

Executive 15th January 2007

Report from the Director of Environment and Culture

For Action

Wards Affected: ALL

Local Development Framework – Revised Local Development Scheme

Forward Plan Ref: E&C-06/07-031

1.0 Summary

1.1 This report explains revisions proposed to Brent's Local Development Scheme and asks Executive to agree it for submission to the Secretary of State.

2.0 Recommendations

2.1 That Executive agrees the Local Development Scheme, attached as Appendix 1, for preparing Brent's Local Development Framework.

3.0 Detail

3.1 On 9th October 2006, Executive agreed to a draft revised timetable for producing the Council's new Local Development Framework (LDF). This was to form the basis of a revised Local Development Scheme (LDS), which is essentially a project plan for producing the documents which will comprise the LDF and ultimately replace Brent's Unitary Development Plan (UDP). The revised LDS was subject to Government consideration and approval before it could be formally adopted by the Council. Your officers have subsequently passed the proposed revised LDS to the Government Office (GOL) and after discussion with officers from GOL, and on the advice of the Planning Inspectorate, have agreed to make the changes outlined below. This will extend the timetable to adoption of the LDF.

3.2 It has previously been agreed that 3 Development Plan Documents will be produced to replace the UDP. These are:

The Core Strategy

Site Specific Allocations

Development Control Policies

The updated timetable for these three documents is set out below. In short all three documents have to go through several stages before they can be finally adopted by the council. The key stages under consideration in this report are:

1. Preferred Options Stage -this sets out the councils preferences which are subject to consultation.

2. Submission stage -after the council has considered all representations on preferred options it then agrees a version that goes to an Examination in Public-this is the Submission version.

3. Examination in Public-an Examination into the soundness of each document carried out by an independent Inspector. The inspector produces a binding set of recommendations that we must comply with before we adopt that part of the Plan.

Core Strategy

3.3 Executive have already approved (October 2006) The Core Strategy (Preferred Options) for Public Consultation. The consultation period has now ended and the results of this consultation will be reported to Executive once a revised version is prepared for submission to Government. This will be in the spring of 2007. This will allow the 'Submission' version of the Core Strategy to be submitted to Government in October 2007 and an Examination in Public (EIP) on this submission version of the Core Strategy to take place in April 2008. This is 6 months after that set out in the previously agreed LDS. These changes are mostly at the behest of the Planning Inspectorate (who provide inspectors who conduct the Examination in Public) who require more time between the submission version being ready and the EIP taking place. The delay will also allow the Core Strategy and the Site Specific Allocations to be considered at the same EIP.

Site Specific Allocations

3.4 The Site Specific Allocations DPD sets out proposals for key development sites in the borough. While the Core Strategy is now through Preferred Options stage the Site Specific Allocations document is at the earlier stage (Issues and Options) because it has taken time to consider the implications of the growth elements of the Core Strategy, such as the location of new schools. It is proposed in the LDS that Site Specific Allocations (Preferred Options) are presented to Executive in Spring 2007, and then this document will run in parallel with the Core Strategy. So the submission version of Site Specific Allocations would be agreed by the council and submitted to Government in October 2008 and EIP in April 2008.

Development Control Policies

- 3.5 It was the council's original intention to produce the Core Strategy, Site Specific Allocations and Development Control policies together and for them to be examined together. The Planning Inspectorate however advise that the Core Strategy should be adopted (or at least be the subject of an Inspector's report) before Development Control policies are examined. The reasoning is that the DC policies flow from Core policies and consultation on more detailed Development Control should be subservient to the more senior core policies. This will mean a significant delay in the production of the more detailed policies that guide development. The DC Policies DPD will therefore reach Preferred Options stage in Spring 2007, be submitted to Government in June 2008 with a Public examination of this DPD starting in November 2008. It will then take a further 6 months until receipt of the Inspector's binding report and then adoption. The full timetable for each DPD is included in the draft LDS attached as Appendix 1.
- 3.6 In addition to the DPDs, a number of Supplementary Planning Documents are proposed to be produced. These remain as agreed on October 9th 2006 and are set out in the LDS in Appendix 1.
- 3.7 Once agreed by Executive, the LDS will be submitted to Government and then made publicly available. The timetable set out will be used to assess performance which is then likely to be used to assess the level of Planning Delivery Grant received should the Government continue with this mechanism for funding in future years.

4.0 Financial Implications

- 4.1 An allowance was made in the 2005/6 budget for costs over and above staff costs for progressing the LDF. Most of the funding required to date has been met from the Planning Delivery Grant. Government officials have made it clear that the Planning Delivery Grant (PDG) should be used to meet additional resource requirements of the new system. The slippage in the timetable for preparing the DPDs is likely to result in a reduction in the PDG Brent receives in 2007/8. Last year the PDG element related to plan making was £70k. It is not yet clear how much Brent will lose in 2007/8 from PDG settlement. Failure to adhere to the revised timetable set out in LDS in Appendix 1 will effect any grant that council's may receive in future financial years (the fate of PDG or its successor is tied up in the next government spending review).
- 4.2 As such. for future years, only a rough approximation of costs can be provided (see table below). There is a requirement for funding for Examination across two financial years because there will be a need now to hold two separate 'Examinations in Public' because of the different timetables for different DPDs. With the likely ending of PDG, there will be a need to find funding from other sources for 2008/9. A growth id has been submitted in the current budget round.

	£	
2006/7	2007/8	2008/9

3	
Executive	Version No. 3.0
15 th January 2007	04/01/07

Estimated annual			
costs			
Public Inquiry costs		80,000	80,000
Other Costs	80,000	80,000	85,000
Total Costs	80,000	160,000	165,000
Sources of funding			
Planning Delivery	80,000	60,000	N/A?
Grant			
Potential growth		100,000	165,000
required			

5.0 Legal Implications

5.1 The Planning and Compulsory Purchase Act 2004 provides the statutory basis for drawing up development plans in England and Wales. The Unitary Development Plan and Supplementary Planning Guidance will be replaced by a Local Development Framework. The Council is required to prepare a LDS by Part 3 of The Town and Country Planning (Local Development) (England) Regulations 2004.

6.0 Diversity Implications

6.1 Full statutory public consultation has been, and will continue to be, carried out in the preparation of the LDF, which will include seeking the views of different groups across the Borough. An Equalities Impact Assessment of the LDF process has been produced.

Background Papers

- Brent Local Development Scheme, February 2006
- Planning Policy Statement 12, Local Development Frameworks (and Companion Guide)

Contact Officers

Ken Hullock, Planning Service, ext 5309, email: ken.hullock@brent.gov.uk

Richard Saunders Director of Environment and Culture

LONDON BOROUGH OF BRENT



LOCAL DEVELOPMENT SCHEME

This Local Development Scheme is a public statement of the Council's programme for the production of Local Development Documents over the next three years. It is to be the first point of reference for local communities and other stakeholders to find out about Brent's Local Development Framework

VERSION 3 JANUARY 2007

(REVISED VERSION 3)

Contents page

1. Introduction	3 - 9
1.1 Introduction to Local Development Frameworks	3
1.2 Local Development Frameworks Components	5
1.3 Local Development Documents Production	6
1.4 Local Development Scheme Abbreviations	7
1.5 Local Development Framework Terminology	7
2. Schedule of proposed Local Development Documents	10 - 12
3. Overall programme	13 - 15
4. Profiles of each Local Development Documents	16 - 22
4.1 Statement of Community Involvement	17
4.2 Core Strategy	18
4.3 Proposals Map	19
4.4 Site Specific Allocations	20
4.5 Suite of Development Control Policies	21
4.6 Raft of Supplementary Planning Documents	22
5. Supporting statement	23 - 33
5.1 Management Arrangements	23
5.2 Local Development Framework structure – Local Development Documents inter-relationships and geographical coverage	24
5.3 Evidence base management	25
5.4 Monitoring and review	26
5.5 Supplementary Planning Guidance replacement / Supplementary Planning Document production programme	29
Appendix 1. Supplementary Planning Document Profiles	33 - 51
Individual Supplementary Planning Document Profiles	33
Appendix 2. Further information / Contact Details	52
6.1 Contact Details	52

1.0 Introduction to LDS

- 1.0.1 This section provides an introduction to the Local Development Scheme (LDS). It gives a brief overview of the role of the LDS and an introduction to Local Development Frameworks (LDFs) which identifies the key components, outlines the production methods, identifies the abbreviations found throughout, and explains the terminology used.
- 1.0.2 This published LDS is available to view in all of the One Stop Services and libraries across the Borough. It is also available on line at the Planning home page www.brent.gov.uk/planning.nsf

1.1 Introduction to LDFs

- 1.1.1 The Planning and Compulsory Purchase Act (the Act) 2004, has led to fundamental reform of the planning system. LDFs have been introduced as a result of the Act. LDFs replace the existing system of Local, Structure and Unitary Development Plans. The objectives of this reform are to speed up plan preparation, enhance community involvement in planning, strengthen policy content, and achieve a better focus on implementation.
- 1.1.2 The LDF is a portfolio of Local Development Documents (LDDs). These LDDs will provide Brent Council's policies for meeting the community's economic, environmental and social aims for the future of their area where this affects the development and use of land.
- 1.1.3 These LDDs include planning documents to be known as Development Plan Documents (DPDs), which will have development plan status, and Supplementary Planning Documents (SPDs). New requirements for the process of producing and examining DPDs have been introduced. The Government requires that the Council achieves the key stages milestone dates identified in this LDS. Progress towards this will be measured through the Annual Monitoring Report (AMR) system.
- 1.1.4 LDFs must contain clear up-to-date spatial planning frameworks that enable efficient delivery of new development, especially housing. Successful implementation of LDFs will depend on the support of implementing bodies and the community, secured through widespread involvement in LDF preparation from an early stage in the process. The result should be an influential strategy that drives action by the LPA and implementation bodies whilst reflecting the aspirations of the wider community. The LDF should also be soundly based, incorporating the principles of sustainable development, and informed by robust evidence and monitoring.
- 1.1.5 One of the main changes under the new planning system is a shift in focus from the regulation and control of the use of land to a more spatial approach. This requires a move away from dealing with strictly land use matters, taking account of other strategies and plans for the Borough which have an impact upon spatial development. This will enable the LDF to provide a vision for the Borough together with a realistic implementation strategy by identifying sufficient land to meet needs for the foreseeable future. The strategies and plans to be taken into account have been produced at the national, regional, sub-regional or local level.

Strategies and plans of relevance in Brent include the following:

- Community Strategy A Plan for Brent 2006 2010
- Corporate Strategy 2006 2010
- Regeneration Strategy A Regeneration Strategy for Brent 2001 2021
- Brent Crime, Disorder & Misuse of Drugs, Strategy 2005 2008
- Air Quality Action Plan 2005 2010
- Brent Biodiversity Action Plan, 2000
- Brent Playing Pitch Strategy 2003-2008
- Brent Municipal Waste Strategy 2006
- Local Implementation Plan (LIP) 2006 2011

- Brent Parks Strategy 2007 2009
- Housing Strategies:

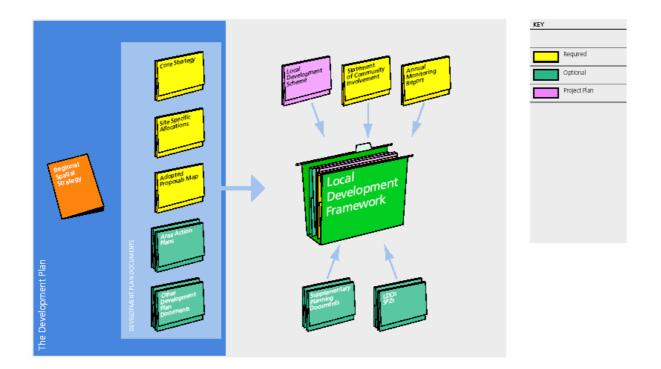
- Brent Housing Strategy 2002 2007
- Homelessness Strategy 2003 2008
- Empty Property Strategy
- Older Persons Housing Strategy
- Social Services Strategy Improving Life Chances for a Diverse Community
- School Organisation Plan 2003 2008
- Brent Children & Young People's Plan, 2006 2009
- 1.1.6 In preparing the LDDs the Council will have particular regard to the Sustainable Community Strategy which the Council and partners for Brent (the Local Strategic Partnership - LSP) prepared under the Local Government Act 2000. The Community Strategy for the London Borough of Brent has been revised alongside early stages of LDF preparation. The Government requires that there should be a clear relationship between the policies in LDDs and the Community Strategy. The Planning Service is fully embracing the Community Strategy in drawing up the LDF and wherever possible maximise opportunities for joint working and shared consultation activities. Indeed, the LSP will be directly involved in the LDF preparation process (see section 5.1 Management Arrangements). This will ensure that the planning framework for the area is consistent with, and helps to deliver, the community strategy so far as this is relevant to the development and use of land within a spatial context. Indeed it is the intention that a theme group of the LSP will be set up to engage on LDF matters. This LSP theme group will provide ongoing input into the LDF production process and will also allow matters to be reported back to the full LSP membership and provide a meaningful two way channel.
- 1.1.7 This Local Development Scheme (LDS) is a public statement of the Council's programme for the production of LDDs. It is to be the first point of reference for local communities and other stakeholders to find out about Brent's LDF. This LDS sets out which Development Plan Documents (DPDs) and Supplementary Planning Documents (SPDs) the Council propose to prepare and a timetable for their preparation. (See section 2.0 Schedule of Proposed LDDs).
- 1.1.8 This LDS contains an introduction to LDF which identifies the key components, outlines the production methods, identifies the abbreviations found throughout and explains the terminology used. The LDS also provides a schedule of proposed Local Development Documents (LDDs) which includes a table showing each LDD to be produced, its role and position in the chain of conformity. An overall programme is then presented in Gantt chart form outlining the timetables and key milestones for the production of each LDD. The profiles of each LDD are given which briefly set out their role, geographical coverage, status, timetables for production, broad indication of resource requirements and approach to involving stakeholders and the community. Finally a supporting statement is included. This identifies the management arrangements for LDF production, the LDF structure focussing on LDDs inter-relationships, the evidence base required, monitoring and review arrangements and finally a SPG replacement programme.

1.2 LDF Components

- 1.2.1 At the local level unlike, the current single Unitary Development Plan (UDP), there will be a number of Local Development Documents (LDDs) containing the following components (as shown in Figure 1):
 - Core Strategy
 - Proposals Map
 - Site Specific Allocations (SSAs)
- Policies for Development Control
- Area Action Plans (AAP)
- Supplementary Planning Documents (SPDs)

- Statement of Community Involvement (SCI)
- Local Development Scheme (LDS)
- 1.2.2 All of the documents, with the exception of the SPDs, the Statement of Community Involvement (SCI) and the LDS have development plan status. The spatial development strategy *The London Plan* also has development plan status. The importance of development plan status is that Section 38(6) of the Planning and Compulsory Purchase Act 2004 requires that decisions on applications for the development or use of land or buildings should be made in accordance with the development plan unless material considerations indicate otherwise. SPDs have status as a material consideration. DPDs will all be tested by independent examination whilst SPDs be subjected to rigorous procedures of community involvement.

Figure 1 The Local Development Framework & the Components



1.3 LDD Production

- 1.3.1 There are four distinct stages of **DPD preparation**:
 - The pre-production and survey stage requires important decisions to be taken on the nature
 of the spatial strategy, the LDDs to be produced and timetables for LDD preparation. LPAs
 need to collect the necessary data to develop a robust evidence base for the plan and provide
 the baseline for Sustainable Assessment (SA). There would also be benefits in involving
 stakeholders and the community at this stage to begin discussions around key issues for the
 vision and strategy;
 - The production stage will involve developing with stakeholders and the community, the vision, objectives and spatial options for the plan. These will need to be developed through the processes of SA (Incorporating Strategic Environmental Assessment [SEA]) and public consultation both of which will be iterative processed throughout the production of the DPD. The plan will be submitted to the Secretary of State for Communities and Local Government (SofS) at the end of the production stage;
 - Examination, which will be an assessment of the soundness of the DPD in terms of its content and whether the correct processes and procedures have been followed. This will normally involve a public examination. Subsequently, an Inspector's report will be produced which is binding upon the Council we will be required to adopt the final DPD incorporating the Inspector's recommendations; and
 - Adoption and entry of the DPD into the LDF, which will follow receipt of the Inspector's report.
- 1.3.2 There is a slightly different pattern for **SPD production** as they will not be subject to independent examination and will not form part of the statutory development plan. However, they should be subjected to rigorous procedures of community involvement.
- 1.3.3 **SCI production** and review is similar to that of DPDs with both a requirement for independent examination and two distinct consultation stages. The Council must subject the statement of community involvement to independent examination to allow the community to influence the scope and form of consultation that will take place when local development documents are prepared.
- 1.3.4 **Sustainability Appraisals** (SA) to be conducted on the LDF will incorporate the requirements of Strategic Environmental Assessment (SEA). SA is an iterative process throughout production of an LDD although there will be distinct more formal stages where draft documents will be available to comment upon and inform the selection of choices upon which the new planning documents will be based. The SA enables the social, economic and environmental implications of the implementation of the plan to be considered and provides options or mitigation where appropriate. This will shape the form of the resultant policies and thus enable the adoption of robust balanced documents to appropriately shape the future of Brent.

1.4 LDS Abbreviations

AAP	Area Action Plan	SA	Sustainability Appraisal
AMR	Annual Monitoring Report	SCI	Statement of Community
CS	Core Strategy		Involvement
DPD	Development Plan Document	SDS	Spatial Development Strategy
GLA	Greater London Authority	SEA	Strategic Environmental Assessment
LDD	Local Development Document	SofS	Secretary of State
LDF	Local Development Framework	SPD	Supplementary Planning Document
LDS	Local Development Scheme	SPG	Supplementary Planning
LSP	Local Strategic Partnership	0.0	Guidance
PPS	Planning Policy Statement	UDP	Unitary Development Plan
RSS	Regional Spatial Strategy		

1.5 LDF Terminology

The following section provides an explanation of the terminology relating to the production of LDF:

Adoption (DPD) - The Council must adopt the submitted DPD as changed by the inspector's binding report unless the Secretary of State has intervened. Once the DPD is adopted it will be included in the local authority's LDF and form part of the development plan for the area.

Adoption (SPD) - Brent Council must consider the comments they have received on any draft SPD and make any changes they consider appropriate before they adopt it. Once it is adopted the Council will include the document in the LDF. The Council will also include with the SPDs, a statement of the consultation undertaken, the representations received and the LPAs response to those representations.

Annual Monitoring Report (AMR) - Brent Council will need to produce Annual Monitoring Reports setting out progress in terms of producing LDDs and in implementing policies.

Area Action Plans (AAP) – These will be used by the Council to provide a planning framework for particular areas of change or conservation. They will deal with specific parts of the local authority's area and with specific requirements such as the redevelopment of an area of derelict land and buildings.

Chain of Conformity – This refers to the process whereby each document produced needs to be in general conformity with those documents which are senior to it. General conformity provides an important link between the regional and local levels. It ensures that the Mayor's spatial development strategy *The London Plan*, is properly translated into policies and proposals at the local level. It also ensures that LDDs correctly interpret the objectives of the Core Strategy and that SPDs fully reflect the context their parent DPDs. It is the Government's policy that it is only where a Local Development Document (LDD) would cause significant harm to the implementation of the London Plan that the LDD should be considered not to be in general conformity. The examination will test the chain of conformity both within and outside of the LDF.

Community Strategy – A strategy which the Council (in association with the LSP – partners for Brent) has to prepare under the Local Government Act 2000 to articulate the community's social, economic and environmental aspirations for the Borough.

Core Strategy - The Core Strategy will set out the vision for the authority; reflecting that of the community, and the primary policies for meeting that vision.

Development Plan Documents (DPDs) - They are LDDs, which are afforded 'Development Plan' status (i.e. all except the SCI and all SPDs) and have been tested by independent examination. The Mayoral Spatial Development Strategy for Greater London *The London Plan* has also been afforded development plan status by the Act. Section 38(6) of the Planning and Compulsory Purchase Act 2004 requires that decisions on applications for the development or use of land or buildings should be made in accordance with the development plan unless material considerations indicate otherwise. Therefore the development plan for Brent will comprise of the DPDs from the Brent LDF and *The London Plan*.

Examination - The purpose of the examination is to consider the "soundness" of the SCI / DPD. The Secretary of State will appoint an inspector to conduct the examination. His / her role is to determine the soundness of the SCI / DPD and in considering this, any representations on the SCI / DPD will be considered.

Local Development Document (LDD) – This is a collective term for DPDs, SPDs and the SCIs but do not include the AMR and LDS.

Local Development Framework (LDF) - The LDF will contain a portfolio of local development documents (DPDs, SCI and SPDs) which will provide the LPA's policies for meeting the community's economic, environmental and social aims for the future of their area where this affects the development and use of land. It will also include the LDS and AMR.

Local Development Scheme (LDS) – This is a public statement of the Council's programme for the production of LDDs. It is to be the first point of reference for local communities and other stakeholders to find out about an authority's LDF. It sets out what DPDs and SPDs the LPA propose to prepare and the timetable for their preparation. The timetable for the preparation of the Statement of Community Involvement (SCI) is included also.

Local Strategic Partnership (LSP) – A LSP is a single non-statutory, multi-agency body, which matches local authority boundaries, and aims to bring together at a local level the different parts of the public, private, community and voluntary sectors.

Partners for Brent – The LSP for Brent; a newly established group which brings together those organisations which provide services to Brent's residents, workers and visitors.

Policies for Development Control - The purpose of these policies will be to ensure that all development in the area meets certain criteria and contributes to meeting the authority's vision and core strategy.

Proposals Map – The Proposals Map will illustrate on an ordnance survey base the policies in the development plan (i.e. all the development plan documents which are contained in the local development framework). The Council may use inset maps as part of the proposals map to show all the proposals for part of Brent, such as the policies for Area Action Plans.

Site Specific Allocations (SSAs) – The sites which are proposed for development to meet the Council's and the Community's vision and core strategy will be identified in this development plan document. It will also set out any policies which refer to the development of those sites, such as the mix of uses or the form of access arrangements.

Statement of Community Involvement (SCI) – This document sets out how Brent Council intends to achieve community engagement in the preparation of local development documents within Brent. It is not a DPD but is subject to independent testing.

Strategic Environmental Assessment (SEA) - All policies and proposals in DPDs, and possibly some SPDs, will be subject to SEA to ensure they reflect environmental objectives and satisfy the requirements of European legislation. SEA will be delivered through SA.

Supplementary Planning Documents (SPDs) - These are produced as part of the LDF and are therefore LDDs but are not DPDs. The matters covered in SPDs must be directly related to a policy or policies in a development plan document. They may be used to cover a whole range of issues on which the Council wishes to provide additional guidance to elaborate upon a DPD but which do not need to be subject to independent examination.

Sustainability Appraisal (SA) - All policies and proposals in DPDs and SPDs will be subject to SA to ensure they reflect sustainable development principles. The SA will incorporate the requirements for satisfying SEA.

2.0 Schedule of proposed LDDs

This section presents a schedule of the proposed Local Development Documents (LDDs) the Council is to produce, their roles and positions in the change of conformity and in the transitional period from the existing Unitary Development Plan (UDP) to the LDF. The three DPDs proposed will be taken through to independent examinations.

2.1 The adopted Brent's UDP 2004 is saved for three years from the date the Act commenced (28th September 2004). These policies will be relied upon until the majority are replaced by the new DPDs programmed to reach adoption in Winter 2008. Therefore some policies in the UDP will need to be saved beyond the initial 3 year period; this is subject to SofS approval.

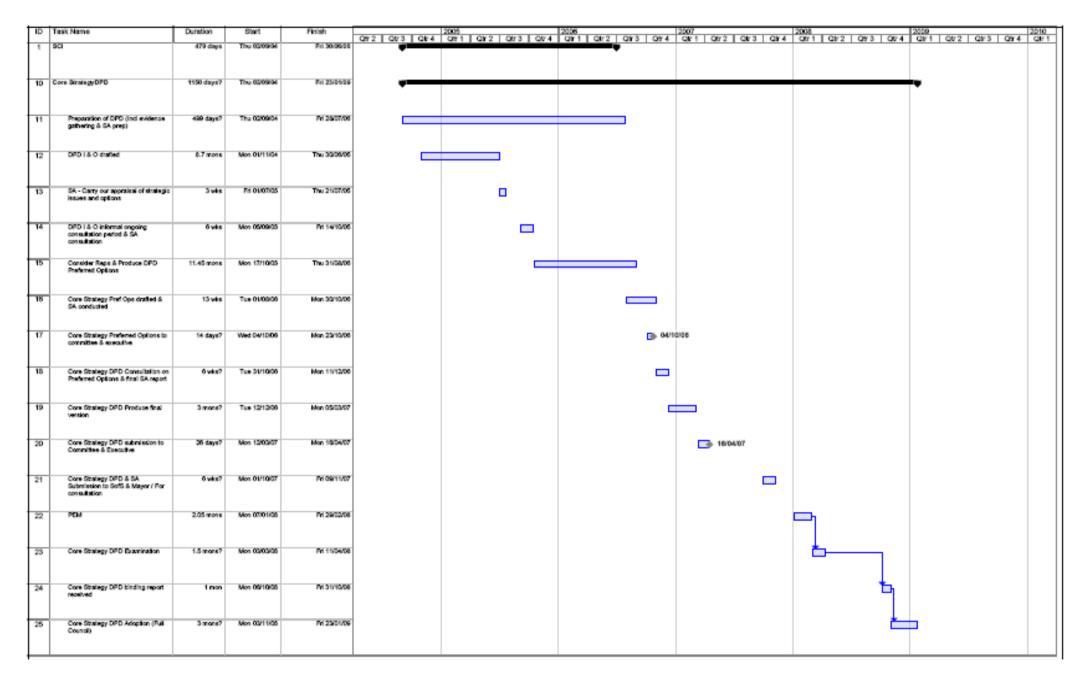
Document Title Document	Status	Role and Content	Geographical Coverage Geographical	Chain of Conformity	Date for Consultation	Date for Public	Date for Sulbatession	Date for Record
Title	Status	Role and Content	Coverage	Chain of Conformity	on Issues and Alternative Options	Participation on Preferred Options	Submission to SofS	Date for Adoption
Statement of Community Involvement	LDD	Document setting out standards and approach to involving stakeholders and the community in the production of the LDF and in the consideration of planning applications.	Whole authority area	Consistent with National and Council Policy.	Pre-production consultation November – December 2004	Draft Consultation February – March 2005	June 2005 Examination Dec 2005	June 2006
Core Strategy	DPD	Sets out the vision, objectives and strategy for the spatial development of the area.	Whole authority area	Consistent with National Policy contained within PPGs & PPSs and with Council Policy. General Conformity with <i>The London Plan</i> and RPG9.	August – October 2005	October – December 2006	October – November 2007	November 2008
Site Specific Allocations	DPD	An OS based representation of the Core Strategy and other DPDs.	Whole authority area	To conform to the Core Strategy and Proposals Map.	August – October 2005	April – June 2007	October – November 2007	November 2008
Suite of DC Policies	DPD	These development control policies will unpack the vision, objectives and strategy set out in the Core Strategy. They will aid implementation, provide clarity and certainty covering the use and development of land to assist in the determination of planning applications.	Whole authority area	To conform to the Core Strategy and Proposals Map.	August – October 2005	April – June 2007	June – July 2008	July 2009

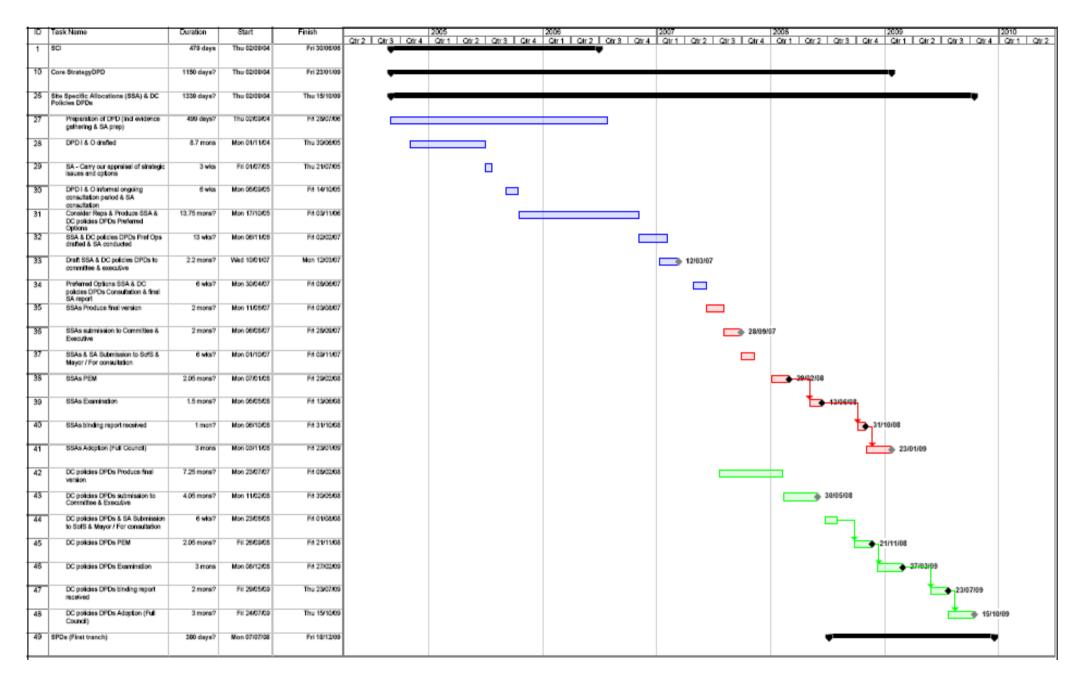
					on Issues and Alternative Options	Participation on Preferred Options	to SofS	(Proposed)
Document Title	Status	Role and Content	Geographical Coverage	Chain of Conformity	Date for Consultation on Issues and Alternative Options	Date for Public Participation on Preferred Options	Date for Submission to SofS	Proposed Date for Adoption
Proposals Map	LDD	An OS based map providing a geographical representation of the Core Strategy and other DPDs.	Whole authority area	To conform to the Core Strategy and relevant DPDs.	August – October 2005	April – June 2007	October - November 2007	November 2008
Raft of SPDs	SPD	Various (see schedule in Section 5.5)	Mixed – some whole authority area others site specific yet to be clearly defined	To conform to the Core Strategy, Proposals Map and Suite of DC Policies.	Pre-production consultation Spring 2008 – Winter 2008	Draft Consultation Spring 2009	N/A	Summer 2009

3.0 Overall Programme

This section presents the overall programme in Gantt chart form outlining the timetables and key milestones for the production of each LDD.

3.1.1 The revision of the Brent Community Strategy *A Plan for Brent 2003 –2008* is to be undertaken concurrently with the production of DPDs; sharing consultation arrangements wherever possible and utilising shared reporting arrangements. Due to the fact that the community strategy is owned by the LSP and not the Council this cannot be guaranteed however, it is the agreed intention at this point. In particular, the front loading of the process will result in the sharing of values to form a common vision for the LDF and the sustainable community strategy.





4.0 Profiles of each LDD

This section provides brief profiles for each LDD; setting out their role, geographical coverage, status, timetables for production, broad indication of resource requirement and approach to involving stakeholders and the community. It also indicates that decisions have yet to be made as to how the Council will deal with planning waste management facilities.

- 4.1 Statement of Community Involvement (SCI)
- 4.2 Core Strategy
- 4.3 Proposals Map
- 4.4 Site Specific Allocations (SSAs)
- 4.5 Suite of DC Policies
- 4.6 Raft of SPDs
- 4.7 Waste Planning

4.1 Statement of Community Involvement (SCI)	
Document Details	
Role and subject	The SCI sets out how the Council intends to achieve continuous community involvement in the preparation of local development documents LDF and in the consideration of planning applications
Geographic coverage	The SCI covers the whole of the Borough and does not extend beyond the Borough boundary.
Status	SCI is a LDD
Chain of conformity	Consistent with National and Council Policy
Timetable	
 Preparation of draft statement of community involvement with consultation as required by Regulation 25; 	December 2004
• Public participation on draft statement as required by Regulation 26;	January - March 2005
 Preparation of submission statement; 	April 2005
• Submission of statement to the Secretary of State as required by Regulation 28;	June 2005
• Pre-examination consideration of representations;	August 2005
 Pre-examination meeting; 	September 2005
 Examination period, including commencement of the examination; 	December 2005
 Receipt of Inspector's binding report; and 	February 2006
 Adoption and publication of document. 	June 2006
Arrangements for Production	
Which organisation / department of the authority will lead the process	The Planning Service in conjunction with relevant departments as appropriate
Management arrangements (e.g. steering group)	As outlined in Section 5.1
• Resources required to produce the SCI, including specifying resources committed from external stakeholders	Funded from contemporary budgets (including Planning Delivery Grant) using internal staff resources.
Approach to involving stakeholders and the community	Continuous community involvement - The LSP was represented within the steering group, Area Consultative Forums were engaged and there were pre-production, draft deposit, formal deposit period and examination stages to allow general involvement.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

4.2 Core Strategy	
Document Details	
Role and subject	The Core Strategy will set out the vision for the Borough, reflecting that of the Council and the community, and the primary policies for meeting that vision
Geographic coverage	The Core Strategy will cover the whole of the Borough and will not extend beyond its boundary
Status	The Core Strategy will be a DPD
Chain of conformity	The Core Strategy will be consistent with National Policy and in general conformity with The London Plan and RPG9. All other LDDs will be in conformity with the Core Strategy.
Timetable	
• Preparation of issues and alternative options and initial sustainability appraisal report, including public consultation as required by Regulation 25;	September 2004 – September 2005 (Ongoing Consultation Period August 2005 – October 2005)
• Public participation on preferred options document and formal sustainability appraisal report as required by Regulation 26;	October – December 2006
• Consideration of representations and discussions with community and stakeholders;	Ongoing including key LSP meetings, series of sessions at Area Consultative Forums and ad-hoc sessions as necessary.
 Preparation of submission development plan document and any amendments to the sustainability appraisal report; 	December 2006 – September 2007
 Submission of development plan document to Secretary of State and sustainability appraisal report; 	October 2007
 Public consultation period on submission development plan document and sustainability appraisal report as required by Regulation 29; 	October - November 2007
• Pre-examination consideration of representations;	November 2007 – February 2008
 Pre-examination meeting; 	January 2008
• Examination period, including commencement of the examination;	March – April 2008
 Receipt of Inspector's binding report; and 	October 2008
 Adoption and publication of document. 	November 2008
Arrangements for Production	
Which organisation / department of the authority will lead the process	The Planning Service in conjunction with relevant departments as appropriate
Management arrangements (e.g. steering group)	As outlined in Section 5.1
Resources required to produce the Core Strategy, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources, apart from the following background technical studies (which will be undertaken by external consultants): - Employment Land Demand Study; - Retail Capacity; and - Housing Needs Survey
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

4.3 Proposals Map	
Document Details	
Role and subject	The Proposals Map will illustrate on an Ordnance Survey base map the policies and Site Specific Allocations in the development plan (i.e. all the development plan documents which are contained in the local development framework). It will also include inset maps as part of the proposals map to show all the proposals for part of the Borough, such as the policies for Area Action Plans.
Geographic coverage	The Proposals Map will cover the whole of the Borough and will not extend beyond its boundary.
Status	The Proposals Map will be an LDD.
Chain of conformity	The Proposals Map will be in conformity with the Core Strategy and other relevant DPDs.
Timetable	
• Preparation of issues and alternative options and initial sustainability appraisal report, including public consultation as required by Regulation 25;	September 2004 – September 2005 (Ongoing Consultation Period August 2005 – October 2005)
• Public participation on preferred options document and formal sustainability appraisal report as required by Regulation 26;	April – June 2007
• Consideration of representations and discussions with community and stakeholders;	Ongoing including key LSP meetings, series of sessions at Area Consultative Forums and ad-hoc sessions as necessary.
 Preparation of submission development plan document and any amendments to the sustainability appraisal report; 	June – October 2007
 Submission of development plan document to Secretary of State and sustainability appraisal report; 	October 2007
 Public consultation period on submission development plan document and sustainability appraisal report as required by Regulation 29; 	October – November 2008
• Pre-examination consideration of representations;	November – February 2008
 Pre-examination meeting; 	January 2008
• Examination period, including commencement of the examination;	May – June 2008
 Receipt of Inspector's binding report; and 	October 2008
• Adoption and publication of document and revised proposals map and revised proposals map.	November 2008
Arrangements for Production	
Which organisation / department of the authority will lead the process	The Planning Service in conjunction with relevant departments as appropriate
Management arrangements (e.g. steering group)	As outlined in Section 5.1
 Resources required to produce the Proposals Map, including specifying resources committed from external stakeholders 	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

Document Details	
 Role and subject 	The Site Specific Allocations will identify sites which are proposed for development to meet the Council's and the Community's vision. It will also set out any policies which refer to the development of those sites, such as the mix of uses or the form of access arrangements.
Geographic coverage	The Site Specific Allocations will cover relevant parts of the Borough will not extend beyond its boundary.
Status	The Site Specific Allocations will be a DPD.
Chain of conformity	The Site Specific Allocations will be in conformity with the Core Strategy and other relevant DPDs.
Timetable	
 Preparation of issues and alternative options and initial sustainability appraisal report, including public consultation as required by Regulation 25; 	September 2004 – September 2005 (Ongoing Consultation Period August 2005 – October 2005)
 Public participation on preferred options document and formal sustainability appraisal report as required by Regulation 26; 	April – June 2007
 Consideration of representations and discussions with community and stakeholders; 	Ongoing including key LSP meetings, series of sessions at Area Consultative Forums and ad-hoc sessions as necessary.
 Preparation of submission development plan document and any amendments to the sustainability appraisal report; 	June – October 2007
 Submission of development plan document to Secretary of State and sustainability appraisal report; 	October 2007
 Public consultation period on submission development plan document and sustainability appraisal report as required by Regulation 29; 	October - November 2007
• Pre-examination consideration of representations;	November 2007 - February 2008
 Pre-examination meeting; 	January 2008
 Examination period, including commencement of the examination; 	May - June 2008
 Receipt of Inspector's binding report; and 	October 2008
 Adoption and publication of document and revised proposals map. 	November 2008
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
Management arrangements (e.g. steering group)	As outlined in Section 5.1
 Resources required to produce the Site Specific Allocations, including specifying resources committed from external stakeholders 	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SC which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

Document Details	
Role and subject	The Suite of DC Policies will ensure that all development in the area meets certain criteria and contributes to meeting the Council's and the community's vision and the Core Strategy.
Geographic coverage	The Suite of DC Policies will cover the whole of the Borough and will not extend beyond its boundary.
• Status	The Suite of DC Policies will be a DPD.
Chain of conformity	The Suite of DC Policies will be in general conformity with the Core Strategy and other relevant DPDs.
Timetable	
 Preparation of issues and alternative options and initial sustainability appraisal report, including public consultation as required by Regulation 25; 	September 2004 – September 2005 (Ongoing consultation period August 2005 – October 2005)
 Public participation on preferred options document and formal sustainability appraisal report as required by Regulation 26; 	April – June 2007
 Consideration of representations and discussions with community and stakeholders; 	Ongoing including key LSP meetings, series of sessions at Area Consultative Forums and ad-hoc sessions as necessary.
 Preparation of submission development plan document and any amendments to the sustainability appraisal report; 	July 2007 – May 2008
 Submission of development plan document to Secretary of State and sustainability appraisal report; 	June 2008
 Public consultation period on submission development plan document and sustainability appraisal report as required by Regulation 29; 	June – July 2008
• Pre-examination consideration of representations;	July – October 2008
 Pre-examination meeting; 	September 2008
 Examination period, including commencement of the examination; 	November 2008 – February 2009
 Receipt of Inspector's binding report; and 	August 2009
 Adoption and publication of document and revised proposals map. 	September 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
Management arrangements (e.g. steering group)	As outlined in Section 5.1
 Resources required to produce the Suite of DM Policies, including specifying resources committed from external stakeholders 	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SC which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

4.6 Raft of Supplementary Planning Document	ts (SPDs)
Document Details	
Role and subject	The SPDs will provide detailed guidance to supplement DPDs as appropriate (see section 5.5)
Geographic coverage	The SPDs may cover the whole of the Borough or just relate to specific parcels of land (see section 5.5)
Status	The documents will be a SPD
Chain of conformity	The SPDs will be in conformity with the Core Strategy and other relevant DPDs.
Timetable	
 Preparation of draft supplementary planning document and sustainability appraisal report; 	April 2007 – January 2008
 Draft supplementary planning document and sustainability appraisal report issued for public participation as required by Regulation 17; 	March - April 2008
 Authority consideration of consultation representations; and 	November 2008 – November 2009
 Adoption and publication of document. 	December 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

4.7 Waste Planning – Brent, together with other west London Boroughs has agreed to produce a Joint Waste Municipal Waste Management Strategy. The intention is that the document will address all relevant aspects, from planning policies through to specific site proposals and development control policies. It is proposed that a level of understanding will be agreed by the constituent Boroughs in early 2007 with a view to engage consultations to draw up the DPD in Spring 2007.

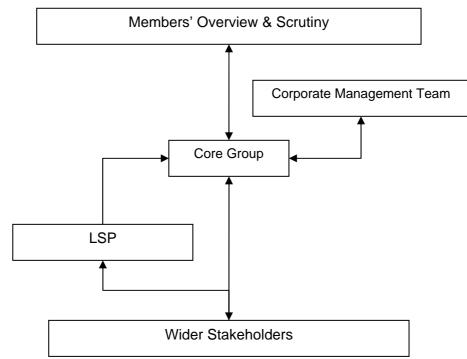
5.0 Supporting statement

This section contains the supporting statement. This identifies the management arrangements for LDF production, the LDF structure focussing on LDDs inter-relationships, the evidence base required, monitoring and review arrangements, the work beyond the agreed three years period, as approved by Secretary of State (SoS), and finally a SPG replacement programme.

5.1 <u>Management Arrangements</u>

- 5.1.1 This section identifies the management arrangements for the production of the LDF. It sets out the membership of the core steering group and provides a diagrammatic representation of management arrangements.
- 5.1.2 A core group has been established to steer both the involvement arrangements and the policy content. This steering group is mainly made up of Brent Officers from across the Council (i.e. Planning, Housing, Education, Policy & Regeneration Unit, Social Services and Transportation etc) The group will liaise with the LSP.
- 5.1.3 Additionally, specialised sub-groups will be created to meet on an ad-hoc basis to deal with specific themes or matters when necessary.
- 5.1.4 The core group is represented in the Council's Corporate Management Team.
- 5.1.5 The political overarching structure is provided by the Council's existing Overview & Scrutiny membership and function as well as through Planning Committee.
- 5.1.6 The core group has established an agreed method of wider stakeholder involvement set out in the Statement of Community Involvement (SCI). It is anticipated to engage Brent's communities across four key stages of involvement:
 - Education & Information Provision;
 - Information & Feedback;
 - Involvement & Consultation; and
 - Extended Involvement.
- 5.1.7 Methods include: stakeholder forum / visioning event(s); the use of Area Consultative Forums; exhibitions; local advertisement; ad-hoc stakeholder theme groups / workshops; citizens panels; use of the internet; surveys, interviews and questionnaires; and public meetings.

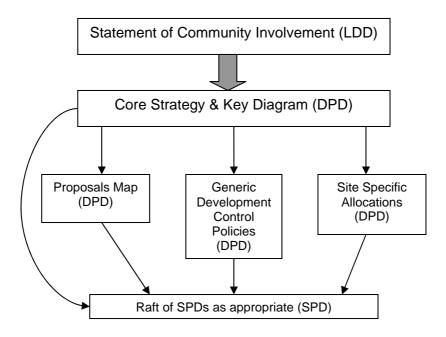
Figure 2 Diagrammatic representation of management arrangements



5.2 LDF structure - LDDs inter-relationships and geographical coverage

- 5.2.1 This section sets out how the LDF will be structured, particularly how different Local Development Documents (LDDs) inter-relate and the geographical coverage of the various LDDs.
- 5.2.2 The LDF will comprise of the LDDs identified in the Profiles (Section 4) and as described in the introductory section (Section 1). The diagram below outlines their inter-relationships. It is important to note that a hierarchy of regional and national guidance and policy, in the form of *The London Plan* and Planning Policy Statement (PPS) for example, hang above and feed into the local level tiers identified below (Please see Section 1.5 for LDF terminology).





5.3 Evidence base management

- 5.3.1 This section provides information on how the evidence base will be managed and specifies the main background technical studies.
- 5.3.2 A sound evidence base is crucial to the successful preparation of all of the LDF components. A comprehensive evidence base will allow for the production of LDDs with clear and distinctive spatial visions, objectives and strategies which directly address difficult issues and are deliverable, and will be vital in demonstrating the soundness of DPDs at the independent examination stage. The evidence base, particularly through the AMR, will also be important in informing monitoring and review of the LDS and subsequently the LDF itself. A further important role which the evidence base performs is that of establishing a baseline to enable the effective and efficient appraisal of the Plan through a SA process incorporating the requirement for a SEA.
- 5.3.3 The main technical studies required to develop a robust evidence base from which to produce and justify sound DPDs are:
 - LDF production information requirements scoping exercise
 - Review of Brent UDP 2004. Covering;
 - How up-to-date it is,
 - o Consistency with PPSs, RSS and The London Plan,
 - Relationship with local strategies and initiatives (as identified at paragraph 1.1.5),
 - o How well it delivers sustainable development, and
 - Which UDP policies are to be 'saved' under the transitional arrangements.
 - SA of Brent UDP 2004
 - Equalities Appraisal of Brent UDP 2004
 - Employment Land Demand Study 2006
 - Park Royal Strategy (Park Royal Partnership, 2002 onwards)
 - Retail Capacity & Strategy Study of Key Centres (explore possible links to what LB Camden have already done for Kilburn)
 - Brent Household Shopping Survey
 - Town Centre Health Checks
 - NLUD Survey
 - GLA London-wide Housing Capacity Study
 - Open Space Needs Assessment
 - Flood Risk Assessment
 - SA (incorporating SEA requirements) baseline data established. Therefore able to;
 - o Identify key environmental problems / issues;
 - o Develop assessment framework objectives, criteria, indicators etc; and
 - Consult authorities and other bodies on the scope.

5.4 Monitoring and review

- 5.4.1 This section identifies how monitoring and review is occurring, including the AMR and resultant annual review of the LDS; the resources (in broad terms) to be allocated to producing the LDF; arrangements and responsibilities for programme management and a risk assessment including any proposed contingencies.
- 5.4.2 Review, monitoring and survey are crucial to the successful delivery of the LDF's visions and objectives, and should be undertaken on a continuous proactive basis. By surveying external trends and outcomes, the Council can build strong evidence bases to inform the preparation of LDDs. Effective monitoring is crucial to the development of LDFs. Its role is already recognised in terms of the 'plan, monitor, and manage' approach:
 - Plan making decisions in the LDF about the scale, location, and nature of future development;
 - **Monitor** putting in place a system to measure whether actual events are contributing towards the objectives in the LDF; and
 - Manage adjusting the plan to reflect findings of monitoring.
- 5.4.3 The Council are required to review actual LDD progress compared with the targets and milestones in the LDS, and produce an AMR. In addition, we need to monitor LDFs in terms of:

• Assessing the extent to which external trends and progress with delivery reflects LDF policies. This is an important means of assessing the effectiveness of policies to deliver housing. LPAs are required to provide information on dwelling completions;

• Policies, targets and milestones being sufficiently clear and focused so as to be capable of quantitative assessment through indicators;

• Informing development management decision-making. Monitoring has an important role to play in terms of implementing criteria-based policies that are responsive to changing circumstances; and

• Recognising national and regional policy objectives and targets. Local monitoring systems need to be sufficiently comprehensive to respond to wider requirements.

5.4.4 <u>Review - AMR</u>

The Council is required to prepare AMRs to assess the implementation of the LDS, and the extent to which policies in LDDs were achieved. In terms of implementation, AMRs review the actual plan progress over the year, compared to the targets and milestones for LDD preparation set out in the LDS.

5.4.5 This assesses:

• Whether the Council has met the LDD targets and milestones, is on target to meet them, was falling behind schedule or did not meet them;

• If the Council is falling behind schedule or had failed to meet a target or milestone, the reasons for this; and

• Updates the LDS in light of the above, and the necessary steps and timetable.

5.4.6 Monitoring

In terms of policy achievement, the Council will need to develop robust monitoring systems to judge the effectiveness of LDDs. For the purposes of the AMR, this will include assessing:

• Whether policies and related targets or milestones in LDDs have been met or progress is being made towards meeting them. Or, where they are not being met or on track to be achieved, the reasons why;

• What impact the policies are having on national, regional and local targets and any other targets identified in the LDDs;

• Whether the policies in the LDD need adjusting or replacing because they are not working as intended or are not achieving sustainable development objectives; and

• If policies or proposals need changing, suggested actions to achieve this.

5.4.7 Indicators

Crucial to monitoring is the need to set appropriate indicators to monitor actual progress against targets. In line with regional monitoring, there should be an objectives-led approach to LDF monitoring which:

• Ensures clear links from objectives through to policies, implementation programmes and to output targets and related indicators;

• Focuses on key objectives rather than monitoring a wide range of indicators not directly relevant to policy performance;

• Provides sufficient consistency in terms of local authority monitoring approaches as to enable comparisons to be made;

- Allows transparency and accountability in terms of delivery; and
- Facilitates more informed policy and decision-making.

5.4.8 Links with other initiatives

LDF monitoring will be undertaken in the context of wider community and local initiatives (as identified at paragraph 1.1.5), particularly the Sustainable Community Strategy. As the LDF is the key spatial delivery mechanism for the Sustainable Community Strategy, there could be links between the monitoring, targets and indicators used in respect of both initiatives. Public Service Agreement targets and accompanying Best Value indicators are also a potential source of objectives, targets and indicators. If they are used in AMRs, the links to best value will be made clear. The LDS will therefore be continuously updated.

5.4.9 The SA (incorporating SEA requirements) has specific monitoring requirements. As this appraisal will identify and assess the impacts of LDDs from social, environmental and economic perspectives, it can assist in formulating targets and indicators consistent with sustainable development objectives. The SA (incorporating SEA) may be particularly useful in developing AMR contextual indicators and will take the form of an iterative process throughout both the production and review of the LDF.

5.4.10 Timing of AMR

Clause 34 of the Act requires LPAs to submit AMRs in respect to the financial year (1st April to 31st March) no later than the following 31st December.

5.4.11 <u>Resources and responsibilities</u>

The monitoring and review process is provided by the Planning Service as overseen by the management arrangements set out in section 5.1. This is funded from existing budgets (including Planning Delivery Grant) using internal staff resources.

5.4.12 Risk Assessment

In preparing the local development scheme, it was found that the main areas of risk relate to:

Other priorities The Planning Policy Team have a lot of competing pressures for other area of work. With the limited staff resources there is little scope to take on any additional work if the timetable in the LDS is to be achieved.

The capacity of the Planning Inspectorate (PINS) and other external agencies to cope with the nation-wide demand. This is outside of the Council's control but we will have reached a Service Level Agreement with them which ought to ensure timely delivery on both sides.

The "soundness" of DPDs This risk will be minimised by working closely with Government Office and PINS both at and between all milestone stages and in the run up to submission of DPDs.

Legal challenge This will be minimised by ensuring that DPDs are "sound" and founded on a robust evidence base and well-audited stakeholder & community engagement systems.

Programme slippage This will be minimised with some contingency time built into the later part of the programme.

5.4.13 Rolling Programme

Documents will be replaced / updated as necessary as identified by the AMR or more informal review mechanism if appropriate before that time. Any changes deemed necessary as a result of the AMR, or other assessment, will be reflected in the production and submission of a revised LDS.

5.5 SPG replacement / SPD production programme

This section sets out which SPGs will be replaced by SPDs (and DPD's), and identifies the programme for ensuring that the remaining SPGs are clearly linked to saved policies, additionally the detail of any proposed new SPDs is set out.

- 5.5.1 As soon as possible all relevant SPGs to the existing 'saved' UDP will have their policy references updated and will continue to provide supplementary guidance to the adopted Plan until it is replaced by DPDs.
- 5.5.2 In the mid-term any new supplementary guidance currently in preparation will be produced following the SPD process and will be adopted as guidance supplementary to the 'saved' Plan until it is replaced by DPDs.
- 5.5.3 Towards the end of the programme all relevant existing SPG / SPD will be updated and any necessary new SPD created and consulted upon as guidance supplementary to the DPDs.

SPG No	SPG Name	Current Status	Short-term work (i.e. SPG to UDP)	Work completed	Mid-term work (i.e. SPD to UDP)	Work completed	Long-term work (i.e. SPD to DPD)	Work commencing	Final Status	Responsibility
01	Making a Planning Application	Existing SPG (now defunct)	Re-title as Procedural Guide	Summer 2004	None	N/A	Revise as necessary	Spring 2007	Procedural Guide	Policy & Research
02	Commenting on a Planning Application	Existing SPG (now defunct)	Re-title as Procedural Guide	Summer 2004	None	N/A	Revise as necessary	Spring 2007	Procedural Guide	Policy & Research
03	Forming an access onto a road	Existing SPG (now defunct)	Update policy content	Summer 2004	None	N/A	Incorporate into SPG 17/ SPD 4	Spring 2007	Incorporated elsewhere	Policy & Research
04	Parking in Front Gardens	Existing SPG (now defunct)	Discard (already incorporated into SPG 5)	Summer 2004	N/A	N/A	N/A	N/A	Dropped (already incorporated into SPG 5)	Policy & Research
05	Altering and Extending your Home	Existing SPG (now defunct)	Update policy content	Summer 2004	None	N/A	Full review needed	Spring 2007	SPD to DPD Ref SPD 1	Design & Regeneration
06	Satellite Dishes	Existing SPG (now defunct)	Discard (covered by existing National guidance)	Summer 2004	N/A	N/A	N/A	N/A	Dropped (covered by existing National guidance)	Policy & Research
07	Shopfronts and Shop Signs	Existing SPG (now defunct)	Update policy content	Summer 2004	None	N/A	Incorporate into SPG 17 / SPD 4	Spring 2007	Incorporated elsewhere	Policy & Research
08	Advertisements (other than shops)	Existing SPG (now defunct)	Update policy content	Summer 2004	None	N/A	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 2	Policy & Research
09	Special needs housing	Existing SPG (now defunct)	Discard (deemed not necessary)	Summer 2004	N/A	N/A	N/A	N/A	Dropped	Policy & Research
10	Community Safety - building or refurbishing commercial properties	Existing SPG (now defunct)	Update policy content	Summer 2004	None	N/A	Incorporate into SPG 17 / SPD 4	Spring 2007	Incorporated elsewhere	Policy & Research
11	Non-residential developments adjoining gardens	Existing SPG (now defunct)	Discard (incorporated into SPG17)	Summer 2004	N/A	N/A	N/A	N/A	Incorporated elsewhere	Policy & Research
12	Access for disabled people: designing for accessibility	Existing SPG (now defunct)	Update policy content	Summer 2004	N/A	N/A	N/A	N/A	Dropped (covered by existing guidance)	Policy & Research

SPG No	SPG Name	Current Status	Short-term work (i.e. SPG to UDP)	Work completed	Mid-term work (i.e. SPD to UDP)	Work completed	Long-term work (i.e. SPD to DPD)	Work commencing	Final Status	Responsibility
13	Layout standards for access roads	Existing SPG (now defunct)	Update policy content	Summer 2004	N/A	N/A	Incorporate into SPG 17 / SPD 4	Spring 2007	Incorporated elsewhere	Policy & Research
14	Childcare facilities	Existing SPG (now defunct)	Update policy content	Summer 2004	N/A	N/A	N/A	N/A	Dropped	Policy & Research
15	Medical Practice Accommodation	Existing SPG (now defunct)	Discard (deemed not necessary)	Summer 2004	N/A	N/A	N/A	N/A	Dropped	Policy & Research
16	Special Standards for Hassop Road	Existing SPG (now defunct)	Update policy content	Summer 2004	None	N/A	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 3	Policy & Research
17	Design Guide for New Development	Existing SPG (now defunct)	Update policy content	Summer 2004	Full review needed	N/A	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 4	Design & Regeneration
18	Employment Development	Existing SPG (now defunct)	Update policy content	Summer 2004	None	N/A	Incorporate into SPG 17 / SPD 4	Spring 2007	Incorporated elsewhere	Policy & Research
19	Sustainable Design, Construction & Pollution Control	Existing SPG to UDP	None	N/A	None	N/A	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 5	Policy & Research
20	Buildings in Gardens within Conservation Areas	Existing SPG (now defunct)	Identify Policy peg	Summer 2004	None	N/A	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 6	Design & Regeneration
N/A	Window Replacement Design Guide	Existing Guide	None	N/A	None	N/A	N/A	N/A	Informal Guidance	Design & Regeneration
N/A	Harlesden Shopfront Design Guide	Existing Guide	None	N/A	None	N/A	N/A	N/A	Informal Guidance	Design & Regeneration
N/A	Queen's Park CA Design Guide	Existing Guide	None	N/A	None	N/A	N/A	N/A	Informal Guidance	Design & Regeneration
Ne w 4	Design Statements	Existing SPG to UDP	None	N/A	None	N/A	Incorporate into SPG 17 / SPD 4	Spring 2007	Incorporated elsewhere	Design & Regeneration
N/A	Neasden Lane / Birse Crescent	Existing SPG	None	N/A	None	N/A	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 7	Design & Regeneration
N/A	Queen's Park Station Area	SPD to UDP	None	N/A	To be produced with appropriate policy pegs	February 2007	Full review	Spring 2007	SPD to DPD Ref SPD 8	Design & Regeneration
N/A	North Kilburn	Existing SPG	None	N/A	None	N/A	N/A	N/A	Informal Guidance	Design & Regeneration
N/A	Sudbury Court	Existing SPG	None	N/A	None	N/A	N/A	N/A	Informal Guidance	Design & Regeneration
N/A	Barn Hill	Existing SPG	None	N/A	None	N/A	N/A	N/A	Informal Guidance	Design & Regeneration
N/A	Roe Green	Existing SPG	None	N/A	None	N/A	N/A	N/A	Informal Guidance	Design & Regeneration

SPG No	SPG Name	Current Status	Short-term work (i.e. SPG to UDP)	Work completed	Mid-term work (i.e. SPD to UDP)	Work completed	Long-term work (i.e. SPD to DPD)	Work commencing	Final Status	Responsibility
N/A	Mapesbury	Existing SPG	None	N/A	None	N/A	N/A	N/A	Informal Guidance	Design & Regeneration
N/A	Wembley Development Framework	Existing SPG to UDP	None	N/A	None	N/A	Incorporate into Wembley AAP	As per AAP programme	Incorporated into DPD	Design & Regeneration
N/A	Wembley Masterplan	Existing SPG to UDP	None	N/A	None	N/A	Incorporate into Wembley AAP	As per AAP programme	Incorporated into DPD	Design & Regeneration
N/A	Gavin House Planning Brief	Existing Council Statement	None	N/A	None	N/A	Revise as necessary & give policy peg	Spring 2007	SPD to DPD Ref SPD 9	Design & Regeneration
21	Affordable Housing	Proposed	None	N/A	None	N/A	To be produced with appropriate policy pegs	Spring 2007	SPD to DPD Ref SPD 10	Policy & Research
N/A	South Kilburn	SPD to UDP	None	N/A	To be produced with appropriate policy pegs	April 2005	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 11	Design & Regeneration
N/A	Wembley West End	SPD to UDP	None	N/A	To be produced with appropriate policy pegs	December 2006	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 12	Design & Regeneration
N/A	Wembley Town Centre Development Framework	Proposed	None	N/A	None	N/A	To be produced with appropriate policy pegs	Spring 2007	SPD to DPD Ref SPD 13	Design & Regeneration
N/A	Kilburn Square Planning Brief	SPD to UDP	None	N/A	To be produced with appropriate policy pegs	April 2005	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 14	Design & Regeneration
N/A	Guinness Brewery Site Planning Brief	SPD to UDP	None	N/A	To be produced with appropriate policy pegs	December 2005	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 15	Design & Regeneration
N/A	A3, A4 & A5 Uses	Proposed	None	N/A	None	N/A	To be produced with appropriate policy pegs	Spring 2007	SPD to DPD Ref SPD 17	Policy & Research
N/A	Air Quality	Proposed	None	N/A	None	N/A	To be produced with appropriate policy pegs	Spring 2007	SPD to DPD Ref SPD 18	Policy & Research
N/A	Planning Obligations	Proposed	None	N/A	To be produced with appropriate policy pegs	Summer 2007	Revise as necessary	Spring 2007	SPD to DPD Ref SPD 19	Design & Regeneration

LDS Appendix 1 SPD Profiles

SPD Title		Page
1.	Altering and Extending Your Home	34
2.	Advertisements (Other than Shops)	35
3.	Special Standards for Hassop Road	36
4.	Design Guide for New Development	37
5.	Sustainable Design, Construction & Pollution Control	38
6.	Buildings in Gardens within Conservation Areas	39
7.	Neasden Lane / Birse Crescent	40
8.	Queens Park Station Area Planning Brief	41
9.	Gavin House Planning Brief	42
10.	Affordable Housing	43
11.	South Kilburn	44
12.	Wembley West End	45
13.	Wembley Town Centre Development Framework	46
14.	Kilburn Square Planning Brief	47
15.	Guinness Brewery Site Planning Brief	48
16.	A3, A4 & A5 Uses	49
17.	Air Quality	50
18.	Planning Obligations - S106 / Tariffs	51

1. Altering and Extending Your Home		
Document Details		
Role and subject	Used to assess planning applications for extending or altering your home. Helps to ensure proposed modifications are well designed and have no unacceptable impacts on neighbours/neighbourhood.	
Geographic coverage	Boroughwide coverage. Note some areas may have additional policies relating to them.	
• Status	Document will be a SPD	
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.	
<u>Timetable</u>	Current SPG to UDP will be brought forward as SPD to DPD as per programme below:	
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008	
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009	
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009	
 Adoption and publication of document. 	Summer 2009	
Arrangements for Production		
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate	
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1	
 Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders 	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.	
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.	
Post Production		
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)	

2. Advertisements (Other than Shops)		
Document Details		
Role and subject	You may need Advertisement Consent if you want to erect a sign, flag or hoarding in Brent. This document will help you to understand the factors Brent Planning Service will take into account when deciding whether to accept or reject your application.	
Geographic coverage	Boroughwide coverage	
• Status	Document will be a SPD	
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.	
Timetable	Current SPG to UDP will be brought forward as SPD to DPD as per programme below:	
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008	
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009	
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009	
 Adoption and publication of document. 	Summer 2009	
Arrangements for Production		
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate	
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1	
 Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders 	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.	
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.	
Post Production		
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)	

Document Details	
Role and subject	Special standards apply to new developments in the Hassop Road area. These aim to reduce the unique concentration of planning and environmental problems in the area.
Geographic coverage	Hassop Road Special Policy Area
• Status	Document will be a SPD
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.
Timetable	Current SPG to UDP will be brought forward as SPD to DPD as per programme below:
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
Adoption and publication of document.	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
Monitoring and review mechanisms	Through AMR (see section 5.4 <i>Monitoring & Review</i>)

4. Design Guide for New Development	
Document Details	
Role and subject	This SPD aims to encourage high quality design while protecting worthwhile character and amenities of existing areas and at the same time ensuring effective use of urban land and resources. It provides a basis for negotiation in the development process to produce well designed schemes of lasting quality.
Geographic coverage	Boroughwide coverage
	Document will be a SPD
Status	
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.
Timetable	Current SPG to UDP to be brought forward as SPD to UDP (consultation – Spring 2007, adoption – Summer 2008) - need to adhere to the programme below to bring forward as SPD to DPD will be reviewed as necessary.
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
Adoption and publication of document.	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SC which is the first LDD produced in the LDF.
Post Production	
Monitoring and review mechanisms	Through AMR (see section 5.4 Monitoring & Review)

5. Sustainable Design, Construction & Pollution	on Control
Document Details	This guide is a motorial consideration in determining planning
Role and subject	This guide is a material consideration in determining planning applications for proposals meeting or exceeding the following thresholds: Tall buildings (25m) or 1000m ² Floorspace or 10 residential units; Sensitive uses i.e. Housing, Health, Education in AQMAs; Demolition of any of the above.
Geographic coverage	Borough coverage
• Status	Document will be a SPD
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.
Timetable	Current SPG to UDP will be brought forward as SPD to DPD as per programme below:
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
 Adoption and publication of document. 	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
 Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders 	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

6. Buildings in Gardens within Conservation A	reas
Document Details	
Role and subject	Householders in Conservation Areas permitted development rights. However this right is restricted. Rights are further restricted if the Conservation Area has an Article 4 Direction in place. This guide provides advice on what is acceptable when building in gardens within Conservation Areas.
Geographic coverage	The SPD has Borough wide coverage in relation to site specific parcels of land designated as Conservation Areas.
Status	Document will be a SPD
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.
Timetable	Current SPG to UDP will be brought forward as SPD to DPD as per programme below:
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
Adoption and publication of document.	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
Management arrangements (e.g. steering group)	As outlined in Section 5.1
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
Monitoring and review mechanisms	Through AMR (see section 5.4 Monitoring & Review)

7. Neasden Lane / Birse Crescent		
Document Details		
Role and subject	The purpose of the brief is to promote the comprehensive redevelopment of this site to provide a mixed use scheme and a landmark development.	
Geographic coverage	The Junction of Neasden Lane/High Street with the North Circular Road.	
Status	Document will be a SPD	
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.	
Timetable	Current SPG to UDP will be brought forward as SPD to DPD as per programme below:	
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008	
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009	
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009	
Adoption and publication of document.	Summer 2009	
Arrangements for Production		
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate	
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1	
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.	
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.	
Post Production		
Monitoring and review mechanisms	Through AMR (see section 5.4 Monitoring & Review)	

8. Queens Park Station Area Planning Brief		
Document Details		
Role and subject	This will provide a guide to the Council's requirements and expectations for the Queens Park station area. It will establish a framework that will be used to assess planning applications in the area.	
Geographic coverage	Queens Park Station Area	
Status	Document will be a SPD	
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.	
Timetable	Current SPD to UDP will be brought forward as SPD to DPD as per programme below:	
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008	
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009	
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009	
Adoption and publication of document.	Summer 2009	
Arrangements for Production • Which organisation / department of the authority will lead the process	The Planning Service in conjunction with relevant departments as appropriate	
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1	
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.	
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.	
Post Production		
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)	

9. Gavin House Planning Brief		
Document Details		
Role and subject	The purpose of the brief is to promote an appropriate redevelopment of Gavin House close to Neasden Station. Brent Council as the Local Planning Authority seeks a comprehensive redevelopment of this site to provide a mixed use scheme and landmark development.	
Geographic coverage	Neasden Lane and Area immediately surrounding Gavin House.	
Status	Document will be a SPD	
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.	
Timetable	Current SPG to UDP will be brought forward as SPD to DPD as per programme below:	
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008	
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009	
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009	
 Adoption and publication of document. 	Summer 2009	
Arrangements for Production		
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate	
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1	
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.	
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.	
Post Production		
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)	

10. Affordable Housing		
Document Details		
Role and subject	This SPD seeks to ensure that all new housing development makes a permanent contribution towards alleviating Brent's affordable housing needs. This document amplifies national guidance, supplements other Council policies and sets out considerations the Council will apply in determining applications.	
Geographic coverage	Boroughwide coverage.	
Status	Document will be a SPD	
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.	
Timetable	This is to be new guidance to be brought forward as SPD to DPD as per programme below:	
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008	
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009	
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009	
 Adoption and publication of document. 	Summer 2009	
Arrangements for Production		
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate	
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1	
 Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders 	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.	
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.	
Post Production		
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)	

11. South Kilburn		
Document Details		
• Role and subject	Aims to ensure the long term regeneration of South Kilburn. In particular to ensure a mix of housing size and tenure (affordable and private housing), built to high quality environmentally sustainable standards, improved community, leisure, health and education facilities, and public open space and street improvements. Also to assist in meeting South Kilburn New Deal for Communities' objective to create a desirable place to live, learn and work.	
Geographic coverage	South Kilburn and adjoining areas	
• Status	Document will be a SPD	
Chain of conformity	The SPD is in general conformity with the Core Strategy and other relevant DPDs.	
<u>Timetable</u>	Current SPD to UDP (adoption – April 2005) - need to adhere to the programme below to bring forward as SPD to DPD will be reviewed as necessary.	
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008	
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009	
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009	
Adoption and publication of document.	Summer 2009	
Arrangements for Production		
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate	
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1	
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.	
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.	
Post Production		
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)	

12. Wembley West End	
Document Details	
• Role and subject	This SPD aims to develop a mechanism for regenerating the West End (South) of Wembley Town Centre. It will provide guidance for improving the public realm and identify preferences for potential development on the site. It will also address the possibility of improving the junction of the High Road / Ealing Road.
Geographic coverage	Curtis Lane Car Park, 503-529 High Road and 1-17 Ealing Road
• Status	Document will be a SPD
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.
Timetable	Current SPD to UDP (adoption – December 2006) - need to adhere to the programme below to bring forward as SPD to DPD will be reviewed as necessary.
Preparation of draft SPD and SA report;	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
 Adoption and publication of document. 	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
 Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders 	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

13. Wembley Town Centre Development Frame	
Document Details	
Role and subject	This SPD aims to develop a mechanism for regenerating Wembley Town Centre. It will provide guidance for improving the public realm and developing key sites based on an agreed strategy for the centre. It will also address transport infrastructure issues and the integration with the regeneration area to the east.
Geographic coverage	Wembley town centre from Ealing Road in the West to Wembley Hill Road in the East.
• Status	Document will be a SPD
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.
Timetable	This is to be new guidance to be brought forward as SPD to DPD as per programme below;
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
 Adoption and publication of document. 	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
Monitoring and review mechanisms	Through AMR (see section 5.4 Monitoring & Review)

14. Kilburn Square Planning Brief	14. Kilburn Square Planning Brief	
Document Details		
Role and subject	The purpose of this SPD is to provide a framework for development and environmental improvement of Kilburn Square whilst ensuring high standards for urban and architectural design. It promotes a mixed use scheme. It also seeks improvement in the layout and design of the market and improvement in the quality of the public space.	
Geographic coverage	Kilburn Square and adjoining areas	
• Status	Document will be a SPD	
Chain of conformity	The SPD is in general conformity with the Core Strategy and other relevant DPDs.	
Timetable	Currently SPD to UDP (adoption – April 2005) - need to adhere to the programme below to bring forward as SPD to DPD will be reviewed as necessary.	
Preparation of draft SPD and SA report;	Spring 2008 – Winter 2008	
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009	
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009	
 Adoption and publication of document. 	Summer 2009	
Arrangements for Production		
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate	
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1	
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.	
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.	
Post Production		
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)	

15. Guinness Brewery Site Planning Brief	
Document Details	
 Role and subject 	This guide aims to help promote the regeneration of the Park Royal as well as helping the area perform its role as a Strategic Employment Area in providing job and training opportunities and reducing the transport impact of new developments.
Geographic coverage	Guinness Brewery Site of Park Royal SEA.
Status	Document will be a SPD
Chain of conformity	The SPD is in general conformity with the Core Strategy and other relevant DPDs.
Timetable	Current SPD to UDP (adoption – December 2005) - need to adhere to the programme below to bring forward as SPD to DPD will be reviewed as necessary.
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
Adoption and publication of document.	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

16. A3, A4 & A5 Uses	
Document Details	
Role and subject	The aim of the guidance is to set out detailed standards and controls for new A3 (Restaurants & Cafes), A4 (Pubs & Bars) and A5 (Hot Food Take-aways) uses such as requirements for positioning of extractor fans, ducting, etc.
Geographic coverage	
	Borough-wide
Status	Document will be a SPD
Chain of conformity	
	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.
<u>Timetable</u>	This is to be new guidance to be brought forward as SPD to DPD as per programme below:
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
 Adoption and publication of document. 	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

17. Air Quality	
Document Details	
Role and subject	The aim of this guidance is to provide a unified, consistent approach to considering air quality in development control planning across the seven west London boroughs, particularly where developments cross Local Authority boundaries.
Geographic coverage	Borough-wide with application to other West London Boroughs also.
Status	
Chain of conformity	Document will be a SPD
• Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.
Timetable	This is to be new guidance to be brought forward as SPD to DPD as per programme below:
 Preparation of draft SPD and SA report; 	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
 Adoption and publication of document. 	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
• Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
Monitoring and review mechanisms	Through AMR (see section 5.4 Monitoring & Review)

18. Planning Obligations	
Document Details	
Role and subject	This SPD will provide guidance on the circumstances when use of planning obligations will be appropriate in granting planning consent.
Geographic coverage	Borough wide
• Status	Document will be a SPD
Chain of conformity	The SPDs will be in general conformity with the Core Strategy and other relevant DPDs.
<u>Timetable</u>	Current SPG to UDP to be brought forward as SPD to UDP (consultation – Spring 2007, adoption – Autumn 2008) - need to adhere to the programme below to bring forward as SPD to DPD will be reviewed as necessary.
Preparation of draft SPD and SA report;	Spring 2008 – Winter 2008
 Draft SPD and SA report issued for public participation as required by Regulation 17; 	Spring 2009
 Authority consideration of consultation representations; and 	Spring 2009 - Summer 2009
 Adoption and publication of document. 	Summer 2009
Arrangements for Production	
 Which organisation / department of the authority will lead the process 	The Planning Service in conjunction with relevant departments as appropriate
 Management arrangements (e.g. steering group) 	As outlined in Section 5.1
 Resources required to produce the Raft of SPDs, including specifying resources committed from external stakeholders 	To be funded from existing budgets (including Planning Delivery Grant) using internal staff resources.
 Approach to involving stakeholders and the community 	Continuous community involvement - This is outlined within the SCI which is the first LDD produced in the LDF.
Post Production	
 Monitoring and review mechanisms 	Through AMR (see section 5.4 Monitoring & Review)

LDS Appendix 2 Further information / Contact details

For further information or to access a copy of this Local development Scheme (LDS) contact the Planning Policy & Research Team.



0208 937 5230



ldf@brent.gov.uk

http://www.brent.gov.uk/planning.nsf



Policy & Research Team, The Planning Service, London Borough of Brent, Brent House, 349-357 High Road, Wembley, Middlesex HA9 6BZ