



General Purposes Committee
11 March 2024

Report from the Head of Paid Service

Appointment of Director of Housing Services

Wards Affected:	N/A
Key or Non-Key Decision:	Not Applicable
Open or Part/Fully Exempt: <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Open
List of Appendices:	One Appendix 1 Job Description & Person Specification – Director of Housing Services
Background Papers:	None
Contact Officer(s): <small>(Name, Title, Contact Details)</small>	Peter Gadsdon Corporate Director Resident Services 020 8937 6095 Peter.gadsdon@brent.gov.uk

1.0 Executive Summary

- 1.1. This report provides General Purposes Committee with a proposed timetable for recruiting a permanent Director of Housing Services following the recent appointment of an interim Director.

2.0 Recommendation(s)

- 2.1 To note that the Chief Executive has appointed an Acting Director of Housing Services.
- 2.2 To note the timetable set out in the report for the appointment to the post on a permanent basis.
- 2.3 To delegate to the Chief Executive any amendment to the proposed process and timetable, for operational reasons, in consultation with the Chair of General Purposes Committee.

3.0 Detail

3.1 Contribution to Borough Plan Priorities & Strategic Context

3.1.1 The Borough Plan includes two priorities specific to Housing, these are:

- Strategic Priority 1 – Prosperity and Stability in Brent
- Strategic Priority 2 – A Cleaner, Greener Future

3.2 Background

3.2.1 The Council's Director of Housing has secured a post elsewhere and the senior officer realignment has recently completed and created the post of Director Housing Services. This post focusses on Private Housing services and Housing Management of the Council's housing stock. The amendment to this post gives a better focus on improving our landlord services to tenants and leaseholders, along with those residents who are in the private rented sector.

3.2.2 In line with Standing Order 76(i) the Chief Executive decided to appoint an Acting Director Housing Services to ensure this important area of Council work is covered by a suitably experienced individual pending a permanent appointment of a suitable qualified postholder.

3.2.3 In these circumstances Standing Order 76(ii) requires the General Purposes Committee to be informed of the timetable for recruiting a permanent post holder. The indicative recruitment timetable for the permanent post is below:

Post Advertised	June 2024
Advert closes	July 2024
Technical Interviews	July 2024
Senior Staff Appointments Sub Committee.	Aug 2024

3.2.4 The Job Description and Person Specification for the post is attached at Appendix one. The salary for the post is at Hay 3, on a scale between £110,629 and £129,802 in line with the Council's pay and grading structure.

4.0 Stakeholder and ward member consultation and engagement

4.1 None

5.0 Financial Considerations

5.1 The cost of the Director of Housing Services post including on-costs is estimated to be £176k. The cost will be funded from the Housing Revenue Account with a contribution from the General Fund's Private Housing Services budget.

6.0 Legal Considerations

6.1 In accordance with Standing Order 76 (i) and (ii) interim appointments to Senior Management Posts are made by the Chief Executive and, as set out in the report, when such an appointment is made General Purposes Committee receives a report setting out the timetable for the permanent recruitment. The permanent appointment will be made by the Senior Appointments Committee in accordance with Standing Order 75.

7.0 Equality, Diversity & Inclusion (EDI) Considerations

7.1 There are not considered to be any equality implications arising directly from this report. The recruitment will be undertaken in accordance with the council's Recruitment and Selection Policy in respect of which an equality impact assessment has been undertaken.

8.0 Climate Change and Environmental Considerations

8.1 None

9.0 Human Resources/Property Considerations (if appropriate)

9.1 Included in the main body of the report.

10.0 Communication Considerations

10.1 None

Report sign off:

Kim Wright
Chief Executive