

	<p style="text-align: center;">Full Council 19th May 2008</p> <p style="text-align: center;">Report from the Democratic Services Manager</p>
<p>For Action Wards Affected: ALL</p>	
<p style="text-align: center;">Municipal Calendar of Meetings 2008/2009</p>	

1. Summary

- 1.1 This report presents a draft calendar of meetings for the municipal year 2008/2009 (Appendix 1). It reflects the structure currently contained in the Council's constitution.

2. Recommendations

- 2.1 That Members agree in principle the dates for Full Council and other meetings to take place during the Municipal Year 2008/2009, as attached in Appendix 1.
- 2.2 That the Democratic Services Manager be authorised to make any subsequent alterations deemed necessary to the calendar during the course of the municipal year, subject to the usual consultation.

3. Staffing Implications

- 3.1 There are none specific to this report.

4. Financial Implications

- 4.1 There are none specific to this report.

5. Detail

- 5.1 Members are asked to agree the dates in the draft calendar of meetings for the municipal year 2008/2009, on which the Council, and its

Committee/Sub-Committee meetings, meetings of the Executive and other bodies should be held.

- 5.2 In general, meetings of Council and the Executive are on Mondays whilst most other meetings are on Tuesdays and Wednesdays. With the exception of the Fostering Panel, Fridays are avoided entirely and Thursdays if possible.
- 5.3 In general attempts are made to avoid clashes of appointments for Members on the basis of current known memberships of committees etc..
- 5.4 The usual Religious Holidays have been included on the calendar and meetings have not been arranged on those evenings where it has been deemed inappropriate to hold meetings.
- 5.5 For information purposes the calendar also lists some events organised by other bodies such as the Brent Housing Partnership Board.
- 5.6 The dates of the meetings of the full Council are as follows:
 - 30th June 2008
 - 8th September 2008
 - 27th October 2008
 - 24th November 2008 (First Reading of Budget)
 - 26th January 2009
 - 2nd March 2009 (Council Tax and Budget Setting)
 - 13th May 2009 (Annual Meeting – Mayor Making)
 - 18th May 2009 (Special meeting of Council – Constitution and Appointments)
- 5.7 Meetings of the Executive are aligned with publication of the Forward Plan and Call-in dates to give a coherent pattern. Meetings of the Forward Plan Select Committee have been scheduled to fall in between Executive meetings.
- 5.8 In general, August has been left clear of meetings, however there are a few arranged including one meeting of the Executive that has been scheduled for the 4th August 2008, a meeting of the Forward Plan Select Committee that has been arranged for the 20th August 2008 and a meeting of the Planning Committee for the 13th August 2008.
- 5.9 Provision has been made for Member Development Training activities throughout the municipal year 2008/2009 and the specific training activities will be confirmed in due course. These events are likely to commence at 7.00pm.
- 5.10 A full Overview and Scrutiny programme has been scheduled, including 6 meetings each for the Overview and Scrutiny Committee, Children and Families Overview and Scrutiny Committee, Performance and Finance Select Committee, Health Select Committee and 8 meetings of the Budget Panel.

- 5.11 Meetings of the Welsh Harp Joint Consultative Committee will this year be held in Barnet. The dates shown for these meetings also have to be agreed by Barnet Council.
- 5.12 Meetings of the Trading Standards Joint Consortium have been provisionally calendared with 3 meetings scheduled for the year. The meetings will be held alternatively in Brent and Harrow with the first meeting of the 2008/2009 year scheduled to take place in Brent. The proposed dates are subject to confirmation by Harrow.
- 5.13 Please note that certain User Forums and other groups arrange their own meeting dates and these may not appear in this calendar. In general, details about these meetings will be provided by the relevant departments directly although Democratic Services will also issue updates if required.

6. Background Information

London Borough of Brent Municipal Calendar 2007/2008
Report No. /01 Municipal Calendar of Meetings 21st May 2007
SHAP Calendar of Religious Festivals

Anyone wishing to inspect the above documents should contact:
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