



LONDON BOROUGH OF BRENT

MEETING OF THE EXECUTIVE

Monday, 15 January 2007 at 7.00 pm

**Committee Rooms 1 & 2, Brent Town Hall,
Forty Lane, Wembley, Middx**

AGENDA

LEAD MEMBER

PORTFOLIO

Cllr Lorber	Corporate Strategy & Policy Co-ordination
Cllr Blackman	Resources
Cllr Allie	Housing & Customer Services
Cllr V Brown	Crime Prevention & Public Safety
Cllr D Brown	Highways & Transportation
Cllr Castle	Human Resources & Diversity, Local Democracy & Consultation
Cllr Colwill	Adults, Health & Social Care
Cllr O'Sullivan	Regeneration & Economic Development
Cllr Van Colle	Environment, Planning & Culture
Cllr Wharton	Children & Families

Copies of reports (that are for publication) are available on the
Council's website: www.brent.gov.uk/democracy

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Apologies for Absence

- 1 Declarations of Personal and Prejudicial Interests
- 2 Minutes of the Previous Meeting – 11 December 2006 **P (i -)**
- 3 Matters Arising
- 4 **Deputations (if any)**
- 5 Reference of items considered by Overview and Scrutiny Committees (if any)

Environment & Culture Reports		Lead Member	Lead Officer	
6	Supply of Library Management System – Participation in the London Libraries Consortium’s Framework Agreement	Cllr Van Colle	Richard Saunders	p. 1
	This report reviews the requirements for the replacement of the Library Service's circulation management system. It recommends that the Executive approve the Library Service’s proposal to join the London Libraries Consortium, in order to benefit from its framework agreement which consists of a five year contract to DS Ltd.			
7	Update on progress – Strategy for Sport and Physical Activity in Brent 2004-2009	Cllr Van Colle	Richard Saunders	p. 11
	<i>(Appendix circulated separately)</i>			
	The Strategy for Sport and Physical Activity in Brent was agreed by Members in 2004. This report informs members of the progress and key achievements made to date by the Council and key stakeholders against the six key themes within the strategy. The report also shows progress made by the Sports Service against the strategy action plan and attaches copies of the three sports specific development plans which have been agreed by sports specific working groups.			
8	Local Development Framework – Revised Local Development Scheme	Cllr Van Colle	Richard Saunders	p. 23
	<i>(Appendix circulated separately)</i>			
	This report explains revisions proposed to Brent’s Local Development Scheme and asks Executive to agree it for submission to the Secretary of State.			
9	Dollis Hill House Marketing	Cllr Van Colle	Richard Saunders	p. 27
	This report provides Members with a progress update on the marketing of Dollis Hill House. It details the proposed approach to the marketing and the timetable which Members are asked to agree.			

10	Review of Vale Farm Sports Ground	Cllr Van Colle	Richard Saunders	p. 33
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This report sets out for Members the main findings of a recent review of the Vale Farm Sports Ground and its key recommendations for future management arrangements.

Housing & Community Care Reports		Lead Member	Lead Officer	
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11	Mayor of London's Mayor's Housing Strategy – response to initial consultation	Cllr Allie	Martin Cheeseman	p. 39
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This report outlines the main themes of the consultation document *Towards the Mayor's Housing Strategy*, published by the Greater London Authority on 29th November 2006, sets out the consultation process for the strategy and seeks approval for the draft response set out in Appendix 1.

12	Proposed changes to Fortunegate Community Housing's Board	Cllr Allie	Martin Cheeseman	p. 61
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This report concerns proposed changes to the board of Fortunegate Community Housing and seeks members' agreement to an immediate change to the quorum for board meetings and agreement in principle to further subsequent changes to the board's size and membership.

13	Options for Older People's Day Services	Cllr Colwill	Martin Cheeseman	p. 67
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The purpose of this report is to obtain from the Executive agreement for the overall strategy for the future provision of day services for older people and the re-provision of statutory day services and the contracts with the voluntary sector.

(Appendix also below)

14	Allocation of Main Programme Grant - 2007/08	Cllr Colwill	Martin Cheeseman	p. 81
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This report makes recommendations for allocation of the Main Programme Grant (MPG) to local voluntary sector organisations for 2007/08.

Central Reports		Lead Member	Lead Officer	
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15	Joint procurement of Internal Audit Services	Cllr Blackman	Duncan McLeod	p. 93
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(Appendix also below)

This report requests authority to award contracts as required by Contract Standing Order No 89. This report summarises the process undertaken in the collaborative procurement of framework agreements for core internal audit services and additional internal audit services and, following the completion of the evaluation of the tenders, recommends which tenderers should be appointed to the framework agreements and to whom the contract for internal audit core services should be awarded.

- 16 Collection Fund Surplus/Deficit at 31st March 2007** Cllr Blackman Duncan McLeod **p. 101**

As part of the Council Tax setting process for 2007/2008, the council is required to estimate the amount of any surplus or deficit on the Collection Fund as at 31st March 2007. This must be done by the 15th January 2007 (or first working day thereafter), and this report asks Members to approve the balance projected.

- 17 IT Strategy 2006** Cllr Blackman Duncan McLeod **p. 105**

Appendix circulated separately

The Corporate IT Strategy 2007 outlines the direction of Information and Communications Technology in Brent Council through to 2010. It supports the council's Corporate Strategy and departmental IT requirements.

- 18 Authority to award contract for a Client Business Index System** Cllr Blackman Duncan McLeod **p. 109**

(Appendices also below)

This report requests authority to award the contract for the Client / Business Index system as required by Contract Standing Orders Numbers 88 and 89. This report summarises the process undertaken in tendering the contract and, following the completion of the evaluation of the tenders, recommends to which supplier the contract should be awarded.

Children & Families Reports

Lead Member

Lead Officer

- 19 School Places – follow up review of sites and pupil number forecast** Cllr Wharton John Christie **p. 121**

At their 13th November 2006 meeting, the Executive considered the report "A Strategy for the Development of Primary and Secondary Places – Options for Delivering Additional School Places". The Executive requested a review of the forecast of the need for school places in the report. The Executive also requested that officers examine the feasibility of developing the Gwenneth Rickus building as a secondary school by re-locating the Teachers' Centre and amalgamating or incorporating adjacent land holdings. This report provides a summary review of possible sites and forecast pupil numbers.

- 20 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64

- 21 Date of Next Meeting**

The next meeting of the Executive will take place on **12th February 2007**.

EXCLUSION OF PRESS AND PUBLIC

- 22 APPENDIX** Cllr Colwill Martin Cheeseman **p. 151**
Options for Older People Day Services

(Report above)

- 23 Disposal of Mayo Road Open Space** Cllr Allie Martin Cheeseman **p. 153**

The Council has been working with Fortunegate Community Housing (Fortunegate) on the regeneration of the Church End area and has undertaken public consultation in October 2006 on the proposals which received a positive overall response and were endorsed by Executive in November. It was agreed that details of each scheme would be brought to Executive. The redevelopment of the Mayo Road site is the first major project that provides 59 affordable dwellings. This necessitates the disposal of land at Mayo Road Open Space and proposals to replace this with new open space on former cemetery land adjacent.

- 24 APPENDIX** Cllr Blackman Duncan McLeod **p. 171**
Joint procurement of Internal Audit Services

(Report above)

- 25 APPENDIX** Cllr Blackman Duncan McLeod **p. 173**
Authority to award contract for a Client Business Index System

(Report above)

- 26 Brent House – Lease of 8th & 9th Floors** Cllr Blackman Duncan McLeod **p. 177**

To take the assignment of the lease held by Capita Business Services Ltd of office accommodation at Brent House.

- 27 Hampton House, Dyne Road, Kilburn – proposed sub-lettings of part** Cllr Blackman Duncan McLeod **p. 181**

To approve the proposal to sub-let office space (831 m2) at Hampton House, Dyne Road, Kilburn vacated by Brent Housing Partnership in July 2006.

- 28 APPENDIX** Cllr Wharton John Christie **p. 187**
School Places – follow up review of sites and pupil number forecast

(Report above)

29 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No. 64



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- The meeting room is accessible by lift and seats will be provided for members of the public.
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 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.