

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	African Women's Care (AWC)
2. Project Name	Healthcare: Children and Families Domestic Violence Project (African Women in Brent)
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£32,160
5. Recommendations	<p>Approval of a total of £4,000 for 2004/05 to cover 5 life skills workshops</p> <p>Subject to:</p> <ol style="list-style-type: none"> 1. Brent Council's normal conditions of grant 2. provision of further details of external funders and the extent of their commitment to the AWC 3. AWC must be encouraged to work to collaborate with other organisations such as the Asian Women's Resource Centre, which also organises projects on Domestic Violence.
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>African Women's Care is a charity that promotes the healthcare needs of African women. Services provided include information and advice on healthcare issues (concentrating mainly on sexual health including HIV/AIDS), advocacy, and outreach, translation and interpretation services, leisure activities for women and families and management of volunteers.</p> <p>Its users include families, women and girls, children, refugees and asylum seekers of African origin.</p> <p>AWC is seeking funds from the Council to address issues of domestic violence and to combat actions aimed at disempowering women within African families in Brent.</p> <p>The project will provide culturally sensitive counselling, anger and stress management, training in self-defence, motivation and confidence building, family counselling services.</p>

	<p>AWC has a total membership of 1069, 628 of whom are resident in Britain. The AWC is aware of equal opportunities in the provision of service to all on the basis of need. Its services and activities are advertised in various translations and formats appropriate to the needs of the user groups.</p>
<p>7. Strategic Context & Need</p>	<p>By dealing with the issues of domestic violence within the family, the project addresses the corporate priority of Supporting Children and Young People.</p> <p>It will address the lack of culturally sensitive counselling on domestic violence in families, poor communication, lack of training in self-defence, women survivors of abuse and support for children experiencing the trauma from domestic violence.</p> <p>The project however best suits priority Promoting quality of Life and the Green Agenda and Tackling Crime and Community Safety.</p>
<p>8. Financial Profile</p>	<p>African Women's Care has requested revenue grant of up to £32,160 in 2004/05 for the nine months to March 2005. The amount requested is a contribution towards the costs of the stated project/service in paragraph 2 above. The organisation intends to raise additional income of £28,000 from other sources. If successful, the total income/costs in 2004/05 would £60,160.</p> <p>African Women's Care's certified accounts for the year ended 31 March 2003 show that it made surplus income of £1,069 with a balance sheet reserve fund of £3,298. However, its liquidity position is not favourable because of its inability to service its debts without disposing of its assets.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>AWC will target over 50% of the BME population in Brent and hopes to make the following overall difference:</p> <ul style="list-style-type: none"> • Work towards improving the lives of women and children who have experienced and been affected by domestic violence and • Ensure availability of services in Brent to meet the needs of the target group. <p>Specific difference have been identified as:</p> <ul style="list-style-type: none"> • Increase the awareness, promote knowledge

	<p>about domestic violence and services available to target groups</p> <ul style="list-style-type: none"> • Promote choice on domestic violence • Reduce incidence and recurrence of abuse in the African community • Develop the ability of the target group to defend themselves • Develop stronger communication skills with aim of preventing agitation and violence • Increase welfare support for target groups <p>Annual targets include: 96 counselling sessions for 96 users 8 life skills workshops for 20 users per session 8 support group meetings for 20 users per meeting</p> <p>Increased demand for services provided and increased number of users will determine the continued expansion of the service.</p>
10. Risks	There are no perceived risks associated with this project. The Association has a track record of effectively delivering services to the community.
11. Options & Conclusions	<p>From the attached annual report the AWC has a good track record on delivering service to African women and there is no doubt that the service would be delivered as indicated. The project expects to work in cooperation with other agencies such as Brent Domestic Violence Forum, Brent Women's Aid, Victim Support, Police, etc. with a common purpose of reducing and preventing domestic abuse.</p> <p>The AWC has attracted funding from healthcare sources such as Brent Primary Care Trust, and other sources including the Lotteries Arts Fund.</p> <p>Based on the financial position of the organisation and its liquidity, officers recommend funding for a specific purpose listed above and subject to the conditions listed</p>
Report Author:	Augusta Morton
Date:	31 Mar. 04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Al-Fajr Muslim Girls Workshop
2. Project Name	Art & Craft Workshop for girls
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£1,120
5. Recommendations	<p>NIL</p> <p>This is a very small-scale project and therefore officers will invite the organisation to apply for the Edward Harvist Funds but there is no guarantee of funding.</p>
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Al-Fajr Muslim Girls Workshop is an out-of-school art and craft club. It organises programmes for young Muslim girls (aged 5-18), after school, during Christmas and Easter holidays and particularly during the summer months. A wide range of activities are undertaken from sewing to cooking, planting to painting but focussing mainly on art and craft activities.</p> <p>It also actively tries to teach older girls responsibility by giving them the opportunity of playing an active role with the younger ones, thereby giving them a good experience in dealing with children.</p> <p>The Club is seeking a contribution towards</p> <ul style="list-style-type: none"> • Expanding and diversifying its activities to make it more interesting • increasing the December workshops to three days • Enable hiring of a coach for a summer trip and • Enable the Club to invite speakers on interesting issues such as First Aid, Karate demonstrations, etc. <p>Al-Fajr Muslim Girls Workshop is an equal opportunities organisation that seeks to embrace all applicants, employees and volunteers. It discourages any form of discrimination against anybody in terms of race, religion, ethnicity and</p>

	background.
7. Strategic Context & Need	<p>This project is classified under the strategic context of Supporting Children and Young People.</p> <p>The project alleviates isolation and encourages socialising amongst young Muslim girls. It gives them the opportunity of confidently expressing themselves in an atmosphere that is positive for the psychological development of young people and teaches them new life skills.</p> <p>The project will decrease isolation of mixed race youth and those of refugee backgrounds and promote cultural awareness, tolerance and social conscience.</p>
8. Financial Profile	<p>Al-Fajr Muslim Girls Workshop has requested revenue grant of up to £1,120 in 2004/05 for the nine months to March 2005. The amount requested is a contribution towards the costs of the activities/services stated in 2 above. It intends to raise £520 from its membership. If successful, its total income/costs would be £1640.</p> <p>The Workshop's certified receipts and payments account shows that it made excess expenditure (£570) over income (£520) of £50.00. This suggests that it has a bank overdraft of the same amount.</p>
9. Delivery mechanism and main outputs/outcomes of the project	<p>Success of this project will include increased participation of young children in activities and increase in club time over the Christmas. Evaluation forms will be collected from children and parents.</p> <p>However increased numbers are not quantified which makes it hard to judge the expected numbers.</p>
10. Risks	<p>This is a new organisation with no track record of administration of funds. Success of the organisation would depend on increased and varied activities on a monthly basis.</p> <p>Both the John Lyon's Charity and the Edward Harvist Trust Funds provide training funds for management of small grants.</p>
11. Options &	Al-Fajr Muslim Girls Workshop is a small scale

Conclusions	project and therefore the organisation will be invited to apply for the Edward Harvist fund but there is no guarantee.
Report Author:	Augusta Morton
Date:	2 April, 2004

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Athia Samaj
2. Project Name	General Activities
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£20,000
5. Recommendations	<p>Nil</p> <p>Application is not recommended because of unsubstantiated outcomes, method of delivery and the risk factor it proposes.</p>
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Athia Samaj provides the following services:</p> <ul style="list-style-type: none"> • promotes educational, cultural, social, religious and sporting activities for the community • provides support and activities for disabled children and adults • provides activities for senior citizens • provides and encourage sports and leisure activities for all age groups • promotes religious functions and • Identifies and assists those who at a disadvantage in the community. <p>The organisation seeks funds to provide the following services:</p> <ul style="list-style-type: none"> • Educational trip for the under-16s • Sports tournament for young people • Outing for children and young people • Social and religious celebration for elderly people • Christmas and Diwali party for children • Keep Fit and cookery classes for ladies • Operating costs <p>The organisation does not have definite equal opportunities statement but includes a statement that membership is open to all applicants from the Athia Samaj community aged over 16. It has a total membership of 290, out of which 70 are resident outside the Borough. Membership comprises of a fair mix of men, women, disabled people and young</p>

	people aged 5 - 25.
7. Strategic Context & Need	<p>Athia Samaj classifies its projects under the strategic contexts of:</p> <ul style="list-style-type: none"> • Supporting children and young people and • Improving the quality of life and the Green Agenda. <p>The organisation proposes to provide sports tournaments to young people, a summer educational trip for children, Christmas and Diwali parties for children. It will also run keep fit and cookery classes for ladies, hall hire and various activities.</p>
8. Financial Profile	<p>Athia Samaj has requested a revenue grant of up to £20,000 in 2004/05 to cover the costs of those activities set out in paragraph 2 above. It is not intending to raise additional income from other sources. However, the group's constitution requires membership fees and charges for its activities. In year 2003, it raised £7018 from subscriptions and fees. Similarly, in year 2004. The activities for which funding is requested are the main activities of the organisation, which will continue whether, or not it receives financial support from LBB.</p> <p>Athia Samaj's certified accounts for the year ended 31 December 2003 show that it made surplus income of £3,391 with a balance sheet reserve fund of £28,064. This amount represents 759% of its total expenditure. In view of the above and the officer's comments in paragraph 5 above. It is recommended not to support the organisation on this occasion.</p>
9. Delivery mechanism and main outputs/outcomes of the project	<p>The overall difference that Athia Samaj hopes to make to users' lives include:</p> <ul style="list-style-type: none"> • Benefit from sporting activities for children • Benefit from cultural and religious activities for older people and • Young girls and ladies would benefit from cookery classes and keep healthy through the keep fit classes. <p>Users will not receive any specific benefits from activities.</p> <p>The organisation's targets include educational trips for 60 children under the age of 14, sporting</p>

	<p>activities for 30 young people, Diwali and Christmas parties for 150 children, cooking and keep fit classes for 50 ladies.</p> <p>The executive committee will assess and monitor events. Feedback will be recorded for the purpose of improving general awareness.</p>
10. Risks	<p>Except for small amounts of donations received from members this organisation has not indicated income from any other source. It does not engage in active fundraising.</p> <p>The organisation shows no track record of attracting external funding and hence looks very risky indeed.</p> <p>It also does not show clearly how it monitors services.</p> <p>Delivery of intended projects is not clearly stated.</p>
11. Options & Conclusions	<p>The organisation is not providing a contribution to the project, which is a major contravention of the Main Programme criteria. Also the information provided on the application form is insufficient to fully assess the periodical outcomes of the work.</p>
Report Author:	Augusta Morton
Date:	3 April, 2004

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Brent African Association (BAA)
2. Project Name	General Operations
3. Current Funding from LBB	Nil £2,000 from the Edward Harvist Trust Fund
4. Amount requested from LBB	£45,914
5. Recommendations	Nil
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Brent African Association provides the following services:</p> <ul style="list-style-type: none"> • A resource centre for advice and support to individuals on issues of health, benefits, immigration and advocacy support. • Befriending service providing home/hospital visits to senior members • Provides domestic services for the housebound covering domestic cleaning, electrical works and gardening are provided • Runs monthly luncheon club for senior citizens providing meals, social activities to combat isolation and loneliness • Works with statutory services in health and local government to ensure that the needs of African people are addressed. • Works in partnership with community groups in the voluntary sector. <p>The service is currently provided by volunteers.</p> <p>Funding is required to support already existing services:</p> <ul style="list-style-type: none"> • Develop befriending scheme for the elderly • Organise referrals and signposting service • Recruit and train volunteers to provide information and advice • Develop domestic services for the housebound <p>BAA has an equal opportunities statement that discourages any form of discrimination against members or workers. Violation of conditions of EOP is processed by the Management Committee based on existing Complaint and Disciplinary</p>

	procedures.
7. Strategic Context & Need	<p>BAA classifies its services under three main criteria including:</p> <ul style="list-style-type: none"> • Supporting children and Young People • Improving the quality of life and the green agenda and • Regeneration and Priority Neighbourhoods <p>In this context BAA hopes to address the needs of members of the African community in Brent by:</p> <ul style="list-style-type: none"> • Proposing to hold health promotion conferences, in the deprived areas of South Kilburn, to raise awareness to health issues relating to stress, mental health problems, social isolation, loneliness and fear of racism. • Working to bridge the generation gap between parents and children. • Providing sexual health advice to young people in an attempt to combat the prevalent incidence of teenage pregnancy within the community. • BAA promotes exploration of African history, traditions, racial harmony and community cohesion through cultural activities aimed at educating the general public. • The organisation collaborates with other programmes and statutory bodies to promote conservation and preservation of a healthy environment through active health education for the community. • BAA works to eradicate high incidence of unemployment within the African community by providing basic skills and IT training, jobsearch skills, etc.
8. Financial Profile	<p>BAA has requested a revenue grant of up to £45,914 in 2004/05 as a contribution towards its operating costs of the services stated in paragraph 2 above. It is intending to raise additional income of £5,840 from other sources. If successful, its estimated costs/income would £51,754.</p> <p>BAA has not submitted its audited/certified accounts for year ended November 2003. However, its certified accounts for the year ended 30 November 2002 show that it made surplus income £4,251 with a balance sheet reserve fund of £8,479. This amount represents 217% of its total</p>

	<p>expenditure (£3,906). This amount represents cash at bank. In view of the above, i.e. level of reserve, and the level of expenditure in year 2002 officers are unable to comment on the financial position of the organisation.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>By engaging in the programmes identified, BAA seeks to make an overall difference by helping to reduce the social isolation of its members through weekly meetings in a warm, comforting environment.</p> <p>Specific differences would include:</p> <ul style="list-style-type: none"> • Alleviation of isolation of its Brent members • Offering respite to carers of disabled people including children • Providing advice on benefits, advocacy and support to mental health service users and • Improving the quality of life of all members. <p>In terms of annual targets, BAA hopes to achieve the following:</p> <ul style="list-style-type: none"> • Educational training programmes: 60 members in a year. • Provision of information and advice: 50 • Multi-cultural activities and events: 2 • Programmes aimed at reducing isolation and other welfare issues: 20 <p>Methods of assessment and monitoring of projects include feedback from users, demand from new clients, records of actions taken, feedback from event participants and increased attendance at club meetings.</p> <p>It is not mentioned however what form this feedback will take, whether written or verbal.</p>
<p>10. Risks</p>	<p>The risk associated with this application is that although BAA has a record of having received grants from other sources, the highest is £2,760.</p> <p>Also salaries make up 70% of the total request from Main Programme Grant. With only 30% of required sum specifically targeting programmes, it would not be worthwhile supporting the programme.</p>
<p>11. Options & Conclusions</p>	<p>The application lacks focus; it does not concentrate on any achievable project. The project is over-optimistic in aiming to deliver most of the council's</p>

	priorities. Officers recommend that it would be worthwhile thinking about a specific project in details using the expertise and skills available.
Report Author:	Augusta Morton
Date:	4 April 04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Brent African & African Caribbean Resource & Community Centre
2. Project Name	Health, Support and Advice
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£20,000
5. Recommendations	Nil
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Brent African & African Caribbean Resource & Community Centre (BAACRCC) is an organisation made up of key voluntary and statutory organisations across Brent. These work in partnership to tackle inequalities in health amongst African and African Caribbean communities. The organisation aims to provide in a single location support and advice on health issues for these communities. Genesis Housing Association provides office space for the project at its location in Willesden Green.</p> <p>Funding is required for start up costs including staffing to support the project.</p> <p>The organisation has an equal opportunities policy expressed in a statement that discourages discrimination against all users, employees and all contacts on grounds of race, religion, gender, sexual orientation, physical ability, age, present or past involvement in the sex industry, present or past drug use, criminal record, marital status, etc. It provides training and awareness to this effect.</p>
7. Strategic Context & Need	<p>Brent African & African Caribbean Resource & Community Centre addresses the corporate priority of Improving quality of life and promoting the green agenda:</p> <p>The seeks to address especially the issues of poor health and housing, long term unemployment, prenatal mortality, low income, etc for residents in the Stonebridge and South Kilburn wards. The organisation will provide a central gateway to resources and facilities for the described</p>

	community in Brent.
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £20,000 in 2004/05 from the main programme grants budget as a contribution towards its set-up costs. The company was set up and came into operation in October 2003. It was clear that it receives a grant of £41,000 from Brent PCT for the appointment of Project Development Manager. Similar amount is expected in 2004/05.</p> <p>The Company has not submitted its audited/certified accounts for the six months to 31 March 2004. However, it has submitted budget forecasts for the same period. This shows a projected surplus income of £1,822.</p>
9. Delivery mechanism and main outputs/outcomes of the project	<p>The overall difference the organisation wishes to make include eradicating inequalities in health provision within the African and Caribbean communities of Brent.</p> <p>Some of the specific differences will include:</p> <ul style="list-style-type: none"> • Improve access to culturally specific information, advice and access to health screening facilities • Promote health awareness programmes such as exercise, ethnic diseases such as sickle cell anaemia, thalasaemia, mental health, stroke, diabetes, etc. • Provide opportunity to sustainable employment through basic training <p>The organisation hopes to run 10 workshops annually, for mainstream service providers, on the needs of a diverse community:</p> <ul style="list-style-type: none"> • Nutritional advice and dietary courses aimed at 40% of the older members of the population • Health promotion through music and drama workshops interacting with young people aimed at reducing risk and raising awareness to sexual health amongst 50% of young people • Working in partnership with health organisations to provide a holistic approach in one-to-one counselling, advocacy and support. A target output of 10 workshops in the year. <p>All programmes will be assessed according to the traditional methods of impact assessment and evaluation, based on numbers, take-up and user feedback.</p>

10. Risks	<p>This is a new organisation that is being set up and funds requested are for start-up costs. The risk involved with this project would be the fact the organisation has only recently been established and it lacks a track record of focused activities. Also the project is ambitious but the input of the health organisations represented on the board gives confidence that this programme could be professionally managed.</p> <p>The concern however is the large percentage of income expended on salaries and administrative costs instead of on services.</p> <p>The organisation has listed a number of funders to which it has applied for funding but is not clear how much funding has actually been secured.</p>
11. Options & Conclusions	<p>The subject of the project is worthwhile, as there is not such a project with the level of input of statutory health professionals within the borough. The method of delivery of service however needs clarification.</p> <p>It is also suggested that since the project is seeking to address health issues, the PCT or other health services should be encouraged to provide guidance and monitoring.</p>
Report Author:	Augusta Morton
Date:	5 April, 2004

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Brent Dolphins Swimming Club
2. Project Name	Pool Hire charges
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£2,000
5. Recommendations	<p>Nil</p> <p>The organisation will be invited to apply for the Edward Harvist Funds but there is no guarantee of funding.</p>
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Dolphins Swimming Club runs swimming classes for children aged above 5 years. Some of its swimmers have participated in competitions such as the North London Graded League, the Speedo League and other county competitions. It also runs trainers courses for swimming teachers and lifeguards.</p> <p>With the impending temporary closure of Willesden Sports Stadium, which has been its traditional base, the Club is seeking contribution towards additional costs of hiring swimming pools for lessons, pending re-opening of the pool.</p> <p>The Club follows membership rules and regulations of the Amateur Swimming Association, whose rules and regulations it follows, including its equal opportunities policy. The rules discourage any form of discrimination against members or employees of the Club.</p> <p>The Club itself does not keep records of the backgrounds of members, but emphasises that it has a fair mix of racial groups and gender mix amongst its members.</p>
7. Strategic Context & Need	<p>The Club addresses four of the corporate priorities including:</p> <p>Supporting children and young people Improving the quality of life and promoting the Green Agenda Regeneration and Priority neighbourhoods and</p>

	<p>Tackling crime and community safety</p> <p>The Club provides a safe and disciplined sporting environment where children from various backgrounds learn the useful social skill of swimming. A special opportunity is provided for girls to participate in sport. Over 50% of the club memberships are girls.</p> <p>In promoting the quality of life and the Green Agenda, the Club seeks to ease some of the strain on the schools curricula, by providing this out-of-school activity.</p> <p>The Club has contributed to the training of a number of swimming teachers for swimming clubs at many of the borough's centres.</p> <p>The sport provides a useful activity of channelling the energies of young people into useful activity by engaging them and keeping them off the streets and out of mischief.</p>
<p>8. Financial Profile</p>	<p>Approval is sought to a revenue grant of up £2,000 for the nine months to 31 March 2005 from the Main Programme Grants budget. The amount requested is a contribution towards the Club's overall budget in 2004-05. The Club intends to raise additional income of £12,000 from membership and fundraising activities. If successful its overall costs/income would be £15,000.</p> <p>The Club has submitted its audited/certified accounts for the year ended 31 March 2003. These show that it made a deficit of £2,792 with a net balance sheet reserve fund of £1,524. This amount represents 5% of its total expenditure and 4 days' working capital.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>Overall, the Club provides a happy environment for all children to learn a useful sport and to co-exist. Although officials are only with children for a few hours each week, they hope that the useful social skills that they learn can be carried over into the community outside.</p> <p>Some of the positive outcomes of participation is that children from diverse backgrounds participate together to learn a useful social skill that keeps</p>

	<p>them off the street. It provides sustained exercise thereby combating obesity amongst children, which has recently become the topic of discussion.</p> <p>The Club does not put forward any targets for the future but counts on the fact that it will have enough funds to stay afloat until the re-opening of the new sports hall. Also it has been running for 85 years and hopes to continue to run in the future.</p>
10. Risks	<p>The Club is relying on a supply of users without any plans for further action on how to attract clients, targets and projections, etc. Also there is no demonstration of any future fundraising plans except on income from users.</p> <p>On the other hand the Club has operated for 85 years, without competition and it is not certain how they would fare in the face of competition.</p>
11. Options & Conclusions	<p>The Club has no definite fundraising strategy and is relying on a supply of users to supply additional funds. It is also relying on a Swimathon to raise funds for the rest of its requirements.</p> <p>The expense could usefully be referred to the John Lyon's Charity or to the Edward Harvist Trust Fund and therefore the organisation will be invited to apply for these funds but there is no guarantee of funding.</p>
Report Author:	Augusta Morton
Date:	6 April, 2004

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Brent Eid Committee (BEC)
2. Project Name	Eid Festival Celebration
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£3,000
5. Recommendations	<p>Nil</p> <p>The organisation will be invited to apply for the Edward Harvist fund but there is no guarantee of funding.</p>
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Brent Eid Committee organises facilities for Eid prayers, community and cultural events.</p> <p>BEC is looking for funds to organise two prayer sessions, community events and entertainment for Eid celebrations at Barham Park, to make up for insufficient capacity in Brent celebrations.</p> <p>BEC has an equal opportunities policy expressed in a statement that discourages discrimination against any user on grounds of race, religion, culture, or language. BEC ensures that steps are taken to implement this policy to ensure that access to all its services.</p>
7. Strategic Context & Need	<p>BEC addresses the strategic context of Supporting children and young people, promoting the quality of life and the green agenda, regeneration and priority neighbourhoods.</p> <p>The organisation proposes to provide a safe and secure environment for important cultural events that will attract many residents from Council priority areas. It will promote community relationships and understanding between the Borough's cross-sections of Young people through accessible events.</p> <p>The location of the event at Barham Park will encourage participants to appreciate the 'green environment' and its contribution. The diverse</p>

	<p>cultural activities on offer will enhance the participation of all sections of the local community. The event will provide a spectrum of cultural, musical and leisure activities that will enhance participation of all sectors of the community and embrace traditionally excluded members. The wide participation will be extended to ex-offenders to aid the process of re-integration into the wider community, provide job opportunities to the long-term unemployed. The event could also contribute to the development of key skills for employment.</p>
<p>8. Financial Profile</p>	<p>Brent Eid Committee has requested for a revenue grant of up £3,000 in 2004-005 from the Main Programme Grants budget. The amount represents a contribution towards the cost of providing the services stated above. BEC intends to fundraise £12,000. If successful, its total income/costs would be £15,000.</p> <p>It is not clear from the application to determine the length of time the committee has been in operation. It has not submitted its latest audited/certified accounts in support of this application. In view of this, officers are unable to comment on the Committee's financial viability.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The overall difference that this project seeks to make include:</p> <ul style="list-style-type: none"> • Providing an opportunity for a traditionally disenfranchised society to worship in a safe environment • To create an opportunity for this group to participate and contribute to building better community relations. <p>Specific differences include:</p> <ul style="list-style-type: none"> • Provision of a safe environment for the celebration of the Eid festival and • Increase participation of under-represented society and <p>The organisation proposes to achieve the following targets: Provision of prayer facilities for an annual target of between 5500 - 6000 people and Community and cultural event for between 5500 and 6000 people.</p>

	Official sources such as the Police and community groups will be used to verify numbers of participants. Feedback in the form of comments and complaints from participants will be used as measures for judging the success of events.
10. Risks	No risks identified.
11. Options & Conclusions	This project would be more suitable under the Edward Harvist Trust Fund and therefore it will be invited to apply for the Edward Harvist Fund but there is no guarantee of funding
Report Author:	Augusta Morton
Date:	6 April, 2004

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Brent Linx - The Depaul Trust
2. Project Name	Support for Young People
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£36,303
5. Recommendations	<p>Nil</p> <p>Project has enough reserves to carry out this service without the help of Brent Council.</p>
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Brent Linx - Depaul Trust seeks to provide shelter for homeless young people aged between 15 and 25. The organisation provides emergency night shelters, opportunities in longer stay in hostels and shared housing. They also offer mentoring programmes for young people at risk of becoming drug/alcohol users, involved in crime, etc, and who are living on the margins society, to help keep them off the streets and provide integration. They help by providing positive role models to work with the young people and reintegrate them.</p> <p>Brent Linx is applying for funds to enable it to offer to young people an integrated package including:</p> <ul style="list-style-type: none"> • Needs assessment including basic skills • Action planning with young people, outcomes including a tailor-made package of life skills training and employment initiatives • One-to-one, group training and assessment with young people • Leisure activities, computer training and family services <p>Although the organisation addresses specific needs of an under-represented social minority it does not discriminate against any group for any reason. In fact the organisation welcomes diversity and works with clients of different backgrounds.</p>
7. Strategic Context & Need	The application addresses four of the corporate criteria as follows:

	<ul style="list-style-type: none"> • Supporting children and young people • Promoting quality of life and the green agenda • Regeneration and priority neighbourhoods • Tackling crime and community safety <p>The organisation is set up to provide support and work with young people who are deemed to be homeless, at risk of offending or of drug/alcohol abuse.</p> <p>The programme works to improve the quality of life of young people by providing shelter, training, mentoring and support for these vulnerable young people, thereby helping to improve their quality of life.</p> <p>A percentage of Brent Linx clients come from the priority neighbourhoods of South Kilburn, Harlesden and St Raphael's. The organisation runs a number of properties based in these areas. One of the main priorities of Brent Linx is working with young people at risk of offending, to keep them off the streets, provide basic skills training and rehabilitation.</p> <p>The organisation hopes to decrease marginalisation of young people and bring them back into mainstream society or education.</p>
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £36,303 in 2004-05 for the nine months to 31 March 2005 from the Main Programme Grants budget. The amount requested is a contribution towards the cost of the programme stated above. The organisation intends to raise additional income of £55,097 from other sources. If successful its total income/expenditure would be £91,400.</p> <p>The Depaul Trust's audited accounts for the year ended 31 March 2003 show that it made surplus income of £428,018 with a balance sheet reserve fund of £1,657,506. £1,247,651 is reserved for specific purposes, leaving a balance of £409,855 for general purposes. In view of the above, officers consider the organisation's financial position to be satisfactory.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>Brent Linx hopes to make the following overall difference in the lives of its users:</p> <ul style="list-style-type: none"> • Decrease marginalisation of young people in its bed and breakfast, at risk of social exclusion • Support young people to resolve the complex

	<p>problems faced in accommodation, family relations and education</p> <ul style="list-style-type: none"> • To provide basic training to address the problem of unemployment and encourage independence. <p>Specific differences will include:</p> <ul style="list-style-type: none"> • Increase engagement of client group in education, training and employment opportunities by providing training in basic skills and support • Provide one-to-one sessions and mediation in family affairs • To assist with independent living <p>Annual targets outlined by Brent Linx are as follows:</p> <table> <tr> <td>Needs assessment and action planning</td> <td>30</td> </tr> <tr> <td>Basic skills sessions and accreditation</td> <td>36</td> </tr> <tr> <td>Life skills session</td> <td>36</td> </tr> <tr> <td>Employability sessions</td> <td>20</td> </tr> </table>	Needs assessment and action planning	30	Basic skills sessions and accreditation	36	Life skills session	36	Employability sessions	20
Needs assessment and action planning	30								
Basic skills sessions and accreditation	36								
Life skills session	36								
Employability sessions	20								
10. Risks	Organisation has considerable reserves and would be able to fund the service from its own operating funds.								
11. Options & Conclusions	The organisation has amassed huge operating funds and reserves. It is officers' opinion that the organisation can support the service requested without support from the Council.								
Report Author:	Augusta Morton								
Date:	7 April, 2004								

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Brent Pensioners Forum
2. Project Name	Pensioners Representation
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£935
5. Recommendations	<p>Approval of a total of £935 for 2004/05 subject to subject to:</p> <ol style="list-style-type: none"> 1. Brent Council's normal conditions of grant 2. Actively seeking external funding
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Brent Pensioners Forum works to promote the welfare of pensioners in the Borough. It also acts at a source of information and makes representations on behalf of pensioners.</p> <p>The Forum is applying for resources to enable them to provide resources for information and to represent pensioners at various meetings.</p> <p>Brent Pensioners Forum has a statement in its constitution discouraging any form of discrimination against any person on grounds of racial origin, gender, sexuality, etc. Elected offices are open to all members without prejudice.</p>
7. Strategic Context & Need	<p>The strategic context addressed covers the issue of Promoting quality of life and the green agenda.</p> <p>The Forum seeks to involve older and disabled people with matters of concern. The Forum informs and monitors service provision for pensioners in areas such as housing, transport, meals on wheels, leisure and distribution of literature.</p>
8. Financial Profile	Approval is sought for a revenue grant of up £935 in 2004-05 from the Main Programme Grants budget. The Forum is not intending to raise any income from other sources.

	<p>The Forum's certified accounts for the year ended 31 March 2003 show that it made a deficit of £674 with a net balance sheet reserve fund of £236. This amount represents cash at bank.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The overall difference that the Forum seeks to make includes:</p> <ul style="list-style-type: none"> • Informing and monitoring service provision in housing, leisure, health education and travel. • It also seeks out and makes available literature in matters of concern to pensioners. <p>Specific differences include:</p> <ul style="list-style-type: none"> • Securing improvements in service provision in areas such as meals on wheels, transport, etc. • Maintain and provide information on issues of concern to pensioners including meeting with other bodies. <p>The Forum works to distribute relevant information to assist pensioners' needs. Increased participation and in numbers would be regarded as satisfactory progress. The Forum does not provide details of target numbers.</p> <p>Assessment and monitoring of effectiveness would be done through keeping record of attendance of participants at monthly meetings and increase in information provided.</p>
<p>10. Risks</p>	<p>There does not seem to be any obvious risks associated with this project.</p>
<p>11. Options & Conclusions</p>	<p>The application seems to serve a worthwhile purpose that would benefit Brent pensioners.</p> <p>The match funding comes mainly from the in-kind funding which is the volunteers time.</p>
<p>Report Author:</p>	<p>Augusta Morton</p>
<p>Date:</p>	<p>7 April, 2004</p>

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Brent Women's Advisory Resource Centre
2. Project Name	Welfare Advisory Services
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£83,487
5. Recommendations	NIL
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Brent Women's Advisory Resource Centre functions as a resource, advocacy and training organisation. It aims to provide training in basic skills in African culture, and history. It also works to:</p> <ul style="list-style-type: none"> • Provide quality information and advisory services • Promote community safety and employment opportunities for unemployed young people to bridge the language gap • Promote cultural awareness and employment opportunities in the entertainment industry and to promote respect for culture. <p>The organisation specifically needs funds to promote community safety work and crime reduction through increased access to employment opportunities and good healthy living. Details of the programme include:</p> <ul style="list-style-type: none"> • Needs assessment • Social inclusion through performance and role play • Immigration/asylum casework - admin skills • Information and advice <p>Brent Women's Advisory Resource Centre has an equal opportunities policy in a statement that seeks to discourage discrimination against any of its member and users on grounds of race, gender, religion, etc. It has in existence a grievance procedure to address contravention of any of these regulations.</p>

<p>7. Strategic Context & Need</p>	<p>BWARC seeks to address the following strategic contexts:</p> <ul style="list-style-type: none"> • Supporting children and young people • Improving the quality of life and promoting the green agenda • Tackling crime and community safety <p>BWARC seeks to address the following areas:</p> <ul style="list-style-type: none"> • Low skills level - targeted beneficiaries include ethnic minority and hard to reach refugee women and young people • Advice and empowerment of refugee/asylum seekers on their legal rights • Hard cases to restore entitlement to subsistence level living conditions • Signposting and referring clients to healthcare agencies, educational and training institutions • Engaging and encourage crime perpetrators in diversionary activities.
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £21,437 in 2004/05 from the Main programme grants budget as a contribution towards the costs of the services set out in paragraph 6 above. The organisation intends to raise additional income of £62,050 from unspecified sources. If successful, its total income/costs in 2004/05 would be £33,487.</p> <p>The centre has not submitted any latest audited/certified accounts in support of its application. In absence of these documents, officers are unable to comment on the centre's viability or its capacity to manage funds successfully. It is also obvious from the application that the centre has not demonstrated its ability in fundraising.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>BWARC expects to deliver the following:</p> <ul style="list-style-type: none"> • welfare and advisory services to refugees on immigration, housing, employment, domestic violence, mediation, referral and signposting to assist up to 100 beneficiaries • Activities aimed at promoting young people's understanding of drama and dance – aimed at 24 beneficiaries • Information, advice and referral services in education, health and learning – aimed at 300 women and young people from African, ethnic minority and refugee backgrounds

	<ul style="list-style-type: none"> • Education and training in numeracy and literacy skills to benefit 25 families • Diversionary activities for young people termed 'hardening' targeting 20 young people. <p>Criteria for success would include:</p> <ul style="list-style-type: none"> • Confidence building and empowerment of young people and refugees. • Removal of feelings of isolation • Raising of educational and language standards • Reduction in crime rate • Reduction in fear of crime of older people • Engaging young people in active community work
10. Risks	The main risk associated with this application is that it lacks a clear methodology for delivery. It also fails to demonstrate how the project would be financed, should a financial allocation be made.
11. Options & Conclusions	The main risk associated with this application is that it is not well-thought out. The projects being proposed lack focus on a particular theme and are very confusing. It is unclear how targets outlined would be achieved.
Report Author:	Augusta Morton
Date:	4 May 2004

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Caribbean Cultural Organisation
2. Project Name	Summer Play Scheme and After-School Club
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£9000
5. Recommendations	<p>Approval of a total of £3000 for 2004/05</p> <p>subject to:</p> <ol style="list-style-type: none"> 1. verification of outcomes and outputs 2. re-submission of satisfactory accounts 3. Brent Council's normal conditions of grant 4. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Caribbean Cultural Organisation operates the following activities:</p> <ul style="list-style-type: none"> • Summer play scheme • After-school club • Drama at dance club • Karate club • Maths and English class • French and Spanish class <p>Funds are being sought for running a summer playscheme, after-school club, maths and English classes.</p> <p>The organisation has not presented an equal opportunities policy but states in the application that they aim to achieve equality of opportunity in the services they provide, by setting standards to ensure that there is no discrimination against any person for any reason.</p>
7. Strategic Context & Need	<p>The strategic context addressed include: Supporting children and young people.</p> <p>The organisation intends to offer increased education and training, after-school classes in</p>

	<p>maths, English classes, self-defence classes and summer play scheme facilities. It will further provide a safe environment for young children during the summer holidays. They will also provide educational activities and trips.</p>
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £9,000 in 2004-05 to cover the nine months cost of activities set out above. The organisation is not intending to raise additional income from other sources.</p> <p>The organisation has submitted uncertified income and expenditure account for the year ended 31 March 2002. This shows an excess income (£13,514) over expenditure (£11,257) of £2,257. This represents 20% of its total expenditure. However, it has failed to include any reserve or surplus from the previous years. Or its account for the year ended 31 December 2003. In view of the above, officers are unable to comment fully on the organisation's financial position.</p>
9. Delivery mechanism and main outputs/outcomes of the project	<p>The overall difference this organisation aims to make is:</p> <ul style="list-style-type: none"> To provide a safe environment for young children to learn and play in. <p>Specific difference will include:</p> <ul style="list-style-type: none"> Improving the quality of life and support mainstream education for young people and They also aim to develop children's ability to learn another language. <p>However no figures are submitted for outputs and outcomes, in fact this section of application was incomplete.</p>
10. Risks	<p>The programme is not very well laid out. The organisation has not submitted any targets and projections. There is no evidence of fundraising from any other source. They will only depend on the John Lyon's Charity and the Main Grants Programme for funding.</p>
11. Options & Conclusions	<p>Officer recommend funding for summer playscheme only</p>
Report Author:	Augusta Morton

Date:	7 April, 2004

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Community Accountancy Self Help (CASH)
2. Project Name	Community Accountancy Training in Brent
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£15,500
5. Recommendations	<p>NIL</p> <p>Organisation is currently receiving funding from London Borough Grant Scheme to deliver similar services in Brent.</p> <p>CASH should contact the voluntary organisation direct to offer them its services.</p> <p>CASH is based in the Royal Borough of Kensington and Chelsea</p>
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Community Accountancy Self Help (CASH) provides community accountancy training to community groups. The service is delivered through</p> <ul style="list-style-type: none"> • Publications - newsletter, fact sheets and web site • Courses in a wide range of topics including cashflow, bookkeeping, petty cash, computerised accountancy, etc. • One-to-one support for community groups <p>For this application CASH is seeking contribution towards the cost of providing:</p> <ul style="list-style-type: none"> • 10-day Community accountancy training focused on groups in the regeneration areas • providing 300 hours of community accountancy training to 30 organisations • provide 6 one-hour training for trustees of organisations in the regeneration areas • To provide fact sheets and 3 newsletters on topical community accountancy issues <p>CASH has an equal opportunities policy embodied in a statement that discourages any form of</p>

	<p>discrimination against any user, potential employee or others. In its day-to-day administration of the organisation it seeks to actively include members of minority ethnic groups and women in its committee and employees. The same are represented in users of its services.</p>
7. Strategic Context & Need	<p>In supporting community groups, CASH works across all the four priority areas to provide support for community groups working in these areas including:</p> <ul style="list-style-type: none"> • Supporting children and young people • Improving quality of life and the promoting the green agenda • Regeneration and priority neighbourhoods • Tackling crime and community safety. <p>CASH works with community groups specialising in these areas by:</p> <ul style="list-style-type: none"> • advice and training in capacity building • training in finance • one-to-one support • training in computerised accounts • training in book-keeping • specialised training for treasurers and other members of the management committees
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £15,500 in 2004-05 from the Main Programme Grants budget. This amount is a contribution towards the costs of providing 10 days community accountancy training, etc. The organisation (CASH) intends to raise similar amount in addition from other sources. If successful its overall costs/income would be £31,000.</p> <p>CASH's audited accounts for the year ended 31 March 2003 show that it made surplus income of £3,111 with a balance sheet reserve fund of £48,449. £9,898 of this amount represents tangible assets and £12,874 is restricted for specific purposes, leaving a balance of £25,677 available for general purposes. In view of the above, officers are satisfied with CASH's financial position.</p>
9. Delivery mechanism and main outputs/outcomes	<p>In providing training CASH will make the following overall difference to community groups:</p> <ul style="list-style-type: none"> • improved financial systems • improved fundraising techniques

<p>of the project</p>	<ul style="list-style-type: none"> • better understanding of accounting and risks that will minimise fraud • boost the confidence of trustees to understand organisational finances and • improved quality of financial returns to funders <p>Specific differences will include:</p> <ul style="list-style-type: none"> • serve 20 voluntary organisations to provide: • 50% improvement in competence in topics such as budgets, bookkeeping, filing financial papers and reports, financial controls, • 25% compliance with regulations and • 33% improvement in trustee understanding of finances <p>Annual outputs have been identified as follows:</p> <table style="width: 100%; border: none;"> <tr> <td>Community accountancy training</td> <td style="text-align: right;">80</td> </tr> <tr> <td>Management committee training</td> <td style="text-align: right;">6</td> </tr> <tr> <td>One-to-one support</td> <td style="text-align: right;">30 orgs</td> </tr> <tr> <td>Publications</td> <td style="text-align: right;">2</td> </tr> </table> <p>newsletters and 2 fact sheets to be issued</p>	Community accountancy training	80	Management committee training	6	One-to-one support	30 orgs	Publications	2
Community accountancy training	80								
Management committee training	6								
One-to-one support	30 orgs								
Publications	2								
<p>10. Risks</p>	<p>Risks involved with this programme would involve CASH's ability to be accepted by the voluntary sector groups in Brent who might already have resources available.</p>								
<p>11. Options & Conclusions</p>	<p>In its application, CASH's services seems to be positive, but whether the Voluntary organisations in Brent are willing to take up the offer of the financial help is yet to be seen.</p> <p>It is recommended that CASH contact the voluntary organisation in Brent directly to offer they services and expertise at a cost to the voluntary sector its self.</p>								
<p>Report Author:</p>	<p>Augusta Morton</p>								
<p>Date:</p>	<p>18 April 04</p>								

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Community Technology Network
2. Project Name	Support for Organisation Key Directives/Operating Costs
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£20,000
5. Recommendations	Nil
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Community Technology Network (CTN) provides skills training for unemployed youth. Courses provided include:</p> <ul style="list-style-type: none"> • Jobsearch skills training • Empowerment training • IT Support • IT Conferencing • Multimedia production and training and • Music recording and editing. <p>Its clientele is drawn mainly from the Stonebridge area, and focuses on providing the community with a reasonable appreciation for modern technology; music and multi-media experience for young people.</p> <p>The CTN needs support for the organisation's key directives including to run a resource centre with multimedia capability (hands-on community affairs training and multimedia related information and work experience); workshops and courses (to include video production, music technology and computer graphics); and to establish annual achievement award ceremony (including showcase of work, guest artists and guest speakers from industry and guest artists); and operating costs.</p> <p>The organisation has an equal opportunities statement that discourages any form of discrimination against any of its users, employees and volunteers. It has a detailed grievance procedure in place that the management will follow should an incident be reported or discovered.</p>

<p>7. Strategic Context & Need</p>	<p>The strategic context identified by the organisation covers supporting children and young people and Improving the quality of life and promoting the green agenda.</p> <p>The organisation works to increase opportunities in education and training for young people aged between 18 and 24, preparing them for the world of work by providing advanced skills in computerisation for the arts and design, teaching job search skills, confidence building initiatives, etc. Beneficiaries include unemployed people, school leavers, lone parents, youths, disabled people, etc.</p> <p>The project will address involvement of at-risk young people aged between 18 and 24-year-olds, mainly of black and ethnic minority background. It will address mainly those at risk of exclusion on the basis of ethnicity and promote sustainability, equal opportunity of participation and provide an infrastructure of a youth forum.</p> <p>The annual award achievement will showcase work, guest artists and speakers from industry and guest artists.</p>
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £20,000 in 2004-05 from the Main Programme Grants budget as a contribution towards its nine months services/activities, set out in paragraph 2 above. The Organisation intends to raise £18,000 from fees and £5,000 from other public bodies. If successful the total costs/income for the proposed service would be £43,000.</p> <p>The Organisation has submitted uncertified receipts and payments accounts for the year ended 31 March 2003 in support of its application. This shows excess income (£13,341) over expenditure (£11,900) of £1,441.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>In providing its services CTN will make the following overall difference:</p> <ul style="list-style-type: none"> • Support and enable the youth to access the appropriate multimedia technology to develop and establish viable social enterprises. <p>Specific differences would include:</p> <ul style="list-style-type: none"> • To develop facilities for young people that will support development to widen participation and improve levels of achievement in multimedia

	<p>education</p> <ul style="list-style-type: none"> • To promote learning for those at under achievement and at risk of exclusion • To promote opportunities in cultural and creative activity by establishing an annual award ceremony to recognise and award achievement • To collaborate with other youth organisations in priority neighbourhoods <p>The organisation aims to work to the following during the nine months:</p> <ul style="list-style-type: none"> • 3 video production facilitated workshops for 15 youths per session, where increased numbers of attendees, continuation students and quality feedback will serve as criteria for success. • Community youth forums for 18-24 year-olds, where increased number of affiliates will be noted and also extension of participation. • Establishment of a resource centre which will attract 25 regular attendees during the period and quality feedback will be collected. • An award ceremony for up to 50 participants and guests and increased number of award recipients will be noted. <p>Methods of assessment and monitoring will include pre and post registration forms, regular happy sheets and post event feedback.</p>
10. Risks	The organisation does not provide a tangible track record of having actually provided the advanced courses mentioned. On the other hand it has attracted funding from the Lotteries and Neighbourhood Renewal Fund. Feedback methods are not very well demonstrated and need clarifying.
11. Options & Conclusions	The organisation needs to provide further evidence of the courses it runs.
Report Author:	Augusta Morton
Date:	April 04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Compusoft Training Centre
2. Project Name	
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£20,892
5. Recommendations	<p>Nil</p> <p>These provisions can be funded by the SKNDC but the project will have to contact the SKNDC directly and seek to make an application under the local grant criteria of SKNDC</p>
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Compusoft aims to provide:</p> <ul style="list-style-type: none"> • computer skills training for unemployed people most at risk within the deprived areas of Cricklewood, Kilburn, Neasden, Willesden and other parts of Barnet. • Computer courses provided include basic skills providing qualifications in CLAIT and ECDL • Services include advice sessions delivered in the English, French, Arabic and Somali, the languages spoken by the majority of its clientele. • Target beneficiaries are aged between 13 and 65. <p>Compusoft is seeking funds to:</p> <ul style="list-style-type: none"> • Provide accredited training for 120 unemployed people within the target areas. Students will be given basic skills training in IT that will provide accreditation on passing exams in ECDL and CLAIT. • Provide skills training in jobsearch and self-esteem in preparing clients for the job market. Delivery of training will incorporate explanations in English, French, Arabic and Somali, the languages spoken by the majority of its clientele • Include all beneficiaries by removing barriers to education

	<ul style="list-style-type: none"> • Training is delivered in collaboration with the College of North West London <p>Serving more than 380 users, Compusoft Training Centre has an equal opportunities policy in a statement that discourages any form of discrimination against all users, employees and volunteers. The Centre has an elaborate complaints procedure for dealing with any individual who contravenes this policy.</p>
<p>7. Strategic Context & Need</p>	<p>Compusoft is trying to meet the corporate criteria of Improving the quality of life and promoting the green agenda.</p> <p>By delivering training in basic skills in computing and jobsearch to a specialised group excluded by language and status, Compusoft is trying to prepare its clientele for the job market, thereby opening up opportunities that would otherwise be closed to this specialised group within the community.</p>
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £20,892 in 2004-05 from the main programme grants budget as a contribution towards the costs of running the training set out above. The organisation intends to raise additional income of £30,847 from other sources. If successful its total costs/income would be £51,740.</p> <p>The organisation has submitted its unaudited accounts for the year ended 30 June 2003. These show that it made a surplus income of £5,943 with balance sheet reserve funds of £9,301. This amount represents 20.7% of its total expenditure. In absence of certified/audited accounts for year 2002/03, officers are not able to comment fully on the organisation's financial viability.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>Compusoft expects to make the following overall difference:</p> <ul style="list-style-type: none"> • Teach language skills, self-confidence and marketable skills • Reduce employment search time • Reduce isolation and exclusion • Provide career guidance and • Flexible training times to suit individual needs

	<p>Specific difference would include:</p> <ul style="list-style-type: none"> • Building jobsearch confidence of long-term unemployed people • Provide low tutor-student ratio • Reduce language barrier • Improve technological skills <p>Compusoft aims to train 120 beneficiaries in the nine months, leading to certification in ECDL and CLAIT. Trainees will also receive courses in job search and interview skills and completion of job application forms.</p> <p>As an accredited centre for both the OCR and BCS, Compusoft will assess the quality of teaching through moderation, marking and assessment and external verification.</p> <p>Examination certification will be the criteria for judging success.</p>
10. Risks	The risks associated with this organisation sit mainly with whether the organisation is able to maintain the level of students recruited.
11. Options & Conclusions	<p>Compusoft Training Centre has been successfully delivering basic training in computer studies and job search skills to unemployed members of the community for the past few years.</p> <p>The organisation has a track record in delivering this training and as an examination centre has passed external assessment for its delivery.</p> <p>Personal knowledge of the work of the Centre confirms the extent of the work that is done to help users in the community. Compusoft would have to confirm number of students securing jobs after completing its course.</p>
Report Author:	Augusta Morton
Date:	13 April. 04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Dar-Al-Mustafa - Cultural Study Centre
2. Project Name	Additional School provision
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£64,300
5. Recommendations	Nil
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Dar-Al-Mustafa Cultural Study Centre provides aims to make good citizens out of children by facilitating learning in good citizenship, Arabic and Urdu languages.</p> <p>The organisation further holds three-hour meetings with parents and guests who are then treated to children's speeches and poetry.</p> <p>The organisation is seeking a contribution towards hire of premises and teachers' expenses for increased hours for extra tuition for revision classes, for running costs.</p> <p>Dar-Al-Mustafa Cultural Study Centre has an equal opportunities policy in a commitment to teaching all children irrespective of their race, gender, religion, ethnicity, etc.</p>
7. Strategic Context & Need	<p>The strategic context addressed by this project includes:</p> <ul style="list-style-type: none"> • Supporting children and young people • Improving life and promoting the green agenda • Regeneration and priority neighbourhoods and • Tackling crime and community safety <p>The project is seeking opportunities to improve the grades of low achievers in the SATS and GCSE exams. The project will seek to create opportunities for social inclusion and provide social, moral and academic support to combat disaffection. The project will also address inclusion of young people of all ages in cultural activities. The project would also seek to include adults and parents who</p>

	<p>have requested assistance with their studies but cannot be accommodated.</p> <p>Training in parenting is also planned for school holidays with young people. Cultural and recreational activities for under-5s with crèche facilities are provided and for mothers returning to work.</p> <p>The project will also aim to occupy young people in educational and cultural activities hence reducing time available for truanting and loitering.</p>
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £64,300 in 2004-05 from the main programme grants budget as a contribution towards its nine months proposed expenditure. It intends to raise additional income of £16,075 from unspecified resources. If successful its total costs/income would be £80,375.</p> <p>Dar-Al-Mustafa has not supplied its latest accounts nor has it taken steps to submit its latest budget. In absence of its certified accounts. Officers are unable to comment fully on the organisation's financial viability.</p>
9. Delivery mechanism and main outputs/outcomes of the project	<p>The organisation hopes to make the following overall difference to its users:</p> <ul style="list-style-type: none"> • To make parents and young people tolerant of each other and mould them into good citizens • Give more time and provide facilities for cultural and educational studies. <p>The following specific difference has been outlined:</p> <ul style="list-style-type: none"> • Address behavioural improvements in children • Address the religious needs and improve moral standings • Improve educational opportunities refugees and minority children <p>The project is targeting delivery of English, Maths, Science, Citizenship religious studies to 105 children within the year. In six months, they expect to cater for 65 children. Criteria for success will include improvement in children's exam grades. It is also targeting an annual total of between 60 and 70 adults for training in cultural studies.</p>
10. Risks	<p>Although the organisation is currently running a supplementary school, it has no track record of managing funds from other funders.</p>

<p>11. Options & Conclusions</p>	<p>It is not obvious that this organisation is capable of managing public funds as it has no track record and the funds requested are quite substantial. In the absence of all required documentation, it is not possible to confidently approve the project.</p> <p>Organisation should be referred to the Supplementary Schools Support Service for advice.</p>
<p>Report Author:</p>	<p>Augusta Morton</p>
<p>Date:</p>	<p>13 April 04</p>

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Dayah - The Somali Youth Development Programme
2. Project Name	Sports Project
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£37,720
5. Recommendations	Nil
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Dayah organises</p> <ul style="list-style-type: none"> • projects to relieve isolation and promote social interaction for Somali young people particularly females • develop culturally sensitive activities and services for Somali young females such as youth groups, sporting and other leisure activities • provide culturally sensitive support for Somali young females to adjust to a new society and environments and establishment of family support • Provide mentoring service for Somali young females who are academically underachieving and promote positive role models. <p>Dayah is seeking funds to:</p> <ul style="list-style-type: none"> • employ a part-time project worker to run sporting activities for young Somali girls, organise tournaments in activities such as netball, squash, basketball and swimming • provide health education and the benefits of sports • Monitor expectations using surveys, questionnaire to assess the needs of beneficiaries. <p>The organisation has not submitted an equal opportunities statement. However Dayah confirms the following with regard to equal opportunities:</p> <ul style="list-style-type: none"> • Access for all beneficiaries to their services • Regular monitoring of equal opportunities policy discouraging all forms of discrimination with regard to age, disability, etc.

	<ul style="list-style-type: none"> • Distribute questionnaires/survey targeting beneficiaries with regard to their participation.
7. Strategic Context & Need	<p>Dayah's services address the strategic context of Supporting Children and Young People and tackling Crime and Community Safety.</p> <ul style="list-style-type: none"> • Daya supports the employment of trained Somali youth workers to address issues of concern such as bullying, underachievement and disaffection, and promote effective links with Somali young people • Training in mentoring for Somali professionals • Provide training and support to Somali parents in accessing the British educational system to fully engage with schools • Sporting facilities for young people
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £37,720 in 2004-05 from the main programme grants budget as a contribution towards the costs of running the training set out above. The organisation is not intending to raise additional income; hence it has not fully satisfied the criteria.</p> <p>Dayah - The Somali Youth Development Programme was constituted as an organisation in October 2003. It has not submitted a budget statement for its first full year activities. In absence of any financial information, officers are unable to comment on the organisation's financial viability.</p>
9. Delivery mechanism and main outputs/outcomes of the project	<p>Overall difference will include:</p> <ul style="list-style-type: none"> • Developing culturally sensitive activities and services for Somali young females such as sporting and other leisure activities. <p>Specific differences will include:</p> <ul style="list-style-type: none"> • Building self-esteem of young females and strengthening their identity, by increasing their self confidence and community involvement. • Increasing the academic performance for Somali young females at risk of exclusion and underachievement. <p>Dayah plans to reach 40 young people within six months of the application and 80 within one year.</p>

10. Risks	This project is very risky. The organisation provides no contribution, has no record of having received any money from any other funders and makes no effort to fundraise. It demonstrates no track record in terms of organising projects or acquiring funding from any other sources.
11. Options & Conclusions	The project does not seem to have any structure in place and does not expect to raise any matching funds. This is a contravention of one of the major criteria of the application.
Report Author:	Augusta Morton
Date:	14 April 04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Elcena Jeffers Foundation
2. Project Name	Independent Living
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£4,992
5. Recommendations	Nil
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Elcena Jeffers Foundation engages in the following activities:</p> <ul style="list-style-type: none"> • Researches independent living for social inclusion of disabled people • Make plan of life and lifestyle activities • Work with central and local government to participate in consultation on policy making to meet the needs of residents • Use of independent living plans as steppingstone to participation • Share working practices and compare values <p>The Foundation is seeking a contribution towards running 12 meetings aimed at raising awareness to how people can exchange their benefit for work.</p> <p>The Foundation has an equal opportunities statement embodied in a statement that discourages discrimination in whatever form against any participant.</p>
7. Strategic Context & Need	<p>The strategic context addressed by this application is:</p> <ul style="list-style-type: none"> • Supporting children and young people • Improving the quality of life and the green agenda • Tackling crime and community safety <p>The Foundation will use the Home School Agreement to address the satisfaction of the young person. It would allow young people to have a say in the agreement and cover full needs assessment for independent living.</p>

	<p>The assessment will be used to participate in the green Agenda, participating for an active life and personal development. It will be linked to Brent Council corporate strategy and to the regeneration programme HAZ and other government initiatives. All participants in the programme will do some form of preferred work to his/her ability. This will be in line with government regeneration programme such as Employment Action Zone, Health Action Zone and Neighbourhood Renewal regeneration.</p> <p>This is a self-help group that will help improve themselves and their self-esteem.</p>
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £4,992 to cover the costs of those activities mentioned in paragraph 2, above. The organisation is not intending to physically raise funds from other sources.</p> <p>The Foundation has not submitted its certified/audited accounts for the year ended 31 December 2003. However its certified receipts and payments accounts for the year ended 30 June 2002 shows that it made a surplus income of £28 and cash at bank of £168. This amount represents 18.2% of its total expenditure. However the Foundation's balance sheet of 2002 failed to account for £31 and the balance sheet for 2001 failed to account for £360. In view of the above, officers are unable to comment fully on the Foundation's financial viability.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>As a self-help group, the Foundation hopes to make an overall difference by helping users to help themselves.</p> <p>Specific difference would include implementing the Independent Living Plan and the Foundation seeking to attract the hard-to-reach, vulnerable and excluded people. Number of people staying with the programme will be used as the criterion for judging success of the programme. No definite targets were indicated.</p>
<p>10. Risks</p>	<p>The project is very risky. It has no track record of delivery and will only benefit 11 participants in Brent.</p>
<p>11. Options &</p>	<p>The project works with only a minimal amount of</p>

Conclusions	people. The independent living programme is very unclear.
Report Author:	Augusta Morton
Date:	14 April 04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Elders Voice
2. Project Name	Business Development and Operational Efficiency Service
3. Current Funding from LBB	£154,650 from Social Services
4. Amount requested from LBB	£58,875
5. Recommendations	Nil
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Elders' Voice work to promote the welfare of pensioners through services such as:</p> <ul style="list-style-type: none"> • Day Care - providing socialisation and other activities for housebound members • Accident Prevention Service - ensuring the safety of older people at home by carrying out small jobs that help reduce accidents and falls • Health living Initiatives in South Kilburn <ul style="list-style-type: none"> - healthy pensioners taking control - healthy across the ages • Outreach development - working to increase individual access to and choice of services and community development • Diabetes Awareness Prevention and Control and • Well and Wise - creative writing, computer classes and yoga <p>The organisation is seeking a contribution towards the cost of business development and operational efficiency service to support all activities of Elders Voice.</p> <p>The Forum has not submitted a formal equal opportunities statement but indicated that it has a total membership of 453 older people, of whom 349 are resident in Brent. A large majority of users are registered disabled, white Irish, Asians, African-Caribbean's.</p>
7. Strategic Context & Need	<p>The Forum is working toward the corporate priority of:</p> <p>Improving the quality of life and promoting the green agenda and tackling crime and</p>

	<p>community safety Increased involvement/independence of older people and their carers and reducing health inequalities of the most vulnerable.</p>
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £58,875 in 2004/05 from the main grant programme grants budget. The amount requested is a nine months contribution towards its core operating costs of £114,105. The organisation intends to raise additional £55,230 from other sources. The organisation has been awarded £249,829 over the next three years.</p> <p>Elders Voice's audited accounts for the year ended 31 March 2003 show that it made surplus income of £12,261 with a balance sheet reserve fund of £25,182 of which £3,976 is restricted for specific purposes, leaving a balance of £21,206 available for general purposes. This amount represents 9.9% of its total expenditure. In view of the above, officers consider the financial position of the organisation to satisfactory</p>
9. Delivery mechanism and main outputs/outcomes of the project	<p>The business development and operational efficiency service scheme will provide core support to the whole organisation. For this project the year's target would include development of a business plan and a staff development programme, work towards quality achievement and writing of an older people's strategy and fundraising. The half-year project will include a review programme for staff support projects.</p> <p>The Day Care facility will cater for an annual maximum of 60 elders, achieving 30 in the six months interim.</p> <p>The Accident prevention group is expected to handle an annual total of 1400 jobs in 450 homes, with 700 completed in 225 households.</p>
10. Risks	None identified
11. Options & Conclusions	This project is largely funded by the Social Services and the SKNDC. officer consider the organisation's financial requests already met by the above funders.
Report Author:	Augusta Morton

Date:	16 April 04
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LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Essence Counselling and Training Enterprise (ECTE)
2. Project Name	Family Support Programmes
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£60,878
5. Recommendations	Nil
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Essence Counselling, in collaboration with Dayspring Supplementary School, to provide counselling services to mainly BME families in Brent. Some of the services offered include:</p> <ul style="list-style-type: none"> • Counselling for adults, young people and families • Family mediation • School support service, educational advice/advocacy • Learning support programmes • Parent Support Workshops • Telephone support and drop-in service. <p>They also offer training programmes covering</p> <ul style="list-style-type: none"> • Special educational needs • Learning difficulties • Managing emotional/behavioural approaches • Mediation/conflict resolution/anger management and • A range of mental health issues <p>For the purposes of this application, Essence Counselling is seeking contribution towards:</p> <ul style="list-style-type: none"> • Running a music, culture and art programme for children aged between 5 and 13 for two weeks • A family support scheme aimed at crime reduction in the sector • Parent support programmes <p>Essence Counselling and Training Enterprise has an equal opportunities policy embodied in a statement that discourages discrimination in any form against any of its users and staff. It has an outlined grievance procedure to deal with any form</p>

	<p>of discrimination that is reported to the management committee.</p> <p>The organisation has 200 members in Brent, made up of 60 women, 20 men, and 120 children. It has an open referral policy that monitors intake and ensures that its services are open to all.</p>
<p>7. Strategic Context & Need</p>	<p>The project addresses the strategic need of</p> <ul style="list-style-type: none"> • Supporting Children and Young People • Improving the quality of life and promoting the green agenda and • Tackling crime and community safety. <p>The project works with mainly excluded young people from black African, Caribbean and refugee communities, who are experiencing difficulties within the mainstream education system. It also works with parents to develop an understanding of the education system thereby appreciating the kinds of problems faced by their children.</p> <p>It works to meet the priority needs of children in the deprived neighbourhoods of Harlesden, St Raphael's and Stonebridge, who face a number of problems due to displacement caused by the rebuilding of these neighbourhoods. Some Essence programmes are aimed at removing these young people from the streets and channelling their energies into useful activities.</p> <p>All Essence's programmes have an underlying theme of working to reduce crime and taking vulnerable children off the streets.</p>
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £60,878 in 2004/05 from the main programme grants budget as a contribution towards the costs of services stated in paragraph 2 above. The organisation intends to raise additional income of £5000 from other sources. If successful its total costs/income would be £65,878.</p> <p>The organisation has not submitted its audited/certified accounts for the year ended 31 December 2003. However, its accounts for year 2002 show that it made a deficit of £233 with a negative balance sheet reserve fund of £3,934. This shows that it will need to dispose of its assets to meet its financial obligation. In absence of its audited accounts for 2003, officers are unable to</p>

	comment fully on the organisation's financial viability.
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The overall difference the organisation hopes to make in the lives of its service users include:</p> <ul style="list-style-type: none"> • Engaging young people in arts, leisure and cultural programmes for the summer • Promote cultural diversity and the enjoyment of diversity • To interest young people into staying longer in school to acquire basic qualifications for the job market and to • Develop behaviour management skills. <p>The specific difference include:</p> <ul style="list-style-type: none"> • Reducing time spent on the streets • Improving cultural diversity and inclusion in the community • Reduce truancy and stress caused by exclusion from schools <p>Essence aims to achieve an annual target rate of 20 children for the programme of music, art and cultural programmes. The number of children attending would indicate success of the programme, 20 young people completing the two week programme and satisfaction of parents with the programme.</p> <p>An annual target of 12 children is estimated to follow the counselling programme where success would be indicated by improved self-esteem, reduced emotional stress and reduction in the school dropout rate.</p> <p>A maximum of 20 people are expected to complete the parental workshops, where reduced parental stress, positive parent/child relationships and stable home life, increased parental participation in the school system would be indicators of success.</p> <p>Essence will monitor progress of its programmes as follows:</p> <ul style="list-style-type: none"> • Music, art and cultural programmes - increased skills in playing musical instruments, increased friendship amongst young people and attendance sheets and feedback forms. • Learning support and counselling - reduced truancy and exclusion from schools, longer stay in schools and access to national curriculum, positive documentation from schools, reports

	<p>and feedback forms would be used as the system for monitoring.</p> <ul style="list-style-type: none"> • Parental support - development of child management skills in parents, improved family communications, recorded improvement in children's behaviour, etc.
10. Risks	<p>This project is considered very risky for the following reasons:</p> <ul style="list-style-type: none"> • The total amount of money required per participant makes it a very expensive programme indeed, taking the target number into consideration, (average of £3,293 per user). • Giving the number of school children and parents in Brent, 20 as a total target is very limiting, will not make any significant impact on the school system or the needs of the target group. • Delivery plan for the projects is not clear
11. Options & Conclusions	<p>It is recommended that Essence reviews its proposed costing of projects which seems on the high side. It must also review and clarify its system of delivery and aim to work with an increased number of children and parents, so as to make an impact on the school system.</p>
Report Author:	Augusta Morton
Date:	16 April 04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	Healthwise Project
2. Project Name	
3. Current Funding from LBB	Nil
4. Amount requested from LBB	£36,501
5. Recommendations	Nil
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Healthwise works to promote healthy living for the Black and minority ethnic communities in Brent, Harrow and surrounding boroughs. It regularly promotes healthy living and runs keep fit classes for elderly people over the age of 50.</p> <p>For this application Healthwise is seeking a contribution towards setting up a Healthy Living project that will increase involvement and independence of elderly people and reduce fear of crime and health and safety measures. Funding is required to cover salaries, operating costs volunteers' expenses, and support and advice for young people of ethnic minority backgrounds in sex education.</p> <p>Healthwise's equal opportunities vision is one that presents it as a caring, friendly, culturally sensitive and highly qualified professional team specialising in health issues. It operates an open door system that is accessible to all communities for their events. It discourages any form of discrimination against any user, staff or member. The Management Committee has an outlined procedure to dealing with incidents of discrimination.</p>
7. Strategic Context & Need	<p>Healthwise addresses the following strategic needs:</p> <ul style="list-style-type: none"> • Supporting children and young people • Improving quality of life and promoting a green agenda • Regeneration and priority neighbourhoods and • Tackling crime and community safety <p>Healthwise will run advice programmes in sexual health and participation in Black History Month for</p>

	<p>young people With older people Healthwise will combine activities in Black History Month with cultivation of allotments and provide advice on healthy eating to older people in the Borough.</p> <p>To support regeneration Healthwise will support unemployed people in the priority neighbourhoods of Harlesden and Stonebridge, Roundwood, etc. by providing training and preparing them for the world of work.</p> <p>Healthwise will collaborate with the police to teach members of the public about safety issues and how to tackle crime and other community safety issues. Some of the training will involve health and safety and first aid training for individuals.</p>
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £36,501 in 2004/05 from main grant programme grants budget, as a contribution towards the operating costs of the project/service set out in paragraph 2 above. The project intends to raise additional income of £11,705 from other sources. If successful its total costs and income would be £48,206.</p> <p>The project has not submitted its audited /certified accounts for the year ended 31 December 2003 in support of its application. However its audited accounts for the year ended 31 December 2002 show that it made a deficit of £2,348 with a negative balance sheet reserve fund of £7,452. This financial position shows the organisation's inability to pay its current financial obligation. In absence of its financial statements for year 2003, officers are unable to fully comment on the organisation's financial position stated above.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>Healthwise expects to make an overall difference to the lives of elderly people by</p> <ul style="list-style-type: none"> • Creating a forum for them to lead active and independent lives thereby alleviating minor ailments and creating a greater understanding of the work of the authority • Empower the youth to take care of their lives and have a sense of belonging. <p>Specific differences would include the following:</p> <ul style="list-style-type: none"> • Decrease isolation of migrants and refugees and improve their access to economic

	<p>opportunities and employment</p> <ul style="list-style-type: none"> • Create a social forum for unemployed people to interact in and prevent isolation • Decrease negativity and feeling of isolation of the elderly • Bring in mainstream organisations in touch with hard to reach people and • Improve communication between young people and elderly people and also enable clients to improve health and safety at home and on the streets. <p>Target include the following:</p> <ul style="list-style-type: none"> • Keep fit and yoga classes, an annual target of 50, reaching 15 at the half-yearly review. • Annual target of 70 people for its cooking and exchange of recipe and healthy eating ideas. • Target of 20 people for the ICT training • 50 people for the seminar with police and older people's groups • Annual figure of 70 people for the healthy eating seminar and • 45 for the health and safety at home and first aid course. <p>Criteria for success would include good publicity, professional and regular attendance of classes, partnership work and good time management.</p>
10. Risks	This project is very risky. It is not well thought-out and it is not clear how Healthwise can combine all the activities stated for both elderly people and young people.
11. Options & Conclusions	There are too many unconnected activities involved to make any significant impact.
Report Author:	Augusta Morton
Date:	18 April 04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	HOME-START BRENT
2. Project Name	Parenting Skills
3. Current Funding from LBB	£36,676 Renewal Fund (04/05) £22,500 Sure Start Brent (04/05)
4. Amount requested from LBB	£74,554
5. Recommendations	NIL – Project is currently receiving funding from Brent Neighbourhood Renewal Fund and Sure Start Brent to provide similar service if not for the same clients.
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Project/service aims to meet the needs of teenage parents aged 19 years and under. They intend to support the parents by providing a safe meeting place in order for them to enhance their lives through stimulation in a relaxed learning environment for both parents and child.</p> <p>Home-Start Brent has a clear understanding of Equal Opportunities both in the deliver of services and in its management structure. Its implementation of its policy has been reflected in its user profile with a diverse mix of parents from various ethnic backgrounds.</p>
7. Strategic Context & Need	The project aims to support children and young people by enabling them to understand their parental roles and responsibility, promoting self worth and confidence in children and young people, helping parents back to paid employment and preventing young people committing crime.
8. Financial Profile	<p>Home-Start Brent has requested revenue grant of up to £74,554 in 2004/05 for 9 months to March 2005 as a contribution towards the cost of the project/service stated in 2 above. It intends to raise additional income of £24,851 from various sources to support this project. If this application is successful, its total income/project costs would be £99,405.</p> <p>Homestart's audited accounts for the year ended 31 March 2003 show that it made surplus income of £40,541 with a balance sheet reserve fund of</p>

	<p>£71,580. £4,928 of these funds represents tangible assets, leaving a balance of £66,602 as working capital. In view of the above, officers consider the financial position of Home-Start to be satisfactory.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The Project intends to provide a 30 week programme of parenting skills and life skills working in partnership with other agencies to include home visiting service, teenage parenting skills and a life skill programme.</p> <p>The Project aims to support 8 families in one year to include home visits and 6 attendees on parenting skills for parents on parenting orders. 8 attendees on parenting skills programme and 8 attendees on teenage parenting skills programme.</p> <p>If successfully delivered these will make a significant difference to the ordinary families within the community.</p> <p>The Organisation intends to:</p> <ul style="list-style-type: none"> ➤ Reduce parents isolation ➤ Increase parental involvement in the development of their children) ➤ Increase the family’s access to other services ➤ Improve parent’s ability to manage their household on a day to day basis, including budgeting ➤ Reduce stress associated with family conflict ➤ Improve parents’/children’s emotional well being ➤ Improve the health/well being of the parent/children) ➤ Develop parental self-esteem ➤ Support the parent to manage their children’s) behaviour ➤ Reduce the need for intervention of other services ➤ Coping with extra work of multiple births/multiple children under 5’s.
<p>10. Risks</p>	<p>None identified</p>
<p>11. Options & Conclusions</p>	<p>Home-Start Brent has been established for the past 8 years and continues to provide a valuable and much needed service to 478 users within the community. At present 10 paid staff and 54 volunteers currently operate their projects/services. During the past year they managed to offer support to over approximately 100 families, supported 62 children over 5 years and 138 under 5’s and raised £200,000. In addition they</p>

	have been acknowledged and commended in the Green Paper 'Every Child Matters' for its work, particularly their home visiting support. Home-Start has fully met the Councils criteria.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	HORN STARS
2. Project Name	
3. Current Funding from LBB	£27,000 PAYP (Positive Activities for Young People Programme)
4. Amount requested from LBB	£38,909
5. Recommendations	<p>Nil</p> <ol style="list-style-type: none"> 1. Already in receipts of £27,000 from Positive Activities for Young People 2. No financial contribution towards project.
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Provision of After School educational support programme for young refugees who are under achieving. The programme will focus on key stage 3 for the pupils of ages between 12 and 14 years old. The programme will cover literacy, numeracy and science subject for 2 hours session per week. In addition the Organisation will offer:</p> <ol style="list-style-type: none"> a) Recreation activities on weekends and some evenings. These will include football and basketball training programme b) Awareness events on drugs and sex education. <p>Horn Stars has adopted and Equal Opportunities Policy and has stated they are committed to equality of treatment within its organisation. Their membership consist of 500 users with an ethnic breakdown of 5% mixed White & Asian, 10% Black Caribbean, 45% Black African and 40% Black British.</p>
7. Strategic Context & Need	This service is around children and young people and in particular, in the field of education, leisure, sports and cultural activities. These services are in line with the Council's key corporate priorities.
8. Financial Profile	Horn Star has requested revenue grant of up to £38,909 in 2004/05 for the nine months to 31 March 2005. This amount represents 100% funding from the Council. However other aspect of the completed application form suggests that it intends to raise addition income of £204,000 from various sources.

	<p>Horn Star's certified accounts for the year ended 31 March 2003 show that it made a deficit of £6,479 with a balance sheet reserve fund of £1,538. This amount represents its tangible assets. This indicates that it has a negative working capital.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The Project intends to operate a series of activities to include the following:</p> <ul style="list-style-type: none"> ➤ 3 sessions consisting of 20 young people aged 12-14 years - After School Education Support Program ➤ 2 sessions consisting of 25 young people aged 12-14 years - Football Training Program ➤ 2 sessions consisting of 15 young people both boys and girls aged 12-14 - Basketball Training Program ➤ 4 sessions consisting of 25 young people aged 12-17 years both boys and girls - an Awareness events <p>By the end of the programme it is expected that the young people feel a sense of togetherness and are able to continue to be active members within a diverse community.</p> <p>It is also expected to make a significant difference by the following:</p> <ul style="list-style-type: none"> ➤ to decrease the refugee communities isolation ➤ to improve the educational attainment levels of the young refugees ➤ to promote the participation of structured and supervised recreational activities for the young people ➤ to reduce the likelihood of offending ➤ to promote community cohesion
<p>10. Risks</p>	<p>Horn Stars is requesting 100% funding.</p>
<p>11. Options & Conclusions</p>	<p>Horn Stars has been established for the past 9 years and continues to support mainly the Somali community within Brent. However, Horn Star has been providing services to the Youth Services under its PAYP programme for the young refugees. It has in place qualified workers to carryout the programme stated above. Horn Star aims to support pupils to</p>

	successfully achieve their key stage tests. Over the years they have demonstrated its ability to attract funding from various sources (see list above) and have also maintained a good management structure.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	INNATE CONSULTANCY
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£56,000
5. Recommendations	Nil – Application withdrawn
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Innate Consultancy aims to promote training and development services to groups and individuals by providing a client focused training programme to include psychological models and techniques.</p> <p>The Organisation has been unable to provide a breakdown of figures relating to the ethnicity of its users. However their policy states that ‘The consultancy has a positive commitment to equal opportunities beyond legislation and will ensure that all its services and programmes are available equally to all without discrimination’.</p>
7. Strategic Context & Need	<p>Innate Consultancy aims to support children and young people by raising awareness of personal boundaries and thus improving the life changes of vulnerable young people as risk of becoming excluded from the system.</p> <p>The Project will mainly target Brent youth who have been unemployed for a number of years due to low self esteem and low academic achievements.</p>
8. Financial Profile	The Organisation failed to submit its latest audited certified account report. It claimed to be company limited by guarantee but failed to supply registration number Memorandum and Articles of Association. In view of the above, it is recommended that this application be rejected.
9. Delivery mechanism and main outputs/outcomes of the project	The Organisation intends to provide 3 workshops per week for 6-8 clients per session. By the end of the programme it is estimated that 960 clients will benefit from the sessions over a period of 10 months. They

	<p>also plan to carry out 1 conference per year to all clients who attended workshops.</p> <p>The Organisation is expecting the following outcome:</p> <ul style="list-style-type: none"> ➤ To provide access to self development strategies ➤ Raise expectation and aspirations of young people ➤ Raise awareness of the benefits of long-term relationships to self and children ➤ To promote family values that are positive and rewarding ➤ Improve quality of life through positive lifestyles ➤ Improve life changes of young parents through education <p>Help clients to focus on long-term relationships and social responsibilities</p>
10. Risks	None identified
11. Options & Conclusions	<p>Officers are unable to recommend funding as Innate Consultancy has failed to meet the criteria based on the fact that it appears to be a commercial trader. However, the Organisation intends to act as a consultant providing training and development programmes to voluntary and community groups.</p> <p>It should be noted that the Organisation has written a letter confirming withdrawing its application for funding.</p>
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	KINGSBURY DISTRICT GUIDES
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£400
5. Recommendations	Nil – Reserve funds is adequate to fund 4 years expenditure without a grant.
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Organisation aims to assist the development of young girls, to help them become confident, independent and loyal participants. The young girls aged 5 and upwards participate in a wide range of indoor and outdoor activities such as nature studies, cooking and camping, which are designed to be fun and encourage team building and friendship. Regular meetings are also held to discuss achievements and plan programmes.</p> <p>The Organisation has a clear understanding of equal opportunities and this has been reflected in their user profile. The ethnic breakdown of its total users of 97 is as follows: 22 White UK, 25 White Irish, Mixed White & Black Caribbean, and 40 Asian Indian. Also included are 7 elderly and 4 disabled people.</p>
7. Strategic Context & Need	The Guides intends to support children and young people by providing them with an opportunity to develop their skills in a fun environment. They will also promote the quality of life and the Green Agenda in order to give the young people an opportunity to socialise with other members and engage in a range of activities such as arts, leisure and cultural events. This gives them a chance to experience a different environment and away from exam pressures.
8. Financial Profile	Approval is sought for a revenue grant of up to £400 in 2004/05 from the Main Programme Grants budget as contribution towards the costs of and training and accommodation. The Guides intends to raise additional income of £993 from other sources. If

	<p>successful, its total costs and income in 2004/05 would be £1,393.</p> <p>The Guide's certified accounts for the year ended 30 June 2003 show that it made surplus income of £77 with a balance sheet reserve fund of £4,750. This amount represents 394% of its total expenditure. In view of the above, officers consider the Guide to have sufficient resources to cover four years expenditure.</p>
9. Delivery mechanism and main outputs/outcomes of the project	<p>The costs incurred will include rental of accommodation for meetings, storage for equipment and training costs for leaders aged 16-65. Funding will support the delivery of its programme to include a range of structured activities and events to accommodate 83 young members and support 14 adults.</p> <p>Kingsbury District Guides intends to ensure that each young member is assessed and has achieved something towards promoting their personal development. A high percentage of members will also be given the opportunity to experience working as a team and enjoying the benefits of residential activities both in and outdoors. They also intend to provide appropriate training and support in order to maintain their adult numbers.</p>
10. Risks	None identified
11. Options & Conclusions	<p>Kingsbury District Guides has been in existence since 1910 and continues to provide its services borough-wide to 97 residents of Brent.</p> <p>At present the Guides claim to have 10 members assisting with the operation of its service, which includes the management committee and volunteers.</p> <p>The Guides has a good management structure and have demonstrated its ability to raise sufficient funding in order to keep the activities active over the years. A small amount of funds are raised through various activities and fundraising.</p>
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	KOKNI MUSLIM WELFARE AND YOUTH ORGANISATION
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£8,000
5. Recommendations	<p>£1,500 – towards Summer Playscheme and educational trips</p> <p>subject to:</p> <ol style="list-style-type: none"> 1. Brent Council’s normal conditions of grant 2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council 3. detailed financial analysis 4. verification of outcomes listed below
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Kokni Muslim Welfare & Youth Organisation (KMWYO) is established to improve the quality of life of Muslims and other communities. It aims to enhance their physical, mental, social welfare and provide recreational pastimes. It provides a range of cultural and recreational activities. In addition it provides a luncheon club, periodic health checks and food and hygiene guidance to the elderly people.</p> <p>KMW&YO implementation of it Equal Opportunities Policy by encouraging participation of its members and other local communities in its events and facilities. It has stated that all of its users are to Asian Indian origin.</p>
7. Strategic Context & Need	<p>The Organisation intends to address the strategic objective under Supporting Children and Young People - making adequate provision for a safer play areas for both in and outdoor games.</p> <p>Promoting the quality of live and Green Agenda – participation in regular art, sports and leisure activities to include involvement in Council sports and London Youth Games.</p> <p>Regeneration and Priority neighbourhoods –</p>

	<p>Development of nurseries to support children at an early. A part-time worker will be employed to assist with this service.</p> <p>Tackling Crime and Community Safety – Meet the needs of the community safety through tackling problems relating to accidents, illness, death, funeral arrangements and burglary.</p>
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £8,000 in 2004/05 from the Main Programme grants budget as a contribution towards the costs of those services stated in 2 above. The Organisation intends to raise additional income of £2,120 from other services. If successful, its total costs and income in that year would be £10,120.</p> <p>The Organisation's certified accounts for the year ended 31 March 2003 show that it made surplus income of £166 with a balance sheet reserve funds of £29,985 of which £15,001 presents tangible assets, leaving a balance of £14,984 as working capital. This amount represents 158% of its total expenditure. In view of the above, officers consider the Organisation to have sufficient resources. However it claimed that £29,396 of its reserve fund has been transferred to Building fund. Officers consider this to be inaccurate in that this fund is not wholly represented by cost.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>Provision is sought to operate a programme of activities/events to include:</p> <ul style="list-style-type: none"> - Membership of 300 - Annual Sport Day Festival 400 - Cultural & musical programme 600 - Festival and Children programme 200 - Weekly sports games 40 - Education and other classes 30 - Coach trips & educational trips 100 - Summer Play Scheme 30 <p>The expected outcome of the programme is the continuation of the event/activities with publicity via leaflets, website and newsletter.</p>
<p>10. Risks</p>	<p>No clear indication has been given as to how the programme will be delivered and therefore causes concerns as to whether the above targets to serve 580 members by the end of the year is achievable.</p>

11. Options & Conclusions	<p>The Organisation has been in operation for the past 31 years as a registered charity. They continue to support a membership of 580 people made up of 430 Brent resident and 150 outside the borough.</p> <p>Events during the past year included an annual sports & art and musical programme, which provide to be the highlights for the year.</p> <p>Officers are unable to comment fully on the intended programme as the information provided has proved difficult to determine whether the application can deliver the intended programme effectively. However, is capable of running a Summer Playscheme.</p>
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	KULMIS ADVISORY SERVICE
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£2,100
5. Recommendations	Nil – unable to claim previous years grant.
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Kulmis Advisory Services aims to improve the standard of living by promoting the development of the community mainly of African origin. Their services include advice & information on immigration, social & welfare issues on health. It also provides a range of educational activities such as training, counselling, education and employment and meetings are also held to discuss various cultural and athletic events.</p> <p>Kulmis Advisory Services equal opportunities policy statement of intent seeks to prevent discrimination on the grounds of racial or national origin, sexual orientation, age, creed, religion, disability or marital status. The management has stated that they have a membership of 486 users all of whom are of African origin. 39 of its current user live outside the borough.</p>
7. Strategic Context & Need	<p>Kulmis Advisory Services aims to promote the Council's corporate objectives for the benefit of children and young people through its training programme yet to be developed and cultural events it organises. They also intend to meet the needs under objectives for Promoting the quality of life of the Green Agenda & Regeneration and Priority neighbourhoods.</p>
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £2,100 in 2004/05 from the Main Programme Grants budget as a contribution towards the services stated in paragraph 2 above. It intends to raise additional income of £140 from other sources. If successful, its total income/costs in 2004/05 would be £2,240.</p>

	<p>The Organisation's receipts and payments account shows for the year 2002/03 shows a breakeven position of income/expenses of £3,750. There is no indication of liabilities or debtors it is not clear from the account the sources of its income or bank account in support of its application. Members should note that the Organisation has not been able to comply with the conditions attached to its Edward Harvist Trust's grant in 2002/03 and therefore no payment has been made to-date.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>Funding is sought as a contribution towards operating a range of activities to include meetings, workshops and seminars for the elder, parents and young people.</p> <p>The Project intends to target the following:</p> <ul style="list-style-type: none"> ➤ 300 families & women ➤ 400 young people ➤ 250 social, health and all charitable need by users
<p>10. Risks</p>	<p>Based on the information provided no clear indication has been given as to how the programme will be delivered.</p> <p>Kulmis received funding of £1,345 from the Edward Harvist Fund and failed to comply with the conditions at the time of writing this report.</p>
<p>11. Options & Conclusions</p>	<p>Kulmis Advisory Services has been operating for the past 9 years and continue to provide service to 447 users within the community. However, they do not appear to be actively seeking funding from other sources, but managed to raise £3,750 during the past year. They claim to have applied to 3 funders for this year and are awaiting a decision.</p>
<p>Report Author:</p>	<p>Jacqueline Smith (Grant Officer)</p>
<p>Date:</p>	<p>April '04</p>

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	NORTH WEST SATURDAY SCHOOL
2. Project Name	Supplementary School
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£10,900
5. Recommendations	<p>£1,300 – towards Summer Playscheme and School Trip</p> <p>subject to:</p> <ol style="list-style-type: none"> 1. Brent Council's normal conditions of grant 2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The School is set up to help raise the level of educational achievement of children who are under achieving in mainstream education or having general learning difficulties, and aims to reduce exclusions.</p> <p>The School provides a Saturday supplementary school aimed at improving literacy and numeracy skills for 5-10 year olds and assists 11-16 year olds to prepare for SATS and GCSE exams. It also operates advice and counselling sessions to young people. All of its activities are operated from NW10 area.</p> <p>The Project has a clear understanding of Equal Opportunities both in the service deliver of services and in its management structure. Its implementation of its policy has been reflected in its user profile with a diverse mix of children and young people from various ethnic backgrounds.</p>
7. Strategic Context & Need	<p>The School will contribute to the Council's corporate strategy of Supporting Children and Young People by raising their attainment levels in literacy and numeracy skills. Their main aim is redress the disadvantage by focusing on the following areas outlined below:</p>

	<ul style="list-style-type: none"> ➤ young people at risk ➤ excluded communities ➤ priority estates e.g. Stonebridge and Harlesden ➤ reducing exclusions among black and Caribbean boys by building motivation and interest ➤ raising achievements of school children using relevant resources ➤ high expectation of children ➤ increasing BME participation by involving parents as volunteers ➤ by publishing through leaf-letting in local libraries, questionnaire ➤ organising seminars/forum
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £10,900 for 2004/05 from the Main Programme Grants budget as a contribution towards the costs of those services mentioned in paragraph 6 of this report. The School intends to raise additional income of £11,500 from the sources. If successful, its total income/expenditure in 2004/05 would be £22,400.</p> <p>The School's receipts and payments account show that it made surplus income of £492. This amount represents cash at Bank and 2.7% of its expenditure.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The School aims to further develop their on-going services to include more involvement of the wider community i.e. refugees and bilingual children and their parent.</p> <p>The Project delivery will include a range of provisions with expected outcomes of working with approximately 120 children and young people and after one year the following will be achieved:</p> <ul style="list-style-type: none"> ➤ target exclusions and disadvantaged groups of young people aged 11-16 years at risks <p>50% to 60% - 70% reduction in exclusion</p> <ul style="list-style-type: none"> ➤ High expectation and motivation of children and young people aged 5-16 years <p>50% increase of 20% to 70% or 80%</p> <ul style="list-style-type: none"> ➤ BME @ Key Stages 3&4 exclusions

	<p>40% to expect improvement – 60%-70%</p> <p>➤ Improved GCSE African & Caribbean and Refugees aged 13-16 years</p> <p>30% to expected improvement 40%-50%</p>
10. Risks	None identified
11. Options & Conclusions	<p>The School has been established since 1986 and continues to provide a much needed service to the children and young people within the community. This is a Project with a history of excellent educational attainment over the years. However, they appear to have a good management structuring for delivery of the intended programme. It is estimated that 10 sessional staff and 3 volunteers will assist with the increased develops for the future.</p> <p>Officers are satisfied that the School has met the criteria for funding.</p>
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	PHAB CENTRAL LONDON
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£4,350
5. Recommendations	Nil – 80% of their users are non-Brent residents.
6. Summary of the project & Equal Opportunities (Impact Assessment)	PHAB Central London provides a programme of activities to physically handicapped and able-bodied people. Meetings are held every Monday evening, which includes various activities such as tea, coffee, games, quizzes, planning and discussion relating to future event and feedback. The aim of the Project to combat exclusion thus allowing the members to feel a sense of belonging.
7. Strategic Context & Need	PHAB aims to Promote the quality of Live and the Green Agenda through encouraging integration amongst physically handicapped and able bodied people. A programme of organised social events has helped towards breaking down social barriers and increased independence amongst the users within and outside the borough.
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £4,350 in 2004/05 from the Main Programme Grants budget as a contribution towards its recurrent transport costs. The Organisation intends to raise additional income of £1,951 from other sources. If successful, its total costs/income would be £6,301.</p> <p>PHAB's certified account for the year ended 31.12.03 shows that it made excess income of £7,827. This amount represents cash at Bank. In view of the above, the Organisation's financial position appears to be satisfactory.</p>
9. Delivery mechanism and main outputs/outcomes of the project	PHAB Central London is seeking funding as a contribution towards the hire of Brent Transport Services to escort disabled and able body passengers to various locations. 7 people per trip will

	<p>be transported over a period of 45 weeks. Some of the members are wheel chair bound; therefore only 7 passengers can be transported on each trip along with their carers.</p> <p>The Project will allow people with disabilities to visit new places in London, and to undertake new activities; enable people with disabilities to meet new people and to make new friends and promote integration generally, by trying to break down social barriers between physically handicapped and able-bodied people.</p>
10. Risks	The majority of its users are resident outside the borough with only 8 beneficiaries resident in Brent.
11. Options & Conclusions	<p>The Project is Based in Kilburn and has operated its services over a number of years to several London boroughs. Member trips to various locations such as meetings, outings to pubs and restaurants during the last year were recorded as benefiting 1,043 disabled users, which almost met their target of 1,075. In addition the Project has demonstrated its ability to actively seek funding from various sources such as Trust for London, Bridge House Trust and Lloyds TSB Foundation.</p> <p>Based on the information provided officers are satisfied that the intended programme is a worthy cause. Certain elements of the criteria have been met along with a one of the Council's key priorities.</p>
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	REAL ACTION (QPCT LTD)
2. Project Name	Learning Families Project
3. Current Funding from LBB	£84,242 SKNDC (2003/04) £130,537 SKNDC (2003/06)
4. Amount requested from LBB	£44,538
5. Recommendations	NIL
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Project aims to support the needs of the community by provide a structured educational programmes to further enhance the lives of the children, young people and families of South Kilburn, Queen's Park, North Paddington and Harlesden. Their programmes of activities include:</p> <ul style="list-style-type: none"> ➤ Butterfly reading and writing course ➤ Reading and writing lessons for 5-12 year olds. ➤ The Fast Track Reading and Writing Programme. Reading and writing lessons for over 16 year olds with low literacy levels. ➤ Learning Families Programme. <p>Real Action has not provided an Equal Opportunities Policy in support of its application, but appear to have a clear understanding of equalities, which has been reflected in its ethnic breakdown cater for a diverse cultural mixed of users.</p>
7. Strategic Context & Need	<p>The Project will contribute to the Council's corporate strategy of Supporting Children and Young People and Regeneration and Priority neighbourhoods.</p> <p>The Programme aims to benefit 100 + children aged 5-12 years giving them the opportunity to achieve quantifiable educational results. The classes are operated every Saturday for two hours in term-time which include a number of activities such as reading, writing and spelling.</p>

	<p>It also intends to work closely with the residents of South Kilburn particularly those with exceptionally low basic skills with the aim of working towards meeting the following needs:</p> <ul style="list-style-type: none"> ➤ Equip residents to engage in the London economy by finding employment, or training or education likely to lead to employment; ➤ Reduce their dependency on benefits; ➤ Increase their income levels and ➤ Improve their quality of life ➤ Enable them to play their part as citizens and engaged members of the South Kilburn and wider community.
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £44,538 in 2004/05 from the Main Programme Grants budget as a contribution towards the project/services stated in paragraph 6 above. The Company intends to raise additional income of £135,537 from various sources. If successful, its total income/expenditure for 2004/05 of £180,075.</p> <p>The Company's audited accounts for the year ended 31 March 2003 show that it made a deficit of £11,834 with a balance sheet reserve funds of £12,182. However, members will wish to know that the amount in the reserve fund represents tangible assets indicating that it has no working capital to meet its short-term financial obligations without disposing its tangible assets.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>Funding is sought as a contribution towards staff salaries to assist them with additional support to delivery the partially funding Learning Families Project for South Kilburn New Deal for Communities. The Project aims to enhance the prospects of families by delivering a programme of basic educational needs in literacy and numeracy skills.</p> <p>Provisions of intended services will support the following:</p> <ul style="list-style-type: none"> ➤ 75 children with improved literacy skills; ➤ 50 children with improved numeracy skills; ➤ 20 parents learning with children and ➤ 25 teenagers and adults with improved literacy and language skills.

	<p>By the end of the programme the children, teenagers and adults would have raised their attainment level significantly thus building the confidence of the parents enabling them to support their children educationally and improve their prospects of employment.</p>
10. Risks	<p>It seems that the project is largely funded by the New Deal for Communities which means an element of double counting is imminent.</p> <p>The project received a 3 years funding contract from the New Deal for Communities to provide similar services as indicated in the Main Programme Application.</p>
11. Options & Conclusions	<p>Real Action has been established since 1997 as a registered charity and company Ltd by guarantee. They currently continue to support the residents of South Kilburn with a membership of 161 people.</p> <p>The Project has demonstrated its ability to attract funding from various sources and appear to have a management structures in place to deliver this kind of projects.</p>
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	ROUNDABOUT PLAYGROUP
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£5,300
5. Recommendations	<p>Nil –</p> <ol style="list-style-type: none"> 1. No clear delivery plan of intended programme. 2. The cost is 3 times higher of 2003 cost
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Playgroup aims to enhance the lives of young children by providing a safe secure and stimulating environment thus giving them the opportunity to develop their educational attainment with the support of their parents.</p> <p>The Project has adopted an Equal Opportunities Policy and has demonstrated they have a clear understanding of equality. This has been reflected in its user profile, which has a diverse mix of children.</p>
7. Strategic Context & Need	<p>The Playgroup will address the Council's corporate strategy of Supporting Children and Young People by providing a safe and stimulating learning environment for children of pre school age group.</p>
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £5,300 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of running the playgroup, it intends to receive parental contribution of £11,500. If successful, its total income/costs would be £16,800.</p> <p>The Playgroup's certified accounts for the year ended 31st March 2003 show that it made a deficit of £571 with a net balance sheet reserve fund of £2,090. This amount represents cash at bank and 7 weeks working capital. Members should note that the playgroup continues to make lost for the past two year to 31 March 2003. If this pattern continues in year 2003/04, its reserve will be wiped out.</p>

9. Delivery mechanism and main outputs/outcomes of the project	<p>The Playgroup seeks funding as a contribution towards its on-going activities. The delivery of the programme will benefit approximately 17 children aged 2-3 year. If successful the children will be given the opportunity to participate in their specially tailored curriculum programme leading to approved learning goals.</p> <p>The Project will make a significant difference to the children with an expected outcome of the following:</p> <ul style="list-style-type: none"> ➤ enhance social skills; ➤ opportunities to interact; ➤ safe play area; ➤ opportunities for physical activities within safe environment – bikes, slide, climbing frame, trampoline; ➤ support for special needs; ➤ encouragement for special needs and ➤ Encouragement for learning.
10. Risks	None identified
11. Options & Conclusions	Roundabout Playgroup appears to be providing a much needed service to the community. The Project has a membership of 17 children all residents in Brent. Criteria not fully met.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	SAHEL REFUGEE ASSOCIATION
2. Project Name	Advice and Information Service
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£16,720
5. Recommendations	<p>Nil -</p> <ol style="list-style-type: none"> 1. No track record of financial management 2. No clear indication of intended premises for the delivery of the programme
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Association provides advice, information and support to refugees with the view of improving the quality of life. They particularly target families from Somalia and Djaboati living mainly on estates such as Stonebridge, Chalkhill and St Raphael's.</p> <p>The Association has submitted an equal opportunities policy in support of its application, that it states that it aims to ensure their implementation of equality is practised at all times regardless of age, gender or religion.</p> <p>They claim that approximately 140 users per month benefit from its services. The users profile reflects an ethnic breakdown of 10% Black African and 80% Somali/Djabouti and Ethiopian refugees.</p>
7. Strategic Context & Need	<p>The Association aims to support children and young people – Due to lack of play facilities it is felt that the Somali Community is missing out on this provision and therefore a gap has been identified, which they intend to meet by encouraging young Somali's refugees to get involved; promoting a Green Agenda – The Project intends to employ a part-time development worker to assist with reducing isolation by providing advice and information to assist the Somali community; Regeneration and Priority neighbourhoods – Aims to reduce unemployment among Somali refugee in the community; and Tackling crime and community safety – The Project intends to advice concerned parents on way</p>

	<p>to prevent crime and racial harassment;</p> <p>This will enable them to make a significant different to peoples lives through providing meeting the following:</p> <ul style="list-style-type: none"> • Identifying gaps in provision and considering ways to meet unmet needs • Sign posting, mapping current services • Set-up a database of information on schemes available, and how to access • Work with local educational, social services, schools and other statutory agencies
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £16,720 in 2004/05 from the Main Programme Grants budget as a contribution to the costs of setting up information and advice services to individual and Somali families. Association intends to raise additional income of £2,000 from other sources. If successful, its estimated income/costs in 2004/05 would be £18,720.</p> <p>The Association was set up in year 2000, its first financial statements were due in year 2001. No accounts were submitted in support of this application. In absence of these documents, officers are unable to comment on the Association's financial viability and its capacity to manage funds successfully.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The Association seeks funding to hire premises, employ a part-time community development worker and organise community activities. If successful the worker will assist with further developing the project to enable to meet their target of assisting 1680 Somali refugees of all ages and employ 5 part-time members of staff by the end of the year. In addition the delivery of the project will be run by 2 part-time staff members and 7 volunteers.</p> <p>The expected outcome has been identified as the following:</p> <ul style="list-style-type: none"> • Reduction in negative stereotypes of the local Somali refugee communities through organising educational and social activities • To reduce isolation, especially among the

	<p>elderly, one-parent families and the disable</p> <ul style="list-style-type: none"> • To increase employment opportunities • To increase health services uptake by the Somali refugees
10. Risks	<p>The Association is currently operating its services from committee member home address. No indication has been given as to their intended location for the future.</p> <p>They appear to be dependent on receiving 80% of its funding from Brent Council and the remaining 20% will be met from other sources.</p> <p>The intended target of assisting 1680 users is unrealistic and may not be met by the end of the year.</p>
11. Options & Conclusions	<p>The Association has been in existence for the past 4 years and continue to support refugees from the Horn of African within the community. Their future intentions are to work closely with other local refugee organisations, local schools and other statutory agencies.</p>
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	SIRI BEHAVIOURAL HEALTH
2. Project Name	Parenting Lifeskills
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£16,967
5. Recommendations	<p>NIL</p> <ol style="list-style-type: none"> 1. Though organisation did not provide us with the budget for the requested amount, it is clear that a large percentage of the amount will go straight to salaries 2. The delivery of the project does not represent value for money 3. Project lacking clarity on the delivery mechanism
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>SIRI aims to reduce isolation and enhance the quality of people's life by providing a diverse range of services such Holistic Counselling, Benefits Advice (welfare & housing), Mental Health Support, Learning Difficulties Support, Befriending & Outreach, Drug & Alcohol Support, Children & Families & Creative Arts, Immigration & Asylum Support and Health Promotion.</p> <p>These services will support the needs of the disadvantaged, refugees and asylum seekers with mental health and emotional problems.</p> <p>SIRI has in place an equal opportunities policy and demonstrated that they have a clear understanding of equality, which has been reflected in its user profile with a diverse mix of members. They currently have a membership of 2000, with a breakdown of 300 elder people, 800 disabled and 927 young people aged 5-25 years.</p>
7. Strategic Context & Need	The aims to Supporting Children and Young People by providing a programme to include parenting lifeskills and interpersonal skills to parents with learning difficulties resident in Harlesden.

<p>8. Financial Profile</p>	<p>Approval is sought to revenue grant of up to £16,967 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of supporting 15-25 years old people with learning difficulties in the borough. The Company intends to raise additional income of £19,750 from other sources. If successful, its total income/costs in 2004/05 would be £36,717.</p> <p>The Company's audited accounts for the year end 31/12/02 show that it made surplus income of £18,994 with a total balance sheet reserve fund of £39,808. £37,308 of this is restricted for specific purposes leaving a balance of £2,500 available for general purposes. In view of the above, officers consider the Company's financial position to be satisfactory.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The programme will include the delivery of lifeskills training for 15-25 year olds with learning difficulties and their parents. 30 – 40 trainees will be given the opportunities to participate in a wide range of activities such as self-development, money management career and planning, first aid, communication and negotiation skills.</p> <p>By the end of the programme it is expected that the following will be achieved:</p> <ul style="list-style-type: none"> • To increase the parents' self understanding and self acceptance; • To increase the parents' understanding and acceptance of their children; • To help the parents to communicate more openly, especially with their children; • To enhance the parent-child relationships; • To decrease the parents' feeling of frustration; • To develop a positive attitude toward self and child; • To increase confidence in self and parenting abilities and • To re-discover the joy of parenting.
<p>10. Risks</p>	<p>The risks identified with this project sit mainly with the project not having secured funding for the future years and that the outcomes intended to be achieved do not represent value for money.</p>
<p>11. Options &</p>	<p>In its application the Organisation has been</p>

Conclusions	<p>established for a number of years and continues to provide services to 2,000 users mainly of black Caribbean origin.</p> <p>Giving the number of beneficiaries in Brent, 20 as a total target is very limiting, will not make any significant impact on the community or the needs of the target group.</p>
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	SOMALI ADVICE AND EDUCATION GROUP
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£15,270
5. Recommendations	Nil – SEE RISK (Para 10)
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Association aims to provide:</p> <ul style="list-style-type: none"> • Educational assistance and cultural activities for Somalia children who are in conditions of need, hardship or distress; • Improve the skills of disadvantaged parents and youth with the object of improving their chances of employment and • Inform and advise Somalia families about women issues, health, housing and any other needs that might be presented. <p>The Association have adopted an equal opportunities policy. The policy states that they are committed to equality of opportunities by ensuring that all members are all treated equally.</p>
7. Strategic Context & Need	The services are within two of the Council's corporate priority areas Supporting Children and Young People and also increase users' opportunity of gaining employment i.e. Regeneration of the Stonebridge area known for its high unemployment, drug use and crime.
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £15,270 in 2004/05 from the Main Programme Grants budget as a contribution towards the services stated in paragraph 2 above. The Organisation intends to raise additional income of £5,700 from unspecified sources. If successful its income/costs of the services would be £20,970.</p> <p>The Organisation has not submitted its certified/audited accounts for period ended 31 March</p>

	'03. In absence of these, officers are unable to comment on the group's financial viability.
9. Delivery mechanism and main outputs/outcomes of the project	<p>Funding is sought as a contribution towards the continuation of its weekend classes operated between 10am – 1pm. The classes include three core subjects such as Maths, English and Science catering for approximately 40 children aged 5 – 16 years.</p> <p>The programme will be divided between the children according to age group into key stage 1, 2 and 3 and run for 2 hours every Sunday. They also intend to provide literacy and numeracy skills and parenting classes for the adults.</p>
10. Risks	An application for funding from the Edward Harvist Trust in 2003/04 was submitted, but the organisation was declined funds based on failure to respond to requests for information and lack of financial documents.
11. Options & Conclusions	The project needs to work on the organisational development and delivery.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	SOMALI EDUCATION & DEVELOPMENT LTD
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£37,235
5. Recommendations	<p>£5,500 – to carry out outreach work with a minimum of 20 young people referred by YOT, Brent Youth Service and Educational Welfare.</p> <p>subject to:</p> <ol style="list-style-type: none"> 1. Brent Council's normal conditions of grant 2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Organisation aims to combat poverty and social exclusion within the Somali community. Service will include advice and information that enhance the education of the Somali children through intervention and liaise with Schools to improve the performance of Somali children.</p> <p>The Organisation has an Equal Opportunities Policy and implementation of this is reflected in its user profile with a membership of 350 all of whom are of Somali origin and resident in Brent. Their gender breakdown indicates that 150 women, 20 men, 3 are disabled, 30 older people while 97 are mainly young people between 5-25 years old.</p>
7. Strategic Context & Need	<p>The Services provided by the Organisation appear to Support Children and Young People within the Somali community in Brent. Also the training and the advice given to newly arrived refugees will help them gain sustainable employment. The Organisation intends to work with Young Offenders Unit and the Policy to combat crime with the Somali youth.</p>
8. Financial Profile	Approval is sought for a revenue grant of up to £37,235 in 2004/05 from the Main Programme

	<p>Grants budget. The Organisation claims to raise further income of £20,900 from other sources. If successful its total costs and income in 2004/05 would be £58,135.</p> <p>The Organisation's certified receipts and payments account shows that it made surplus income (5,600) over expenditure (5,550) of £50. However, the account fails to include previous year's surplus income. In view of this officers are unable to comment fully on the Organisation's financial viability.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The Organisation is seeking funding to cover the costs of operate 2 education support Programmes to include support for 150 Somali pupils in Brent schools and work with 20 youth toward reducing crime. They intend to operate the following programmes:</p> <ol style="list-style-type: none"> 1. Establishment of education support project which is intended to raise the awareness of Somali parents 2. Saturday supplementary classes and a Home Work Club. This will help to raise the Somali children's potential that leads to greater achievement in School. <p>The expected outcome at the programmes to achieve the following:</p> <ul style="list-style-type: none"> ➤ To improve the Somali Pupils School performance; ➤ To reduce Somali pupil's truancy levels; ➤ To reduce Somali youth and committing crime; ➤ To increase Somali parents level of understanding of the education system and ➤ To increase the level of Somali youth accessing to service and recreational facilities in the Borough.
<p>10. Risks</p>	<p>None identified</p>
<p>11. Options & Conclusions</p>	<p>Somali Education and Development Ltd has been providing services in Brent over a year. Their services covers a large section of 3 different communities in Brent in addition to their Supplementary School classes, the project also help parents and guardians to improve their skills and get involved in cultural activities.</p>

	The funding recommended above is for a specific project and the outcomes will need to be verified during a monitoring visit.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	STAYING PUT SERVICES
2. Project Name	Crime Prevention Advice and Support
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£70,826
5. Recommendations	Nil - 93% of users are outside Brent
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Staying Put Services provides the following:</p> <ul style="list-style-type: none"> Home Improvement Agency Housing Advice Small Repairs Furniture Recycling <p>Staying Put Services has adopted an Equal Opportunities Policy and is committed to equality. Implementation of its policy has been reflected in the breakdown of its ethnic origin. Their intentions 200 users all of whom are residents of Brent come from a diverse mix of cultures.</p>
7. Strategic Context & Need	<p>Tacking Crime and Community Safety – The project aims to prevent burglaries in Brent. They intend to work on the needs of the perpetrators of crime by giving them the opportunity to develop and learn useful skills such as repairs, security improvements so they can divert from crime and access employment.</p>
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £70,826 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of the Service(s) set out in paragraph 6 above. SPS intends to raise additional income of £20,000 from other sources. If successful, its total income/costs in 2004/05 would be £90,826.</p> <p>SPS's audited accounts for the year ended 31 March 2003 show that it made surplus income of £44,599 with a balance sheet reserve fund of £203,290. £62,500 of this fund is restricted for specific purposes</p>

	<p>leaving a balance of £140,890 available as working capital. This amount represents 18.3% of its total expenditure. In view of the above, officers consider the financial position of SPS to be satisfactory.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>Provision will be made to operate a Home Security Project with the intention of supporting 200 households with free domestic crime prevention advice and basic home security improvements to domestic properties. Each household is expected to contribute £50 towards security systems. The Project will be delivered in partnership with Brent Business Venture enabling the perpetrators of crime to benefit from training in repairs and security improvements, with the intention of becoming self-employed. They also intend to employ 2 full-time working as a home security co-ordinator, a security worker and an administration assistant.</p> <p>In addition the overall expected number of people that will participated in the provision of service is outlined below:</p> <ul style="list-style-type: none"> ➤ Diversions activities 30 ➤ Crime prevention advice 200 ➤ Advice and counselling support 200 ➤ Information, advice and support programmes delivered to elderly people and women 4 ➤ Self-help groups established 1 ➤ Security improvements undertaken 45 ➤ Reduction in service users fear of crime 10% ➤ Anti-burglary initiative day events in hot spot 50 per event ➤ Anti-burglary advice and property marking days 50 per event ➤ Anti-burglary support pack for a risk victims – numbers according to request ➤ Publicity campaign on burglary prevention produced in community languages <p>The Project will cover the Councils priority under Tackling Crime and Community Safety to include the reduction of Residential burglary and Fear of crime. With an expected outcome of the follow:</p> <ul style="list-style-type: none"> ➤ Service users will feel more secure and confident in their homes; ➤ Reduced fear of crime; ➤ Reduced insurance costs and ➤ Reduced crime rate for service users.

10. Risks	The project is risky in terms of recruiting people from the borough.
11. Options & Conclusions	The Project has been established since 1985 as a charity and company Ltd by guarantee. It continues to provide services both within and outside the borough. Services are currently provided to approximately 3,000 users across Hammersmith and Fulham, Westminster and Kensington and Chelsea. However, they appear to have good management structures in place and have demonstrated its ability to attract funding from a wide-range of sources. During the last financial year they managed to successfully raise £713,773.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	ST MICHAEL'S YOUTH PROJECT
2. Project Name	
3. Current Funding from LBB	£2,000 Edward Harvist Trust
4. Amount requested from LBB	£36,000
5. Recommendations	<p>£14,166 – Project activities only and subject to agreed outputs and to:</p> <ol style="list-style-type: none"> 1. Brent Council's normal conditions of grant 2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>St Michael's Youth Project aims to provide a diverse range of programmes and services to develop and promote awareness amongst the young people. The services include health education; career counselling and job placement; educational preparation in (GNVQ, NVQ, SATS and GCSE); legal counselling and representation; youth leadership training and range of other services.</p> <p>The Project has an Equal Opportunities Policy and all their services are open to clients regardless of their colour, creed religion or disability. Their user profile reflects a membership of 95 members of whom 83% are of Black British origin.</p>
7. Strategic Context & Need	<p>This is a music and drama development programme for young people. It aims to teach young people to play musical instruments and in addition help them in drama and dance classes. The project will provide the young people with the opportunity to raise their self-esteem, to develop leadership skills, to promote peer education and develop teamwork skills.</p>
8. Financial Profile	<p>Approval is sought to a revenue grant of up to £36,000 in 2004/05 from the Main Programme Grants budget as a contribution towards the overall costs of its activities. The Project intends to raise</p>

	<p>additional income of £58,500 from various sources. If successful, its total income/costs would be £94,500.</p> <p>The Project's draft receipts and payments account for the year ended 31 December 2003 shows that it made surplus income of £6,789 with overall cost and investment accounts of £60,237. £8,791 of this represents investment account, which is not available for general purposes. In view of the above, officers are satisfied with the projects financial position.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>Environment Project – gardening, painting & decorating for the disadvantaged in the community</p> <p>Music Project – teaching of musical instruments</p> <p>Heritage Project – Production of an official record of achievement of the students from their start of the project to December 2004</p> <p>Girlhood to Womanhood – a platform for young girls to develop their morality, integrity, character, self knowledge, self-worth and their ability to deal with life and its challenges</p> <p>The Project is expecting to make a significant different to the lives of the youth with a view to achieve the following outcomes:</p> <ul style="list-style-type: none"> ➤ to do gardening, painting and decorating for the disadvantaged in the community ➤ to organise and perform at community events in the borough for all section of the community] ➤ to enable clients to access skills training to improve their changes of employment ➤ to empower young people towards being the best that they can be, to prevent those identified as at risk of school exclusion and get them to achieve their full potential ➤ To provide support and skills (problems-solving) to those who are ex offenders or who live in a criminogenic (leading to offending) environment.
<p>10. Risks</p>	<p>None identified</p>
<p>11. Options & Conclusions</p>	<p>St Michael's Music Workshop has been established for the past 8 years and continues to provide a much needed service to the youth aged between 5-25 years living within the NW10 area of Brent. Their</p>

	<p>service is operated with the assistance of 8 people 4 paid staff and 4 volunteers.</p> <p>St Michael has demonstrated its ability to attract funding from a wide range of sources such as HAT, Tudor Trust, NRF Community Chest & Community Learning Chest and Awards for All. However the funding has greatly contributed to their expanding services to cater for the demand at large. Officers are satisfied that the Criteria has been met.</p>
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	STONEBRIDGE AREA YOUTH PROJECT
2. Project Name	
3. Current Funding from LBB	PAYP £11,940
4. Amount requested from LBB	£21,800
5. Recommendations	<p>£13,865 – Subject to delivery of agreed outputs of 50 young people</p> <p>subject to:</p> <ol style="list-style-type: none"> 1. Brent Council's normal conditions of grant 2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>Stonebridge Area Youth Project aims to establish a permanent youth drama workshop for the benefit of the community of residents in the Stonebridge Estate.</p> <p>SAY has adopted an Equal Opportunities Policy and is committed to ensure equality and have a clear understanding of the Policy. In their application for funding it is reflected in its user profile that they have a membership of 50, which is broken down as follows: 30 women, 20 men and 1 disabled person.</p>
7. Strategic Context & Need	<p>The Project will address the Council's key priority under Supporting Children and Young People and Regeneration and Priority neighbourhoods – SAY Project aims to reduce long term unemployment by given the youth the opportunity to develop further skills and experience. SAY has liaised closely with Brent Youth Offending team on a number of projects with the results</p>
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £21,800 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of the activities/services set out in paragraph 6 above. The Project intends to raise additional income of</p>

	<p>£109,000 from various Trusts and charitable bodies. If successful, its total income/costs in 2004/05 would be £130,800.</p> <p>The Project's audited accounts for the year ended 31 March 2003 show that it made surplus income of £9,416 with a balance sheet reserve fund of £9,169. This amount represents cash at bank and working capital needed to assist it to weather difficult financial period. In view of the above, officers consider the Project's financial position to be satisfactory.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The Project aims to provide a vocational training course in performing arts. The programme will be delivered over a period of 20 weeks of training in two 10 week terms.</p> <p>The deliver of the programme will be conducted during October – December & January – March. The sessions will run each week for 3 hours on Tuesdays, Wednesdays and Thursdays. Provisions and targets set for the duration of the programme include the following:</p> <ul style="list-style-type: none"> • 50 disaffected young people aged 14-24 with the processes and structures of education, training and employment; • 50 young people gain increased confidence and self esteem; • 30 participants gain sufficient social and team working skills to undertake a performance project, and to progress to further training in a more institutionalised environment; • Assist 350 young people and their community are actively informed of what educational and training opportunities are open to them and how to access them.
<p>10. Risks</p>	<p>None identified</p>
<p>11. Options & Conclusions</p>	<p>SAY Project has been operating for a number of years and appear to be provide a valuable and much need service to the young People living on the Stonebridge Estate. The young people will benefit enormously from the structured programme, giving them the opportunity to develop through positive activities.</p> <p>Officers are satisfied that the Organisation appears to have good management structures in place for the</p>

	delivery of its programme.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	TUSSALE ASSOCIATION
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£26,000
5. Recommendations	Nil – Discrepancies in the financial reporting submitted to both John Lyon's and Main Programme
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Association aims to improve the quality of life Somalians youth and their families by addressing the needs by providing a range of services/activities such as welfare rights, housing and homelessness, immigration, education and training and health initiative and awareness of certain health issues.</p> <p>The Association has in place an Equal Opportunities Policy. They are committed to ensuring that equalities are practised at all time. However, their services user reflected in its users profile are men, women, disabled and older people.</p>
7. Strategic Context & Need	The Association meets the corporate strategic objective under Supporting Children and Young People and intends to address social exclusion isolation experienced by young Somali children and their parents. Promoting quality of life and a Green Agenda by providing activities to support the well being of young children and their parents living in deprived estates.
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £26,000 in 2004/05 from the Main Programme Grants budget. The Association is not intending to raise additional income from other sources and there is no indication that it is actively engage in fundraising.</p> <p>The Association's uncertified account for the year ended 31 March 2003 shows that it made surplus income (£31,682) over expenditure (24,520) of £7,162. However this amount differs from the one</p>

	submitted for the same period to the Council in support of its application for John Lyon's Charity fund. In view of the above, officers are unable to comment fully on the Association's financial viability.
9. Delivery mechanism and main outputs/outcomes of the project	Funding is sought to deliver a programme of activities for throughout the duration of one year. The Programme will offer 4 cultural events, 12 day trips/outings, 50 children signed posting and referral to services and advice/information and support to refugees and asylum seekers.
10. Risks	None identified
11. Options & Conclusions	The Association has been established since 1993 and continues to provide services to 660 Somali users within the Community. The Project has actively sought funding from a diverse range of sources during the past year. They intend to apply to Fast forward Grant for £10,000 to support their training programme in the future. Officers, is satisfied that the Council's conditions have been met.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	VOLUNTEER READING HELP – LONDON NORTH-WEST BRANCH
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£6,000
5. Recommendations	<p>NIL</p> <p>The beneficiaries of the project are mainly from outside Brent and the project is also requesting funding for 100% from Brent.</p>
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Organisation aims to provide one to one support to young children aged 5 – 18 years with learning difficulty. The support given includes development of reading skills thus giving them the opportunity to become confident in learning. Their services also include support to adult volunteers from the local community. The volunteers are provided with on-going support such as recruitment and teacher training. The Volunteers provide support 2 days per week for period of 3 hours assisting the development of 3 children.</p> <p>The Organisation has a clear understanding of Equal Opportunities; this has been demonstrated in their services, which also encourages the recruitment of disabled volunteers. Their services also include children from a wide range of cultural backgrounds where English is not their first language. Services at present are provided to 318 users, of which 20 are resident of Brent.</p>
7. Strategic Context & Need	<ol style="list-style-type: none"> 1. Supporting Children and Young People 2. Regeneration and Priority Neighbourhoods 3. Tackling Crime and Community Safety <p>These will be addressed by the needs of children with poor literacy skills and children from asylum seekers/refugee communities who have difficulty integrating into society due to a lack of educational skills.</p>

	<p>Improvement of long-term employment prospects by regenerating priority neighbourhoods.</p> <p>The educational standard of young people, reduces the risk that they will not commit crimes.</p>
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £6,000 in 2004/05 from the Main Programme Grants budget. The amount requested is meant to cover the entire costs of providing the services set out in paragraph 6 above. VRH is not intending to raise additional income from other sources.</p> <p>VRH's certified income and expenditure statement for the year ended 31 March 2003 shows that it made surplus income of £31 with bank balance of £764. This amount represents 0.036% of its total expenditure.</p>
9. Delivery mechanism and main outputs/outcomes of the project	<p>Funding is sought to contribute towards the continuation of its on-going Programme with a view to expand into Brent. The new development will allow them to assist 15 primary schools in Brent and also provide training and support to 5 volunteers.</p> <p>The expansion of the service will increase the number of volunteers from 5 to 35. The programme will also benefit 105 children in Brent.</p> <p>It is expected that the following will be achieved:</p> <ul style="list-style-type: none"> • Improvement of reading skills • Increased self confidence • Increased concentration and promote active participation in class room • Raise their overall educational attainment • Reduce risk of exclusion from main stream society, unemployment and criminal behaviour
10. Risks	None identified
11. Options & Conclusions	<p>Volunteer Reading Help has been established since 1998 and appear to be providing a valuable service. Their future plans are to expand existing services to integrate Brent users to prevent exclusion and promote community involvement.</p>
Report Author:	Jacqueline Smith (Grant Officer)

Date:	April '04
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LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	WESTMINSTER PLAY ASSOCIATION
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£32,530
5. Recommendations	Nil – 93% of its users are non-Brent residents
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Association provide a safe and stimulating environment for children aged 5 – 12 years to develop their interactive skills through play. Services include summer playscheme during term-time and afterschool club activities.</p> <p>WPA's is committed to equality of opportunity within its service. They aim to ensure that the environment reflects their commitment and understanding to the policy in terms of activities offered.</p>
7. Strategic Context & Need	The Association intends to address the Council's corporate strategic objective under Supporting Children and Young People by providing a play facility and a safe environment.
8. Financial Profile	<p>Approval is sought for a revenue grant of up to £32,530 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of a safe and secured stimulating environment at Queen Park area. It intends to raise additional income of £89,068 from other sources. If successful, it's total income/costs in 2004/05 would be £121,598.</p> <p>The Association has not submitted its audited accounts for the period 2002/03 in support of this application. In absence of these documents, officers are unable to comment on the Association's financial viability or its capacity to manage funds entrusted to it.</p>
9. Delivery mechanism and main	The Association will offer play activities to children aged 5 –12 years aimed at supporting their

outputs/outcomes of the project	<p>educational and social development. In the aim to reduce cases of vandalism and anti-social behaviour amongst children living in the Queen Park ward. Services include drama productions, artistic images, face to face discussion in community centres and social venues.</p> <p>They aim to provide support to approximately 50 children and young people. And 30 children will be recruited and trained to become outreach volunteers.</p> <p>The expect outcome is to provide a service to families on low income, decrease the number of incidence of vandalism involving children and young people and to give children and young people the foundation for community involvement.</p>
10. Risks	None identified
11. Options & Conclusions	The Association aims to maintain a service that will promote acceptable social behaviour and reduce vandalism within the community.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04

LONDON BOROUGH OF BRENT

Voluntary Sector Support Team Appraisal Report

1. Name of Organisation	WORLD VISION APOSTOLIC CHURCH OF JESUS CHRIST
2. Project Name	
3. Current Funding from LBB	NIL
4. Amount requested from LBB	£11,749
5. Recommendations	<p>Nil –</p> <ol style="list-style-type: none"> 1. No financial records 2. No clear indication of delivery of project.
6. Summary of the project & Equal Opportunities (Impact Assessment)	<p>The Church aims to support young, disabled and elderly people through providing social and welfare advice/support and recreational activities in order to prevent isolation thus allowing the members to integrate within the community. Their services include a diverse range of service/activities such as home visits, home help, counselling sessions, cooked meals and music lessons</p> <p>The Church has submitted an Equal Opportunities Policy and have stated that implementation of its services is carryout indiscriminately to every member irrespective of gender, ethnicity and religion. However, their user profile reflects a membership of 131 users of whom 16 are resident outside the Borough. The ethnic breakdown of its members is as follows: 5% White, 15% Mixed White & Black Caribbean, 10% Asian Indian, 20% Black Caribbean, 1% Chinese, 5% Black African, 1% Jew and 40% Black British.</p>
7. Strategic Context & Need	<p>The Church meets 4 of the Council's key priority as follow:</p> <ul style="list-style-type: none"> • Supporting Children and Young People • Promoting quality of life and the Green Agenda • Tackling Crime and Community Safety • Regeneration and Priority Neighbourhood <p>Services are provided to promote the formation of youth groups to encourage integration amongst</p>

	<p>various cultures and to combat crime within the community. They also provide a wide range of informational services to assist the individual to promote their development to cope with daily encounters. These include a range of services such as counselling sessions, solicitor's advice and practical and emotional support.</p>
<p>8. Financial Profile</p>	<p>Approval is sought for a revenue grant of up to £11,749 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of musical equipment, i.e. piano, drum, guitar and Trimbale, rent and recruitment and training of staff. It intends to raise additional income of £4,816 from donations. If successful its total income/costs in 2004/05 would be £16,565.</p> <p>The Church has not submitted its latest certified/audited accounts in support of this application. In absence of these documents, officers are unable to comment on the financial position of the Church.</p>
<p>9. Delivery mechanism and main outputs/outcomes of the project</p>	<p>The Church is seeking funding as a contribution towards its on-going running costs to include rent and general maintenance of space used for activities; maintenance of their mini bus; purchase/maintenance of musical equipment such as drums, guitar, piano and trimbale; recruiting and training staff.</p> <p>The Church will provide a diverse range of services/activities to include: reference; counselling/advice; financial support; sport/physical activities/games/stimulation; youth activities (bible quiz and drama and transport young people.</p> <ul style="list-style-type: none"> • 20 young people will be supported • 25 old people include the infirmed • 40 leaflets issued in community to inform people about services <p>Significant Difference:</p> <ul style="list-style-type: none"> • identify specific services • appropriate to migrant/refugees • services users needs i.e. language barrier • service that provide interpretation or that gives advice to locate help

10. Risks	None identified
11. Options & Conclusions	The Church appears to be providing a good service to the elderly, disabled and young people with a diverse ethnic mix of users. However, officers are unable to fully comment on the delivery of the programme as no clear indication has been provided to support the application.
Report Author:	Jacqueline Smith (Grant Officer)
Date:	April '04