

**London Borough of Brent  
Summary of Decisions taken by the Executive  
on Monday 23 April 2012**

PRESENT: Councillor , Councillor Butt (Vice-Chair) and Councillors Arnold, Beswick, Crane, Jones, Long, J Moher, R Moher and Powney

ALSO PRESENT: Councillors Cheese, Chohan, S Choudhary, Gladbaum, Harrison, Hashmi, Hunter, Mitchell Murray and Sneddon

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
4.	Petition - Willesden Library Centre Regeneration Plans		Noted.
6.	Determination of proposal to permanently expand primary schools in Brent	Fryent; Stonebridge; Sudbury	(i) that approval be given to the permanent expansion of Barham Primary School (Community) by one form of entry from 7 January 2013, conditional upon the grant of full planning permission under the Town and Country Planning Act 1990 by 30 November 2012; (ii) that approval be given to the permanent expansion of Fryent Primary School (Community) by two forms of entry from 7 January 2013, conditional upon the grant of full planning permission under the Town and Country Planning Act 1990 by 30 November 2012; (iii) that approval be given to the permanent expansion of Mitchell Brook Primary School (Community) by one form of entry from 7 January 2013, conditional upon the grant of full planning permission under the Town and Country Planning Act 1990 by 30 November 2012; (iv) that it be agreed that the main reason for approving the alteration of Barham, Fryent and Mitchell Brook primary schools was to provide permanent primary places in areas of the borough which have severe shortages of Reception and Year 1 school places; (v) that authority be delegated to the Director of Regeneration and

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 23 April 2012 (continued)**

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			<p>Major Projects to appoint one or more main works contractors using existing construction frameworks up to combined total value of £14m, for the expansion of the above schemes referred to in section 5.0;</p> <p>(vi) that approval be given to the allocation of £1.5m from the Council's Main Capital Programme for providing additional primary school places at St. Robert Southwell Primary (Voluntary Aided) School from September 2013 by 105 places (15 places per year group), subject to due diligence to be completed by the Council and a subsequent agreement with the school and the Diocese of Westminster, as referred under section 4.0 of the report from the Director of Children and Families.</p>
7.	The future SEN developments at Vernon House School and at Alperton Community School	All Wards	<p>(i) that approval be given to the permanent change of character of Alperton Community School by adding a 20 place Additionally Resources Provision (ARP) for pupils with statements of Special Educational Needs for Moderate Learning Difficulties from September 2012;</p> <p>(ii) that approval be given to the permanent change of character of Vernon House School from a 30 place special school for pupils with BESD to a 35 place special school for pupils with ASC for those pupils capable of accessing the mainstream curriculum with specialist support) and Children with Complex Learning Difficulties and Disabilities (CLDD) from September 2012;</p> <p>(iii) that the main reasons for approving the change of character of Alperton Community School and Vernon House School are consistent with Brent's long term strategy for SEN to secure better outcomes for children delivered in special school places more efficiently closer to home communities.</p>
8.	Authority to tender contract for the provision of School Meals Services to Brent Schools	All Wards	<p>(i) that approval be given to the pre-tender considerations and the criteria to be used to evaluate tenders as set out in paragraph 3.12 of the report from the Director of Children and Families;</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 23 April 2012 (continued)**

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			(ii) that officers invite tenders and evaluate them in accordance with the approved evaluation criteria referred to in (i) above; (iii) that it be noted that a supplementary update report may be provided to the Executive if it was possible to include the council's meals on wheels service on the framework.																		
9.	Parking Services Transformation	All Wards	(i) that approval be given in principle to the proposed variation to the customer services delivery model and closure of the parking shops situated at Walm Lane and Pyramid House; (ii) that authority be delegated to the Director of Environment and Neighbourhood Services, in consultation with the Director of Finance and Corporate Services, to approve the proposed final Customer Service delivery model and determine the final date to officially close the Walm Lane and Pyramid House parking shops; (iii) that approval be given to a reduction in Parking shop opening hours from Monday to Saturday 08.30 - 18.30 to Monday to Friday 09.30 – 16.30 for the remaining period that the parking shops are to remain open, and authority be delegated to the Director of Environment and Neighbourhood Services to implement this change.																		
10.	Environment and Neighbourhood Services Capital Spend 20012/13: Highways Major Works Programme	All Wards	(i) that the Executive agrees to utilise the (2012/13) main highways capital programme allocation of £2,920k as follows: <table border="0" data-bbox="1182 1177 2038 1385" style="margin-left: 40px;"> <thead> <tr> <th style="text-align: left;">Footways</th> <th style="text-align: right;">% of Budget</th> <th style="text-align: right;">Amount (£ 000's)</th> </tr> </thead> <tbody> <tr> <td>Major footway upgrade</td> <td style="text-align: right;">38.4</td> <td style="text-align: right;">1,120</td> </tr> <tr> <td>Footway upgrades – short sections</td> <td style="text-align: right;">3.4</td> <td style="text-align: right;">100</td> </tr> <tr> <td>Renewal of marginal highway land</td> <td style="text-align: right;">0.9</td> <td style="text-align: right;">25</td> </tr> <tr> <td>Accessibility and Improvement to grass verges</td> <td style="text-align: right;">1.7</td> <td style="text-align: right;">50</td> </tr> <tr> <td>Renew Signage / Public Realm Improvements</td> <td style="text-align: right;">2.5</td> <td style="text-align: right;">75</td> </tr> </tbody> </table>	Footways	% of Budget	Amount (£ 000's)	Major footway upgrade	38.4	1,120	Footway upgrades – short sections	3.4	100	Renewal of marginal highway land	0.9	25	Accessibility and Improvement to grass verges	1.7	50	Renew Signage / Public Realm Improvements	2.5	75
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11.	Control of distribution of free literature on designated land	All Wards	<p>(i) that approval be given to the designation of the following roads as places where free literature may not be distributed without the Council's prior written consent in the form of a licence as described in paragraph 3.2 of the report from the Director of Environment and Neighbourhood Services:</p> <p>Kilburn/Cricklewood – Kilburn High Road, Shoot-Up Hill, Cricklewood Broadway, Willesden Lane</p> <p>Willesden/Harlesden – High Road (Willesden), Walm Lane, Craven Park</p>																											

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			<p>Road, High Street (Harlesden), Dudden Hill Lane, Station Road (Harlesden).</p> <p>Wembley – Bridge Road, Wembley Hill Road, Wembley Park Drive, Park Lane, Empire Way, South Way, Rutherford Way, Engineers Way, Olympic Way, Fulton Road, Brook Avenue, Great Central Way, First Way, Fourth Way, Fifth Way, High Road, Harrow Road, St John’s Road, Lancelot Road, Ealing Road, Ecclestone Place, London Road, Dagmar Avenue, Linden Avenue, Mostyn Avenue</p> <p>Kingsbury/Kenton/Edgware – Kenton Road, Kingsbury Road, Edgware Road</p> <p>(ii) that approval be given to the fees set out in paragraph of the Director’s report;</p> <p>(iii) that the proposed licence conditions in Appendix 1 to the Director’s report be applied to all licences.</p>
12.	Supply and Demand and Temporary Accommodation	All Wards	<p>(i) that approval be given to the lettings projections for 2012/13, as detailed in paragraph 3.3 of the report from the Director of Regeneration and Major Projects and in Appendix D;</p> <p>(ii) that note the analysis of housing supply and demand issues, including performance in 2011/12 and challenges for 2012/13 onwards be noted;</p> <p>(iii) that it be noted that changes may be made to the Allocations Scheme following consultation on the Council’s Tenancy Strategy. Any proposed changes would be subject to consultation and would be presented to the Executive for consideration and approval</p>
13.	Locata Housing Services Ltd -	All Wards	<p>(i) that the Council, as a member of Locata Housing Services Ltd,</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 23 April 2012 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
	amendments to Company Memorandum and Articles of Association		approve the amendments to the existing Memorandum and Articles of Association of Locata Housing Services Ltd as set out in Appendix A to the report from the Director of Regeneration and Major Projects; (ii) that authority be delegated to the Director of Regeneration and Major Projects to approve any further minor amendments to the Memorandum and Articles of Association of Locata Housing Services Ltd, where these changes would support the achievement of the objectives as set out in paragraph 3.2.1 of his report.
<b>14.</b>	Brent Civic Centre - authority to tender contract for furniture, furnishings and equipment	All Wards	(i) that approval be given to the pre-tender considerations and the criteria to be used to evaluate tenders for the Furniture, Furnishings and Equipment for the Civic Centre as set out in paragraph 3.5 of the report from the Chief Executive; (ii) that officers to invite tenders for the Furniture, Furnishings and Equipment in accordance with European procurement regulations using the Restricted Procedure and evaluate them on the basis and in accordance with the approved evaluation criteria referred to in paragraph 3.5 of the Director's report.
<b>15.</b>	Authority to award a framework for Passenger Transport Services for Participating West London Alliance	All Wards	that agreement be given to the appointment to four Lots of the Framework Agreement for Passenger Transport Services of those organisations detailed in Appendix 1 of the report from the Director of for a period of 4 years from 1 June 2012.
<b>16.</b>	National Non-Domestic Rate Relief	All Wards	(i) that approval be given to the discretionary rate relief applications in Appendix 2 of the report from Finance and Corporate Services; (ii) that agreement be given granting Meanwhile Space CIC 100% discretionary rate relief in respect of their short term occupation of units in Wembley as detailed in Appendix 3 of the Director's report.

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 23 April 2012 (continued)**

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17.	Authority to award contract for the to implement an Oracle R12 HR/payroll system	All Wards	<p>(i) that the collaborative procurement process undertaken for Oracle 12 Joint Service Implementation Services for Oracle R12 HR/payroll and Financials and Lambeth’s intention as lead authority to award Framework Agreements to Capgemini UK plc for:                      Lot 1 (Systems Integration and new functionality)                      Lot 2 (Systems Housing Solutions)                      be noted;</p> <p>(ii) that the Director of Finance and Corporate Services be authorised to award two contracts to Capgemini plc by calling off from the framework agreements described in paragraph (i) for the provision of Lot 1 and Lot 2 services in respect of Oracle HR and Payroll systems (Phase 1), for the reason set out in paragraph 3.49 of the report from the Director of Finance and Corporate Services, subject to award of the Framework Agreements noted in recommendation (i) above and subject to the Director of Finance and Corporate Services being satisfied that the final contract value is in line with the costs estimates in section 4 and Appendix 2 of the Director’s report.</p> <p>(iii) that it be noted that a further report will be brought to the Executive to outline the cost of Phase 2 and to seek agreement to re-engage with the SI for the second phase of the programme in due course.</p>
18.	Authority to award contracts for insurance services	All Wards	<p>(i) that the award of the contract for the provision of Insurance Service to Zurich Municipal PLC trading as Zurich Municipal be noted;</p> <p>(ii) that it be noted that the contract for the provision of Insurance Service was awarded for three years with an optional two year extension to 31 March 2016 to commence on 1 April 2012;</p> <p>(iii) that it be noted that the value of the contract for the provision of Insurance Services was estimated to be £4,073,024 over the 5 years.</p>