

	<p style="text-align: center;">Full Council 18 May 2009</p> <p style="text-align: center;">Report from the Democratic Services Manager</p>
<p>For Action Wards Affected: None</p>	
<p style="text-align: center;">Municipal Calendar of Meetings 2009/2010</p>	

1. Summary

- 1.1 This report presents a draft calendar of meetings for the Municipal Year 2009/2010 (Appendix 1). It reflects the structure currently contained in the Council's constitution.

2. Recommendations

- 2.1 That Members agree in principle the dates for Full Council and other meetings to take place during the Municipal Year 2009/2010, as attached in Appendix 1.
- 2.2 That the Democratic Services Manager be authorised to make any subsequent alterations deemed necessary to the calendar during the course of the municipal year, subject to the usual consultation.

3. Staffing Implications

- 3.1 There are none specific to this report.

4. Financial Implications

- 4.1 There are none specific to this report.

5. Detail

- 5.1 Members are asked to agree the dates in the draft calendar of meetings for the municipal year 2009/2010, on which the Council, and its

Committee/Sub-Committee meetings, meetings of the Executive and other bodies should be held.

- 5.2 In general, meetings of Council and the Executive are on Mondays whilst most other meetings are on Tuesdays and Wednesdays. With the exception of the Fostering Panel, Fridays are avoided entirely and Thursdays if possible.
- 5.3 In general attempts are made to avoid clashes of appointments for Members on the basis of current known memberships of committees.
- 5.4 The usual religious holidays have been included on the calendar and meetings have not been arranged on those evenings where it has been deemed inappropriate to hold meetings.
- 5.5 For information purposes the calendar also lists some events organised by other bodies such as the Brent Housing Partnership Board.
- 5.6 The dates of the meetings of the full Council are as follows:
 - 13th July 2009
 - 14th September 2009
 - 23rd November 2009 (First Reading of Budget)
 - 25th January 2010
 - 1st March 2010 (Council Tax and Budget Setting)
 - 24th May 2010 (Annual Meeting – Mayor Making)
 - 26th May 2010 (Special meeting of Council - Constitution and Appointments)
- 5.7 Meetings of the Executive are aligned with publication of the Forward Plan and call-in dates to give a coherent pattern. Meetings of the Forward Plan Select Committee have been scheduled to fall in between Executive meetings.
- 5.8 In general, August has been left clear of meetings, however there are a few arranged including one meeting of the Executive that has been scheduled for the 17th August 2009 and a meeting of the Planning Committee for the 26th August 2009.
- 5.9 Provision has been made for Member Development Training activities throughout the municipal year 2009/2010 and the specific training activities will be confirmed in due course. These events are likely to commence at 7.00pm.
- 5.10 A full Overview and Scrutiny programme has been scheduled, including 6 meetings each for the Overview and Scrutiny Committee, Children and Families Overview and Scrutiny Committee, Performance and Finance Select Committee, Health Select Committee and 7 meetings of the Budget Panel.

- 5.11 Meetings of the Welsh Harp Joint Consultative Committee will be held in Brent in 2009/10. The dates shown for these meetings also have to be agreed by Barnet Council.
- 5.12 Meetings of the Trading Standards Joint Consortium have been provisionally calendared with 3 meetings scheduled for the year. The meetings will be held alternatively in Brent and Harrow with the first meeting of the 2009/2010 year scheduled to take place in Harrow. The dates shown for these meetings also have to be agreed by Harrow Council.

6. Background Information

London Borough of Brent Municipal Calendar 2008/2009
Report No. /01 Municipal Calendar of Meetings 19th May 2008
BBC Calendar of Religious Festivals

Anyone wishing to inspect the above documents should contact:
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