



LONDON BOROUGH OF BRENT

MEETING OF THE EXECUTIVE

Monday, 12 February 2007 at 7.00 pm

**Committee Rooms 1 & 2, Brent Town Hall,
Forty Lane, Wembley, Middx**

AGENDA

LEAD MEMBER

PORTFOLIO

Cllr Lorber	Corporate Strategy & Policy Co-ordination
Cllr Blackman	Resources
Cllr Allie	Housing & Customer Services
Cllr V Brown	Crime Prevention & Public Safety
Cllr D Brown	Highways & Transportation
Cllr Castle	Human Resources & Diversity, Local Democracy & Consultation
Cllr Colwill	Adults, Health & Social Care
Cllr O'Sullivan	Regeneration & Economic Development
Cllr Van Colle	Environment, Planning & Culture
Cllr Wharton	Children & Families

Copies of reports (that are for publication) are available on the
Council's website: www.brent.gov.uk/democracy

For further information contact:

Democratic Services Officer - Anne Reid, Tel: 020 8937 1359

e-mail address: anne.reid@brent.gov.uk

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minutes of this meeting have been published visit
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Apologies for Absence

- 1 Declarations of Personal and Prejudicial Interests
- 2 Minutes of the Previous Meeting – 15 January 2007 **P (i)**
- 3 Matters Arising
- 4 **Deputations (if any)**

Children & Families Reports		Lead Member	Lead Officer	
5	Review of Play Services	Cllr Wharton	John Christie	p. 1
	This report concerns the future delivery of play services in the London Borough of Brent following an independent strategic review of the current method of delivery of such services in Brent which was commissioned by Officers. This report requests approval to invite and evaluate tenders in respect of the provision of play services in the London Borough of Brent, as required by Contract Standing Orders 88 and 89.			
6	Phase 2 Children's Centre Capital Programme	Cllr Wharton	John Christie	p. 17
	(Appendix 3 also below)			
	In November 2006 the Executive approved capital project proposals and associated capital allocations from the block grant for the phase 2 Children's Centre Capital Programme. This report reviews the risks attached to four of those projects and makes recommendations to develop alternative site options and confirm all project proposals in order to manage risk effectively and to ensure successful delivery of all seven centres by March 2008.			
7	Proposed Community Primary and Nursery Schools Admission Arrangements for September 2008	Cllr Wharton	John Christie	p. 47
	This report advises members of the need to agree proposed admissions arrangements for Brent's Community Schools for the September 2008 intake. Once agreed, these arrangements will be formally consulted upon. Final admission arrangements must be determined before 15 April 2007			
Environment & Culture Reports		Lead Member	Lead Officer	
8	Local Development Framework – Saved UDP Policies	Cllr Van Colle	Richard Saunders	p. 65

This report provides an explanation as to why the Council must request the Secretary of State to save Unitary Development Plan (UDP) policies beyond September 2007, proposes which policies should be saved and gives reasons as to why.

- 9 **Queen's Park Station Area Supplementary Planning Document – approval for adoption** Cllr Van Colle Richard Saunders **p. 93**

(† *Appendix circulated separately*)

This report seeks approval for adoption of the Queens Park Station Area Supplementary Planning Document (SPD) and its accompanying Sustainability Report (SA) and Consultation Statement following changes recommended in the responses to representations to the draft SPD as set out in Appendix 1. Copies of the draft SPD and SA were appended to the Executive report of 13th November 2006. Members should refer to this report if they would like to view copies of these documents

	Housing & Community Care Reports	Lead Member	Lead Officer	
10	Proposed increase in Travellers' Site Licence Fee	Cllr Allie	Martin Cheeseman	p. 107
	This report seeks approval for an increase in the Travellers' Site licence fee and provides an update on the management of the site.			
11	Future of Customer Contact	Cllr Allie	Martin Cheeseman	p. 111
	This report sets out a strategy showing how the One Stop Service can be modernised and re-designed to provide more cost-effective customer contact arrangements. It presents a vision of the future of customer contact not only in the One Stop Service, but across the Council. This will Provide sharper, more efficient and better targeted customer services; Realise significant cost savings in the medium and long terms. It seeks member approval to begin implementing the strategy by replacing the Kingsbury Library in Stag Lane and the One Stop Local Office in Kingsbury with a modern Library and Customer Contact Point in the Kingsbury One Stop Service premises and seeking to replace the Kilburn Local Office with a Customer Contact Point on premises shared with another partner.			
12	Authority to invite tenders for Meals Service Contract	Cllr Colwill	Martin Cheeseman	p. 127
	This report concerns the future provision of a meals service using the cook on route method which differs from the traditional system of central production and delivery in insulated containers in that individual choices of meals are loaded frozen into specialist vehicles and reheated during the delivery journey. This report requests approval to invite tenders in respect of the provision of such a Meals Service as required by Contract Standing Orders 88 and 89.			

- 13 Authority to tender for the supply of Independent Capacity Advocacy Services** Cllr Colwill Martin Cheeseman **p. 141**

This report concerns the Council's participation in the procurement process being undertaken by Westminster City Council on behalf of a number of West London in respect of the provision of independent mental capacity advocacy services ("IMCA Service"). This report requests that the Executive approve the Council's participation in the collaborative procurement of a contract for the provision of an IMCA Service for vulnerable adults who lack capacity under the terms of the Mental Capacity Act 2005, delegate authority to Westminster City Council to procure and enter into the IMCA Service contract and agree to the Council not competitively tendering a contract for IMCA services with the Council instead entering into a contract with Westminster City Council to access the IMCA Service.

- 14 Authority to enter into a partnership arrangement under Section 31 Health Act 1999 in respect of Brent's Brent Integrated Equipment Service (ICES) and to award a contract for the provision of ICES** Cllr Colwill Martin Cheeseman **p. 165**

This report requests approval to develop and implement an agreement under Section 31 of the Health Act 1999 and a pooled budget between Brent Teaching Primary Care Trust (tPCT) and the Council in respect of Brent's Integrated Community Equipment Service (ICES). This report further requests Authority to award a contract as required by Contract Standing Order No 89. This report summarises the process undertaken in tendering the contract for the provision of ICES and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded.

- 15 Brent tPCT update report on Brent tPCT implementation of their turnaround plan and implications for Brent Council** Cllr Colwill Martin Cheeseman **p. 187**

This reports updates members on the known progress of Brent tPCT implementing their turn around plan , which is required due to the projected deficit that they are currently projecting on their revenue budget for 2006/7. It also updates members on the continuing serious financial situation that some of the proposals will have on the councils own budget, the action that is being taken to try and mitigate the effect.

- 16 HRA Budget Report 2007/08** Cllr Allie Martin Cheeseman **p. 195**

This report presents to Members the Revised (Probable) Budget for 2006/2007 and the Draft Budget for 2007/2008 as required by the Local Government and Housing Act 1989. Members are required to consider these estimates and the associated options. There is a requirement to set an HRA budget that does not show a deficit and in particular Members need to consider the level of rents for 2007/2008.

Central Reports		Lead Member	Lead Officer	
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17	2007/08 Budget and Council Tax Report	Cllr Blackman	Duncan McLeod	<i>circulated separately</i>
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To recommend revenue and capital budget and Council Tax to Full Council.

18	Annual report on the Council's handling of complaints 2005 – 2006	Cllr Lorber	Phil Newby	p. 223
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This is the seventh annual report on the operation of the Council's corporate complaints procedure. It analyses the complaints considered by the Local Government Ombudsman; describes the Council's performance under our own procedure; and reports on developments in the Council's complaint handling arrangements.

19	Review of fees and charges 2007/2008	Cllr Blackman	Duncan McLeod	p. 239
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This report sets out the proposed fees and charges for council services in 2007/08. The proposed charges in this report are reflected in the figures in the separate report on this agenda on the 2007/08 Budget and Council Tax report.

20	Reference of items considered by Overview and Scrutiny Committees (if any)			
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21	Any Other Urgent Business			
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Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64

22	Date of Next Meeting			
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The next meeting of the Executive will take place on **12th March 2007**.

EXCLUSION OF PRESS AND PUBLIC

23	Disposal of Housing Units in order to fund the purchase of alternative units to meet social housing need	Cllr Allie	Martin Cheeseman	p. 269
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This report seeks the Executive's approval for the disposal of property at Glengall Road, London NW6 at market value in order to purchase alternative property to meet social housing needs.

24 **APPENDIX**
Phase 2 Children's Centre Capital Programme

Cllr Wharton

John Christie

p. 275

(See report above)

25 **APPENDIX**
Authority to enter into a partnership arrangement under Section 31 Health Act 1999 in respect of Brent's Brent Integrated Equipment Service (ICES) and to award a contract for the provision of ICES

Cllr Colwill

Martin Cheeseman

p. 279

(See report above)

26 **Any Other Urgent Business**

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(‡ Appendices circulated separately to members are available on the Council's website www.brent.gov.uk/Democracy.nsf)



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the 2nd floor.
 - Catering facilities can be found on the 1st floor near the Grand Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.