

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Afri-Caribbean People's Organisation (ACPO)
<b>2. Project Name</b>	Pensioners and Supplementary School scheme
<b>3. Current Funding from LBB</b>	£5071 Main Programmes £2000 Edward Harvist
<b>4. Amount requested from LBB</b>	£13,793
<b>5. Recommendations</b>	<p>Approval of a total of <b>£5,071</b> for 2004/05 made up of <b>£1,268</b> for the first quarter and <b>£3,803</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Afri-Caribbean People's Organisation (ACPO) is a locally based organisation aims to:</p> <ul style="list-style-type: none"> <li>• Promote social &amp; welfare economic of people living in Brent &amp; the surrounding areas.</li> <li>• Promote education and support of vocational and training skills to the manpower requirements in the job market</li> <li>• Preserve and safe guard the welfare of the elderly</li> </ul> <p>For the purpose of this project, ACPO want to carry on running four days a week Pensioner Luncheon and Social Club which will aim to increase social participation and interaction of the elderly. Also ACPO aims to provide an outlet for the constructive release of youth energies as well as reinforcing the current curriculum through Supplementary School and Holiday Scheme.</p> <p>ACPO is planning to work in partnership with Sure Start and Home Start in supporting families of young people at risk.</p> <p>ACPO is targeting Stonebridge, Mitchell Brook and Brentfield which have a large demand for teenage guidance, and pensioners programme will continue to be part of the main service of the organisation.</p>

	<p>The organisation has a clear commitment to Equal Opportunities both in its services and management practices.</p> <p>It monitors both qualitative and quantitative data and it keeps records of attendance, ethnicity and gender etc.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aim to provide the Council with initiative for the benefit of:</p> <ol style="list-style-type: none"> <li><b>1.</b> Elderly people through Pensioner Luncheon and Social Club and</li> <li><b>2.</b> Young people through Supplementary School Classes.</li> </ol> <p>It will enhance the lives of local people especially elderly and young people at risk.</p> <p>These objectives are part of the Council Priorities under the <b>Green Agenda and supporting Young People.</b></p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £13,793 in 2004/05 from the Main Programme grants Budget as a contribution towards the costs of the services stated in paragraph 2 above. ACPO intends to raise additional income of £90,459 from other sources, if successful, its total estimated income/costs would be £104,252.</p> <p>ACPO's certified accounts for the year ended 31<sup>st</sup> March 2003 show that it made a loss of £13 with a negative balance sheet of £3722 after adjustments to the accounts. This indicates that ACPO is unable to meet its obligations to its creditors.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>ACPO is seeking funding to continue provide services for the elderly people through Luncheon Club and supporting young people through supplementary school classes.</p> <p>ACPO will aim to recruit up to <b>60</b> volunteers by the end of the year and increase the number of service users to <b>500</b>.</p>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the organisation has adequate staffing in providing both services for the young people and for the elderly. In addition to the above the</p>

	organisation does not seem to have secured adequate match funding from external sources for the future year/s.
<b>11. Options &amp; Conclusions</b>	<p>The project has experience in providing Luncheon Club in this side of the borough and summer play schemes. It is advisable that the organisation develops one of the services further and focused its management skills in having a good service, if not an excellent one in delivering one of the provisions.</p> <p>It is recommended for funding for the remaining 3 quarters of the year.</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	Age Concern Brent
<b>2. Project Name</b>	Age Concern Brent
<b>3. Current Funding from LBB</b>	£88,700
<b>4. Amount requested from LBB</b>	£95,880
<b>5. Recommendations</b>	<p>Approval of a total of <b>£88,700</b> for 2004/05 made up of <b>£22,175</b> for the first quarter and <b>£66,525</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> <li>3. Detailed analysis of the services carried out by the organisation and evaluation report at the end of the year.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Age Concern is a national organisation provides services and social activities for older people, their relatives and carers. The Brent branch is no different from others nationally. Its core activity is the provision of information, advice and advocacy; it aims to increase and facilitate access to statutory services; sign-posting to appropriate services.</p> <p>In addition to providing services to elderly people, Age Concern also aims to develop voluntary work and training for people who have been out of the labour market. In partnership with Age Concern Harrow and the Care Standards Commission, aim to provide lay assessors for the Care home inspections and facilitate the Brent Co-ordinator for the patient and Public Involvement in health project.</p> <p>Age concern is committed to Equal Opportunities through its services and its staffing. Although the organisation has just set up a focus group to review the existing policy; it is clear from their application that their services are open to all people living in Brent.</p>

<b>7. Strategic Context &amp; Need</b>	Though Age Concern is a well established organisation in the borough, their objectives for the purpose of this application is very wide and over optimising services across the two Council's priorities <b>Promoting Green Agenda and Tackling Crime</b> .
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £95,880 in 2004/05 from the Main Programme Grants Budget as a contribution towards the services set out in paragraph 6 above. The Organisation intends to raise additional income of £213,140 if successful, its estimated income/expenditure of £309,020.</p> <p>Age Concerns audited accounts for the year ended 31<sup>st</sup> March 2003; show that it made surplus income of £15,899 with balance sheet reserve funds of £140,765. £24,609 of this amount relates to funds set aside for specific purposes, leaving a balance of £116,156 available for specific purposes. This represents 40.1% of its total expenditure in 2002/03.</p> <p>In view of the above, officers are satisfied with the organisations financial position.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	Although the project didn't specifically indicate what the outcomes of this project are, they have however indicated that in terms of elderly services; Age Concern will aim to give advice to 7,500 people from Brent, and make 11,500 contacts with people in Brent (percentage outcomes will need to be further discussed with the organisation) and 6 volunteers trained.
<b>10. Risks</b>	The risks associated with this project mainly sit with whether the organisation is capable in providing all these services and provisions to cover all the priorities.
<b>11. Options &amp; Conclusions</b>	<p>In its application, Age Concern demonstrated that they are providing a variety of services, covering the Green Agenda and community safety.</p> <p>The service aims to ensure that older people are well informed and supported.</p> <p>Funding is recommended for at least one more year.</p>

<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Asian Women's Resource Centre (AWRC)
<b>2. Project Name</b>	Domestic Violence
<b>3. Current Funding from LBB</b>	£10,000 from the Main Programme
<b>4. Amount requested from LBB</b>	£15,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£10,000</b> for 2004/05 made up of <b>£2,500</b> for the first quarter and <b>£7,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>The Asian Women's Resource Centre is a locally based project providing services to the wider community and more specifically to the Asian Woman and children.</p> <p>For the purpose of this project Asian Women's Resource Centre aims to promote proactive strategies and works in partnerships to deal with violence against women. The way this will be delivered is by working with service delivery organisations, media strategies and public awareness raising campaigns to influence legal reform, policy development and interventions, training of police, health authorities and other professionals in awareness on how to tackle of women's right, freedom, physical and psychological integrity.</p> <p>The project aims to provide a holistic approach empowering support service. It will tackle a whole of other challenges linked to domestic violence.</p> <p>In addition to Domestic Violence, AWRC would also aim to carry on providing Summer Play Scheme for the children aged 8-14. These children come with their mothers who use the centre. Many of these mothers are single parents and unemployed and so they can not afford holidays for their children.</p>

	<p>AWRC is fully committed to equality of Opportunities as it provides an open door policy for all women in needs irrespective of their background. The policy of the centre does however takes the needs of women and children in a serious manner, it includes ensuring that support services are available such as transport and crèche etc...</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of young people under the council priority in <b>supporting children and young people</b>. It aims to enhance the life of young people and improve their living standard free from violence and abuse, severe depression or mental abuse.</p> <p>The project also aims (under <b>tackling crime and community safety</b>) to provide workshops on community safety and self esteem defence workshops and work with excluded communities.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £15,000 in 2004/05 from the Main Programme Grants Budget as a contribution towards the costs of the services stated in paragraph 6 above. The centre intends to raise additional income of £150,700 from other sources. The amount requested represents 9% of the total cost. If the centre is successful its total income/costs would be £165,700.</p> <p>The centre's audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £12,616 with balance sheet reserve funds of £57,718. £15,157 of this is restricted for specific purposes, leaving a working capital of £42,561. This amount represents 30.2% of its 2002/03 total expenditure. In view of the above, officers consider the centres financial position satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a specific difference into the lives of women who have been through Domestic Violence and to their children. It is expected that 192 women receiving support on domestic violence issues, and 400 people being advised and in terms of summer play scheme; it is estimated that 350 young people being supported and 120 crèche facilities provided.</p>
<b>10. Risks</b>	<p>There are hardly any risks associated with this</p>



	project apart from not having made external funding applications to potential funders.
<b>11. Options &amp; Conclusions</b>	This project is unique for the Council as it form a basis of an important priority of the Council, domestic violence, children and young people. It appears to offer an excellent provision in terms of needs. The funding required means that AWRC will be able to continue to run this valuable service.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Association of Muslims with Disabilities (AMD)
<b>2. Project Name</b>	Association of Muslims with Disabilities
<b>3. Current Funding from LBB</b>	10,000
<b>4. Amount requested from LBB</b>	£36,530
<b>5. Recommendations</b>	<p>Approval of a total of <b>£10,000</b> for 2004/05 made up of <b>£2,500</b> for the first quarter and <b>£7,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. Satisfactory audited/certified accounts for year 2002/03.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>The Association of Muslims with Disabilities aims to support and assist Muslim disabled people, enable them and improve their quality of lives. It is a user-led organisation with an open membership.</p> <p>AMD is specifically providing the following:  * benefit advise; drop-in Centre on the weekend to provide respite to their carers; luncheon club at the weekend and open forums on various topics.</p> <p>For the purpose of this application, the organisation is requesting a contribution towards the operating costs of all their provisions.</p> <p>AMD is fully committed to equality of opportunities as it involves disabled people in all its services. It has an open door policy and it implements Equal Access.</p>
<b>7. Strategic Context &amp; Need</b>	The project provides the Council with initiatives to the benefit of elderly and disabled people and their careers. It aims to improve their quality of lives and raising their standards.
<b>8. Financial Profile</b>	Approval is sought to a revenue grant of up to £36,530 in 2004/05 from the Main Programme

	<p>Grants Budget as a contribution towards the costs of the Associations weekend and drop-in centre. It intends to raise additional income of £3000 from donations. If successful, its total estimated income/costs would be £39,530.</p> <p>The associations audited accounts for the year ended 31<sup>st</sup> December 2003 failed to include balance sheet figures for 2002/03. However, the accounts show that it made a deficit of £1674 with net balance sheet reserve funds of £17,322. In absence of 2002/03 balance sheet figures, officers are unable to comment fully on the association's financial viability.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a specific difference into the lives of people with disabilities by reducing social isolation and by bringing them together for at least one day each weekend.</p> <p>It is expected that after one year 20 people will use the drop-in centre and 15 will receive benefit advise and 5 outing a year.</p>
<b>10. Risks</b>	<p>The risks associated with this project mainly sit with whether the organisation has enough resources to provide a service that is linked to the Council Corporate Priorities. From its application AMD has not been actively seeking funds from external funders and tends to rely purely on the Brent Council grant. This can have a negative impact in the long term.</p> <p>Though the project is not fully linked to the Council Corporate Priorities, it has an element of providing services to the needy.</p> <p>It is therefore recommended for at least one more year.</p>
<b>11. Options &amp; Conclusions</b>	<p>AMD has been in existence since 1994 providing provisions for the Muslims with disabilities and although this provision might be of a valuable asset, officer considers and recommends that the AMD should develop a partnership working structure with other relevant organisations in the borough.</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)

<b>Date:</b>	April 2004
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## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	Bengali Community Education Centre (BCEC)
<b>2. Project Name</b>	Bengali Community Education Centre
<b>3. Current Funding from LBB</b>	£13,000
<b>4. Amount requested from LBB</b>	£26,330
<b>5. Recommendations</b>	<p>Approval of a total of <b>£13,000</b> for 2004/05 made up of <b>£3,250</b> for the first quarter and <b>£9,750</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. The funding being for delivering services for children and young people from Brent.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Bengali Community Education Centre is a locally based project providing educational provisions for the Bengali Communities and others in Brent. It aims to improve the Welfare, Education, Health and Employment.</p> <p>For the purpose of this project BCEC aim to provide:</p> <ul style="list-style-type: none"> <li>• Educational Activities, such as IT centre, English and Maths Supplementary Classes and Bengali mother tongue and Arabic classes.</li> <li>• Youth activities and outings, such as indoor and outdoor games and children and family outings</li> <li>• Cultural activities to celebrate national events of Bangladesh such as the Independent day.</li> </ul> <p>For the purpose of this project the organisation is applying for funding to cover part revenue and part core funding, though the application and the criteria is clearly indicating that we will only be funding project related activities in which Bengali Community Centre will focus at children and young people through educational activities.</p>

	<p>The organisation has a clear commitment to Equal Opportunities both in its services and management practices.</p> <p>It monitors both qualitative and quantitative data and it keeps records of attendance, ethnicity and gender etc.</p>
<b>7. Strategic Context &amp; Need</b>	<p>This project will aim to deliver services that are linked to the Supporting Children and Young People by running parents and children activities, outreach services and youth group activities.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £26,330 in 2004/05 from the Main Programme grants Budget as a contribution towards the costs of the services/projects stated in paragraph 6 above. The centre intends to raise additional income of £130,000 from other sources. If successful, its total income/expenditure would be £156,330. The centre has experience in fundraising, its fundraising activities has increased from £90,000 in 2001/2 to £145,133 in 2002/3. However the request of £26,330 from the council includes a contribution of £17,830 towards its rental costs.</p> <p>The centres audited accounts for the year ended 31<sup>st</sup> March 03 show that it made surplus income of £45.05 with a balance sheet reserve fund of £10,716. £1,839 of this represents tangible assets leaving a balance of £8,877 available for general purposes. This represents 6.3% of its total expenditure. In view of the above, officers are satisfied with the financial position of the centre.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make a specific difference by improving the welfare, educational and economic opportunity of the disadvantaged people in the borough and more specifically to the Bengali community.</p> <p>At the end of the year the organisation aims to have achieved 600 places for mothers and children and 600 places for youth groups.</p>
<b>10. Risks</b>	<p>Some of the risks associated with this project sit mainly with the organisation being over optimistic that they can deliver a whole range of services and whether there is a physical capacity to deliver all the projects mentioned in their application.</p>
<b>11. Options &amp;</b>	<p>Bengali Centre has been in existence for a number</p>

<b>Conclusions</b>	of years providing educational activities for the Bengali community and young people and though it might be that the organisation has sufficient funding to deliver these projects.
<b>Report Author:</b>	Jamal Ettetvani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Organisation Name</b>	Black Disabled People's Association (BDPA)
<b>2. Project Name</b>	Black Disabled People's Association
<b>3. Current Funding from LBB</b>	£3,500
<b>4. Amount requested from LBB</b>	£3,500
<b>5. Recommendations</b>	<p>Approval of a total of <b>£3,500</b> for 2004/05 made up of <b>£875</b> for the first quarter and <b>£2,625</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Black Disabled People's Association is a locally based charity aims to promote the welfare of the black disabled people in the community. For the encouragement of education, training mobilisation and politicisation of the black disabled people, to remove physical and social barriers.</p> <p>For the purpose of this project BDPA aim to enable volunteers to provide advice, support a mechanism for exchanging and distribution of information on issues directly affecting black disabled people. Also the funding will help supporting events and seminars and in particular the physical participation of members of the organisation.</p> <p>The organisation has a clear commitment to Equal Opportunities both in its services and management practices.</p> <p>The members of the organisation sign up to the equalities statement and adhere to.</p> <p>There is a monitoring feedback form as a parameter for clients feedback on the success and failures</p>
<b>7. Strategic Context &amp; Need</b>	The project aims to provide the Council with initiative for the benefit of older people and those with disabilities under the Council Priority of



	<p>Promoting quality of life and a Green Agenda. It will enhance the lives of local elderly people especially those who suffer with disabilities.</p> <p>The project aims to reduce health inequalities of the most vulnerable by tackling specific ethnic group and in this case black disabled people. The way the project aim to address this issue is by providing training programmes to update the skills of the people and offer one to one advise sessions and provide culturally attractive events to facilitate inclusion in society and to reduce health inequalities.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £3,500 in 2004/05 from the Main Programme Grants Budget. The grant requested be a contribution towards the Associations operating costs as specified in paragraph 6 above. The Association intends to raise additional income of £3500 from other sources. This will make its estimated income to be £7000.</p> <p>The Associations certified accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £1852 with a net balance sheet reserve fund of £2,780. Members will wish to know that the Associations capacity to raise fund continue to diminish, if recommended that the Association must intensity its fundraising activities.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make a specific difference to the lives of Black disabled People by adding a value to their lives, providing training opportunities and design health seminars and more specifically to facilitate the adjustment of Black Disabled People and enable clients to access advise and support mechanisms provided by Brent Council and Brent Primary Care Trust.</p> <p>It is expected that Black Disabled People association will be dealing with around 3000 telephone enquiries and 30 people attend events and training and 30 people attend health seminars</p>
<b>10. Risks</b>	<p>The risks associated with this project mainly sit with whether the organisation has enough resources to provide a service that is linked to the Council Corporate Priorities and whether they will be able to carry on their provision without securing external</p>

	funding from other sources. It also advisable that the organisation should develop a working partnership with other organisations in the borough that delivers similar provisions.
<b>11. Options &amp; Conclusions</b>	BDPA has been in existence for number years providing services for black disabled people. The organisation will need to start having a dialogue with the Social Services and how might be appropriate to link its provisions under older people services.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	Brent Advocacy Concerns (BAC)
<b>2. Project Name</b>	Brent Advocacy Concerns
<b>3. Current Funding from LBB</b>	£27,620
<b>4. Amount requested from LBB</b>	£30,986
<b>5. Recommendations</b>	<p>Approval of a total of <b>£27,620</b> for 2004/05 made up of <b>£6,905</b> for the first quarter and <b>£20,715</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. details verifications of outcomes achieved</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Advocacy Concerns is a locally based organisation provides services for disabled people. It is committed to advocacy by:</p> <ul style="list-style-type: none"> <li>• protecting and establishing the right of disabled people</li> <li>• improving the quality of life of disabled people in Brent</li> <li>• empowering disabled people to advocate for themselves</li> </ul> <p>For the purpose of this project BAC want to continue providing advocacy to the disabled and are requesting a contribution towards the co-ordinator's salary.</p> <p>Brent Advocacy Concerns is committed to equality of opportunities And the implementation of the policy is regularly reviewed to ensure that it reflects the organisational levels and powers.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aims to provide the Council with initiative for the benefit of the disabled people under the Council Priority of <b>Promoting a Green Agenda</b>.</p> <p>It aims to enhance the lives of local disabled people through advice, The way the project aim to address this issue is by providing peer advocacy and one to</p>

	one advise sessions.
<b>8. Financial Profile</b>	<p>Approval is sought for revenue grant of up to £30,986 in 2004/05 from the Main Programme Grants Budget as a contribution towards the salary of BAC's co-ordinator and core costs. BAC intends to raise additional income of £74,547 from other sources, if successful, its total estimated income/costs would be £105,533.</p> <p>BAC's audited accounts for the year ended 31<sup>st</sup> March 2003; show that it made a deficit of £24,683 with a net balance sheet reserve fund of £6,628. This amount represents 8.3% of its total expenditure in the year 2002/03.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make a specific difference to the lives of disabled people through generic advocacy service, one to one, crisis, self help group and collective advocacy.</p> <p>It is expected that BAC will aim to carry out 20 peer advocacy sessions for the year 8 by disabled for the disabled and 49 one to one session and 22 crisis advocacies.</p>
<b>10. Risks</b>	<p>The risk associated with this project sit mainly with whether the organisation is looking to provide hard outcomes for a specific project. The fund is towards core costs of the advocacy outcomes, capacity building and crisis advocacy.</p>
<b>11. Options &amp; Conclusions</b>	<p>Based on the risks and outcomes that the organisation is proposing to deliver, officer recommends that a working partnership is developed with other voluntary organisations of a similar nature and feedback to Voluntary Sector Support Team the outcomes of this working relationships.</p> <p>It is also worth noting that this application is for core funding rather than a project related funding on which the criteria of this grant is clearly indicating.</p> <p>Though the application is for core funding, officers recommend that the project is funded to deliver the above specific outcomes indicated in their application.</p> <p>The funding is therefore subject to achieving these</p>

	outcomes.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	Brent Alcohol Counselling Services (BACS)
<b>2. Project Name</b>	Brent Alcohol Counselling Services
<b>3. Current Funding from LBB</b>	£8,980
<b>4. Amount requested from LBB</b>	£9,900
<b>5. Recommendations</b>	<p>Approval of a total of <b>£8,980</b> for 2004/05 made up of <b>£2,245</b> for the first quarter and <b>£6,735</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Alcohol Counselling Services aims to address issues with alcohol related problems. Some of the clients that the organisation is working with are amongst the most vulnerable people in the area. In addition to counselling, the organisation arrange home, residential detoxification, it will help them with domestic violence, poly drug use, mental illness, survival of institutional care etc...</p> <p>For the purpose of this project, BACS want to carry on providing free weekly counselling service for the people of Brent who are concerned with their alcohol misuse. The organisation also carry out a comprehensive assessment relating to those who are addicted, helping with housing, health issues etc. they also enable people to join their families and lead a normal life.</p> <p>The organisation has a clear commitment to Equal Opportunities both in its services and management practices. It monitors both qualitative and quantitative data and it keeps records of attendance, ethnicity and gender etc.</p>
<b>7. Strategic Context &amp; Need</b>	The project aim to provide the Council with initiative for the benefit of young people suffering from alcohol related abuse and help them and work with

	<p>young mothers to stabilise their drinking habits and regain their relationship with their children.</p> <p>It also helps to tackle petty crime by closely working with people with alcohol abuse and addressing the issues such as violence, burglary and isolation</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £9,900 in 2004/05 from the Main Programme Grants Budget as a contribution towards the costs of the services stated in paragraph 6 above. The Organisation intends to raise additional income of £24,070 from other sources, if successful, its total estimated income/expenditure would be £33970.00.</p> <p>The services audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £16,679 with a balance sheet reserve fund of £23,203. £2,223 of this fund is reserved for specific purposes, leaving a balance of £19,980 as working capital. This amount represents 65.7% of its total expenditure. Members may wish to know that the Organisation was able to attract additional resources of £19,000 from the Community fund. It has continued to improve its financial management and the level of services it provided. In view of the above, the organisations financial position is satisfactory and the funding provided to it represents good value for money.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make an overall difference to the lives of people that are suffering from alcohol related abuse, dealing with employment issues, single parent's, homelessness and the ex-offenders.</p> <p>It is expected that 153 adults will be helped with advice and counselling and 36 young people being helped with alcohol related matters, 45 outreach work and 21 street drinkers receiving counselling.</p>
<b>10. Risks</b>	No risks identified
<b>11. Options &amp; Conclusions</b>	This is a unique project for the borough, and it is worthwhile funding it for the next financial year. It is also worth noting that BACS will need to actively seek funds from external sources.
<b>Report Author:</b>	Jamal Ettetvani (Team Leader)

<b>Date:</b>	April 2004
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## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Project Owner</b>	Brent Arts Council (BAC)
<b>2. Project Name</b>	Brent Arts Council
<b>3. Current Funding from LBB</b>	£10,000
<b>4. Amount requested from LBB</b>	£16,610
<b>5. Recommendations</b>	<p>Approval of a total of <b>£10,000</b> for 2004/05 made up of <b>£2,500</b> for the first quarter and <b>£7,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. Organisation should adopt a reserve policy that allows them a working capital of at least three months</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Arts Council acts as an umbrella organisation for over 40 recreational and professional arts organisations in Brent.</p> <p>Brent Arts Council offers arts provision through the programming and management of a local arts centre and gallery, and support the development of the arts in Brent through education and training.</p> <p>BAC seeks to meet the need to support advice and provide facilities for arts organisations, arts participants and practitioners.</p> <p>For the purpose of this application BAC aims to carry on running and promoting the stables Art Centre and Gallery; seek to encourage involvement in the arts; support individual practitioners and enable the development of artistic skills and standards.</p> <p>BAC is fully committed to Equal Opportunities policies, it continually monitor the needs of the community groups and individuals and reaching out those in need of support.</p> <p>BAC encourages male and female volunteers of all ages to participate in the running of the Arts Centre</p>

	and to give informal training where appropriate.
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of the local organisations and individuals to get involved in the arts and culture under the council priority in <b>Promoting quality of life and the green agenda</b>. It aims to enhance the life of people through performing arts and culture</p> <p>The project also aim (under the culture strategy) to help develop young people's ideas of what an art gallery is and the role of the art on the society.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £16,610 in 2004/05 from the Main Programme Grants Budget as a contribution towards the costs of the services set out in paragraph 6 above. Brent Arts Council intends to raise additional income of £4,390 from other sources; if successful its estimated income/expenditure in 2004/05 would be £21,000.</p> <p>Brent Arts Councils certified accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £69 with a balance sheet reserve fund of £357. However, it has a negative working capital (£1822), which means that it would not be able to meet its financial obligations without dispensing of its tangible assets (£1680). In view of the above, officers consider the financial position unsatisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make an overall difference to the users of the gallery by providing a dedicated contemporary art space for all the people of Brent. It will aim to create a focus for the community at Gladstone Park and seek to educate and inform the public.</p> <p>It is expected that 39 affiliated organisations be involved and three individual members. A 22,000 from Brent benefiting from Arts and Culture activities through events as audience member or attendees at exhibitions.</p>
<b>10. Risks</b>	<p>Some of the risks associated with this project sit mainly with whether the organisation has adequate human resources to deal the growth of the service and whether the organisation is equipped to work with all the larger arts organisations in the borough.</p>

	Though the financial position of the organisation is unsatisfactory, the project will still be able to deliver the outcomes identified above.
<b>11. Options &amp; Conclusions</b>	This is a worthwhile project and it forms a pivotal role in the arts and culture in Brent. However, officer recommends that a strong working partnership is developed with other arts organisation and a liaison with the Art and Culture Strategy officer of Brent is established.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Association for Voluntary Action (BrAVA)
<b>2. Project Name</b>	Brent Association for Voluntary Action
<b>3. Current Funding from LBB</b>	£30,000
<b>4. Amount requested from LBB</b>	£76,196
<b>5. Recommendations</b>	<p>Approval of a total of <b>£30,000</b> for 2004/05 made up of <b>£7,500</b> for the first quarter and <b>£22,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. Outputs/outcomes will need to be verified before a final payment is made.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>BrAVA is the local Council for Voluntary Services, which aims to support the Voluntary and Community Sectors through:</p> <ul style="list-style-type: none"> <li>• Development – identifying needs and supporting the sustainable development of organisations.</li> <li>• Support – provision of support to ensure the effective and efficient running of and developing the capacity of the local VCS.</li> <li>• Liaison – to develop and maintain links across the VCS and other sectors to promote the ability and opportunity of all sectors to network with each other.</li> <li>• Representation – to enable and act as a conduit for the diverse views/needs of the local VCS to be represented to statutory bodies.</li> <li>• Strategic Partnership Work – to ensure the involvement of VCS in any strategic partnership locally.</li> <li>• Promoting and fostering good relations between all sectors and local communities.</li> </ul> <p>For the purpose of this project BrAVA is requesting</p>

	<p>funding to cover the core activities of the organisation and salary cost for the director and a part time administrator.</p> <p>BrAVA has an equal opportunities policy both within the organisation and the services it provides. In terms of services BrAVA aims to ensure that their provisions are accessible to all users regardless of their background. It also promotes new organisations where unmet need is identified, particularly those who might be discriminated against.</p>
<p><b>7. Strategic Context &amp; Need</b></p>	<p>The organisation aims to provide information on funding sources, constitutions, registering as a charity, employment law etc... to the voluntary community groups including a regular newsletter</p> <p>It also aims to support management committee members and staff of new and existing organisations and community groups.</p> <p>The organisation does however, under the <b>Quality of life and Promoting the Green agenda</b> aims to facilitate joint working and networking opportunities, developing training sessions on management committee's roles and responsibilities and provide an up-to-date newsletter with information on local and national government policies.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £101,595 in 2004/05 from the Main Programme Grants Budget as a contribution towards its operating costs. BRAVA intends to raise additional income of £154,587 form other sources. If successful, its total income/expenditure would be £256.182. Members will wish to know that BRAVA has managed in the past years to attract funding form various funders in 2002/03; it has managed to increase its resources by 346%.</p> <p>BrAVA's audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £75,745 with a balance sheet reserve fund of £114,614. £71,451 of this fund had been set aside for specific purposes leaving a balance of £43,163 as its working capital. BRAVA financial management has improved its finance and general purposes committee meets regularly to review its management accounts and monitor the budget. In</p>

	view of the above, officers consider BrAVA's financial position to be satisfactory.
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make an overall difference to the users of the service; by helping organisations and community groups, it will help generate an environment that fosters trust and goodwill among volunteers.</p> <p>However, BrAVA aims to make a specific difference:</p> <ul style="list-style-type: none"> <li>• to increase funds from external sources to the voluntary organisations</li> <li>• to help access information and resources</li> <li>• to enable voluntary sector to work together</li> <li>• to help provide opportunities for local people</li> </ul> <p>It is expected that BrAVA will carry out 30 one to one intensive support, 80 general support, dealing with 360 telephone advice and 10 newsletters.</p>
<b>10. Risks</b>	The risk associated with this project sit mainly with the lack of developing a focused project specifically linked to the Council's priorities and whether hard outcomes are achievable in this instance.
<b>11. Options &amp; Conclusions</b>	<p>BrAVA will work with voluntary organisations to enable them to achieve the Council priorities and organisations priorities. This however will strengthen the relationship between the voluntary organisations and the council. It is therefore proposed that a £30,000 funding be made available for 2004/05 from Main Programme to cover parts of the cost of information session, newsletter and or capacity building.</p> <p>The services delivered by BrAVA do not necessarily fit in clearly with the Council Corporate Priorities, but through working with voluntary organisations these objectives could be achieved.</p> <p>The funding is subject to achieving the outcomes listed above.</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Association of Disabled People Limited (BADP)
<b>2. Project Name</b>	Brent Association of Disabled People Limited
<b>3. Current Funding from LBB</b>	£153,190
<b>4. Amount requested from LBB</b>	£162,757
<b>5. Recommendations</b>	<p>Approval of a total of <b>£153,190</b> for 2004/05 made up of <b>£38,297</b> for the first quarter and <b>£114,893</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. A verification of the achievement of outputs during the morning visit and at the end of the financial year.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Association of Disabled People Limited is a locally based independent organisation campaigning for the right of disabled people living or working in Brent. BADP plays a role of an umbrella organisation with 80 member organisations. Its focus is to:</p> <ul style="list-style-type: none"> <li>• combat discrimination against all disabled people including those from BMER</li> <li>• remain a resource for all disabled and advice and support</li> <li>• continue to help smaller marginalised groups</li> </ul> <p>For the purpose of this application BADP is requesting core funds which include the management and development of the association.</p> <p>The core funds will cover the Information and advise; Welfare right and Resource centre.</p> <p>BADP is an equal opportunities employer. It operates according to the Social Model of Disability. BADP achieve equality of opportunities through:</p> <ul style="list-style-type: none"> <li>• equality for job opportunities through the whole employment process</li> </ul>

	<ul style="list-style-type: none"> <li>• appropriate staff training and supervision</li> <li>• and recognising the necessity for offering increased time and language support through all their contacts with disabled people.</li> </ul>
<b>7. Strategic Context &amp; Need</b>	The project aim to provide the Council with initiative for the benefit of the disabled people under the Council Priority of Promoting a Green Agenda. It aims to enhance the lives of local disabled people through advice, The way the project aim to address these issues is by providing peer advocacy and one to one advise sessions.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £162,757 in 2004/05 for the Main Programme Grants Budget as a contribution towards its core services. It intends to raise additional income of £72,832 from other sources. If successful its estimated income/expenditure would be £235,589. BADP has 11 full-time paid staff on its payroll.</p> <p>BADP's audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £30,866 with a balance sheet reserve fund of it £85,601. This amount represents 38% of its total expenditure. However £55,448 of this fund is restricted expenditure leaving a working capital of £30,153. In view of the above, officers consider BADPs financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make a specific difference through the development of good quality accessible information on a range of topics that affect disabled people's lives, through providing support networks and discussion groups, continue to support other disabled people and promote the effective working of Access Group to improve access to the Brent environment, services and systems.</p> <p>The overall differences are to continue promoting and supporting the rights and choices of all disabled people.</p> <p>In their application BADP is aiming to provide 80 more Welfare Right Service on top of the 300 that they are currently working with and 100% more enquiries on Information and Advise Service.</p>
<b>10. Risks</b>	The risks associated with this project sit mainly with



	whether the organisation has enough capacity to deliver all these services under the umbrella status.
<b>11. Options &amp; Conclusions</b>	It is recommended that £153,190 funding for the Main Programme be available for 04/05 to cover part of the cost of the core funding linked to Main Programme.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Bereavement Services (BBS)
<b>2. Project Name</b>	Bereavement Services
<b>3. Current Funding from LBB</b>	£1,063
<b>4. Amount requested from LBB</b>	£19,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,063</b> for 2004/05 made up of <b>£265.75</b> for the first quarter and <b>£797.25</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Bereavements Services is a locally based organisation and specifically helps people with bereavement and loss. It provides high quality free professional support and counselling to any bereaved adult, young person or child resident in Brent, using a team of 72 multi-cultural, specialist trained and supervised volunteers.</p> <p>The services provided ranging from:</p> <ul style="list-style-type: none"> <li>• one to one session</li> <li>• drop in centre</li> <li>• telephone help line</li> <li>• specialist children services and training</li> </ul> <p>For the purpose of this application BBS requesting funding to carry on providing this valuable service to bereaved adults and children. It requests the Council to contribute in paying for volunteer training and expenses.</p> <p>BBS is an equal opportunities employer and is actively recruiting staff, volunteers and trustees who reflect the multi cultural and different background in Brent. Access to services within BBS is widely open to all the sections of the community.</p>
<b>7. Strategic Context &amp; Need</b>	The project provides the Council with initiatives to the benefit of the local people; adults and children.

	<p>It helps the adults to gain awareness of their feelings and how to cope with their suffering and it enables them to lead fuller and more active role in the community. And in terms of supporting young people it helps them to come to terms with loss of their parents, loss of home and education.</p> <p>The bereavement counselling provides a safe environment for children and young people to communicate their feelings and become aware of changes in their lives and it also help children who become excluded from their school to return to full time education and learn to care for other bereaved children.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £19,000 in 2004/05 from the Main Programme Grants Budget. This amount is a contribution towards the costs of providing 760 hours of bereavement support and counselling. The organisation intends to raise additional income of £91,000 from other sources. If successful, its total estimated income/expenditure would be £110,000.</p> <p>Brent Bereavement Services audited accounts for the year ended 31<sup>st</sup> March 2004 show that it made surplus income of £4,725 with net balance sheet reserve fund of £12,83. However, it is worth nothing that the organisation liquidity position is unsatisfactory in that it will not be able to meet its current short-term liabilities.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make a specific difference to the migrant and refugees who are often the most isolated bereaved people, who suffered a loss of family, friends, country and culture – often through the tragic events of war.</p> <p>The overall difference is delivered to those who become isolated and lonely through the death of a loved one. This support is provided through a better equipped face to face sessions.</p> <p>It is expected that Brent Bereavements Services will provide 450 counselling session to the bereaved adult, 110 to the bereaved children and 150 telephone support help-line.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project mainly sit with recruiting enough volunteers to provide counselling sessions.</p>

	Though the financial position of the organisation is unsatisfactory, the project will still be able to deliver the outcomes identified above.
<b>11. Options &amp; Conclusions</b>	The project is unique for the council as it appears to offer a good value for money and little real risk in terms of provisions. The funding provided will help the organisation stay afloat. It is recommended that this project should be funded for at least another year and subject to the above conditions
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Community Housing LTD (BCH)
<b>2. Project Name</b>	Homeless project
<b>3. Current Funding from LBB</b>	£11,500
<b>4. Amount requested from LBB</b>	£8,625 (amount requested for 9 months)
<b>5. Recommendations</b>	<p>Approval of a total of <b>11,500</b> for 2004/05 made up of <b>£2,875</b> for the first quarter and <b>£8,625</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Community Housing LTD (BCH) is a locally based housing co-operative provides affordable housing for the homeless people in Brent. One of their major aims is to help single people in Brent gain access to accommodation. BCH currently houses 16 households nominated by Brent Council in temporary housing.</p> <p>For the purpose of this project BCH requesting funds for its core activities in managing tenancies and maintaining properties and also in developing new services.</p> <p>BCH is an equal opportunity employer and it practices this policy by ensuring that staff and management committee adhere by it.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of the local people; by increasing opportunities for participation, this will encourage individual to join the management committee and attend general meetings.</p> <p>It also aim to help and assist people in gaining more secure affordable housing which will help in employment and stability</p> <p>The project covers the Council's priorities under "<b>Promoting the Green Agenda</b>" by encouraging</p>

	<p>participation in the running of the co-operative and regenerating the neighbourhood by assisting single people in gaining more secure housing, which in turn assists them to obtain employment.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought to a revenue grant of up to £8,625 in 2004/05 for the Main Programme Grants Budget. The amount requested is expected to be a contribution towards the costs of its activities. It intends to raise additional income of £1,176.624 from other sources such as rents, fees and bank interests, if successful, its total income/expenditure in 2004/05 would be £1,185.249. Members may wish to know that BCH houses 16 households nominated by Brent council and this request represents 0.73% of its total costs.</p> <p>BCH's audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £43,741 with balance sheet reserve funds of £224,313. £8,515 of this amount is restricted for other purposes and £701,000 for major building repair costs, leaving a balance of £162,828 as working capital. This represents 15.25% of its expenditure</p> <p>The organisation continues to improve its relationship with housing association and local authorities. BCH is aiming to consolidate the management of the short-life property by long-term agreement or by acquisition of the properties. The success of this will make the co-ordinations long-term finances more secure.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aim to make a specific difference by improving the housing circumstances of users, increase member involvement in the co-operative and encourage members to volunteer for the co-op, attending local forums of interest to the membership.</p> <p>The overall difference is delivered to those who needs security and affordable housing who would otherwise not have access to housing under the normal circumstances.</p> <p>It is expected that Brent Community Housing will improve the lives of <b>30 members</b> by improving their housing circumstances, it will increase the housing stock by making contact with <b>4 new providers</b> and</p>

	increase member involvement by <b>20%</b> .
<b>10. Risks</b>	The risks associated with this project sit mainly with whether the organisation is fully equipped to deal with the issues of lack of affordable housing under the current economic climate.
<b>11.Options &amp; Conclusions</b>	<p>Though this is a good project that provides a valuable service in Brent, officer consider it to be a “housing needs” issue and would recommend that the organisation opens a dialogues with local housing associations and or the Council’s Housing Unit for a possible funding or a working partnership.</p> <p>The application meet the council pririoties and Funding is recommended only to deliver the outcomes listed above</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Indian Association (BIA)
<b>2. Project Name</b>	Brent Indian Association
<b>3. Current Funding from LBB</b>	£73,000
<b>4. Amount requested from LBB</b>	£136,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£73,000</b> for 2004/05 made up of <b>£18,250</b> for the first quarter and <b>£54,750</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3: Achieve full outcomes agreed before full payments released.</li> <li>4: detailed information on the clients seen.</li> <li>5: detailed report on the financial position (see Parag 8).</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Indian Association is a locally based organisation providing services for the welfare of the Indian community. These services ranging from welfare benefits, housing, education, Information Technology and immigration.</p> <p>For the purpose of this application BIA is requesting funding for the organisation as a whole to provide legal advice by a qualified legal advisor, advice on immigration, pensions, benefits, council tax, housing and employment and other activities held in the centre.</p> <p>BIA is an equal opportunity employer and all its services are open widely to the community on a larger scale regardless of their background or disabilities.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The organisation aim to provide the Council with initiatives linked to arts, leisure and cultural activities to the benefit of older people, disabled people and people with mental health issues.</p>



	<p>In addition to the above, BIA under the regeneration and priority neighbourhood aims to provide training into work such as job search CV preparation.</p> <p>It exclusively works in partnership with the community safety team in developing drop-in surgeries delivered by the Metropolitan Police.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £136,000 in 2004/05 from the Main Programme Grants Budget. The amount requested is a contribution towards BIA's operating costs. The Association intends to raise additional income of £15,000 from other sources, If successful, its total income/costs in 2004/05 would be £151,000.</p> <p>The Association's audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £83,437 with a net balance sheet reserve fund of £198,125. There are some problems associated with these reserve funds bearing in mind that 35.75% (i.e. £29,829) of the year's surplus relates to the grant paid to the association as contribution towards its operating costs. This transfer is unauthorised and should be returned to the council, or seek the council's authorisation to do so. According to the audited accounts the balance sheet position indicates that it has £176,286 in building funds. Officers consider this to be incorrect because it includes unrealised tangible assets of £26,700.</p> <p>In view of the above, and taking into account the constraint on the Main programme Grants Budget, officers are not satisfied with the way the grant has been used in 2002/03. It is recommended that officers should investigate such transfers.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by organising seminars; give advice to people on Immigration issues, Housing, Welfare benefit and General advice.</p> <p>It is expected that BIA will <b>1200</b> immigration advise, <b>650</b> housing advise, <b>1100</b> welfare benefit advise and <b>1300</b> general advice.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sit mainly with</p>

	the lack of being too optimistic at trying to do more but with the same capacity of staffing. BIA will also need to negotiate with the VSST on the outcomes that they can deliver and will need to be clear and transparent about the spending of the Main Programme funds.
<b>11. Options &amp; Conclusions</b>	Based on the risks and on the outcomes that the project is proposing to deliver, officer recommends that the outcomes will need to be very clear and verified by the VSST.  Funding is recommended for at least one year and subject to the conditions listed above.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Indian Community Centre (BICC)
<b>2. Project Name</b>	Brent Indian Community Centre
<b>3. Current Funding from LBB</b>	£20197
<b>4. Amount requested from LBB</b>	£23,075
<b>5. Recommendations</b>	<p>Approval of a total of <b>£20,197</b> for 2004/05 made up of <b>£5,049</b> for the first quarter and <b>£15,148</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Indian Community Centre (BICC) is a locally based Asian organisation providing services primarily to Asian people. These provisions are:</p> <ul style="list-style-type: none"> <li>• language classes</li> <li>• Asian music classes on Sundays</li> <li>• Indian dancing classes for children</li> <li>• And Computer classes</li> </ul> <p>The centre organises numerous activities such as, the Summer Project for children during August, which includes art and craft classes, educational outing and working with groups. The centre also organises activities for elders including seminars on Asian Healthy Living, which cover healthy eating, diabetes and keep fit and luncheon club.</p> <p>For the purpose of this application, the organisation aim to ensure that a system of support and assistance for the children is available when needed. In some cases the project has alternative ways of working within a mainstream class.</p> <p>In addition to meeting the children's needs, the project is also aiming to fulfil an obligation to support the elderly Asian people in the borough. This will target isolated elders and provide help and opportunities to engage them in the mainstream.</p>

	<p>Brent Indian Community Centre is committed to equal opportunities both in its employment practices and its service delivery.</p> <p>The policy is practiced and implemented in all its service delivery and on a regular basis the organisation monitors and reviews the practice and procedures.</p>
<p><b>7. Strategic Context &amp; Need</b></p>	<p>The project provides the Council with initiatives to the benefit of young people under the council priority in <b>supporting children and young people</b>. It aims to enhance the life of young people and improve their living standard and improve their education standards.</p> <p>The project also aim (<b>under Promoting the Green Agenda</b>) to help older people including those who are suffering with disabilities and increase participation through luncheon club, yoga classes, meeting places, library and drop-in advise.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £23,075 in 2004/05 from the Main Programme Grants Budget as a contribution towards its operating costs and summer holiday programme. BICC intends to raise additional income of £16,280 from other sources. If successful, its total estimated income/costs would be £39,355.</p> <p>BICC's audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made a deficit of £384 with a net balance sheet reserve fund of £294. This amount represents 0.81% of its total expenditure.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aim to make an overall difference by encouraging young people to learn mother tongue languages, dealing with elders, traditional art and craft activities to retain and increase awareness.</p> <p>BICC also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• promoting better citizenship in the community</li> <li>• promote health and education of the members</li> <li>• provide a head start for students</li> <li>• promote heritage values</li> <li>• reduce social exclusion</li> <li>• increase user awareness</li> <li>• provide venues</li> </ul>

	<ul style="list-style-type: none"> <li>the organisation received Investor-in-People award form providing services to the community during 2003</li> </ul> <p>it is expected that BICC will be holding <b>567</b> Gujarati classes, <b>63</b> English and Maths classes and <b>42</b> music classes, 200 computer classes and <b>1010</b> elders attend activities.</p>
<b>10. Risks</b>	The risks with this project sit mainly with recruiting enough volunteer to be involved in the programmes.
<b>11. Options &amp; Conclusions</b>	This is a worthwhile project as it provides a good service to the Asian Elders and to the young people and both services are covered under the Council priorities.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Irish Advisory Service (BIAS)
<b>2. Project Name</b>	Brent Irish Advisory Service
<b>3. Current Funding from LBB</b>	£36,100
<b>4. Amount requested from LBB</b>	£36,100
<b>5. Recommendations</b>	<p>Approval of a total of <b>£36,100</b> for 2004/05 made up of <b>£9,025</b> for the first quarter and <b>£27,075</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Irish Advisory Service is a locally based organisation providing welfare support and a range of other holistic and inclusive advise and specialist information and support services to Irish People in need in Brent primarily and London generally.</p> <p>BIAS is requesting funding from Brent to develop and deliver an assertive health, education, community safety and social care programme. This programme will aim to address the needs and difficulties experienced by the Irish community in the borough. The programme will be delivered to all sections of the Irish community i.e. older people, street drinkers, homeless, travellers, children and young people.</p> <p>Evidence suggests that Irish people suffer poorer health, have higher mortality rates and high levels of limiting long-term illness than can be described by their demographic and socio-economic status alone.</p> <p>Brent Irish Advisory Service is committed to equal opportunities both in its employment practices and its service delivery.</p> <p>The organisation support all the existing UK legislation and policies formed to tackle discrimination, prejudice and social exclusion. BIAS</p>

	oppose to all behaviours, attitude and actions that discriminate against individuals and social groups.
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of older people, street drinkers, homeless, travellers, children and young people. under the council's priority in <b>supporting children and young people and Promoting the Green Agenda</b> by addressing health inequalities, this will be delivered through working with Brent HAZ, counselling providers and work with GP's and other health providers and provide cultural awareness training</p> <p>The project also aim (under <b>Promoting the Green Agenda</b>) to help older people including those who are suffering with disabilities and increase participation through luncheon club, yoga classes, meeting places, library and drop-in advise.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £36,100 in 2004/05 form the Main Programme Grants Budget as a contribution towards its operating costs. BIAS intends to raise additional income of £413,900 from other various sources, if successful, its total income/costs in 2004/05 would be £450,000. This amount is consistent with previous pattern of fundraising and its services are complementary to council services to corporate priority area of services.</p> <p>BIAS's audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £4566 with a balance sheet reserve fund of £82,305. This amount represents 19.2% of its total expenditure i.e. 2 ½ month's working capital. In view of the above, officers consider BIAS financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make an overall difference by improving the quality of life for each service user and to make their lives safer, healthier and more fulfilling by providing a range of culturally sensitive ad holistic advice, training and support services.</p> <p>BIAS also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• provide non judgemental and fully inclusive service</li> <li>• provide free holistic and accessible advice and information</li> </ul>

	<ul style="list-style-type: none"> <li>• help reduce the fear of crime, particularly for older Irish people</li> <li>• help create a greater public awareness of health issues</li> </ul> <p>It is expected that <b>150</b> will benefit from personal safety talks, <b>30</b> people directly benefiting from treatment programmes and <b>100</b> indirectly. <b>20</b> young travellers participating in relevant fora, and <b>40</b> young people attending courses and <b>500</b> people will directly benefit from leaflets and posters.</p>
<b>10. Risks</b>	The risks associated with this project sit with whether the organisation has adequate staffing in providing a whole range of services for both the young and the older people from the Irish community
<b>11. Options &amp; Conclusions</b>	This is a unique project. It appears to offer excellent provisions for this section of the community. The funding from Brent Council means that they can carry on providing this valuable service.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004



## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Mencap
<b>2. Project Name</b>	Brent Mencap
<b>3. Current Funding from LBB</b>	£50,000 Main Programme £42,770 Social Services £100,00 Housing Department
<b>4. Amount requested from LBB</b>	£56,415
<b>5. Recommendations</b>	<p>Approval of a total of <b>£50,000</b> for 2004/05 made up of <b>£12,500</b> for the first quarter and <b>£37,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. Verification of outputs listed below</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Mencap is a locally based organisation which aims to enable Brent residents with learning disability of all ages to live as independent as possible. Some of the services Brent Mencap provide are:</p> <ul style="list-style-type: none"> <li>• Campaign on behalf of people with learning disabilities of all ages and their carers</li> <li>• Working in partnership with statutory and independent sector</li> <li>• Providing a range of other services to people with learning disabilities</li> <li>• Influencing service providers and members For the purpose of this application Brent Mencap aims to develop an innovative dating and friendship service for People with learning disabilities</li> <li>• Develop and provide a range of educational classes, discos, clubs, leisure events and social inclusion activities for adults with learning disabilities</li> <li>• To improve the range of play and youth provision, both specialist and inclusive for young people with learning disabilities and to continue to manage existing specialist clubs</li> </ul>

	Brent Mencap is committed to equal opportunities both in its employment practices and its service delivery.
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of young people by working closely with Brent Youth Services, Connexions, Social Services and Education. Brent Mencap is looking to plug the gap and meet the needs of children and young people with learning disabilities who traditionally have not been in services or listened to by other providers</p> <p>The project also aims (<b>under Promoting the Green Agenda</b>) to address the unmet health and social inclusion needs of people of all ages with learning disabilities. Brent Mencap will help by participating in a range of partnership groups such a Health Action group, the children with disabilities steering group and will also develop a range of user involvement activities designed to increase the confidence of people with learning disabilities to speak about their wishes and enabling them to participate in a range of specialist and borough wide forums.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £56,415 in 2004/05 from the Main Programme Grants Budget as a contribution towards the activities/services set out in paragraph 6 above. Mencap intends to raise additional income of £2,829 from other sources. If successful, its total income/costs would be £59,244.</p> <p>Mencap's audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £37,776 with a balance sheet reserve fund of £251,373. £20,248 of this amount is restricted for specific purposes, leaving a balance of £231.125 available for general purposes. Members will wish to know that Mencap has set aside £126,202 for staff contingency costs which they are obliged to incur as a responsible employer. In view of the above, only £104,923 is now available for general purposes. Officers consider this position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of</b>	The project aims to make an overall difference by increasing the Social Inclusion of people of all ages and with learning disabilities in Brent and ensure

<p><b>the project</b></p>	<p>that Brent people with learning disabilities have access to the same life chances and opportunities as other people in Brent across the whole range of experiences, from play, leisure, access to education and health.</p> <p>Brent Mencap also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Increasing the amount of people of all ages with learning disabilities actively involved in service development, evaluation and participation</li> <li>• Enabling more people with learning disabilities to access interesting educational, social and leisure activities</li> <li>• Raise awareness of the needs and wishes of people with learning disabilities of all ages</li> </ul> <p>It is expected that <b>20</b> successful introductions and report being prepared, <b>150</b> people involved in total and <b>250</b> people participate to run a range of bite sized course to manage Bonanza and YClub and <b>45</b> Young people will have joined in activities.</p>
<p><b>10. Risks</b></p>	<p>The risks mainly sit with the organisation having to provide a range of services rather than focusing at one or two where their strength is</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>This is a good project, providing a worthwhile service for the local people in Brent. The funding from Brent Council means that they can carry on providing this valuable service.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani (Team Leader)</p>
<p><b>Date:</b></p>	<p>April 2004</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Somali Community (BRESCO)
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£500 Main Programme
<b>4. Amount requested from LBB</b>	£1,335
<b>5. Recommendations</b>	<p>Approval of a total of <b>£500</b> for 2004/05 made up of <b>£125</b> for the first quarter and <b>£375</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. To submit bank statements for March 2003.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Somali Community project has been around for a number of years providing services for the Somali community primarily and others generally. It offers services in area of housing, health, education, social services, immigration and interpretation. Bresco also help young Somalis to be aware of the bad consequences of committing crimes.</p> <p>For the purpose of this application Bresco aims to help young Somali people to do better at school and organise meeting and workshops in relations to crime preventions and help elders in employments and do well for their community.</p> <p>The organisation has a clear commitment to equal opportunities and it discourages workers and volunteers to discriminate against anyone on the ground of colour, creed, religion or disabilities. The organisation encourages users to inform them if they think anyone is mis-using the policy.</p>
<b>7. Strategic Context &amp; Need</b>	The project provides the Council with initiatives to the benefit young people by working closely with them and help them do well at school and help adults develop their skills and help them into employment.

	Bresco however aims to specifically tackle the crime issue amongst the Somali youths by holding workshops and seminars.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £1335.00 in 2004/05 from the Main Programme Grants Budget as a contribution towards the costs of those activities or services set out in paragraph 6 above. BRESKO intends to raise additional income of £340 from other sources, if successful, its total income costs in 2004/05 would be £1625.00.</p> <p>BRESKO's receipts and payments account for this year 2002/03 shows that it made excess income of £3189. However, the surplus failed to reflect previous year's surplus/(deficit). It is also not clear whether the surplus reflects the cash at bank. In view of this, officers are unable to comment fully on the groups' financial position. It is recommended that BRESKO must submit its bank statement for month of March 2003 before any part of this grant is paid.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make an overall difference by encouraging users to do well at schools and try their best to adjust to the society, to find employment, be a good law abiding citizens.</p> <p>Brent Somali Community also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Help young people increase their education and improve their lives by getting employments</li> <li>• By learning about the country and adjust to the life in the UK</li> <li>• Learning about the labour market and complete an employment application and CV's</li> </ul> <p>It is expected that <b>100</b> language interpretations takes place, <b>89</b> employment advice sessions, <b>170</b> immigration and outreach sessions.</p>
<b>10. Risks</b>	There is hardly any risks involved with this project
<b>11. Options &amp; Conclusions</b>	This a worthwhile while project and it should be funded from the Main Programme
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)

<b>Date:</b>	April 2004
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## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Brent Youth Company (BYC)
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£15,000
<b>4. Amount requested from LBB</b>	£19,400
<b>5. Recommendations</b>	<p>Approval of a total of <b>£15,000</b> for 2004/05 made up of <b>£3,750</b> for the first quarter and <b>£11,250</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. satisfactory audited/certified accounts</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Youth Company Ltd is a locally based organisation run by the young people for the young people. BYC aims to communicate with young people as widely as possible and work in partnership with a variety of agencies. And get involved in a number of activities such as the Connexions London West, Youth consultation and speakeasies, conference and events, forums and youth councils, residential and exchanges etc..</p> <p>For the purpose of this application BYC is seeking funds to enable the organisation to continue carrying out the above services. The funding will primarily be for the running costs and maintenance of the premises and the production of the magazine.</p> <p>BYC has an equal opportunity policy in place, in that it ensures that all services are open to all young people regardless of race, gender, sexual orientation or disability.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit young people under the priority of <b>Supporting children and young people</b> by working closely with them and addressing their needs through being the voice of young people in</p>

	<p>the borough, especially those who are at risk and those who are excluded from the community. The service will be achieved by having regular meetings to discuss issues, outreach to schools to promote the work and recruit new members.</p> <p>In addition to the supporting Young people, the project also, under the <b>Tackling crime and community safety</b> aims to discuss the anti-social behaviour at meetings and also within schools.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £19,400 in 2004/05 from Main Programme Grants Budget. The company is not intending to raise additional income from other sources.</p> <p>The Company's audited accounts for the year ended 31<sup>st</sup> May 2003, show that if made a deficit of £21,299. However, the accounts failed to represent the true financial position of the Organisation because grants received from the council has been double counted, thereby inflating the balance figure by £15,000.</p> <p>Members may wish to know, unlike any other funded Organisation, Brent Youth Company received grant in-kind from Youth &amp; Voluntary Sector Services, which is the time of paid officers of the Council. The equivalent amount is reflected in the accounts. It is worth bearing in mind when considering the recommendation, that Brent Youth Company is a company limited by guarantee and not an arm of the Brent Council and should be treated equally like any other funded voluntary/charitable organisation.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by</p> <ul style="list-style-type: none"> <li>• Giving the young people an opportunity for learning and development.</li> <li>• Give the young people a safe and welcoming environment</li> </ul> <p>BYC also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Give young people a voice in their borough as future tax payers</li> <li>• Allowing opportunities for training and other types of learning opportunities, e.g, book club, youth achievement awards</li> <li>• Giving the young people an activity to do their evenings</li> </ul>



	<ul style="list-style-type: none"> <li>• Access to services like the internet to search for jobs and training</li> </ul> <p>It is agreed that the project will work with <b>45</b> young people on a regular basis to help them set up a forum and provide individual help and support, these support will be in some form of home work and social issues. It is also agreed that <b>25</b> young people will be attending residential training. These will enable young people to be aware of community based issues, consult with them on Youth Plan and some Council Objectives concerning young people. In addition to the above outcomes, the project will produce newsletter every two months and a monthly progress report and a finance report.</p>
<b>10. Risks</b>	The risks associated with this project sit mainly with whether the project is able to deliver the above outcomes on time.
<b>11. Options &amp; Conclusions</b>	<p>Brent Youth Company will be delivering the above outcomes under a new agreement of the 2004/05. These outcomes are more realistic in achieving in within the time frame. The financial situation of the past two years will be dealt with under a separate report.</p> <p>It is worthwhile funding this project for at least one more year but based on the above outcomes being delivered and verified and subject to other condition in (paragraph 5).</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	British Muslim Womens' Welfare Association
<b>2. Project Name</b>	Mother Tongue School
<b>3. Current Funding from LBB</b>	£2,169
<b>4. Amount requested from LBB</b>	£7,500
<b>5. Voluntary Sector Team Recommendations</b>	<p>Approval of a total of <b>£2,169</b> for 2004/05 made up of <b>£542</b> for the first quarter and <b>£1,627</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>British Muslim Womens' Welfare Association is a very small local organisation specialising in running Saturday school by helping to achieve a better results for young people, by attracting a large number of young people from the borough and by continuing to help students achieve a better grades.</p> <p>For the purpose of this application British Muslim Womens' Welfare Association requesting funds for the rental of the premises that goes directly to pay for school activities, salaries, books and stationary.</p> <p>The organisation has an open access policy and it encourage all the section of the community to get involved.</p>
<b>7. Strategic Context &amp; Need</b>	The project provides the Council with initiatives to the benefit young people by working closely with them and helps them do well at school and achieve better grades.
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £7,500 in 2004/05 from the Main Programme Grants Budget as a contribution towards the activities set out in paragraph 6 above. It intends to raise additional income of £2500 from fees and donations and subscription. If successful its total income/costs would be £10,000.

	<p>The Association's certified receipts and payments account for the year ended 5<sup>th</sup> April 2003 show that it made excess income (£6108) over payments (£6059) of £49. This amount represents 0.81% of its total expenditure.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by encouraging users to do well at schools and try their best to adjust to the society and achieving better grades</p> <p>The organisation also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Help a specific community to do well at school and achieve better grades and help them understanding British way of life</li> </ul> <p>It is expected that 170 Pupils will benefit from educational activities and 200 adults will receive general advice.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sit mainly with the organisation not having been actively seeking funds from external sources and will need to make an effort in looking for other funds rather than rely purely on Brent Council money.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>This is a very small supplementary school education and we should continue funding for at least one more year. However officer recommends that they form some kind of working partnership with other supplementary schools in the borough and will need to liaise with the Education department of Brent Council.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani (Team Leader)</p>
<p><b>Date:</b></p>	<p>April 2004</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Carlton Handicapped Children's Group
<b>2. Project Name</b>	Handicapped Children
<b>3. Current Funding from LBB</b>	£3,954
<b>4. Amount requested from LBB</b>	£4,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£3,954</b> for 2004/05 made up of <b>£988.50</b> for the first quarter and <b>£2,965.50</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Carlton Handicapped Children's Group provide and help people with mental and physical disability with better life style and give them the chance to enjoy activities and also give the carers a break if possible.</p> <p>For the purpose of this application, the organisation is requesting funds from Brent to take people with disabilities to the cinema, swimming, concert, pubs and restaurant ad visit places of interests.</p> <p>The organisation has an equal opportunities policy and all their services are open to people regardless of their background and they oppose to any form of discrimination.</p>
<b>7. Strategic Context &amp; Need</b>	The project provides the Council with initiatives to the benefit of young people, especially those who suffer from this form of disability, by working closely with them and with their parents.
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £4000 in 2004/05 from the Main Programme Grants Budget, as a contribution towards the costs of hiring mini-bus. The group intends to raise additional income of £2000 from fundraising and membership fees, if successful, its total income/expenditure would be £6,000.

	<p>The group has submitted its certified accounts for the period ended 31<sup>st</sup> March 2003 in support of its application. These show that it made a deficit of £161.00 with a balance sheet reserve fund of £500. This amount represents 10.8% of total expenditure. In view of the above, officer's consider the groups financial position is satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by helping young people to attend a variety of events, functions and other activities in order to mix into the society and enjoy the life.</p> <p>The organisation also aims to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Meeting up on a regular basis with their friends</li> <li>• Meeting other people outside of their usual circle</li> <li>• Experience activities which they wouldn't normally attend or take part in</li> <li>• Provide respite for the carers</li> </ul> <p>It is expected that <b>16</b> disabled children will be provided with a better social life.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sit mainly with the organisation not having been actively seeking funds from external sources and will need to make an effort in looking for other funds rather than rely purely on Brent Council money.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>This is a very small project providing a very worthwhile service for people who suffer with handicap. Though officer recommends funding for at least one more year, it is also recommended that this project should seek funds from Social services.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani (Team Leader)</p>
<p><b>Date:</b></p>	<p>April 2004</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Churchend and Roundwood Youth and community Association
<b>2. Project Name</b>	Elderly peoples' project
<b>3. Current Funding from LBB</b>	£5,000
<b>4. Amount requested from LBB</b>	£7,200
<b>5. Recommendations</b>	<p>Approval of a total of <b>£5,000</b> for 2004/05 made up of <b>£1,250</b> for the first quarter and <b>£3,750</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. Provide audited/satisfactory accounts</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Churchend and Roundwood Club is a locally based organisation providing social and advice facilities for the elderly, single parents, unemployed who reside in Brent. The organisation organises social functions, a yearly fun day, provide good value for money meals for the elderly, single parents and unemployed.</p> <p>For the purpose of this application, Churchend and Roundwood Club requesting funding for the dance group administration expenditure, keep fit sessions cost for the over 50's , Bingo session and homework club admin costs</p> <p>The organisation achieves equality of opportunities by ensuring that leaflets are produced in large print. They work with people with disabilities and ensure that access to those people is open and facilitated.</p> <p>They encourage the use of their facilities by people, regardless of their culture, gender, age and sexual orientation.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aims to provide the Council with initiative for the benefit of:</p> <ol style="list-style-type: none"> <li>1. elderly people through Pensioner Luncheon and</li> </ol>

	<p>Social Club and</p> <p>2. young people through Supplementary School Classes.</p> <p>It will enhance the lives of local people especially elderly and young people at risk. These objectives are part of the Council's Priorities under the <b>Green Agenda and supporting Young People.</b></p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £7,200. In 2004/05 from the main programme grants budget as a contribution towards the costs of the services stated in paragraph 6 above. The association intends to raise £350 from membership fees. If successful it's total £7,550.</p> <p>The association has submitted its receipts and payments account for the year ended 31<sup>st</sup> May 2003. In support of its application. This shows excess income of £367.77. However this account failed to reflect the surplus income of £537.00 brought forward from previous year. After taking this into account, the revised surplus income would be £905.00. This amount represents 16% of its total expenditure. In view of the above officers are unable to comment on the association's financial position.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by helping elderly people getting involved in social activities with less isolation and provide networking opportunities and facilitate the information processes and to support each other.</p> <p>Churchend and Roundwood Club also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Alleviate isolation</li> <li>• Learn new skills</li> <li>• Benefit people on low incomes</li> <li>• Provide social activities to encourage networking</li> <li>• Provide exercise through the part-taking of in door sports</li> <li>• Provide housing advise</li> </ul> <p>It is expected that two sessions of bingo will be held once a week, 12 students of various ages learning to sew.</p>

<b>10. Risks</b>	<p>There is hardly any risks associated with this project apart from whether the project is able to cope with a large number of people wanting to be part of this provisions and whether they are able to secure match funding from external sources</p>
<b>11. Options &amp; Conclusions</b>	<p>This is a real community project providing those needy services for the elderly members of the community. It is recommended funding it for at least one year.</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004



## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Cricklewood Homeless Concern (CHC)
<b>2. Project Name</b>	Homeless project
<b>3. Current Funding from LBB</b>	£10,000 Main Grant £40,232 Social Services
<b>4. Amount requested from LBB</b>	£7,500
<b>5. Recommendations</b>	<p>Approval of a total of <b>£10,000</b> for 2004/05 made up of <b>£2,500</b> for the first quarter and <b>£7,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Cricklewood Homeless Concern aims to support homeless people to find sustainable and effective solutions. The way the service is delivered is by:</p> <ul style="list-style-type: none"> <li>• Providing the widest possible range of services and support to meet their individual needs</li> <li>• Targeting minority groups and ensure equal access to services</li> <li>• Providing services which enable homeless people to make positive lifestyle changes</li> </ul> <p>For the purpose of this application CHC aims to provide the following:</p> <ul style="list-style-type: none"> <li>• Day care opportunities incorporating social activities, training and employment, volunteering and social enterprise</li> <li>• Housing advice and resettlement services working in partnership with statutory agencies</li> <li>• Support services in the community incorporating domiciliary support and support in other homelessness site in the borough</li> <li>• Healthy living incorporating primary care, health promotion, basic amenities and life style management support.</li> </ul>

	<p>CHC is clear about Equality of Opportunities as their policy underpins the commitment to ensuring that they offer the same opportunities to both service users and staff.</p>
<p><b>7. Strategic Context &amp; Need</b></p>	<p>CHC provides the Council with initiatives to the benefit of homeless people, especially from BME and other marginalised communities.</p> <p>Under the <b>Promoting a Green agenda</b> CHC aims to support homeless people to become included and take an active part in their communities. Promote health care by working with Brent PCT and Brent HAZ to support service.</p> <p>Under the <b>regeneration</b>, CHC aims to help people into employment by improving their employment prospects of service users. These supports are provided in a form of a series of education, pre-employment and employment opportunities set up by CHC.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £7,500 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of providing the services set out in paragraph 6 above. The organisation intends to raise additional income of £448,319 from other sources. If successful, its total income/costs in 2004/05 would be £455,819.</p> <p>The Cricklewood Homeless Concern's audited accounts for the year ended 31 March 2003 show that it made surplus income of £59,467 with a balance sheet reserve fund of £168,468. £111,934 of this has been set aside for specific purposes, leaving a balance of £56,534 for general purposes. This amount represents 10.91% of total expenditure. In view of the above and the ability of the organisation to generate sufficient resource, officers consider the financial position of Cricklewood Homeless to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by improving the quality of life and opportunities for homeless people who also suffer from mental ill-health and substance misuse problems. CHC will support these clients group to access mainstream services and to help them identify lifestyle management styles.</p>

	<p>The organisation also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Helping clients with alcohol and drug abuse</li> <li>• Helping street drinkers to receive support to enabling them to access accommodation</li> <li>• Helping final year pupils in secondary school receive info homelessness from homeless people thus raising their awareness</li> </ul> <p>It is expected that <b>30</b> people with substance misuse problems will be referred to treatment programmes, <b>25</b> street drinkers will receive a co-ordinated package of health and housing support; <b>300</b> secondary school pupils are made aware of homelessness issues; <b>100</b> provisions of basic skills and life style management support and <b>200</b> supports to actively engage in local community.</p>
<b>10. Risks</b>	None identified.
<b>11.Options &amp; Conclusions</b>	This is a good provision for the borough as it aims to help people who have been homeless or prevent those who might be homeless as a cause of drinks and drugs and family breakdown. It is run by professional people and it's actively trying to plague the gap.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Federation of Patidar Association
<b>2. Project Name</b>	Nursery project
<b>3. Current Funding from LBB</b>	£10,000
<b>4. Amount requested from LBB</b>	£14,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£10,000</b> for 2004/05 made up of <b>£2,500</b> for the first quarter and <b>£7,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. Funding for contribution to the nursery cost.</li> <li>4. A detailed progress report on the refurbishments of the building</li> <li>5. a detailed progress report on the nursery</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>The Federation of Patidar Association is a locally based Indian organisation aim to provide the following services:</p> <ul style="list-style-type: none"> <li>• performing arts from the Indian sub-continent</li> <li>• Health clinics, educational support and day centre for senior citizens</li> <li>• Nursery</li> </ul> <p>For the purpose of this application Federation of Patidar aim to carry on providing the nursery at an affordable price. The nursery is registered by the local authority to accommodate 35 children under the age of five and at present it runs with a ratio of 7 staff.</p> <p>The organisation has an equal opportunities policy and it implement it in all its services.</p> <p>The nursery is open at present to everyone regardless to their background and ethnicity</p>
<b>7. Strategic Context &amp; Need</b>	Federation of Patidar CHC provides the Council with initiatives to the benefit of young people under

	<p>the <b>support children and young people</b> priority. It aims to address the needs for nursery/pre-school learning in the Wembley Central area, provide a safe and friendly environment where children can feel at home whilst their parents are working, encourage development and learning through play experience and introduce children to new experiences through the link with local community and organise outing once a year for the children to places such as farm, park, museum and festivals.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £14,000 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of those services set out in paragraph 6 of this report. The Association intends to raise additional income of £82,500 from other sources. If successful, its total income/costs in 2004/05 would be £96,500.</p> <p>The Association's audited accounts for the year ended 31 March 2003 show that it made surplus income of £122,811 with a balance sheet reserve fund of £822,624. £349,699 of this fund is restricted for specific purposes leaving a balance of £472,925 transfer to building funds development.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by Working with parents and single parents which make them safe leaving their children in the nursery. The service is open to people who cannot afford child care facilities.</p> <p>The project also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Helping children who attend the nursery to develop social skill and interacting with other children from a wide range of cultures</li> <li>• Providing access to comfortable learning environment for children aged 5 and under</li> </ul> <p>It is expected that <b>35</b> nursery places will be provided.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sit mainly with whether the organisation can increase the nursery space and whether they can survive with the limited funding from Brent.</p>

<b>11. Options &amp; Conclusions</b>	It is worthwhile funding this project for one more year. Officer recommends that the organisation provide the VSST with a progress report and an update on the building refurbishment.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Harlesden Baptist Church
<b>2. Project Name</b>	Summer Playscheme
<b>3. Current Funding from LBB</b>	£1,200
<b>4. Amount requested from LBB</b>	£1,000 (Amount requested for 9 months)
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,200</b> for 2004/05 made up of <b>£300</b> for the first quarter and <b>£900</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Harlesden Baptist Church is a locally based project, arranges annual playscheme for children aged 5 to 11 each summer.</p> <p>For the purpose of this application Harlesden Baptist Church wants to carry on providing the playscheme project in Brent.</p> <p>The organisation has an equal opportunities policy and it is implemented on an open access theory and that the services are open to children of all background and those who live in the proximity of the Church hall.</p>
<b>7. Strategic Context &amp; Need</b>	<p>Harlesden Baptist Church aims to provide the Council with initiatives to the benefit of young people under <b>the support children and young people</b> priority. It aims to help young people with the holiday playscheme include a variety of recreational activities, including outings, handicraft, drama and story-telling.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £1000 in 2004/05 for the Main Programme Grants Budget as a contribution towards the costs of running summer holiday activities. The church intends to raise £1050 from subscriptions and membership's fees, if successful, its total income</p>

	<p>and costs for this scheme would be £2050.</p> <p>The clubs certified receipts and payments account for 2002/03 shows that it made surplus income of £35. This amount represents 1.2% of its total expenditure.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make an overall difference by working with people to provide interesting programme to encourage children's personal and social development.</p> <p>The project also aims to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Learning to live together peacefully</li> <li>• Acquiring particular skills</li> <li>• Developing social confidence in drama</li> </ul> <p>It is expected that <b>40</b> children will attend the playscheme.</p>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the organisation has enough and adequate skills to run this project to grow for the future and whether they are able to attract external from else where.</p>
<b>11. Options &amp; Conclusions</b>	<p>Never the less this is a good project and it should be funded for at least one year.</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004



## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Hindu Council (Brent) HCB
<b>2. Project Name</b>	Navratri
<b>3. Current Funding from LBB</b>	£4,000 Hindu Council Grant £67,750 Navratri Festival
<b>4. Amount requested from LBB</b>	£155,850
<b>5. Recommendations</b>	<p>Approval of a total of <b>£4,000 for the Hindu Council Brent from the Main Programme, and £67,750 for Navratri, £5,000 of which for the Hindu Council to administer the Navratri and £62,750 for the Navratri</b> for 2004/05 subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. prior to release the payments, HCB will need to satisfy the VSST that the following are met: <ol style="list-style-type: none"> <li>3.1 An outline of the Navaratri programme for 2004-5.</li> <li>3.2 To include budget information, sites and venues, general marketing plan, inward investment plan and evidence of anticipated attendances, based on existing knowledge.</li> <li>3.3 Plans to be agreed by Officers from Voluntary Sector Support Services and Cultural Services prior to the release of funds.</li> <li>3.4 Detailed project plan, including all health and safety aspects, stewarding and security, Police negotiation information, outline risk assessments and detailed financial information covering all aspects of the event. List of named partners and any sub contractors.</li> <li>3.5 Plans to be agreed by Officers from Health Safety and Licensing, Voluntary Sector Support Services, Cultural Services and the Police prior to the release of funds.</li> <li>3.6 Ongoing satisfactory liaison on event planning with Officers from Health Safety and Licensing, Cultural Services and the Police prior to the release of funds.</li> </ol> </li> </ol>

	<p><b>4.</b> To release <b>£5,000</b> administration fee after a satisfactory Evaluation information including finance, public satisfaction survey and attendance figures to be supplied in a format agreed and requested by Council officers.</p>
<p><b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b></p>	<p>Hindu Council (Brent) provides a permanent Hindu Cultural and Information Centre staffed by full time administrators on a voluntary basis. Hindu Council runs adults learning classes in Sanskrit, English and computer literacy. HCB liaises with local community police, health authority, Park services and Brent Council on the needs of the community. It organises Youth festivals, Youth sports activities, seminars, Holi, Navratri, Diwali and Dasherra.</p> <p>For the purpose of this application, HCB are requesting funding to promote and increase arts, leisure sport and cultural activities. To increase education/training and achievement, good citizenship, increase involvement of older people and celebration of the diverse communities.</p> <p>The funding also contributes to the staffing and general cost of running the project.</p> <p>And in addition to the general contribution, HCB requests the lead on Navratri festivals. As a lead organisation for the community it is appropriate that the HCB have a role in the festival.</p> <p>HCB has an equal opportunities policy in place; it encourages all parts of the community to take part in events and activities. The organisation is a multi-ethnic with great strength, but also accept that diversity is accepted and positive which it enriches the lives of people.</p>
<p><b>7. Strategic Context &amp; Need</b></p>	<p>Hindu Council Brent provides the Council with initiatives to the benefit of local people under the initiative of cultural and events.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £155,850 in 2004/05 from the Main Programme Grants budget. The amount requested includes £90,000 for Navratri festival fund for hiring halls. This fund is commissioned every year at a cost of £5,000 for administration of the funds. In actual sense, the organisation is requesting £65,850 grant</p>

	<p>in form of general grant. Hindu Council intends to raise additional income of £10,000 from other sources. If successful its estimated total income and expenditure in 2004/05 would be £75,850.</p> <p>Hindu Council's audited accounts for the year ended 31 March 2003 show that it made a deficit of £24,620 with a net balance sheet reserve funds of £31,931. This fund is transferred to various restricted funds.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make an overall difference by improving the quality of the lives of people through the events and activities.</p> <p>The project also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Promoting a service culture focused on the specific needs of individuals</li> <li>• Maximise the effectiveness of HCB by engaging hard to reach communities</li> <li>• Utilise a large gathering of Community members during Navratri or Diwali, for surveys on their needs and their requirements.</li> </ul> <p>It is expected that <b>20000</b> people attend events and social celebrations.</p>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the organisation can meet the demands for quality management of events in relation to the Navratri festival and whether they are able to secure additional funding for these kinds of events.</p>
<b>11. Options &amp; Conclusions</b>	<p>Though Navratri is annual community event in the calendar in Brent events, officers suggest that a professional approach to arranging this event is crucial for its success in the future.</p> <p>The recommended conditions are designed to allow for ongoing support on the events management. That the Brent grants allocation is specifically for the Navratri festival.</p> <p>Officers recommending funding for one more year and strictly based on above conditions.</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)

<b>Date:</b>	April 2004
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## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Kingsbury Asian Elders Group
<b>2. Project Name</b>	Elders Group
<b>3. Current Funding from LBB</b>	£1,600
<b>4. Amount requested from LBB</b>	£2,500
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,600</b> for 2004/05 made up of <b>£400</b> for the first quarter and <b>£1,200</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Kingsbury Asian Elders Group is a small organisation run by elderly people for elderly people. The main provisions are cultural programmes.</p> <p>For the purpose of this application the project requesting funding to cover the cost of hall hiring and contribution to the running cost of the project.</p> <p>The project is committed to equality of opportunities and that their services are open to everyone from the borough and to those who are in need regardless of their cultural background or sexual orientation etc...</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aims to provide the Council with initiative for the benefit of:</p> <ol style="list-style-type: none"> <li>1. elderly people through activities and the alleviation of isolation</li> </ol> <p>It will enhance the lives of local people especially elderly.</p> <p>These objectives are part of the Council's Priorities under the <b>Green Agenda and supporting Young People.</b></p>

<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £2500 in 2004/05 for the Main Programme Grants Budget. The purposes or justifications for the continuing of financial position are set out in paragraphs 6 and 7 of this report. The group intends to raise additional income of £1050 from other sources, if successful, its total income/costs would be £3000.</p> <p>The group's certified receipts and payments for the year ended 31<sup>st</sup> March 2002 shows that it made surplus income of £215. In view of the above, officers consider the group's financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make an overall difference by encouraging users to be part of a group that alleviate isolation and improve quality of life.</p> <p>The organisation also aim to make a specific difference through:</p> <ul style="list-style-type: none"> <li>• Advise, information and assistance</li> <li>• Festivals and functions to keep them fit and active</li> <li>• Meet regularly to exchange news and views</li> </ul> <p>It is expected that <b>300</b> advise, information sessions takes place, <b>300</b> people attend festivals and activities and <b>300</b> meet on a regular basis</p>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with the project not being able to secure match funding from external sources and if the project relies solely on Brent Council it might have an effect on the financial future of the organisation.</p>
<b>11. Options &amp; Conclusions</b>	<p>Though this is a worthwhile project, it will need to develop a funding strategy that will help them secure grants for the future and secure the organisation's existence. Funding recommended for one more year.</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	London Tamil Centre (LTC)
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£3,238
<b>4. Amount requested from LBB</b>	£7,600
<b>5. Recommendations</b>	<p>Approval of a total of <b>£3,238</b> for 2004/05 made up of <b>£809</b> for the first quarter and <b>£2,429</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>The London Tamil Centre is a voluntary organisation specialise in providing services for local Tamil community and focus mainly at helping the young and the elderly.</p> <p>The organisation runs a supplementary school for the local Tamil young people by helping them to achieve a better result at school, by attracting a large number of young people from the borough and by continuing to help students achieve better grades.</p> <p>For the purpose of this application the organisation requests funding to continue to maintain this valuable service by providing supplementary school activities on Saturdays and Sundays.</p> <p>The organisation has an open access to its services and it abides by the equality of opportunities policy. The implementation of the policy is through its services and staffing.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of young people under the council's priority in supporting children and young people. It aims to enhance the life of young people and improve their living standard and improve their education standards.</p>

<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £7,600 in 2004/05 from the Main Programme Grants Budget as a contribution towards the costs of its core activities. The school intends to raise additional income of £66,400 from other sources (including tuition fees). If successful, its total income/costs would be £74,000.</p> <p>The schools audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £17,854 with a balance sheet reserve fund of £195,948. £146,227 of this fund is restricted for specific purposes, leaving a balance of £49,712 available for general purposes. In view of the above, officers consider this school financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by encouraging young people to learn mother tongue languages, dealing with elders, traditional art and craft activities to retain and increase awareness.</p> <p>LTC also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Decreasing the isolation of recently arrived Tamil young people</li> <li>• Providing supplementary education</li> <li>• Helping young people integrate with other young people in the area</li> <li>• Keeping young people with their cultural ethnicity and identity</li> </ul> <p>It is expected that <b>400</b> young children will attend on a regular basis, <b>100</b> teenagers overcome their isolation problems.</p>
<p><b>10. Risks</b></p>	<p>There is hardly any risks associated with this project.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>This is a good project providing good service for the benefit of young people. It is however advisable that the organisation link up with Brent Council educational department.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani (Team Leader)</p>
<p><b>Date:</b></p>	<p>April 2004</p>



## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Magnolia Senior Citizen Club (MSCC)
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£1,200
<b>4. Amount requested from LBB</b>	£1,300
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,200</b> for 2004/05 made up of <b>£300</b> for the first quarter and <b>£900</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Magnolia Senior Citizen Club is a locally based organisation working with lonely, disabled and elderly members of the community to help them meet and socialise. It helps to reassure the elderly people that they are not forgotten. The club exists to create opportunities and foster an environment in which elderly people can feel safe and happy whilst enjoying activities.</p> <p>For the purpose of this application the club aims to take elderly people for outing and festivities. The funding will go towards paying for the cost of the mini-bus which is used to bring frail, elderly and disabled members to the club.</p> <p>The club is open to those who are over retirement age/s, male and female regardless of their background, race, gender or sexual orientation.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aims to provide the Council with initiative for the benefit of:</p> <ol style="list-style-type: none"> <li>1. elderly people through Pensioner Luncheon and Social Club and</li> </ol> <p>It will enhance the lives of local people especially elderly and young people at risk. These objectives are part of the Council's Priorities</p>

	under the <b>Green Agenda</b> .
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £1300 in 2004/05 from the Main Programme Grants Budget as a contribution towards the costs of those activities/services set out in paragraph 6 above. The club intends to raise additional income of £2,287 from subscription fees and other fundraising activities. If successful, its total estimated income/costs in 2004/05 would be £3587.</p> <p>The clubs certified accounts for the year ended 31<sup>st</sup> March 2003 show that it made a deficit of £2,212 with a net balance sheet reserve fund of £3,479. This amount represents cash at bank and 47.2% of its total expenditure. In view of the above, officers considers the clubs financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>MSCC is seeking funding to continue to provide services for the elderly people through helping elderly people with transport</p> <p>It is expected that Magnolia Senior Citizens Club will help <b>45</b> people in Brent.</p>
<b>10. Risks</b>	The risks associated with this project tend to be around with the area of whether the project is able to verify the number of people that they are able to help throughout the year.
<b>11. Options &amp; Conclusions</b>	The club will need to develop some kind of working partnership with other organisations that work with elderly people and see how they can develop a consortium services for the elderly people in Brent, and in addition to the above the Club will need to work closely with Social Services.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

**LONDON BOROUGH OF BRENT**

**Voluntary Sector Support Team Appraisal Report**

<b>1. Name of organisation</b>	Malorees After School Club
<b>2. Project Name</b>	Child care
<b>3. Current Funding from LBB</b>	£1,250
<b>4. Amount requested from LBB</b>	£1,715
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,250</b> for 2004/05 made up of <b>£312</b> for the first quarter and <b>£938</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. Verification of number of participants.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Malorees After School Club is a small organisation provides affordable childcare after school hours.</p> <p>For the purpose of this application the project aims to run the Summer Playscheme which will run for the five weeks of the school's summer holiday 2004. The playscheme is open from 8 am till 6 pm and coordinates a range of activities and outings throughout the holiday period.</p> <p>The club adheres to the Equality of Opportunities by ensuring that the policy is known to all members and staff. The club also review its policy and procedures on a regular basis.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aim to provide the Council with initiative for the benefit of:</p> <ol style="list-style-type: none"> <li>1. Young people under the priority of supporting children and young people.</li> </ol>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £1715 in 2004/05 from the Main Programme Grants Budget as a contribution towards the costs of the Clubs summer holiday activities, The club intends to raise additional income of £7500 from parents in form of fees. If successful, its total income/costs in 2004/05 would be £9,215.</p>

	<p>The clubs uncertified receipts and payments account for the year ended 1<sup>st</sup> December 2003 show that it made excess income (£36,616) over expenditure (£34,872) of £1,744. This amount represents cash at bank and 5% of its total expenditure. In view of the above, officers consider the clubs financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by allowing parents and carers to pursue careers and or studies and by giving the children a secured environment.</p> <p>The club also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Allowing parents/guardian to pursue careers or studies</li> <li>• Provide a secure environment for the children</li> <li>• Providing physical and mental stimulus during the playscheme.</li> </ul> <p>The project has not made any indication on the number of children using their services.</p>
<p><b>10. Risks</b></p>	<p>The risks associated with this project sit mainly with whether the project is able to verify the number of people that they are able to help throughout the year and whether they are able to fill all their places.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>This is a worthwhile project, however the project will need to actively seek funds from external sources otherwise they might not be able to carry on providing this provision. It is recommended for one more year funding only.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani (Team Leader)</p>
<p><b>Date:</b></p>	<p>April 2004</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	MATHEMATICS
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£1,788
<b>4. Amount requested from LBB</b>	£5,200
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,788</b> for 2004/05 made up of <b>£447</b> for the first quarter and <b>£1,341</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>MATHEMATICS is small local voluntary organisation that helps educate and host community event to the local Muslim people in Brent. The organisation is active in home visits, and negotiates with organisations to designate Muslims prayer place and interact with Brent Council on behalf of Muslim Community in Remembrance day, Holocaust, and other functions.</p> <p>For the purpose of this application, Mathematics is requesting funding for the outing, games, festivals and community get together.</p> <p>The organisation implements its equal opportunities in all its services and does not discriminate against anyone based on the background, race, gender or with disabilities.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aim to provide the Council with initiative for the benefit of:</p> <ol style="list-style-type: none"> <li>1. Young people under the priority of supporting children and young people.</li> <li>2. Elderly people under the Promoting Green Agenda.</li> </ol>

<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £5,200 in 2004/05 for the Main Programme Grants Budget as a contribution towards the costs of those activities proposed in paragraph 6 above. The organisation intends to raise additional income of £3000 from other various sources. If successful, its total income/costs in 2004/05 would be £8,200.</p> <p>Mathematics certified accounts for the year ended 31<sup>st</sup> March 2003 show that it made a deficit of £643 with a balance sheet reserve fund of £658. Members will wish to know that Mathematics has a net liability of £305, which it is not capable to service with out disposing of its tangible assets. In view of the above, officers consider the financial position to be unsatisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aim to make an overall difference by helping people to come out of their exclusions and participate, thereby making their leisure times and their lives enjoyable.</p> <p>The organisation also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Decreasing the isolation of migrant and refugees</li> <li>• Enabling clients to access free professional advice in immigration and employment</li> </ul> <p>It is expected that around <b>300</b> people will benefit from community provisions. <b>50</b> young people will benefit from outing, sports, swimming and visit to safari, <b>20</b> people being part of summer &amp; play school for parents members toddlers only.</p>
<p><b>10. Risks</b></p>	<p>Though the financial position of the organisation is unsatisfactory, the project will still be able to deliver the outcomes identified above.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>This is a good local project providing services for the Muslim community in education and leisure activities. Funding recommended for one more year.</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani (Team Leader)</p>
<p><b>Date:</b></p>	<p>April 2004</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Middlesex Association For The Blind
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£3,000
<b>4. Amount requested from LBB</b>	£22,800
<b>5. Recommendations</b>	<p>Approval of a total of <b>£3,000</b> for 2004/05 made up of <b>£750</b> for the first quarter and <b>£2,250</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>The Middlesex Association for the Blind aims to support blind, partially sighted and deaf/blind people in living in the borough. It provides assistance to enable people to lead independent lives through the use of services and information.</p> <p>For the purpose of this application, Middlesex Association for the Blind requests funding to carry out a valuable service. The funds will pay for various ways of communications such as deaf blind manual, lip-reading, BSL, large prints and tapes.</p> <p>The organisation is committed to promoting equality of opportunities and preventing discrimination and expects the talents of all trustees, employees and volunteers to be useful.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aim to provide the Council with initiative for the benefit of:</p> <ol style="list-style-type: none"> <li>1. Local people by aiming to break the barriers of society, under the <b>Promoting Green Agenda</b>.</li> </ol>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £22,800 in 2004/05 from the Main Programme Grants budget as a contribution towards its core costs. The Association intends to raise additional income of £9,600 from other sources. If successful,</p>

	<p>its total estimated income is £32,400 in 2004/05.</p> <p>The Association's audited accounts for the year ended 31 March 2003 show that it made surplus income of £5,198 with a balance sheet reserve fund of £407,615. £209,151 of this is restricted for specific purposes leaving a balance of £198,464 available for general purposes. This amount represents 92.75% of its total expenditure. In view of the above, officers consider the Association's financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make an overall difference by assisting the deaf blind clients to overcome the difficulties created through dual sensory loss. Direct clients/families to technology to assist them in their daily lives and ensure through trained staff their communication needs are met.</p> <p>The organisation also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Improving communications</li> <li>• Empowering people to feel less alone</li> <li>• Provide information in accessible formats</li> <li>• To assess/direct need for support via technology</li> <li>• Access the growing BME groups in the borough</li> </ul> <p>It is expected that the project will identify <b>20</b> people who are blind and work with them. <b>20</b> people will be engaged with, <b>15</b> groups to receive a promotion on the needs of clients and <b>20</b> to be recruited to ensure the target are met.</p>
<b>10. Risks</b>	There are no risks with this project.
<b>11. Options &amp; Conclusions</b>	It is worthwhile funding this project for at least one more year.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004



## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Middlesex ITeC Ltd (MITEC)
<b>2. Project Name</b>	IT training
<b>3. Current Funding from LBB</b>	£50,250
<b>4. Amount requested from LBB</b>	£28,300 (Organisation applied for less than last year and that this figure is for 9 months only)
<b>5. Recommendations</b>	<p>Approval of a total of <b>£40,862</b> for 2004/05 made up of <b>£12,562</b> for the first quarter and <b>£28,300</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. The project should achieve no less that NVQ1</li> <li>4. the project should ensure that a minimum of 25% of their trainees secure a full time paid job</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Middlesex ITeC is a training organisation delivering vocational training programmes in Brent. The main focus is teaching a variety of ICT courses from basic computer skills courses to advanced courses. The training centre is popular with age groups as it caters for all levels. The training is delivered in a group format and one to one. Te centre also provide support and guidance for further studies and help with looking for work. Their job search programme is delivered to help each client feel more confident about looking for work, which include CV preparation and interview techniques and role play.</p> <p>The courses in the centre are role on role off throughout the year and the process for recruitment is continuous.</p> <p>For the purpose of this application MITEC aims to carry on providing IT training with qualification based. The training is linked to the corporate priorities that address supporting children and young people who are most at risk of underachievement. MITEC aims to increase the achievements level amongst people who have no qualification,</p>

	<p>MITEC is committed to equal opportunities both in its employment practices and its service delivery. The organisation support all the existing legislation and policies formed to tackle discrimination, prejudice and social exclusion. MITEC oppose to all behaviours, attitude and actions that discriminate against individuals and social groups.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aim to provide the Council with initiative for the benefit of:</p> <p><b>1:</b> Under the Corporate priority of <b>Supporting children and young people</b>, MITEC will help local young people at risk. By working in partnership with the Youth Offending Team to help young people back into learning and become a law abiding citizens by aiming to break the barriers of society.</p> <p><b>2:</b> under the Promoting a Green agenda, MITEC will aim to help older people by working closely with Age Concern Brent to raise computer literacy and internet awareness for the elderly to broaden their scope for wider communication.</p> <p><b>3:</b> under the Regeneration MITEC will aim to help people achieve qualifications and secure jobs.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £28,300 in 2004/05 from the Main Programme Grants budget as a contribution towards its core costs. The Company intends to raise additional income of £61,700 from other sources. If successful, its total income/costs in 2004/05 would be £90,000.</p> <p>The Company's audited accounts for the year ended 31 March 2003 show that it made a surplus income of £215 with a balance sheet reserve fund of £7,492. However, members are asked to note that Middlesex ITEC has insufficient working capital available to meet its short term financial obligations without disposing its tangible assets. However the organisation has now implemented a working capital of 3 months as a reserve policy.</p>
<b>9. Delivery mechanism and main</b>	<p>The project aim to make an overall difference by:</p>

<p><b>outputs/outcomes of the project</b></p>	<p><b>1:</b> Enhancing employment prospects for those clients who are actively looking for work or entering training programmes  <b>2:</b> Address priority of the Education development Plan  <b>3:</b> Bring about a positive change in peoples lives; increase confidence, self worth and motivation  <b>4:</b> Improve overall standards in key skills, which include literacy and numeracy</p> <p>The organisation also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Enhancing employment prospect</li> <li>• Raise the attainment of pupils</li> <li>• Improve the attendance and reduce exclusions</li> <li>• Enrich the lives of elderly people</li> </ul> <p>It is expected that the project will target <b>175</b> people who will get involved in training and achieve certification within the National Qualification work, to hold <b>35</b> job search and job readiness workshop, <b>45</b> advice and counselling sessions for the local unemployed.</p>
<p><b>10. Risks</b></p>	<p>There are some clear risks with this project:</p> <p>1: MITEC will need to ensure that trainees achieve a national vocational qualification with a minimum of NVQ1  2: MITEC will need to consider those people who drop out during the training term and whether they will have enough people to fill up the class  3: MITEC needs to give a clear indication of how many jobs will the trainees secure.</p>
<p><b>11.Options &amp; Conclusions</b></p>	<p>Though this is a good project and it appears to offer a good value for money, it is advisable that a solution to the above risks are dealt with at the very beginning of each term</p>
<p><b>Report Author:</b></p>	<p>Jamal Ettetuani (Team Leader)</p>
<p><b>Date:</b></p>	<p>April 2004</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	New Testament Community Project
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£2,250 Main Grant £63,000 Social Services
<b>4. Amount requested from LBB</b>	£7,522
<b>5. Recommendations</b>	<p>Approval of a total of <b>£2,250</b> for 2004/05 made up of <b>£562</b> for the first quarter and <b>£1,688</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>4. The project should ensure that a minimum of 75 children attend the playschme and 45 places available in youth club.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>New Testament Community Project promote the interest of elderly people to retain their independence for as long as possible by providing support, care and specialist resources. The organisation also works closely with young people by providing a forum whereby young people are encouraged and actively engaged with meaningful activities.</p> <p>For the purpose of this application, New Testament Community Centre requests funding for the playscheme which will be run during the summer and places are available for approximately 70 children.</p> <p>In addition to the playscheme, New testament is also requesting funding for the youth club volunteers expenses.</p> <p>New testament is an equal opportunity employer and that the policy is implemented through the delivery of services. The organisation is actively encouraging participants and users to take part in members meeting when formulation programme of activities.</p> <p>The project also monitors, evaluate and appraise</p>

	the policy of a regular basis.
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of young people under the council priority in <b>supporting children and young people</b>. It aims to provide a safe, warm and welcoming environment for children during their school holidays. Children aged 5 to 16 years will be welcomed from all areas of Brent.</p> <p>New Testament also aims to cater for young people from aged 12 to 30.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £7,522 in 2004/05 from the Main Programme Grants Budget as a contribution towards the costs of its summer playscheme and youth club activities. The project intends to raise additional income of £9371 from fees and membership subscriptions. If successful, its total estimated income/costs would be £16,893.</p> <p>The projects audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made a deficit of £2,691 with a net balance sheet reserve fund of £62,452. £43,937 of this amount represents restricted fund set aside for specific purposes, leaving a working capital of £18,515. This amount represents 14.8% of its total expenditure. In view of the above, officers consider the Projects financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make an overall difference by:</p> <ul style="list-style-type: none"> <li>• Easing the stress and offer a place of safety.</li> </ul> <p>The project also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Alleviate isolation</li> <li>• Support parents</li> </ul> <p>It is expected that the project will aim to provide playscheme for <b>70</b> children and <b>45</b> places in youth club.</p>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the organisation can survive without the funding from Brent. It is also clear that the organisation has not been actively seeking funds</p>

	from external funders. Officer recommend that the New Testament should make an appointment with the VSST team to seek advise on external sources.
<b>11.Options &amp; Conclusions</b>	This is a worthwhile project and will advise funding it for at least one more year
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Oxford and Kilburn Club
<b>2. Project Name</b>	Youth Programme
<b>3. Current Funding from LBB</b>	£10,000 £47,939 Brent SKNDC
<b>4. Amount requested from LBB</b>	£15,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£10,000</b> for 2004/05 made up of <b>£2,500</b> for the first quarter and <b>£7,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council.</li> <li>3. Satisfactory annual review of the project's progress.</li> <li>4. The provision of an evaluation report at the end of the financial year, to ensure that any good practice established is available to other communities and initiatives operating in the borough.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>The Oxford Kilburn (OK) Club is a locally based project that works with young people living in South Kilburn where there is a high level of crime, substandard housing, high level of unemployment, poor health, high family breakdown and low educational achievement and high substance abuse. The club is always searching for ways to improve the work and provide a best possible service to the young people.</p> <p>For the purpose of this application the club is requesting funding for an on-going service. This funding will cover the revenue cost.</p> <p>The organisation aim to ensure that equal opportunities is being implemented in all its service, making sure that staff and volunteers are well aware of its contents.</p>
<b>7. Strategic Context &amp; Need</b>	The project provides the Council with initiatives to the benefit of young people under the council

	<p>priority in <b>supporting children and young people</b>. It aims to enhance the life of young people and improve their living standard and improve their education standards.</p> <p>It aims to:</p> <ul style="list-style-type: none"> <li>• Bridge the gaps in provisions</li> <li>• Provide safer play areas</li> <li>• Help those who are at risk and hard to reach</li> <li>• Help Disabled young people and excluded communities.</li> </ul>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £15,000 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of the services as stated in paragraph 6 above. Oxford and Kilburn Club intends to raise additional income of £144,868 from other sources. If successful, its total income/costs in 2004/05 would be £159,868. This level of income is in line with its previous years fundraising performance. The grant requested represents 9.38% of total costs.</p> <p>Oxford and Kilburn Club's audited accounts for the year ended 31 August 2003 show that it made surplus income of £68,851 with a balance sheet reserve fund of £231,684. £188,313 of this fund is restricted for specific purposes, leaving a balance of £43,371 available for general purposes. In view of the above, officers consider the organisation's financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aim to make an overall difference by</p> <ul style="list-style-type: none"> <li>• Helping to make people's lives enjoyable</li> <li>• Unlock the young potential</li> <li>• Improve young people's hopes and prospects for the future</li> </ul> <p>The Ok Club also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Providing social, educational, spiritual and recreational support to young people</li> <li>• Provide a safe haven in a dangerous environment</li> <li>• Discover, develop, and increase the young people's skills</li> <li>• Work with young people to find positive outlets to express themselves</li> <li>• Help young people to become assets to their</li> </ul>



	<p>community</p> <ul style="list-style-type: none"> <li>• Encourage young people to take their education seriously</li> <li>• Encourage positive social interaction</li> </ul> <p>It is expected that the Ok club will aim to have helped:</p> <ul style="list-style-type: none"> <li>• 25 young people between the age of 5-8</li> <li>• 40 young people between the age of 8-11</li> <li>• 25 young people between the age of 11-14</li> <li>• 15 young people from 15 years and above.</li> </ul>
<b>10. Risks</b>	The risks associated with this project sit mainly with recruiting enough youth and volunteer to be involved in the programmes.
<b>11. Options &amp; Conclusions</b>	The project is unique for the Council as its' one of the essential youth based initiative. It appears to offer good value for money and little risk in terms of funding. The additional funding from the Main Programme funding provides the means of providing services in the borough. It is recommended that this project should be funded for one more year and subject to the above conditions.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Pakistan Welfare Association – Pakistan Community Centre
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£39,250
<b>4. Amount requested from LBB</b>	£40,170
<b>5. Recommendations</b>	<p>Approval of a total of <b>£39,250</b> for 2004/05 made up of <b>£9,812</b> for the first quarter and <b>£29,438</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> <li>3. Details analysis of the services carried out on the centre's activities</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Pakistan Community Centre is a locally based organisation provides youth and community programmes and facilities for all age groups. It offers advise and support to people and to maintain a safe meeting place.</p> <p>For the purpose of this application Pakistan Community Centre is requesting funding towards the core expenditure including the salary of the project co-ordinator and service costs.</p> <p>Generally the organisation offers a comprehensive programme ranging from training, cultural, sporting and educational activities. The organisation however does not demonstrate the link between the organisations's spending the project funding.</p> <p>Pakistan Community Centre clearly demonstrates their commitment to equal opportunities and is actively encouraging participation by all the members of the community.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of young people under the council priority in <b>supporting children and young people</b>. It aims to enhance the life of young people and</p>

	<p>improve their living standard and improve their education standards.</p> <p>The project also aim (under the <b>Regeneration and Priority neighbourhoods</b>) to help encourage people to participate in computer training with a view of making themselves employable.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £40,170 in 2004/05 for the Main Programme Grants Budget as a contribution towards salary and Associated running costs of those services set out in paragraph 6 above. The Association intends to raise additional income of £40,715 from various sources. If successful, its total income/costs would be £80,885.</p> <p>The Associations certified accounts for the year ended 31<sup>st</sup> March 2003; show that it made a surplus income of £948 with balance sheet reserve fund of £6,850. This amount represents 8.1% of the Association total expenditure. In view of the above, officers consider the Associations financial position to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make an overall difference by:</p> <ul style="list-style-type: none"> <li>• Offering opportunities to all the members and users to grow and personally develop as individuals</li> <li>• Striving to ensure that loneliness is overcome by providing a safe friendly environment as a focal point for the community</li> <li>• Targeting young people and encourage participation in the programmes that enable them to acquire new skills and gain knowledge in many subjects.</li> </ul> <p>Pakistan Centre also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Specifically adopt a holistic approach towards meeting the overall needs of each individual member</li> <li>• Working to improve the understanding between the Pakistan communities in Brent and promote and foster tolerance.</li> </ul> <p>it is expected that Pakistan Centre will be have an average of <b>60</b> attending Saturday School, <b>22</b> people on Computer training and language</p>

	classes and <b>6</b> cultural events and activities
<b>10. Risks</b>	The risks associated with this project mainly sit with whether the organisation has enough resources to provide a service that is linked to the Council Corporate Priorities and whether they will be able to carry on their provision without securing external funding from other sources. It is advisable that the organisation should not rely purely on the Brent Council money and would need to actively seek funds from elsewhere. It also advisable that the organisation should develop a working partnership with other organisations in the borough that delivers similar provisions.
<b>11. Options &amp; Conclusions</b>	It is recommended funding for this project for one more year.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	Polish Saturday School
<b>2. Project Name</b>	Saturday School
<b>3. Current Funding from LBB</b>	£1,000 – Main Programme 2003/04 £1,700 – Edward Harvist Trust -
<b>4. Amount requested from LBB</b>	£8,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,000</b> for 2004/05 which is made up of <b>£250</b> for the first quarter and <b>£750</b> for the remaining 3 quarters.</p> <p>The grant is subject to</p> <ol style="list-style-type: none"> <li>1. Council's Standard Conditions of Grant Aid</li> <li>2. the organisation seeking external funding and if successful should inform the Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Polish Saturday School is a locally based organisation in Willesden, providing services to the people of Brent.</p> <p>Polish Saturday school aims to</p> <ul style="list-style-type: none"> <li>• Provide lessons in Polish language to children from the age of 3 &amp; ½ years</li> <li>• Provide knowledge about history, geography of Poland and Polish literature.</li> <li>• Ensure that the children are aware of Polish traditions, culture as well as receiving spiritual and moral guidance.</li> </ul> <p>The school does not own premises and rent part of the school building. The school has limited resource material to help with the teaching of the lessons.</p> <p>For the purposes of this project the organisation is applying for funding towards</p> <ul style="list-style-type: none"> <li>• Payment of the rent for the building</li> <li>• Purchase of text books required for GCSE and A-level literature courses.</li> </ul> <p>The school has an Equal Opportunities policy in place. The school was mainly set up by refugee parents for their children, following the second world war, so that the children would not grow up</p>

	<p>in ignorance of their roots. The school has maintained this as a part of its mission. As such all the children are from Polish households or mixed marriages. The schools takes on prospective pupils who has basic understanding of the Polish language, but do not have resources to take pupils with no knowledge of the language.</p> <p>It keeps record of the ethnicity and the gender breakdown of the children attending the school.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aims to deliver services that are linked to <b>Supporting children and young people</b> by increasing the level of understanding of the Polish language. This project is also linked to <b>Promoting the Green Agenda</b>. The school organises trips for the children to theatre, enable children to take part in sport and outdoor pursuits &amp; other cultural activities</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £8000 in 2004/05 from the Main Programme Grants Budget as a contribution towards the costs of purchasing textbooks in literature for GCSE and “A” level and cost of hiring premises. The school intends to raise additional income of £22,700 from subscription and membership fees. If successful, the school’s total income and costs would be £30,700.</p> <p>The school’s certified accounts for the year ended 31<sup>st</sup> August 2003 show that it made excess receipts (£25,541) over payments (£22,695) of £2,846 with a bank balance of £27,341. £21,414 of this amount has been set aside as building and support fund leaving a balance of £5927 available for general purposes. In view of the above, officers are satisfied with the school’s financial position.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a specific difference by social inclusion of the children and families into the English society, instil in the children a sense of belonging to a community, give the children the knowledge to be able to speak knowledgeably about their roots by teaching Polish language and expose them to cultural events and places related to the Polish community.</p> <p>It is not clear from the application as to the exact number of children attending the school. On the basis of the Annual Report of the organisation from September 2002 to August 2003 the number of</p>

	children attending the school rose from 150 to 170.
<b>10. Risks</b>	<p>The risks associated with this project is that they face competition from a similar school that has relocated from Islington nearer to the school's premises and this school charges fees that are considerably lower than Polish Saturday School and this may decrease the number of children attending in the future.</p> <p>The school does not own any premises and it rents premises. The rent is constantly being increased by 25% over the last 4 years and set to rise in the next academic year.</p> <p>The main source of funding is from the Council's grant and the school has not secured any match funding from external sources.</p>
<b>11. Options &amp; Conclusions</b>	<p>Polish Saturday School has been in existence a number of years and has been providing children with knowledge of Polish language to children and young people mainly belonging to Polish households or mixed marriages. It would be advisable that the School also focus on delivering their services to children who have no knowledge of the language – maybe to children belonging to neighbouring countries of Poland.</p> <p>The Polish Saturday School should however be accessible to other communities from their neighbouring countries.</p>
<b>Report Author:</b>	Dipti Bhatt
<b>Date:</b>	April 04

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Organisation Name</b>	Relate Central Middlesex
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£13,000
<b>4. Amount requested from LBB</b>	£9,750 (Amount requested is for 9 months)
<b>5. Recommendations</b>	<p>Approval of a total of <b>£13,000</b> for 2004/05 made up of <b>£3,250</b> for the first quarter and <b>£9,750</b> for the remaining 3 quarters subject to:</p> <p>1. Brent Council's normal conditions of grant</p>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Relate Central Middlesex is a counselling service focusing at:</p> <ul style="list-style-type: none"> <li>• family mediations for couples who are separated or divorced to make arrangements concerning their children and finances</li> <li>• Psychological therapy</li> <li>• Family counselling service</li> <li>• Family counselling in schools</li> <li>• Relationship education and skills training</li> </ul> <p>For the purpose of this application the organisation is requesting funding to:</p> <ul style="list-style-type: none"> <li>• Carry on providing one of consultation with counsellor to couples and parents experiencing difficulties in their relationship</li> <li>• Provide psychosexual therapy for parents or couples experiencing specific problems in their relationship.</li> <li>• Provide relationship skills training and education in schools and youth clubs and through public workshops.</li> </ul> <p>The organisation is very committed to equal opportunities and it implements it for both the users and members of staff. The organisation produces leaflets in different languages and offer interpreting service for clients.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aim to provide the Council with initiative for the benefit of young people and their parents.</p> <ul style="list-style-type: none"> <li>• It aims to support couples and parents to</li> </ul>



	<p>develop healthy relationships that provide their children with the opportunity to participate actively in a healthy way of interacting with others.</p> <ul style="list-style-type: none"> <li>• Support parents to resolve their differences about parenting decisions</li> <li>• Support schools and youth groups to equip young people with relationship skills</li> </ul>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £9,750 in 2004/05 from the Main Programme Grants budget as a contribution towards the costs of those services set out in paragraph 6 above. The organisation intends to raise additional income of £312,686 from other sources. If successful, its total income and costs in 2004/05 would be £322,256.</p> <p>Relate Central's Middlesex's audited accounts for the year ended 31 March 2003 show that it made surplus income of £23,519 with a balance sheet reserve fund of £149,600. £124,280 of this fund has been set aside for specific purposes leaving a balance of £25,320 as working capital and it represents 7% of its total expenditure. Members will wish to know that the directors take keen interest in the financial management of the organisation. In view of the above, officers are satisfied with the organisation's financial position.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aim to make an overall difference by:</p> <ul style="list-style-type: none"> <li>• Enhancing the quality of couple and parental and family relationships</li> <li>• Help relationships and marriages withstand the pressure leading to breakdown</li> <li>• Limit the damage which commonly accompanies failing relationships, separation and divorce and increase the prospect of subsequent relationships succeeding</li> </ul> <p>Relate Central Middlesex also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Reducing the number of broken families that the local authority has to house.</li> <li>• Help reducing in the amount that the local authority has to spend on children and families services as a result of broken homes and relationships</li> </ul> <p>it is expected that Relate Central Middlesex will</p>

	aim to carry out <b>138</b> consultation with a counsellor within 2 week of their first contact. <b>475</b> relationships counselling for the residents of Brent. <b>24</b> psychosexual therapy and recruit <b>2</b> new counsellors from Brent.
<b>10. Risks</b>	No risks identified.
<b>11. Options &amp; Conclusions</b>	This is a good project providing worthwhile service and funding is recommended for at least one year.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	RoadPeace
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£2,000
<b>4. Amount requested from LBB</b>	£26,170
<b>5. Recommendations</b>	<p>Approval of a total of <b>£2,000</b> for 2004/05 made up of <b>£500</b> for the first quarter and <b>£1,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> <li>3. Details analysis of the services carried out by the organisation.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Roadpeace is a locally based organisation set up in 1992 with the aim of providing support and information for the bereaved and injured victims or road accidents and their families. It provides emotional and social support as well as a free independent, confidential and high quality advise and advocacy service to the bereaved and seriously injured/disabled as a result of road crash.</p> <p>For the purpose of this application Roadpeace is requesting funding to cover the ongoing cost of running the organisation, these costs cover the salaries and other related expenditure.</p> <p>The organisation is fully committed to equality of opportunities. The policy is implemented through ensuring that the helpline is open to everyone who needs it and it's accessible every day of the year. All callers receive the same level of service and the same opportunity to arrange a face to face meeting.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project aims to provide the Council with initiative for the benefit of road accident victims and reduce health inequalities of the most vulnerable. Roadpeace will seek to reduce health inequalities by addressing the immediate and long term impact through direct assistance and empowering victims</p>

	<p>as well as providing specialist advice and the opportunity for professionals to attend tailored training and seminars. It also aims to build awareness on the impact of road tragedies to professionals, communities and target groups and provide opportunities to get involved in tackling the issue.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £26,170 in 2004/05 for the Main Programme Grants Budget as a contribution towards Roadpeace's core costs of providing the services set out in paragraph 6 above. Roadpeace intends to raise additional income of £3575 from fees and subscriptions. If successful, its total income and costs in 2004/05 would be £29,745.</p> <p>Roadpeace's audited account for the year ended 31<sup>st</sup> December 2003 is yet to be ready for submission. However its audited accounts for the year 2002 show it made surplus income of £8,133 with a balance sheet reserve fund of £110,515. £53,629 of this fund is restricted for specific purposes, leaving a balance of £56,886 available for general purposes.</p> <p>Members will wish to know that Roadpeace increases its total income by 23% in year 2002 on previous year. The council's contribution in that year represents 1.3% of its total income. Roadpeace is a well-established organisation with many years of managing funds. In view of the above, officers are satisfied with Roadpeace's financial position.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by:</p> <ul style="list-style-type: none"> <li>• Empowering them and take back some control over their lives and reduce the risk of mental and physical illness, alcohol or drug dependency.</li> <li>• Alleviating the isolation of the bereaved and injured/disabled following a road crash and help reducing their marginalisation</li> <li>• Build awareness of the traumatic impact of road death and injury on families and of road danger on communities among health and counselling</li> <li>• Reduce the incident of road death and injury among the wider public by raising awareness of the impact of road danger and</li> </ul>

	<p>road tragedies on communities</p> <p>RoadPeace also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Providing a practical help through a free surgery and helpline service together with practical advocacy and access to specialist advice, financial compensation, rights, emotional support etc...</li> <li>• Empowering victims with information by making them aware of their options so as to make informed choices and alleviate their sense of danger, despair and frustration</li> <li>• Provide free training sessions on specific aspects of road trauma for professionals and key leaders so as to build a local support network.</li> </ul> <p>It is expected that Roadpeace will cover <b>5</b> areas in reaching target groups, organise <b>2</b> seminars in each <b>3</b> areas, and <b>5</b> talks on impact of road danger and road tragedies.</p>
<b>10. Risks</b>	There are no risks associated with this project.
<b>11. Options &amp; Conclusions</b>	This is a worthwhile project and therefore funding is recommended.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Safestart Foundation
<b>2. Project Name</b>	Homeless project
<b>3. Current Funding from LBB</b>	£29,000
<b>4. Amount requested from LBB</b>	£50,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£29,000</b> for 2004/05 made up of <b>£7,250</b> for the first quarter and <b>£21,750</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> <li>3. Details analysis of the services carried out by the organisation.</li> <li>4. Verifications of outcomes and outputs</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Safestart Foundation is a locally based organisation providing housing advice, job assistance, training centre, learn direct centre, UK online centre, Foyer 24 bed residential project in Cricklewood and 82 bed residential projects in Finchley.</p> <p>For the purpose of this application Safestart want to:</p> <ul style="list-style-type: none"> <li>• Carry on providing Access to Housing through advise and assistance, emergency accommodation, housing association hostels and private rented sector.</li> <li>• Carry on providing access to employment through the production of CV's, help with computer database, job search with job placement officers, interview techniques and practical assistance with job application</li> <li>• Carry on the training courses through various free courses including ESOL, basic literacy, reading and writing.</li> </ul> <p>The organisation is fully committed to equal opportunities. It monitors all residents and employees.</p>
<b>7. Strategic Context &amp;</b>	The project aim to provide the Council with initiative

<p><b>Need</b></p>	<p>for the benefit of young people with finding suitable safe affordable accommodation and finding suitable employment or further education and training.</p> <p>Safestart aims to provide a direct access service to people looking for accommodation, housing advice, and welfare benefits advice.</p> <p>And under the <b>Regeneration and priority neighbourhoods</b> Safestart aims to provide computer-training courses including active job search for unemployed local people.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £50,000 in 2004/05 from the Main Programme Grants Budget. The summary of the proposed services and justifications for financial support are set out in paragraphs 6 and 7 of this report. Safe Start Foundation intends to raise additional income of £949,942 from various sources, if successful, its total income/costs would be £999,942. The grant requested represents 5% of the total expenditure.</p> <p>The Foundations audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £206,253 with a balance sheet reserve funds of £321,874, £241,412 of this account is restricted for specific purposes leaving a balance of £80,462 available for general purposes. In view of the above, officers consider the foundations financial position to be satisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by:</p> <ul style="list-style-type: none"> <li>• Aiming to help clients through Safestart to establish themselves</li> <li>• Be in a meaningful employment.</li> <li>• Empower clients to make positive changes in their lives and make them feel valued members of society with contribution to make.</li> </ul> <p>Safestart is also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Empowering clients</li> <li>• Feel positive about themselves</li> <li>• Learn the skills and knowledge to make informed choices</li> <li>• Become valued members of society</li> <li>• Better skilled educationally</li> </ul>

	<ul style="list-style-type: none"> <li>• Become involved in their housing and employment situations</li> </ul> <p>It is expected that Safestart will help <b>200</b> homeless young people and <b>600</b> people receive help and support.</p>
<b>10. Risks</b>	The risks with this project sit mainly with whether the organisation is able to justify the outcomes above and whether they will be able to verify these numbers during the monitoring visits.
<b>11. Options &amp; Conclusions</b>	It is worthwhile funding this project but subject to the achievements of full outcomes.
<b>Report Author:</b>	Jamal Ettetvani (Team Leader)
<b>Date:</b>	April 2004



## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Samaritans of Brent
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£16,300
<b>4. Amount requested from LBB</b>	£20,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£16,300</b> for 2004/05 made up of <b>£4,075</b> for the first quarter and <b>£12,225</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> <li>3. Details analysis of the services carried out by the organisation.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Samaritans is a locally based organisation aims to alleviate human misery, loneliness, despair and depression by listening to and befriending those who feel they have no one else to turn to. Its role is to support people who are suicidal, despairing or in distress by providing a confidential service that will enable them to receive immediate support; and to be available at any hour of the day or night, 24 hrs a day, 365 days a years to befriend those passing through personal crisis and eminent danger of taking their own lives. The service is provided through trained volunteers who provide a confidential service with telephone support and face to face.</p> <p>For the purpose of this application Brent Samaritans is requesting funding to carry on providing the usual service of counselling and supports which will cover 20% of the core costs of the service.</p> <p>Brent Samaritans is an equal opportunity employer and that the policy is implemented through its staffing and volunteers structure. The management committee of Brent Samaritans is elected from all volunteers once a year, and as such reflects the diverse make-up of the</p>

	organisation.
<b>7. Strategic Context &amp; Need</b>	The project aims to provide the Council with initiative for the benefit of young people to make them feel more comfortable at communicating their feelings via email. Provide facilities for a weekly family benefits advice service aimed at parents of children under four living in the Roundwood area, and for a mother's groups aimed at exploring the emotional difficulties of being a parent.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £20,000 in 2004/05 from the Main Programme Grants Budget. This amount represents 18.9% contribution towards its operating costs. The purposes and justifications for continuing financial support are set out in paragraphs 6 and 7 of this report. Samaritans of Brent intends to raise additional income of £85,500 from other sources, in particular from the profits made from its trading arm, if successful, its total income/costs in 2004/05 would be £105,500.</p> <p>Samaritans of Brent's audited accounts for the year ended 31<sup>st</sup> March 2003, show that it made surplus income of £12,679 with a balance sheet reserve fund of £277,205, £217,181 of this fund represents tangible assets, leaving a balance of working capital of £60,024. In view of the above, officers consider the financial position of the Samaritans satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make an overall difference by:</p> <ul style="list-style-type: none"> <li>• Aiming to alleviate feelings of distress and despair, including those that may lead them to self-harm or take their own lives.</li> </ul> <p>Samaritans is also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Empowering service users express their feelings and discuss their state of mind in a safe and confidential environment</li> <li>• Helping people to discuss their personal and practical issues in their lives and how these affect them and those close to them emotionally</li> <li>• Giving people the opportunity to talk without being judged or criticised</li> <li>• Help people have access to trained and supervised volunteers, especially when other</li> </ul>

	<p>mental health services and crisis organisations are unavailable</p> <p>It is expected that Samaritans will respond to <b>20000</b> contact including <b>1000</b> emails.</p>
<b>10. Risks</b>	The risks associated with this project are clearly sitting with whether the organisation is able to count and provide services for the people of Brent only.
<b>11. Options &amp; Conclusions</b>	Though this is a project that is providing valuable work for the needy, officer is not convinced that this service is purely for the resident of Brent.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	Sea Urchins Swimming Club
<b>2. Project Name</b>	Promote and encourage adults with learning difficulties to be safe in and around the swimming pool.
<b>3. Current Funding from LBB</b>	£500
<b>4. Amount requested from LBB</b>	£500
<b>5. Recommendations</b>	<p>Approval of a total of <b>£300</b> made up of <b>£125</b> for the first quarter and <b>£175</b> for the remaining 3 quarters.</p> <p>The grant is subject to</p> <ol style="list-style-type: none"> <li>1. Council's Standard Conditions of Grant Aid</li> <li>2. the organisation seeking external funding and if successful should inform the Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Sea Urchins Swimming Club is an organisation based in Kingsbury and its main aims is to encourage adults with learning difficulties to be safe in and around the swimming pool.</p> <p>The organisation is requesting funding for insurance, affiliation fees, supplying lifeguard facilities, refreshment facilities and transport for swimmers.</p> <p>The organisation has equal opportunities in place and from the ethnic breakdown in the application they have users from different ethnic backgrounds. All of its users are Brent residents.</p>
<b>7. Strategic Context &amp; Need</b>	The organisation has the not addressed the question on priorities, but from the application form the organisation aims to deliver services under the Council's priority of ' <b>Promoting the Green Agenda</b> ' -by increasing participation of the people with learning difficulties.
<b>8. Financial Profile</b>	Approval is sought for a revenue grant of up to £500 in 2004/05 from the Main Programme Grants Budget to cover the costs of the projects/activities set out in paragraph 6 above. The club is not intending to raise additional income from other sources.

	<p>The clubs certified receipts and payments account shows that it made surplus income £944.49 over payments (£178) of £766.49. The amount represents 430.6%. This indicates that it has sufficient resources to meet its expenditure for over four years. Members will wish to know that £500 was awarded to the club in 2002-03; the level of grant not spent is £405. In view of the above, officers are not satisfied with the use of grant provided to the club.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>This project aims to make a difference to the lives of the service users by encouraging adults with learning difficulties living in Brent to be safe in water and enjoy water as a recreation.</p> <p>The organisation does not have clear targets. They have not addressed this part of the application. From their previous (dated February 2004) six monthly reports the membership of its swimmers and instructors have remained the same.</p>
<p><b>10. Risks</b></p>	<p>No risks identified.</p>
<p><b>11. Options &amp; Conclusions</b></p>	<p>The organisation serves a good purpose by aiming to provide independent living for adults with learning difficulties and also socially including them in the community. The transport is necessary for the users to enjoy the activities provided.</p> <p>The organisation needs to actively seek external funding.</p>
<p><b>Report Author:</b></p>	<p>Dipti Bhatt</p>
<p><b>Date:</b></p>	<p>April 2004</p>

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	St. Kitts & Nevis Friendly Association
<b>2. Project Name</b>	Capacity Building for the Elderly Luncheon club, Youth club Social / Cultural Club
<b>3. Current Funding from LBB</b>	£700 – Main Programme
<b>4. Amount requested from LBB</b>	£57,800
<b>5. Recommendations</b>	<p>Approval of a total of <b>£700</b> for 2004/05 made up of <b>£175</b> for the first quarter and <b>£525</b> for the remaining 3 quarters subject to:</p> <p>The Council's Standard Conditions of Grant Aid</p>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>St. Kitts &amp; Nevis Friendly Association is a registered charity based in Neasden, and provide recreational / educational and cultural activities for the young &amp; the elderly from various cultural backgrounds, helping in combating isolation. They also give advice on health &amp; education issues and other matters such as housing and employment.</p> <p>The organisation has relied mainly on volunteers, however the organisation's range of activities and attendance level has increased specifically in the youth section i.e. boxing / physical training. In order to deliver these services the organisation needs paid / professional workers. The organisation also provides service in basic computer skills</p> <p>For the purposes of this project, the organisation is requesting funding for paid / professional and qualified staff.</p> <p>The organisation has clear commitment to Equal Opportunities both in service delivery and the management committee also reflects this.</p>
<b>7. Strategic Context &amp; Need</b>	<p>This project aims to deliver services that are linked to the Council's priorities – <b>Supporting children and young people, promoting a green agenda</b>, reducing unemployment levels through computing / internet training courses. The organisation also encourages young people to respect the elders, for one another and everyone in the neighbourhood</p>

	and also encourages good relations with the police.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £57,800 in 2004/05 from the Main Programme Grants Budget. The summary of the proposed projects/services and justifications for financial support are set out in paragraphs 6 and 7 and 9 of this report. Members will wish to know that the Association intends to raise additional income of £5000 from other sources, if successful, its total income/costs in 2004/05 would be £52,800. The amount requested represents an estimated 92% of its total estimated expenditure in 2004/05.</p> <p>The Associations certified accounts for the year ended 31<sup>st</sup> March 2003 show that it made a deficit of £3,632 with a net balance sheet reserve fund of £3,722. This amount represents 13.8% of its total expenditure. In view of the above officers are satisfied with the Associations financial position.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The organisation aims to make a specific difference by providing opportunities for young people to develop skills which in turn add to their self-esteem, helping in combating isolation by providing regular outings for the senior citizens, providing health and practical information.</p> <p>The outputs of the project depend on the space available. The organisation is a growing organisation and is looking to expand its premises and renovate them.</p> <p>The organisation will have approximately 100 attendees per week for Boxing Training / Youth Club, 15-20 attendees per week for Computer class, 40 – 50 attendees per week for Senior Citizens / Luncheon club.</p>
<b>10. Risks</b>	<p>St. Kitts and Nevis Friendly Association is looking at expanding its present services and attendance level and the activities of the organisation have also increased substantially. . The organisation has already bought 5 computers from the funding received from Connexions and hopes to secure funding from Main Grant to fund qualified staff and paid / professional workers. Some of the risks associated with this project is whether they have enough qualified manpower to run the project.</p>
<b>11. Options &amp;</b>	St Kitts and Nevis Friendly Association is clearly

<b>Conclusions</b>	looking for funding for growth of its activities and it appears to offer good value for money and little real risk in terms of funding. The organisation is active in seeking funds externally and it is recommended that the project receive funding for a year on condition that they actively seek funding from other sources for this project
<b>Report Author:</b>	Dipti Bhatt
<b>Date:</b>	April 04



## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Symbiosis Project
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£1,750
<b>4. Amount requested from LBB</b>	£2,885
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,750</b> for 2004/05 made up of <b>£437</b> for the first quarter and <b>£1,313</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> <li>3. Details analysis of the services carried out by the organisation and evaluation report at the end of the year.</li> <li>4. being spent on summer holiday playscheme</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Symbiosis is a locally based organisation aims to provide services to the community that support children and young people. The organisation promotes the interaction of generations with the intention of enabling the community to be more aware of each others circumstances and cultural differences.</p> <p>For the purpose of this application the project requesting funds towards the on-going summer holiday playscheme. This will cover the cost of travel, vehicle hire, volunteers' expenses and rental costs.</p> <p>The organisation is fully committed to equal opportunities as it encourages the support and input of every user to contribute to the service delivery.</p> <p>The organisation also takes an active role in implementing and monitoring the systems where by equality of opportunities within the organisation can be checked.</p>
<b>7. Strategic Context &amp;</b>	The project aims to provide the Council with

<p><b>Need</b></p>	<p>initiative for the benefit of young people through good quality childcare provisions and offer information to parents/carers about facilities/activities in their area.</p> <p>Having provisions in the area help parents/carers who wish to further their education or training career and enter into the job market.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £2,885 in 2004/05 from the Main Programme Grants Budget as a contribution towards its summer holiday activities. The project intends to raise additional income of £8,200 from John Lyons Charity Fund and parental contribution towards the activities costs, if successful, its total income and expenditure for the scheme would be £11,085.</p> <p>The projects certified income and expenditure account for the year ended 31<sup>st</sup> March 2003. This shows surplus income of £406. This amount failed to include surplus/deficit from previous years. However, the surplus represents 1.77% of its total expenditure.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The project aims to make an overall difference by:</p> <ul style="list-style-type: none"> <li>• Aiming to reduce unemployment by assisting parents with childcare facilities they can afford and feel confident in using</li> <li>• Empowering individuals to make choices for themselves and their families that will improve their quality of life and have positive effects on factors such as child poverty</li> </ul> <p>Symbiosis also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Decreasing the high percentage of black and ethnic minorities unemployed people in the borough</li> <li>• Improving the recreational and educational opportunities to families on low income</li> <li>• Publicising the provisions available and make it inclusive to disabled and those who have English as a second language</li> </ul> <p>It is expected that Symbiosis will create <b>30</b> more spaces for holiday take up and <b>15</b> for after school. It will help unemployed people back into work and reduce child poverty.</p>

<b>10. Risks</b>	The risks associated with this project sit mainly with the area of whether the project is able to verify the number of people that they are able to help throughout the year.
<b>11. Options &amp; Conclusions</b>	This is a good project, providing rare quality provisions in the borough. It appears to offer good value for money and little real risk in terms of provisions. The funding from Brent provides the means of providing services in the area. It is recommended that this project be funded for at least one year and subject to the above conditions.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	The Tamil Association of Brent
<b>2. Project Name</b>	Supplementary School
<b>3. Current Funding from LBB</b>	£9,238
<b>4. Amount requested from LBB</b>	£27,405
<b>5. Recommendations</b>	<p>Approval of a total of <b>£9,238</b> for 2004/05 made up of <b>£2,309</b> for the first quarter and <b>£6,929</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>The Tamil Association of Brent is a local education centre, specialising in advanced education, cultural, history traditions, employment advice, youth members and supplementary classes.</p> <p>For the purpose of this application Tamil Association of Brent is requesting funding for a number of programmes, ranging from:</p> <ul style="list-style-type: none"> <li>• Cultural: Tamil new year, Navratri, Eastern dance, Supplementary classes and music</li> <li>• Education: Tamil Language/literature, cultural studies and history</li> <li>• Music: Veena, mirudangam, flute, violin. Vocal and key board</li> <li>• Sports: Badminton, netball, cricket, football and karate</li> </ul> <p>Tamil Association of Brent is an organisation that adheres to equal opportunities policy and it ensures that access is open to all regardless of people's agenda, cultural background, disability and sexual orientation.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of young people under the council priority in supporting children and young people. It aims to enhance the life of young people and improve their living standard and improve their</p>

	education standards.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £27,405 in 23004/05 for the Main Programme Grants Budget as a contribution towards the Associations core costs. The Association intends to raise additional income of £37,485 from other sources, if successful, its total estimated income/costs in 2004/05 would be £64,890.</p> <p>The Associations audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £4,571 with balance sheet reserve funds of £31,640. £28,343 of this represents building fund and a balance of £3,297 is available as its working capital. This amount represents 6.9% of its total expenditure. In view of this, officers consider the accounts to be satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aim to make an overall difference by encouraging young people to achieve their full potentials. It also helps avoid isolation and improve their quality of life in Brent.</p> <p>Tamil Association also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• promoting supplementary mainstream education,</li> <li>• building confidence by regular staff and public performance</li> <li>• increase in oral ad written communication</li> <li>• weekly drama/music classes, increase awareness of self identity</li> </ul> <p>It is expected that Tamil Association will provide supplementary education for <b>80</b> pupils, music drama for <b>120</b> and sport activities for <b>200</b> pupils.</p>
<b>10. Risks</b>	<p>The risks associated with this project tend to be around with the area of whether the project is able to verify the number of people that they are able to help throughout the year and whether this is a project that is fully linked to the council priorities.</p>
<b>11. Options &amp; Conclusions</b>	<p>Though the organisation is requesting funding for on going costs, the project outcomes above fit the criteria and therefore funding is recommended.</p>
<b>Report Author:</b>	Jamal Ettetuni (Team Leader)

<b>Date:</b>	April 2004
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## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of Organisation</b>	Tamil United Club
<b>2. Project Name</b>	Sports Club
<b>3. Current Funding from LBB</b>	£1,000
<b>4. Amount requested from LBB</b>	£5,100
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,000</b> for 2004/05 which is made up of <b>£250</b> for the first quarter and <b>£750</b> for the remaining 3 quarters.</p> <p>Subject to</p> <ol style="list-style-type: none"> <li>1. Council's Standard Conditions of Grant Aid</li> <li>2. the organisation seeking external funding and if successful should inform the Council</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Tamil United Club is an organisation based in Harrow, providing services to the people of Brent.</p> <p>The organisation's main aim is to provide playing facilities and encourage young and grown ups men and women for games such as cricket, football, netball and badminton.</p> <p>For the purposes of the project, the organisation is requesting funding</p> <ul style="list-style-type: none"> <li>• to continue these services</li> <li>• towards the cost of hiring the indoor and outdoor venues</li> </ul> <p>Tamil United Club has an equal opportunities policy in place and it keeps the number of ethnicity and gender breakdown of people attending the club. The club's is mainly attended by the Asian Sri-Lankan group of people.</p>
<b>7. Strategic Context &amp; Need</b>	<p>This project aims to provide the Council with initiatives that benefit young people in the borough, giving the young people an opportunity to participate in games and physical fitness. This helps in involving the young people more into activities thus reducing crime, drugs and alcohol abuse.</p>

	<p>This project deliver services that are linked to the Council's priorities of <b>Supporting children &amp; young people, promoting a green agenda, regenerating and priority neighbourhoods</b> as some of the project's members are ex-offenders, Tackling crime and community safety.</p>
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £5,100 in 2004/05 from the Main Programme Grants Budget as a contribution towards its core costs and equipment. The club intends to raise additional income of £2500 from other sources, if successful, its total estimated income/costs would be £10,300.</p> <p>The Clubs certified accounts for the year ended 31st March 2003 show that it made surplus income of £894 with balance sheet reserve funds of £6,919. This amount represents cash at banks and 157.8% of its total expenditure. In view of the above, officers are satisfied with the clubs financial position.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make a specific difference by providing opportunities for more children with varying degrees of abilities to join physical activities which will aim to decrease isolation of migrant and refugees, enable them to enjoy physical activities thus improving their health as well as their social skills.</p> <p>During a telephone conversation, the contact person of the organisation said that the facilities were not enough so will be unable to increase its services. In terms of its present services the organisation will</p> <ul style="list-style-type: none"> <li>• provide sports facilities to 120 youths in Brent</li> <li>• hold 10 indoor/outdoor tournaments in a year</li> <li>• Enable 4 coaches to qualify in a year.</li> </ul>
<b>10. Risks</b>	<p>The organisation's membership is increasing. The membership fees, donation etc from its members does not cover their cost and is totally relying on Brent Council for funds.</p>
<b>11. Options &amp; Conclusions</b>	<p>Tamil United Club is providing a valuable service to the people – mainly young people of its community. In the long run the organisation might benefit working in sustainable partnership with organisations of similar background.</p>



	<p>The organisation needs to actively seek external funding as well.</p> <p>The organisation's current membership is mainly from the Asian – SriLankan group and it may want to look at widening its membership to other ethnic groups as well.</p>
<b>Report Author:</b>	Dipti Bhatt
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Tricycle Theatre
<b>2. Project Name</b>	Educational and social inclusion project
<b>3. Current Funding from LBB</b>	£218,000
<b>4. Amount requested from LBB</b>	£163,500 (Amount requested is for 9 months)
<b>5. Recommendations</b>	<p>Approval of a total of <b>£218,000</b> for 2004/05 made up of <b>£54,500</b> for the first quarter and <b>£163,500</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council's normal conditions of grant</li> <li>2. The project actively seeking funds from other external sources and if successful the theatre should inform Brent Council</li> <li>3. Tricycle developing an exclusive database for its clientele from Brent and specially those who received subsidised tickets</li> <li>4. Achieving the targets agreed in item No. 9 below.</li> <li>5. Providing information on unemployed, student, senior citizen or registered disabled who are currently benefiting from concessions.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>The Tricycle is a cultural flagship in the borough. Its forms of provisions Incorporates Theatre, Cinema, Art Gallery and four studio spaces for educational and social inclusion workshops in arts skills and rehearsals, and a Bar &amp; Café. It is an on going tool for regeneration and social activities.</p> <p>In education work, the Tricycle helps young people learn new skills through specific educational programmes.</p> <p>For the purpose of this application, the Tricycle is requesting funding as a contribution towards the cost of the theatre as a whole and educational programme in particular. These programmes consist of theatre to adults and children and young people.</p> <ul style="list-style-type: none"> <li>• The educational programmes are for young people between the age of 3 to 16 and they are in different drama, dance and musical skills</li> </ul>

	<ul style="list-style-type: none"> <li>• Youth theatre for 16-26 years who meet once a week, three terms per year of 12 weeks</li> <li>• Summer Holiday Musical Project for approximately 30 young people to produce and present a musical in one week</li> <li>• Cinema Education Programme – screenings, Q &amp; A's and workshops</li> <li>• Bloomberg student nights – in the theatre two performances of selected plays where 100 students can see the play for £1.50, and meet and eat with cast and Bloomberg employees after the show</li> </ul> <p>The theatre is very clear in ensuring that equality of opportunities is implemented in all its services. The board of directors and staff embrace the policy which dictates all the programming decisions.</p> <p>The theatre ensures that information is available widely and to all the community and if needs be make use of other languages.</p>
<p><b>7. Strategic Context &amp; Need</b></p>	<p>The Tricycle provides the Council with initiatives to the benefit of young people under the council priority in <b>Supporting Children and young people and Regeneration and Priority Neighbourhoods and Promoting Quality of life and the Green Agenda</b>. It aims to enhance the life of young people and improve their living standard and improve their educational standard by providing quality play facilities in forms of workshops or similar sessions in drama, art, music, writing and other arts skills.</p> <p>Focusing on the neighbourhoods of South Kilburn, St Rafaels/Brentfield, Roundwood, Church End, Stonebridge and Harlesden by helping to reduce unemployment levels, help increase income levels and help create an identity for the borough.</p> <p>The theatre provide access to professional, high quality, well rounded theatre and the arts for all ages: the tricycle presents a professional programme of adult theatre for approximately 46 weeks a year &amp; children's theatre 36 weeks a year,</p>

	at affordable prices, consistently well reviewed, mainly new writing, entertaining and provocative.
<b>8. Financial Profile</b>	<p>Approval is sought for a revenue grant of up to £218,000 in 2004/05 from the Main Programme Grants budget as a contribution towards its core costs. The company intends to raise additional income of £1,331,420 (including box office takings) from various funding bodies. If successful, its total income/expenditure in 2004/05 would be £1,549,420.</p> <p>The Company's audited accounts for the year ended 31 March 2003 show that it made surplus income of £55,408 with a balance sheet reserve funds of £3,263,188. £3,188,538 of this fund is restricted for specific purposes leaving a balance of £148,595 available for general purposes. In view of the above, officers consider the organisation's financial position is satisfactory.</p>
<b>9. Delivery mechanism and main outputs/outcomes of the project</b>	<p>The project aims to make an overall difference by aiming to enhance the quality of lives of the service users, by providing entertaining, stimulating and educational arts and leisure activities at an affordable price in a safe and welcoming environment.</p> <p>Whilst the organisation has a focus on performance it also supplies other arts activities, and works in partnership with other organisations.</p> <p>The Theatre also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Entertaining people</li> <li>• Stimulate debate</li> <li>• Increase a sense of belonging</li> <li>• Enhance confidence and social skills</li> <li>• Decrease isolation amongst, in particular young people, older people and refugee communities</li> <li>• Educate in an informal way e.g through seeing a play or film</li> <li>• Increase skills in a formal teaching environment e.g. life drawing classes</li> <li>• Increase the chances of participants gaining employment or going on to further education</li> <li>• Increase sense of pride in themselves and their environment</li> </ul>

	<p>It is expected that the Tricycle Theatre attendees across the board will be <b>50,000</b> from all over London and <b>17,000</b> from Brent, <b>61,000</b> Cinema attendees from all over London and <b>39,000</b> from Brent, <b>40</b> schools and colleges, <b>19,000</b> shows/workshops for children, <b>120</b> teachers will attend inset days of those 80% will be from Brent, <b>8000</b> experiences for young people receiving information in arts and culture, <b>18</b> professional development programmes for young people and <b>150</b> mentoring, advice, placement and productions.</p>
<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the organisation is able to monitor Brent clients and provide Brent Council with accurate figures on the attendance, subsidies and experiences of the Brent residents.</p>
<b>11. Options &amp; Conclusions</b>	<p>The tricycle theatre is a flagship art organisation in this borough. It provides a good service, and high quality arts and culture.</p> <p>The Brent funding to the Tricycle need to be more focused at educational outputs, involving Brent residents and schools. It is therefore recommended that the theatre develop a database and methodology to show the users and subsidy levels for Brent clients, and a system which can separate Brent beneficiaries from other London wide users. Although we recognise and value the benefit of non Brent residents coming to the Theatre and the inevitable economic benefit to Kilburn based businesses.</p> <p>In particular we wish to see ticket subsidies being linked to the educational and outreach programmes, with an additional focus on Brent's unemployed, disabled people and the elderly (over 65).</p> <p>Funding recommended for at least one more year and subject to a number of conditions above.</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004

## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	Victim Support Brent
<b>2. Project Name</b>	
<b>3. Current Funding from LBB</b>	£38,500
<b>4. Amount requested from LBB</b>	£40,000
<b>5. Recommendations</b>	<p>Approval of a total of <b>£38,500</b> for 2004/05 made up of <b>£9,625</b> for the first quarter and <b>£28,875</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> <li>3. Submission of 2002/03 accounts.</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>Brent Victim Support helps support victims of crime who either live or work in Brent. The services are free and confidential provided by volunteers who also offer home visits. The organisation has a fully operational witness service based at Brent Magistrates Court assisting victims and witnesses. The service consist of:</p> <ul style="list-style-type: none"> <li>• Outreach service with 7 drop-ins in Brent</li> <li>• School project and facilitate workshops to pupils aged 9-19</li> <li>• 3 PR projects within the scheme which analyses Racial Incidents in Brent</li> </ul> <p>For the purpose of this application, Victim Support Brent requesting funding so that they can continue to develop the outreach work project which has become an integral part of the scheme. The service will aim to expand in order to reach other communities in Brent, such as the asylum Seekers or adolescent.</p> <p>In general the organisation is seeking funding to cover the cost of the overall organisation.</p> <p>Victim Support Brent aim to ensure that that equality of opportunities is part of their service and that all provisions are open to their users regardless of their background, religion or disability.</p>

<p><b>7. Strategic Context &amp; Need</b></p>	<p>The project provides the Council with initiatives to the benefit of victims of crime under the council priority in <b>Tackling crime and community safety</b>. It aims to work closely with victims of crime and offer a professional service to the victims in order to alleviate the fear of crime and perceptions of crime.</p> <p>The organisation also under the above priority aims to work with witnesses in court which gives the witness information that is necessary.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £40,000 in 2004/05 from the Main Programme Grants Budget as a contribution towards the organisation's core costs. The organisation intends to raise additional income of £177,172 from other sources, if successful, its total costs and income would be £217,172.</p> <p>Victim Support Brent has not submitted its audited accounts for the period ended 31<sup>st</sup> March 2003 in support of its application. However, its audited accounts for the year ended 31<sup>st</sup> March 2002 show that it made surplus income of £7403 with a balance sheet reserve fund of £22,390. £6965 of this is restricted for specific purposes, leaving a balance of £15,425 available as working capital. In absence of the organisations audited accounts for the year 2002/03, officers are unable to comment fully on the organisations financial position. If the proposed grant is approved, the payment if any or part of the grant if subject to submission of its audited accounts of 2002/03.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The organisation aims to make an overall difference by working with clients that will regain self-esteem and confidence which can be shattered by the effect of crime.</p> <p>The organisation also aim to make a specific difference by:</p> <ul style="list-style-type: none"> <li>• Continue to give presentations to the community</li> <li>• Continue in providing a free and confidential service</li> <li>• Be accessible by running drop-ins</li> <li>• Enable clients to address their fears in a safe environment</li> <li>• Attempt to regain a reality check amongst</li> </ul>

	<p>victims</p> <p>Victims Support Brent has not indicated whether they are achieving any outcomes.</p>
<b>10. Risks</b>	The main risks are linked to accounting for the client using the service.
<b>11. Options &amp; Conclusions</b>	Recommended funding for at least one more year.
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004



## LONDON BOROUGH OF BRENT

### Voluntary Sector Support Team Appraisal Report

<b>1. Name of organisation</b>	West London Tamil School
<b>2. Project Name</b>	Supplementary and Music Classes
<b>3. Current Funding from LBB</b>	£1,988
<b>4. Amount requested from LBB</b>	£4,998
<b>5. Recommendations</b>	<p>Approval of a total of <b>£1,988</b> for 2004/05 made up of <b>£497</b> for the first quarter and <b>£1,491</b> for the remaining 3 quarters subject to:</p> <ol style="list-style-type: none"> <li>1. Brent Council normal conditions of grant</li> <li>2. The project should be actively seeking funds from other external sources and if successful the organisation should inform Brent Council</li> <li>3. Satisfactory audited accounts</li> </ol>
<b>6. Summary of the project &amp; Equal Opportunities (Impact Assessment)</b>	<p>West London Tamil School is a locally based organisation aims to promote Tamil languages and arts (Eastern and Western music and Musical instruments) to Asians and other communities in Brent.</p> <p>The school actively assists the underprivileged children in their main stream education. It also provides holiday projects to young children in the form of sport and visits to various places.</p> <p>For the purpose of this application, West London Tamil School is requesting funding to supplement the teachers allowances, contribution towards rent and other running costs including various cultural functions.</p> <p>The organisation aims also to expand on the nursery class from one to two, which will satisfy the children on the waiting lists to learn their mother tongue language.</p> <p>The organisation actively implements equal opportunity policy in its service delivery and in the recruitment.</p>
<b>7. Strategic Context &amp; Need</b>	<p>The project provides the Council with initiatives to the benefit of young people under the council priority in <b>Supporting Children and young people and Tackling crime and Community safety</b>. It</p>

	<p>aims to help young people from the Tamil community to learn Tamil language and the history of Asian tradition and culture. It also aim to provide a comprehensive training and extra lessons in order for them to prepare annual examination held by oriental fine arts academy of London.</p> <p>Focusing on the Tackling crime and community safety, the organisation with other Tamil schools help fight the gang culture amongst young Tamil people.</p>
<p><b>8. Financial Profile</b></p>	<p>Approval is sought for a revenue grant of up to £4,998 in 2004/05 from the Main Programme Grants Budget as a contribution towards its salary costs. The school intends to raise additional income of £27,352 from other sources. If successful, its total income/costs in 2004/05 would be £32,350.</p> <p>The schools audited accounts for the year ended 31<sup>st</sup> March 2003 show that it made surplus income of £337 with a negative balance sheet figure of £1250. This indicates that the school has insufficient working capital to meet its short-term financial obligations. In view of this, officers consider the financial position of the school unsatisfactory.</p>
<p><b>9. Delivery mechanism and main outputs/outcomes of the project</b></p>	<p>The organisation aim to make an overall difference by involving students from various backgrounds e.g. religions ad community to interact and be able to understand and exchange their cultures targets.</p> <p>The specific differences are to:</p> <ul style="list-style-type: none"> <li>• Give physical and moral support to settle down quickly and assimilate with society</li> <li>• Help them completing various documents</li> <li>• Assist them in making contact with relevant organisations to enable them to achieve their objectives</li> <li>• An extra provision is given to refugee children to catch up with various subjects in their mainstream subjects.</li> </ul> <p>It is expected that the West London Tamil School will provide <b>50</b> nursery places, <b>45</b> music classes, <b>60</b> dance classes, <b>35</b> classes for key board, <b>25</b> violins, <b>100</b> fine arts examination and <b>30</b> Maths and English classes.</p>

<b>10. Risks</b>	<p>The risks associated with this project sit mainly with whether the organisation is able to recruit enough volunteers to help run the service.</p> <p>Though the financial position of the organisation is unsatisfactory, the project will still be able to deliver the outcomes identified above.</p>
<b>11. Options &amp; Conclusions</b>	<p>This is worthwhile project as it provides a good service and offers a good value for money and little real risks in terms of funding. The funding from Brent will help them carry on delivering these provisions. It is recommended funding and subject to the above conditions.</p>
<b>Report Author:</b>	Jamal Ettetuani (Team Leader)
<b>Date:</b>	April 2004