

**Licensing Authority, Alcohol Licensing Team, London
Borough of Brent Council, Brent Civic Centre, Engineers
Way, Wembley, HA9 0FJ.**

27 JUN 2019
DIGITAL FOOTPRINT
10

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We SABARATNAM SURESH

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises detail

Postal address of premises or, if none, Ordnance Survey map reference or description			
THAMARY BANQUETING HALL 34-38 STEELE ROAD PARK ROYAL			
Post town	LONDON	Postcode	NW10 7AS

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£71500

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)

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- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	<input type="checkbox"/>
Surname SURESH			First names SABARATNAM		
Date of birth		I am 18 years old or over		Please tick yes	
Date of birth		<input checked="" type="checkbox"/>			
Nationality					
Current residential address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

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SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)

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E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
2	6	072019

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)
<p>BANQUETING HALL LOCATED ON THE FIRST FLOOR OF A BUILDING CONSISTING OF A GROUND FLOOR HOUSING A COMMERCIAL KITCHEN WITH ANCILLARY SPACES AND THE BANQUETING AREA/OFFICES/TOILETS AND ANCILLARY ROOMS UPSTAIRS.</p>

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)
- Provision of late night refreshment** (if ticking yes, fill in box I)

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Supply of alcohol (if ticking yes, fill in box J)

X

In all cases complete boxes K, L and M

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A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

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B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

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C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

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D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Both	<input type="checkbox"/>				
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

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E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	X
Day				Start	Finish
Mon				10.00	01.00
Tue				10.00	01.00
			Please give further details here (please read guidance note 4)		
			ACOUSTIC MUSIC AND VOCALS ONLY		
Wed			10.00	01.00	State any seasonal variations for the performance of live music (please read guidance note 5)
Thur			10.00	01.00	
Fri			10.00	01.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat			10.00	01.00	
Sun			10.00	01.00	

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F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	10.00	01.30	<u>Please give further details here</u> (please read guidance note 4)		
Tue	10.00	01.30			
Wed	10.00	01.30	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur	10.00	01.30			
Fri	10.00	01.30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	10.00	01.30			
Sun	10.00	01.30			

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G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10.00	01.30	Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	10.00	01.30			
Wed	10.00	01.30	State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	10.00	01.30			
Fri	10.00	01.30	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	10.00	01.30			
Sun	10.00	01.30			

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H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Mon	10.00	01.30		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	10.00	01.30	<u>Please give further details here</u> (please read guidance note 4)		
Wed	10.00	01.30	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Thur	10.00	01.30	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	10.00	01.30			
Sat	10.00	01.30			
Sun	10.00	01.30			

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I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	23.00	01.45	HOT MEALS, SNACKS & BEVERAGES TO SUIT THE NEEDS OF THE BANQUET STYLE	<u>Please give further details here</u> (please read guidance note 4)	
Tue	23.00	01.45			
Wed	23.00	01.45	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	23.00	01.45			
Fri	23.00	01.45	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat	23.00	01.45			
Sun	23.00	01.45			

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J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption ~ please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	10.00	01.30			
Tue	10.00	01.30			
Wed	10.00	01.30			
Thur	10.00	01.30			
Fri	10.00	01.30			
Sat	10.00	01.30			
Sun	10.00	01.30			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name SABARATNAM SURESH	
Date of birth [REDACTED]	
Address [REDACTED] [REDACTED] [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) [REDACTED]	

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Issuing licensing authority (if known) <div style="background-color: black; height: 15px; width: 100%; margin-top: 5px;"></div>

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).</p> <p>NONE</p>

L

<p>Hours premises are open to the public Standard days and timings (please read guidance note 7)</p>	<p>State any seasonal variations (please read guidance note 5)</p>																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Day</th> <th style="width: 15%;">Start</th> <th style="width: 15%;">Finish</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>10.00</td> <td>02.00</td> </tr> <tr> <td>Tue</td> <td>10.00</td> <td>02.00</td> </tr> <tr> <td>Wed</td> <td>10.00</td> <td>02.00</td> </tr> <tr> <td>Thur</td> <td>10.00</td> <td>02.00</td> </tr> <tr> <td>Fri</td> <td>10.00</td> <td>02.00</td> </tr> <tr> <td>Sat</td> <td>10.00</td> <td>02.00</td> </tr> <tr> <td>Sun</td> <td>10.00</td> <td>02.00</td> </tr> </tbody> </table>	Day	Start	Finish	Mon	10.00	02.00	Tue	10.00	02.00	Wed	10.00	02.00	Thur	10.00	02.00	Fri	10.00	02.00	Sat	10.00	02.00	Sun	10.00	02.00	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p>
Day	Start	Finish																							
Mon	10.00	02.00																							
Tue	10.00	02.00																							
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M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

1. CCTV shall be installed to Home Office guidance standards and within the Data Protection Act including signage and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to Police and authorised officers from Brent Council.
2. The CCTV system shall display on any recordings the correct date and time of the recording.
3. The CCTV system shall include a camera to cover the entrance of the premises, the rear doors and the full interior of the spaces open to the public.
4. A member of staff trained in the use of the CCTV system shall be available at the premises at all times the premises are open to the public.
5. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
6. The Licence holder/DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the Police and authorized officers of the Local authority on request.
7. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
8. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of the local residents and businesses and leave the area quietly.
9. Customers shall not be permitted to take open glass containers outside the premises identified on the plan submitted with the operating schedule and approved by the licensing authority. Plastic and/or toughened safety glass drinking vessels will be used for all ticket events only.
10. The consumption of alcohol will be restricted to those parts of the premises identified on the plan submitted with the operating schedule and approved by the licensing authority.
11. The licensee shall ensure customers leave the premises in a quiet and orderly manner.
12. A suitable intruder alarm complete with a panic button shall be fitted and maintained.
13. All doors and windows shall remain closed during any licensable activity.
14. A sign stating 'No proof of age, No sale' shall be displayed at the point of sale.
15. The premises will operate a challenge 25 age verification policy with the only acceptable forms of photographic being a driving licence or passport or PASS approved card scheme.
16. No children shall be admitted unless accompanied by a responsible adult.
17. Any staff directly involved in selling alcohol for consumption on the premises and staff who provide alcohol sales training including managers shall initially undergo alcohol sales training which they are required to pass successfully

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- before they are permitted to start serving customers as well as regular refresher training (at least every six months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. The training log shall be kept on the premises and made available for inspection by the Police and relevant responsible authorities upon reasonable request.
18. Door supervisors of a sufficient number and gender mix, shall be employed from 21:00 hours on any day when the premises are open past midnight.
 19. SIA Security staff shall wear clothing that can be clearly and easily identified on CCTV.
 20. A register/log containing the names, badge numbers, dates and times of duty for the security staff together with any incidents that occur shall be kept and made available to the Police and the Licensing authority.
 21. Notices clearly explaining the licensee's drugs and weapons policy shall be displayed at the entrance and at suitable places throughout the premises.
 22. Toilets shall be checked every two hours for the use of drugs and other illegal activities. A toilet check list shall be displayed on the wall in all toilets. Staff shall use these checklists to record their name and certify the time of the check. Checklists are to be replaced daily and the old checklists must be retained and made available for inspection by the Police and authorized officers from Brent council.
 23. A personal licence holder shall be present on the premises and supervise the sale of alcohol throughout the permitted hours for the sale of alcohol.
 24. The designated smoking area (DSA) shall be located at the front of the premises facing Steele Road.
 25. When the premises licence is in operation the DSA shall be limited to no more than 10 persons at any one time. The customers are to use the external smoking area provided.
 26. No person shall be permitted to block fire escapes or stairways.
 27. Adequate illumination shall be provided and maintained to the external areas of the premises.
 28. Customers carrying open or sealed bottles or glasses shall not be admitted to the premises.
 29. Nudity, striptease and other similar entertainment of an adult nature shall not be permitted on the premises.
 30. Public transport information including night time travel options shall be prominently displayed. This will include advertising the telephone number of local taxi firms.
 31. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent council or the Police. the log will record the following; all crimes reported to the venue, all ejections of customers, any complaints received, any incidents of disorder, all seizures of drugs or offensive weapons, any faults with the CCTV system and any visit by a relevant authority or emergency service – who should also sign the register.
 32. The premises shall ensure a litter sweep is made within 5m of the premises following use of the premises for commercial purposes.
 33. Outside of the times alcohol is permitted to be sold for consumption on the premises. All alcohol is to be kept in a lockable room within the premises. During licensable hours all unsupplied alcohol stock will be either within the bar area or in lockable rooms within the premises.

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34. The DPS shall ensure that a risk assessment (RA) is undertaken at least 14 days prior to any event and is provided to the Police and/or licensing authority for comment. The RA would only apply if the event is under a TEN. No third party promoters will be allowed to operate an event at the premises.
35. Children are not permitted on the premises unless accompanied by a responsible adult.
36. The locks and flush latches on the exit doors and gates shall be unlocked and kept free from fastenings other than push bars or pads whilst the Public are on the premises.
37. The socket outlets (or other power supplies used for DJ equipment and other portable equipment) that are accessible to performers, staff and the public shall be suitably protected by a residual current device (RCD) having a rated residual operating current not exceeding 30 milliamps.
38. Exits are not obstructed (including by curtains, hangings or temporary decorations), and accessible via non-slippery and even surfaces, free of trip hazards and are clearly identified.
39. All roller shutters that are operational as exit points must be fixed/locked up in the open position whilst the public/staff are on the premises.
40. Where chairs and tables are provided, internal gangways are kept unobstructed.
41. The floor space next to the stairs on the first floor shall be even with no level changes.
42. Fire doors shall open in the direction of exit.
43. There shall be no steps directly in front of exit door frames.
44. There is to be no temporary electrical wiring and distribution systems without ten days prior notification to the licensing authority before commencement of the work by a suitably qualified electrician.
45. The maximum number of people on the first floor of the premises including staff and door staff and customers shall not exceed 256 persons.
46. Adequate and appropriate first aid equipment shall be available on the premises. First aiders shall be trained to deal with drug and alcohol related problems.
47. The playing of live and recorded music shall not be permitted in any external area.
48. For all ticket events only - evidence of prove of age i.e. passport, photo driving licence & PASS accredited card scheme, will be required before admittance is permitted. Again for all ticket events only there will be no admittance or re-admittance after 23.30 hours except to use the smoking area. There will be SIA door supervisors on duty for the whole event until 02.30 hours or for a half hour after the event finishes if earlier. Admission checks will also include the use of an electronic I.D. scanner on each customer.

b) The prevention of crime and disorder

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1. CCTV shall be installed to Home Office guidance standards and within the Data Protection Act including signage and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to Police and authorised officers from Brent Council.
2. The CCTV system shall display on any recordings the correct date and time of the recording.
3. The CCTV system shall include a camera to cover the entrance of the premises, the rear doors and the full interior of the spaces open to the public.
4. A member of staff trained in the use of the CCTV system shall be available at the premises at all times the premises are open to the public.
5. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
6. The Licence holder/DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the Police and authorized officers of the Local authority on request.
7. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
8. Customers shall not be permitted to take open glass containers outside the premises identified on the plan submitted with the operating schedule and approved by the licensing authority. Plastic and/or toughened safety glass drinking vessels will be used for all ticket events only.
9. The consumption of alcohol will be restricted to those parts of the premises identified on the plan submitted with the operating schedule and approved by the licensing authority.
10. A suitable intruder alarm complete with a panic button shall be fitted and
11. Door supervisors of a sufficient number and gender mix, shall be employed from 21:00 hours on any day when the premises are open past midnight.
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15. Toilets shall be checked every two hours for the use of drugs and other illegal activities. A toilet check list shall be displayed on the wall in all toilets. Staff shall use these checklists to record their name and certify the time of the check. Checklists are to be replaced daily and the old checklists must be retained and made available for inspection by the Police and authorised officers from Brent council.
16. A personal licence holder shall be present on the premises and supervise the sale of alcohol throughout the permitted hours for the sale of alcohol.
17. Outside of the times alcohol is permitted to be sold for consumption on the premises. All alcohol is to be kept in a lockable room within the premises. During licensable hours all unsupplied alcohol stock will be either within the bar area or in lockable rooms within the premises.
18. For all ticket events evidence of prove of age i.e. passport, photo driving

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licence & PASS accredited card scheme, will be required before admittance is permitted. Again for all ticket events only there will be no admittance or re-admittance after 23.30 hours except to use the smoking area. There will be SIA door supervisors on duty for the whole event until 02.30 hours to ensure the area around the premises is cleared of customers or for a half hour after the event finishes if earlier. Admission checks will also include the use of an electronic I.D. scanner on each customer.

c) Public safety

1. All doors and windows shall remain closed during any licensable activity.
2. Notices clearly explaining the licensee's drugs and weapons policy shall be displayed at the entrance and at suitable places throughout the premises.
3. Toilets shall be checked every two hours for the use of drugs and other illegal activities. A toilet check list shall be displayed on the wall in all toilets. Staff shall use these checklists to record their name and certify the time of the check. Checklists are to be replaced daily and the old checklists must be retained and made available for inspection by the Police and authorized officers from Brent council.
4. When the premises licence is in operation the DSA shall be limited to no more than 10 persons at any one time. The customers are to use the external smoking area provided.
5. No person shall be permitted to block fire escapes or stairways.
6. Adequate illumination shall be provided and maintained to the external areas of the premises.
7. Customers carrying open or sealed bottles or glasses shall not be admitted to the premises.
8. Public transport information including night time travel options shall be prominently displayed. This will include advertising the telephone number of local taxi firms.
9. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent council or the Police. the log will record the following; all crimes reported to the venue, all ejections of customers, any complaints received, any incidents of disorder, all seizures of drugs or offensive weapons, any faults with the CCTV system and any visit by a relevant authority or emergency service – who should also sign the register.
10. The DPS shall ensure that a risk assessment (RA) is undertaken at least 14 days prior to any event and is provided to the Police and/or licensing authority for comment. The RA would only apply if the event is under a TEN. No third party promoters will be allowed to operate an event at the premises.
11. The locks and flush latches on the exit doors and gates shall be unlocked and kept free from fastenings other than push bars or pads whilst the Public are on the premises.
12. The socket outlets (or other power supplies used for DJ equipment and other portable equipment) that are accessible to performers, staff and the public shall be suitably protected by a residual current device (RCD) having a rated residual operating current not exceeding 30 milliamps.
13. Exits are not obstructed (including by curtains, hangings or temporary decorations), and accessible via non-slippery and even surfaces, free of trip hazards and are clearly identified.

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14. All roller shutters that are operational as exit points must be fixed/locked up in the open position whilst the public/staff are on the premises.
15. Where chairs and tables are provided, internal gangways are kept unobstructed.
16. The floor space next to the stairs on the first floor shall be even with no level changes.
17. Fire doors shall open in the direction of exit.
18. There shall be no steps directly in front of exit door frames.
19. There is to be no temporary electrical wiring and distribution systems without ten days prior notification to the licensing authority before commencement of the work by a suitably qualified electrician.
20. The maximum number of people on the first floor of the premises including staff and door staff and customers shall not exceed 256 persons.
21. Adequate and appropriate first aid equipment shall be available on the premises. First aiders shall be trained to deal with drug and alcohol related problems.

d) The prevention of public nuisance

1. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of the local residents and businesses and leave the area quietly.
2. Customers shall not be permitted to take open glass containers outside the premises identified on the plan submitted with the operating schedule and approved by the licensing authority.
3. The licensee shall ensure customers leave the premises in a quiet and orderly manner.
4. All doors and windows shall remain closed during any licensable activity.
5. The designated smoking area (DSA) shall be located at the front of the premises facing Steele Road.
6. When the premises licence is in operation the DSA shall be limited to no more than 10 persons at any one time. The customers are to use the external smoking area provided.
7. No person shall be permitted to block fire escapes or stairways.
8. Adequate illumination shall be provided and maintained to the external areas of the premises.
9. Customers carrying open or sealed bottles or glasses shall not be admitted to the premises.
10. Nudity, striptease and other similar entertainment of an adult nature shall not be permitted on the premises.
11. Public transport information including night time travel options shall be prominently displayed. This will include advertising the telephone number of local taxi firms.
12. The premises shall ensure a litter sweep is made within 5m of the premises following use of the premises for commercial purposes.
13. The playing of live and recorded music shall not be permitted in any external area.

e) The protection of children from harm

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1. A sign stating 'No proof of age, No sale' shall be displayed at the point of sale.
2. The premises will operate a challenge 25 age verification policy with the only acceptable forms of photographic being a driving licence or passport or PASS approved card scheme.
3. No children shall be admitted unless accompanied by a responsible adult.
4. Any staff directly involved in selling alcohol for consumption on the premises and staff who provide alcohol sales training including managers shall initially undergo alcohol sales training which they are required to pass successfully before they are permitted to start serving customers as well as regular refresher training (at least every six months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. The training log shall be kept on the premises and made available for inspection by the Police and relevant responsible authorities upon reasonable request.
5. Children are not permitted on the premises unless accompanied by a responsible adult.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. X
- I have enclosed the plan of the premises. X
- I have sent copies of this application and the plan to responsible authorities and others where applicable. X
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. X
- I understand that I must now advertise my application. X
- I understand that if I do not comply with the above requirements my application will be rejected. X
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). X

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

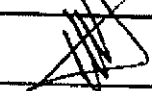
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE

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**KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE
EMPLOYEE IS DISQUALIFIED.**


Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	26 th JUNE 2019
Capacity	AGENT

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) RICHARD BAKER RB RETAIL & LICENSING SERVICES LIMITED 

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Way, Wembley, HA9 0FJ.**

Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

