined in this report.

<b>Environment &amp; Culture Reports</b>		<b>Lead Member</b>	<b>Lead Officer</b>	
--	--	--------------------	---------------------	--

- |           |   |                |                  |              |
|-----------|---|----------------|------------------|--------------|
| <b>11</b> | <b>Future provision of Reassurance and Town Centre Warden Services in the Borough</b> | Cllr Van Colle | Richard Saunders | <b>p. 83</b> |
|-----------|---|----------------|------------------|--------------|

*(See petition above)*

This report is intended to give further consideration to a proposal put before the Council as part of the Council's Revenue Budget for 2007/08. The proposal is to replace the Borough's existing 17 posts in the Town Centre Warden Service (1 x Town Centre Warden Manager; 4 x Team Leaders; and 12 x Town Centre Wardens) with 16 Police Community Support Officer (PCSO) posts that will be in addition to the existing Safer Neighbourhood Teams established by the Mayor of London.

- |           |  |                |                  |               |
|-----------|--|----------------|------------------|---------------|
| <b>12</b> | <b>Local Development Framework - Site Specific Allocations Preferred Options</b> | Cllr Van Colle | Richard Saunders | <b>p. 115</b> |
|-----------|--|----------------|------------------|---------------|

*(‡ Appendix circulated separately)*

*(See petition above)*

This report presents a draft set of Site Specific Allocations that constitute an important document of the new Local Development Framework (LDF). The Council is required to consult with the local community on its 'Preferred Options' for the Site Specific Allocations. The preferred options for the Site Specific Allocations have been drawn up after a round of public consultation on 'Issues and Options' in Autumn/Winter 2005, and have been subject to Sustainability Appraisal.

*(‡ Appendix circulated separately)*

- |           |  |                |                  |               |
|-----------|--|----------------|------------------|---------------|
| <b>13</b> | <b>Local Development Framework – Joint Waste Development Plan Document</b> | Cllr Van Colle | Richard Saunders | <b>p. 157</b> |
|-----------|--|----------------|------------------|---------------|

This report presents a draft Memorandum of Understanding (MOU) and seeks authority to sign it. The MOU will commit the Council to joint working with other West London Boroughs (Harrow, Hillingdon, Richmond, Hounslow and Ealing) on the preparation of a Development Plan Document for Waste.

- |           |  |                |                  |               |
|-----------|--|----------------|------------------|---------------|
| <b>14</b> | <b>Draft S106 Planning Obligations Supplementary Planning Document (Standard Charging)</b> | Cllr Van Colle | Richard Saunders | <b>p. 165</b> |
|-----------|--|----------------|------------------|---------------|

This report gives an outline of the proposed new Supplementary Planning Document (SPD) on Planning Obligations, which includes the introduction of a standard charge, and highlights the key implications for Brent's planning service and the wider Council.

- |           |   |                |                  |               |
|-----------|---|----------------|------------------|---------------|
| <b>15</b> | <b>The Fouling of Land by Dogs (Land Specified in the London Borough of Brent) Order 2007</b> | Cllr Van Colle | Richard Saunders | <b>p. 187</b> |
|-----------|---|----------------|------------------|---------------|

The Clean Neighbourhoods and Environment Act 2005 (CNEA) has given Local Authorities additional powers to deal with offences relating to dogs and their control. A new Dog Control Order under the Act will replace the existing one under the Dog Fouling of Land Act 1996. The Council may also adopt optional further powers in future under the CNEA.

- |           |   |              |                  |               |
|-----------|---|--------------|------------------|---------------|
| <b>16</b> | <b>Environment and Culture Capital Spend 2007/8: Highways Major Works Programme</b> | Cllr D Brown | Richard Saunders | <b>p. 195</b> |
|-----------|---|--------------|------------------|---------------|

This report makes recommendations to members detailing the prioritised programme for major footway upgrade projects, carriageway resurfacing schemes, improvements to grass verge areas and accessibility, renewal of marginal highway land, new street signage, gully maintenance, the maintenance of road channels and footway boundaries to facilitate street cleaning. The Executive approve the sum of £3,500k for the 2007/8 capital works programme. This report also details the Principal (A) Road programme for 2007/8.

<b>Central Reports</b>	<b>Lead Member</b>	<b>Lead Officer</b>
------------------------	--------------------	---------------------

- |           |  |             |            |               |
|-----------|--|-------------|------------|---------------|
| <b>17</b> | <b>Brent tPCT turnaround plan task group up-date</b> | Cllr Lorber | Phil Newby | <b>p. 239</b> |
|-----------|--|-------------|------------|---------------|

This report updates members with regard to the work of the Health Select Committee's (Overview & Scrutiny) Brent tPCT Turnaround Plan Task Group. Appendix (A) constitutes a position paper agreed by the task group, which outlines its initial findings and key recommendations. A full report and record of evidence will be tabled at the Health Select Committee on the 21<sup>st</sup> March 2007.

- |           |  |                 |            |               |
|-----------|--|-----------------|------------|---------------|
| <b>18</b> | <b>Brent's Economic Development Plan 2007-2009</b> | Cllr O'Sullivan | Phil Newby | <b>p. 249</b> |
|-----------|--|-----------------|------------|---------------|

This report presents the new draft 'Economic Development Plan' covering the period 2007 to 2009 (appendix 1). The plan sets a clear and focussed work programme for economic development in Brent under four themes. The report is being presented to Brent's Executive for final approval.

- |           |  |             |            |               |
|-----------|--|-------------|------------|---------------|
| <b>19</b> | <b>Local Area Agreement Quarterly Performance Review - Quarter 3</b> | Cllr Lorber | Phil Newby | <b>p. 277</b> |
|-----------|--|-------------|------------|---------------|

**(‡ Appendix circulated separately)**

This report introduces the third performance report for the Local Area Agreement in 2006/07. The LAA Quarterly Performance Review provides an overall summary of performance against the LAA including the stretch targets for the period October to December 2006.

- 20 Vital Signs Performance Digest Quarter Three: October to December 2006** Cllr Lorber Phil Newby **p. 281**

**(‡ Appendix circulated separately)**

This report introduces the Vital Signs for the period October to December 2006 (quarter three). The Vital Signs monitors the council's performance against key indicators.

- 21 Best Value Performance Indicators – A Comparison of Brent's Performance 2004-2005** Cllr Lorber Phil Newby **p. 283**

**(Appendix circulated separately)**

It is a statutory requirement that all council's must be measured and audited on their performance each year. This is done through the annual Performance Plan which is published in June each year. Between August and November an audit process takes place and the following January the Audit Commission releases the results. This document provides detailed information on these results for the data set of Best Value performance indicators for the year 2004/05.

- 22 Reference of items considered by Overview and Scrutiny Committees**

- (i) Meals Service**
- (ii) The future of Customer Contact**

The above items considered at the February Executive were called in for consideration by the Forward Plan Select Committee on 27<sup>th</sup> February 2007. An extract of the minutes of the Select Committee will follow.

A supplementary report will also follow.

- 23 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64

- 24 Date of Next Meeting**

The next meeting of the Executive will take place on **16<sup>th</sup> April 2007**.

## 25-29 EXCLUSION OF PRESS AND PUBLIC

The following items are not for publication as they relate to:

‘Information relating to the financial or business affairs of any particular person (including the authority holding the information).

<b>Housing &amp; Community Care</b>		<b>Lead Member</b>	<b>Lead Officer</b>	
<b>30</b>	<b>APPENDICES 5-7: Carlyon Print and RLSB Options</b>	Cllr Colwill	Martin Cheeseman	<b>p. 285</b>
<b>31</b>	<b>APPENDIX: Authority to tender out a floating housing support service for single homeless people using a Framework Agreement</b>  <i>(see report above)</i>	Cllr Allie	Martin Cheeseman	<b>p. 291</b>
<b>32</b>	<b>Retention or disposal of Granville New Homes</b>	Cllr Allie	Martin Cheeseman	<b>p. 293</b>
<p>The report sets out to explain the current position on the Granville New Homes (the New Development) contract, it provides an update on the total development costs and it considers the options for long term ownership of the development. Members will be required to decide the increase in the development budget that is required and the options for long term ownership of the New Development and the financial costs associated with those options.</p>				
<b>33</b>	<b>St Joseph’s Close, Bevington/Portobello Road W10 – change of landlord and tenancies status at lease end dates</b>	Cllr Allie	Martin Cheeseman	<b>p. 307</b>
<p>St. Joseph’s Close is a 75 unit scheme owned by Paddington Churches Housing Association (now PCHA) in the Royal Borough of Kensington &amp; Chelsea. The estate was leased for twenty years to Brent and Camden Councils as a joint initiative for use as Council accommodation. It has been used to provide secure council tenancies for the past 20 years. The lease for this contract is due to come to an end on 28<sup>th</sup> April 2007.</p>				
<b>Children and Families</b>		<b>Lead Member</b>	<b>Lead Officer</b>	
<b>34</b>	<b>APPENDIX 1: Grove Park/Hay Lane Schools – New post 16 building</b>	Cllr Wharton	John Christie	<b>p. 323</b>

Central Reports	Lead Member	Lead Officer
-----------------	-------------	--------------

<b>35</b>	<b>Pyramid House, Fourth Way Wembley – lease renewal</b>	Cllr Blackman	Duncan McLeod	<b>p. 325</b>
-----------	--	---------------	---------------	---------------

This report seeks the Executive's approval to renew the Council's lease of Pyramid House and the adjoining land upon the heads of terms agreed and set out in the report.

<b>36</b>	<b>The Mead, Oxhey, former Cemetery House</b>	Cllr Blackman	Duncan McLeod	<b>p. 331</b>
-----------	---	---------------	---------------	---------------

This report seeks the Executive's approval for the Head of Property and Asset Management to arrange for the open market disposal of the above property.

**37 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64

(‡ Appendices circulated separately to members are available on the Council's website [www.brent.gov.uk/Democracy.nsf](http://www.brent.gov.uk/Democracy.nsf))



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
  - Toilets are available on the 2<sup>nd</sup> floor.
  - Catering facilities can be found on the 1<sup>st</sup> floor near the Grand Hall.
  - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.