



**Resources and Public Realm  
Scrutiny Committee**  
25 February 2025

**Report from the Deputy Director of  
Democratic Services**

**Scrutiny Recommendations Tracker**

|                                                                                                                                            |                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Wards Affected:</b>                                                                                                                     | All                                                                                                                                                                                                                                                                                                       |
| <b>Key or Non-Key Decision:</b>                                                                                                            | Non-Key Decision                                                                                                                                                                                                                                                                                          |
| <b>Open or Part/Fully Exempt:</b><br>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act) | Open                                                                                                                                                                                                                                                                                                      |
| <b>List of Appendices:</b>                                                                                                                 | Appendix A: Scrutiny Recommendations Tracker                                                                                                                                                                                                                                                              |
| <b>Background Papers:</b>                                                                                                                  | None                                                                                                                                                                                                                                                                                                      |
| <b>Contact Officer(s):</b><br>(Name, Title, Contact Details)                                                                               | <p>Jason Sigba, Strategy Lead – Scrutiny, Law &amp; Governance<br/> <a href="mailto:Jason.Sigba@brent.gov.uk">Jason.Sigba@brent.gov.uk</a></p> <p>Amira Nassr, Deputy Director, Democratic Services, Law &amp; Governance<br/> <a href="mailto:Amira.Nassr@brent.gov.uk">Amira.Nassr@brent.gov.uk</a></p> |

## 1.0 Executive Summary

- 1.1 The purpose of this report is to present the Scrutiny Recommendations Tracker to the Resources and Public Realm Scrutiny Committee for consideration.

## 2.0 Recommendation(s)

- 2.1 That the progress of any previous recommendations, suggestions for improvement, and information requests of the Committee be noted (Appendix A).

## 3.0 Detail

### 3.1 Contribution to Borough Plan Priorities & Strategic Context

- 3.1.1 Borough Plan 2023-2027 – all strategic priorities.

## **3.2 Background**

- 3.2.1 The Recommendations Tracker tabled at the 25 February 2025 meeting relates to the current municipal year (2024/25). However, it also includes updates from the 6 September 2023 meeting on the item regarding Planning Enforcement (2023/2024 municipal year).
- 3.2.2 In accordance with Part 4 of the Brent Council Constitution (Standing Orders of Committees), Brent Council scrutiny committees may make recommendations to the Full Council or the Cabinet with respect to any functions which are the responsibility of the Executive, or of any functions which are not the responsibility of the Executive, or on matters which affect the borough or its inhabitants.
- 3.2.3 The Resources and Public Realm Scrutiny Committee may not make executive decisions. Scrutiny recommendations therefore require consideration and decision by the appropriate decision maker; the Cabinet or Full Council for policy and budgetary decisions.
- 3.2.4 The Scrutiny Recommendations Tracker provides a summary of any scrutiny recommendations made to Cabinet/Full Council/external stakeholders and implementation progress. It also includes suggestions for improvement and information requests to council departments/external stakeholders, as captured in the minutes of the committee meetings.
- 3.2.5 Recommendations, suggestions for improvement, and information requests are removed from the tracker when they have either been actioned or rejected.

## **4.0 Procedure for Recommendations from Scrutiny Committees**

- 4.1 Where scrutiny committees make recommendations to the Cabinet, these will be referred to the Cabinet (and/or relevant cabinet member/s) requesting an Executive Response. If relevant, the item will be published on the Council's Forward Plan.
- 4.2 Regarding recommendations to Full Council (e.g. in the case of policy and budgetary decisions), the same process will be followed, where a report containing the scrutiny recommendations will then be forwarded to Full Council alongside the Cabinet's responses to those recommendations.
- 4.3 Where scrutiny committees have powers under their terms of reference to make reports or recommendations to external decision makers (e.g. NHS bodies), the relevant external decision maker shall be notified in writing, providing them with a copy of the respective Committee's report and recommendations, and requesting a response.
- 4.4 Once responses are received, they will be added to the Recommendations Tracker for review and consideration.

## **5.0 Stakeholder and ward member consultation and engagement**

5.1 None for the purposes of this report.

## **6.0 Financial Considerations**

6.1 There are no financial considerations for the purposes of this report.

## **7.0 Legal Considerations**

7.1 Section 9F, Part 1A of the Local Government Act 2000, *Overview and scrutiny committees: functions*, requires that Executive arrangements by a local authority must ensure that its overview and scrutiny committees have the power to make reports or recommendations to the authority or the executive with respect to the discharge of any functions which are or are not the responsibility of the executive, or on matters which affect the Authority's area or the inhabitants of that area.

7.2 Section 9FE, *Duty of authority or executive to respond to overview and scrutiny committee*, requires that the authority or executive;-

(a) consider the report or recommendations,

(b) respond to the overview and scrutiny committee indicating what (if any) action the authority, or the executive, proposes to take,

(c) if the overview and scrutiny committee has published the report or recommendations, publish the response, within two months beginning with the date on which the authority or executive received the report or recommendations.

## **8.0 Equity, Diversity & Inclusion (EDI) Considerations**

8.1 There are no EDI considerations for the purposes of this report.

## **9.0 Climate Change and Environmental Considerations**

9.1 There are no climate change and environmental considerations for the purposes of this report.

## **10.0 Communication Considerations**

10.1 There are no communication considerations for the purposes of this report.

### **Report sign off:**

**Amira Nassr**

Deputy Director, Democratic Services