

PART 1

INTRODUCTION

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Table 4 The membership and terms of reference of the Highways Committee of the Executive

Table 5 Proper and Statutory Officer Provisions

Table 6 List of functions that may only be exercised by Full Council

Part 5 Terms of Reference of Council Committees and Sub-Committees

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- Audit Committee
- Overview and Scrutiny Committee
- Children and Families Overview and Scrutiny Committee
- Forward Plan Select Committee
- Performance and Finance Select Committee
- Health Select Committee
- Budget Panel
- General Purposes Committee
- Senior Staff Appointments Sub-Committee
- Staff Appeals Sub-Committee A & B
- Schools Disciplinary Sub-Committee
- General Purposes Licensing Sub-Committee
- Pension Fund Sub-Committee
- Planning Committee
- Alcohol and Entertainment Licensing Committee
- [Alcohol and Entertainment Licensing Sub Committees A, B and C¹](#)
- Joint Committees

Part 6 Other Rules and Regulations

1. Access to Information Rules
2. Financial Regulations
3. Scheme of Transfers and Virements

Part 7 Codes and Protocols

1. Brent Members Code of Conduct
2. Planning Code of Practice
3. Licensing Code of Practice
4. Officer Code of Conduct **to follow**
5. Code of Corporate Governance
6. Code of Practice on Publicity
7. Protocol for Member/Officer Relations
8. Protocol for Members on outside bodies **to follow**
9. Protocol on Members Rights of Access to Information

¹ [These sub-committees were created some time ago but did not feature in this contents page. This is a minor amendment, shown for completeness.](#)

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SUMMARY ¶

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1. THE COUNCIL'S CONSTITUTION¶

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BRENT COUNCIL HAS AGREED A NEW CONSTITUTION WHICH SETS OUT HOW THE COUNCIL OPERATES, HOW DECISIONS ARE MADE AND THE PROCEDURES WHICH ARE FOLLOWED TO ENSURE THAT DECISION MAKING IS EFFICIENT, TRANSPARENT AND ACCOUNTABLE TO LOCAL PEOPLE. SOME OF THE PROCEDURES ARE REQUIRED BY LAW, WHILE OTHERS ARE A MATTER FOR THE COUNCIL. THE CONSTITUTION IS DIVIDED INTO 8 PARTS. THESE CONTAIN THE ARTICLES OF THE CONSTITUTION, THE STANDING ORDERS AND OTHER RULES, CODES, PROTOCOLS AND THE MEMBERS ALLOWANCES SCHEME. IN PARTICULAR, PARTS 3 AND 4 SET OUT THE RULES GOVERNING THE CONDUCT OF THE COUNCIL'S BUSINESS AND WHICH PART OF THE COUNCIL IS RESPONSIBLE FOR VARIOUS FUNCTIONS.¶

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2. THE ARTICLES¶

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ARTICLE 1 OF THE CONSTITUTION COMMITS THE COUNCIL TO PROVIDING CLEAR LEADERSHIP TO THE COMMUNITY AND SUPPORTING THE ACTIVE INVOLVEMENT OF CITIZENS IN THE PROCESS OF LOCAL DEMOCRACY. IT ALSO COMMITS THE COUNCIL TO HELP COUNCILLORS REPRESENT THEIR CONSTITUENTS MORE EFFECTIVELY, ENABLE DECISIONS TO BE TAK

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