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|  | <p style="text-align: center;">Executive 13 February 2012</p> <p style="text-align: center;">Report from the Director of Adult Social Services</p> |
| <p style="text-align: right;">Wards Affected: ALL</p> | |
| <p>Young People Accommodation Based Services and Floating Support Services - Update Report regarding Award of Framework Contracts</p> | |

1.0 Summary

- 1.1 Following a meeting of the Executive on 17 August 2011 when authority was given to appoint organisations to two frameworks for young people housing support services as required by Contract Standing Order 88, Officers received representations from tendering organisations regarding the process. To enable investigation of representations from tendering organisations, Officers sought a short extension of existing contracts.
- 1.2 Officers have concluded investigation of representations from tendering organisations and request authority to appoint organisations to the frameworks and award call off contracts from the frameworks as required by Contract Standing Order 88. The recommendations in this report now supersedes the recommendations contained within the report to the Executive of 17th August 2011 and set out the organisations to be appointed to the frameworks and awarded call off contracts.
- 1.3 This report further requests authority to extend existing contracts for a period of up to 1 May 2012 to ensure planned implementation for the new services.

2.0 Recommendations

- 2.1 The Executive note the outcome of the investigation into the procurement process.
- 2.2 The Executive approve the appointment of the 3 organisations detailed at paragraph 3.4 of the Report to the Supporting People Young People Accommodation based Support Services Framework Agreement ("Framework

1”) for a period of 3 years with an option to extend Framework 1 for a further 2 years.

- 2.3 The Executive award a call-off contract from Framework 1 to Coram (Thomas Coram Foundation for Children) in respect of Lot A (single sex accommodation based services for young people with complex needs across scattered accommodation) from 1 May 2012 for a period of 3 years with an option of extending for 2 years.
- 2.4 The Executive award a call-off contract from Framework 1 to De Paul UK in respect of Lot B (mixed sex accommodation based services for young people across hostel, crash pad and move on units) from 1 May 2012 for a period of 3 years with an option to extend the framework for a further 2 years.
- 2.5 The Executive approve the appointment of the 5 organisations detailed at paragraph 3.5 of the Report to the Supporting People Young People Floating Support Services Framework Agreement (Framework 2”) for a period of 3 years with an option to extend for a further 2 years.
- 2.6 The Executive award a call-off contract from Framework 2 to Coram (Thomas Coram Foundation for Children) from 1 May 2012 for a period of 3 years with an option to extend the Framework 1 for a further 2 years.
- 2.7 The Executive approve a short extension of existing contracts for young people based accommodation services and floating support services with De Paul Trust, Catch 22, St Christopher’s Fellowship, Coram Housing and Support Services, Brent Housing Partnership and Centre Point for the period to 1 May 2012 to ensure appropriate implementation of services.

3.0 Background and Detail

- 3.1 The Executive on 15th June 2009 gave authority to tender framework agreements. A subsequent report to the Executive on 15th November 2010 approved the recommendation to continue the procurement process for two young persons (“YP”) framework agreements, the Supporting People Young People Accommodation based Support Services Framework Agreement (“Framework 1”) and the Supporting People Young People Floating Support Services Framework Agreement (“Framework 2”).
- 3.2 Subsequently a report was submitted to the Executive on 17 August 2011 when authority was given to appoint organisations to Framework 1 and Framework 2 as required by Contract Standing Order 88. Authority was also given to award of call-off contracts from those frameworks. A summary of the organisations for which authority was obtained from the Executive for appointment to the frameworks and award of call off contracts is set out in Appendix 1.
- 3.3 Following the Executive meeting on 17 August, the Council wrote to tenderers advising of the outcome of the evaluation and of the Council’s intention to proceed with the appointment to the frameworks and call off contracts. Subsequently Officers received correspondence from 3 organisations regarding the outcome of the tender process. The Executive meeting on 17

October 2011 approved the extension of existing contracts whilst Officers investigated the evaluation process.

- 3.4 Officers have now concluded investigation of the evaluation process and have determined that the evaluation under Framework 1 was carried out appropriately, and the organisations to be appointed to Framework 1 and awarded call off contracts from Framework 1 are as detailed below:

Organisations to be appointed to Framework 1

- Supplier G - Coram (Thomas Coram Foundation for Children) of 49 Mecklenburgh Square, London WC1N
- Supplier F – De Paul UK of 291-299 Borough High Street, London SE1 1JG
- Supplier A – Lookahead Housing and Care of 1 Derry Street, London W8 5HY

Organisation to be awarded a call-off contract from Lot A from Framework 1:

- Coram Thomas Coram Foundation for Children of 49 Mecklenburgh Square, London WC1N

Organisation to be awarded a call-off contract from Lot B from Framework 1:

- De Paul UK of 291-299 Borough High Street, London SE1 1JG

- 3.5 With regard to Framework 2, certain discrepancies in the evaluation process were revealed. Officers now recommend the appointment of the 5 organisations detailed below to Framework 2, which additionally includes Catch 22:

- Supplier A – Lookahead Housing and Care of 1 Derry Street, London W8 5HY
- Supplier G – Coram (Thomas Coram Foundation for Children) of 49 Mecklenburgh Square, London WC1N
- Supplier F – De Paul UK of 291-299 Borough High Street, London SE1 1JG
- Supplier C – Brent Housing Partnership of Chancel House, Neasden Lane, NW10
- Supplier B - Catch 22 of Palm Tree Court, Unit 1, 4 Factory Lane, Bruce Grove, London, N17 9FL

- 3.6 As a result of the recommended appointment of the organisations detailed above to Framework 2, Officers have re-evaluated tenders for the award of a call off contract under Framework 2. The Framework Agreement indicates that a call-off contract will be awarded to the organisation on the Framework submitting the most economically advantageous tender and using the same criteria as for the evaluation for appointment to the Framework. Whilst the Council is required to use the Quality criteria and scoring applicable on the award of the Framework, appointment to the Framework was evaluated on the basis of non-TUPE pricing. Award of the call-off contract is however based on the evaluation of the Tendered Prices on the basis of the TUPE pricing

submitted by organisations. The evaluation of TUPE pricing is in accordance with the Tender Evaluation Methodology attached to the ITT.

3.7 Officers have carried out a re-evaluation of organisations recommended for appointment to Framework 2 in connection with the award of a call-off contract from Framework 2 in accordance with the methodology detailed in paragraph 3.6. Members are referred to Appendix 2 for further information regarding the outcome of the evaluation. As a result of this evaluation, Coram (Thomas Coram Foundation for Children) has been identified as the most economically advantageous tender that Officers recommend is awarded a call-off contract on commencement of Framework 2. Officers should note that this is the same organisation as previously identified to the Executive on 17 August 2011 as the most economically advantageous tender.

3.8 As detailed in paragraph 7 there will be implications under the Transfer of Undertakings (Protection of Employment) Regulations 2006 in respect of the new call-off contracts. As such Officers consider it is necessary to extend arrangements with current providers to ensure appropriate implementation of services.

4.0 Financial Implications

4.1 Members are referred to the Financial Implications in the report to the Executive dated 17 August 2011.

4.2 The current spend on Young People floating support and accommodation based services is £744,794pa for 2011/12.

4.3. This procurement process has delivered part year effect savings of £90,893 for 2012-13; which will contribute towards the efficiencies required to be delivered through the ASC Commissioning One Council project for 2012-13. Annual saving calculations are detailed below:

| Call Off Contract | Existing Cost of service | New cost of service | 2% offer from ITT | New cost of service (including 2% discount) | Annual Savings |
|--|--------------------------|---------------------|-----------------------------|---|-------------------|
| Framework 2 call off identified in section 2.6 | £93,603.00 | £96,587.40 | £1,931.75 | £94,655.65 | £-1,052.65 |
| Framework 1 call off identified in section 2.3 | £299,073.00 | £260,520.00 | £5,210.40 | £255,309.60 | £43,763.40 |
| Framework 1 call off identified in section 2.4 | £352,118.00 | £295,672.00 | £0.00 (no discount offered) | £295,672.00 | £56,446.00 |
| | £744,794.00 | £652,779.40 | | £645,637.25 | £99,156.75 |

5.0 Legal Implications

- 5.1 Members are referred to the Legal Implications in the report to the Executive of 17 August 2011. As detailed in that report, the estimated value of both Framework 1 and 2 exceeds the Public Contracts Regulations 2006 (the “EU Regulations”) threshold for Services. The provision of Supporting People Services are Part B Services for the purposes of the EU Regulations and as such are subject to partial application only of the EU Regulations; such as the requirement for non-discrimination in the technical specification and notification of the contract award to the EU Publications Office. The EU Regulations do not therefore determine the procurement process to be followed although the overriding principles of EU law (equality of treatment, fairness and transparency in the award process) should be applied in relation to the award of the Frameworks.
- 5.2 As a result of Officer’s investigations into the evaluation of tenders, certain discrepancies have been identified. It is therefore consistent with the principles of equality of treatment, fairness and transparency in the award process to rectify such discrepancies prior to appointment to frameworks and the award of contracts.
- 5.3 The Transfer of Undertakings (Protection of Employment) Regulations 2006 (“TUPE”) are likely to apply to the letting of call-off contracts under the Frameworks and further information regarding TUPE and related employment matters are dealt with in Section 7 below. The recommendation to extend contracts contained in the report is to enable a planned implementation of the new services, particularly given TUPE is likely to apply.

6.0 Diversity Implications

- 6.1 The new contracts will require organisations providing housing support services to deliver services which are culturally sensitive by providing cultural awareness training for all staff, matching specific language requirements where possible and recruiting a local workforce which reflects the communities of Brent. An Impact Equalities assessment has been carried out which suggests no adverse implications and is presented in appendix 3.
- 6.2 In providing a range of training, employment, leisure and social activities, the service will be open to all members of the surrounding community. Partnering arrangements with local community groups and specialist organisations will be encouraged as part of the contract terms for the service. The contracts will focus on providing specialist services for young people.

7.0 Staffing/Accommodation Implications

- 7.1 There will be TUPE implications arising from the award of call-off contracts under the Framework Agreements. The assumption is that TUPE is likely to apply to those staff currently providing services that are included in the tender process. As such, protection shall be afforded under the TUPE regulations to such staff where assigned to the service immediately prior to the contract start

date and who do not object to transferring so that they will transfer to the organisation awarded the contract on their existing terms and conditions.

- 7.2 One of the current young people contracts is being delivered by Brent Housing Partnership and it is understood one staff member is liable to transfer pursuant to TUPE. The BHP staff member is a former Council member of staff and is entitled to access the LGPS. As a result, organisations were required to bid on the basis that should this BHP staff member transfer, they would either apply for admission to the LGPS through an admission agreement with the Council or else provide broadly comparable pension provision. All organisations recommended for appointment to the Frameworks have stated that they will provide a broadly comparable pension scheme for the BHP staff member who is potentially affected.

Background Papers

- Executive report 9th October 2006 - Title: Supporting People Contracts
- Executive report 15th June 2009 - Title: Authority to tender for young people and teenage parent supporting people accommodation based service and floating support services
- Executive report 15th November 2010 - Title: Young People and Teenage Parent Accommodation and Floating Support Services
- Executive report 17th August 2011 - Title: Award of Framework Contracts for the Procurement and Management of Young People Accommodation Based Services and Floating Support Services
- Executive report 17 October 2011 – Title: Young People Accommodation Based Services and Floating Support Services Update Report regarding Award of Framework Contracts

Contact Officers

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ALISON ELLIOT
Director of Adult Social Services

Appendix 1

Details of organisations recommended to the Executive of 17 August 2011 for appointment to and call off from Frameworks 1 and 2.

Framework 1

Organisations to be appointed to Framework 1:

- Supplier G - Coram (Thomas Coram Foundation for Children) of 49 Mecklenburgh Square, London WC1N
- Supplier F – De Paul UK of 291-299 Borough High Street, London SE1 1JG
- Supplier A – Lookahead Housing and Care of 1 Derry Street, London W8 5HY

Organisation to be awarded a call-off contract from Lot A from Framework 1:

- Coram Thomas Coram Foundation for Children of 49 Mecklenburgh Square, London WC1N

Organisation to be awarded a call-off contract from Lot B from Framework 1:

- De Paul UK of 291-299 Borough High Street, London SE1 1JG

Framework 2

Organisations to be appointed to Framework 2:

- Supplier A – Lookahead Housing and Care of 1 Derry Street, London W8 5HY
- Supplier G – Coram (Thomas Coram Foundation for Children) of 49 Mecklenburgh Square, London WC1N
- Supplier F – De Paul UK of 291-299 Borough High Street, London SE1 1JG
- Supplier C – Brent Housing Partnership of Chancel House, Neasden Lane, NW10

Organisation to be awarded a call-off contract from Framework 2:

- Coram (Thomas Coram Foundation for Children) of 49 Mecklenburgh Square, London WC1N

Appendix 2

TUPE Price and Quality scores for award of initial call-off contract from Framework 2ⁱ

| Tenderer | Prices (£) | Price (score %) | Quality (Score %) | Total Quality and price (%) | Ranking |
|------------------------------|------------|-----------------|-------------------|-----------------------------|---------|
| Supplier G – Coram | £ 1,857.45 | 25.460 | 32.8 | 58.26 | 1 |
| Supplier B – Catch 22 | £ 2,378.25 | 23.250 | 28.6 | 51.85 | 2 |
| Supplier F – De Paul | £ 3,126.90 | 17.678 | 31.25 | 51.33 | 3 |
| Supplier C – BHP/Centrepoint | £ 2,025.45 | 24.750 | 18.75 | 43.5 | 4 |

¹ Whilst Lookahead Housing and Care is recommended for appointment to Framework 2, it has indicated that it does not wish to be considered for an initial call-off from Framework 2

Appendix 3

Impact Needs/Requirement Assessment Completion Form

| | |
|--|--|
| Department: Housing & Community Care | Person Responsible: Zakia Durrani |
| Service Area: Service Development & Commissioning | Timescale for Equality Impact Assessment : |
| Date: July 2011 | Completion date: |
| Name of service/policy/procedure/project etc: Brent Housing Support Services- Young People Provider Framework Agreement Tender project | Is the project : New <input type="checkbox"/> |
| INITIAL ASSESSMENT Predictive <input checked="" type="checkbox"/> Retrospective <input type="checkbox"/> | Adverse impact <input type="checkbox"/> Not found <input checked="" type="checkbox"/> Found <input type="checkbox"/> Service/policy/procedure/project etc, amended to stop or reduce adverse impact Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Is there likely to be a differential impact on any group? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Please state below: |
| 1. Grounds of race: Ethnicity, nationality or national origin e.g. people of different ethnic backgrounds including Gypsies and Travellers and Refugees/ Asylum Seekers Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | 2. Grounds of gender: Sex, marital status, transgendered people and people with caring responsibilities Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| 3. Grounds of disability: Physical or sensory impairment, mental disability or learning disability Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | 4. Grounds of faith or belief: Religion/faith including people who do not have a religion Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| 5. Grounds of sexual orientation: Lesbian, Gay and bisexual Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | 6. Grounds of age: Older people, children and young People Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Consultation conducted Yes <input checked="" type="checkbox"/> | |
| Person responsible for arranging the review: Zakia Durrani | Person responsible for publishing results of Equality Impact Assessment: |
| Person responsible for monitoring: | Date results due to be published and where: |
| Signed: | Date: |

Please note that you must complete this form if you are undertaking a formal Impact Needs/Requirement Assessment. You may also wish to use this form for guidance to undertake an initial assessment, please indicate.

1. What is the service/policy/procedure/project etc to be assessed?

Brent Young People Provider Framework Agreement Tender project for Housing Support Services

2. Briefly describe the aim of the service/policy etc? What needs or duties is it designed to meet? How does it differ from any existing services/ policies etc in this area

Background

The Supporting People is a preventative programme which aims to enable vulnerable people to live independently in the community, through providing housing support services.

In Brent, the local Supporting People programme cost £12.358m in 2010-11. The value of the budget in Brent will have fallen by 19.5% by March 2013. The budget has been un-ring-fenced and incorporated into Formula Grant, can now be used more flexibly to pay for a range of services which help people stay living independently in the community. The budget funds housing support workers, sheltered housing managers, women's refuge workers, etc support people to prevent hospital admissions, evictions, mental ill health, homelessness, anti-social behaviour, a range of non statutory welfare services including handyperson, accident prevention, hospital discharge support etc for vulnerable people. It may also fund some services such as prompting vulnerable people with health and personal hygiene or care. . At present over 3000 people per year benefit from c40 SP funded contracts with internal and external organisations, some people receiving services for a short period, others over a long period.

All the services are funded under contract between organisations and the council.

The Procurement Plan approved by Brent Council Executive in March 2011 sets out a timetable showing when existing SP services will be procured in future to ensure that new services are in place to replace contracts as they expire. One of the aims of the Brent SP Procurement Programme is to reduce SP expenditure in line with budget availability and then to be part of the Framework Tender process which will be undertaken in West London for further price reduction through economies of scale and subjecting services to competition.

Young People (YP) Framework Agreement Project

Current Supported Housing Young People contracts will expire in September 2011

Organisations were selected onto the Framework on the basis of clear criteria which will be set out for all tenderers. The assessment is likely to allocate 60% of marks to Price, and 40% to quality, with a minimum quality threshold applying to all organisations.

This Framework will therefore allow the council to meet its legal obligations to procure YP housing support services effectively when contracts end, and should also allow savings to be achieved to meet reduced budget availability by generating economies of scale and competition in prices. This process has allowed new organisations to enter the market, and these new services procured will address unmet needs and will allow existing and new organisations to secure a future market share.

3. Are the aims consistent with the council's Comprehensive Equality Policy?

Yes

4. Is there any evidence to suggest that this could affect some groups of people? Is there an adverse impact around race/gender/disability/faith/sexual orientation/health etc? What are the reasons for this adverse impact?

No there is no evidence that some groups will be affected differentially. The YP Framework tendering project is unlikely to have a major impact on any specific client group. Commissioning decisions were

made through reviewing requirements with local stakeholders and service users. The reviews will consider current service use and future demand. Required services will be called off via the Framework to meet local needs. For future call offs, preferred organisations will be invited to submit local proposals (mini tender), where appropriate.

5. Please describe the evidence you have used to make your judgement. What existing data for example (qualitative or quantitative) have you used to form your judgement? Please supply us with the evidence you used to make your judgement separately (by race, gender and disability etc).

Impact on Provider Organisations

The arrangement for selection of organisations onto the Framework was set out transparently for all organisations by advertising a Prior Information Notice (PIN). The tendering process was open to all organisations, large and small, specialist and generic.

Some of these organisations had expressed concerns that their organisations may not be able to win tenders through the Framework process. However, evidence from earlier Framework Agreement tenders such as the home support Framework tendered in 2010 is that small and specialist organisations can be expected to be selected as preferred organisations for some of the "lots".

The Framework Procurement process includes consideration of market dominance and market share, to ensure that one or two organisations do not dominate the market. Local Authority Financial standing orders require that a provider is not awarded a contract valued at more than 30% of turnover. This could prove a barrier to small organisations entering the market. This is an area which the project group addressed on analysis of the Pre-Qualification Questionnaire (PQQ).

Impact on Service Users

It is the role of Commissioning Officers to ensure that services called off from the new YP framework meet identified needs and that procured services meet the needs of the client groups. These will also specify the services to be called off the Framework for the future. Without the Framework it is unlikely that gaps in existing services could be met within the budgets available without significantly reducing current services.

The current breakdown in SP budget expenditure between different client groups at April 2011 is shown in Appendix B. This information about clients using current SP services is collected as people start receiving a service. Client record information for Brent for the first 3 quarters of 2010-11, the most up to date information available, is attached as Appendix C. Headline information shows that:

700 people accessed a SP funded service over the period April 1st to Dec 31st 2010- (ie about 1000 per year)

Of these, 36% were single homeless people with support needs, 13% were older people, 4% were young people with support needs, 12% had a learning or physical disability as their primary support need. 33% of all these people reported a disability of some time, physical or mental.

Ethnic breakdown of these new clients is shown in the table attached as Appendix C1. This shows that 50% of all clients were black African or African/Caribbean. 15% were Asian and 23% are White British, 7% White Irish. Most services in Brent are providing services to people from all these groups.

The framework allows for specific local needs to be met and to ensure that services are delivered by specialist organisations where required, or ensure that the specification meets a particular language need, for example.

6. Are there any unmet needs/requirements that can be identified that affect specific groups? (Please refer to provisions of the Disability Discrimination Act and the regulations on sexual orientation and faith, Age regulations/legislation if applicable)

The Supporting People strategy 2009-14 identifies where additional or re-configured services are required to meet identified gaps.

Highlights of this included:

- A significant undersupply of floating support for older people and of extra care accommodation based services

- A small undersupply of floating support for disabled people
- An undersupply of services for people with learning disabilities, including people who do not meet Social Services criteria
- A need to remodel services for people with mental health needs to meet the gap in services for people with complex needs and dual diagnoses.
- A gap in supply of services for young male offenders

The full strategy is published on the Brent Council website.

It is the Commissioning Units intention that these gaps are addressed through procurement from preferred organisations selected via the West London Framework Agreement. The Framework should bring economies of scale and competition which drive down prices and allow these gaps to be met. Without the Framework it is unlikely that these gaps in existing services could be met within the budgets available without significantly reducing current services.

In addition, reviews of demand and unmet need for each client group will be undertaken and consulted on prior to specifying the exact services to be “called off” locally from the Framework Agreement.

7. Have you consulted externally as part of your assessment? Who have you consulted with? What methods did you use? What have you done with the results i.e. how do you intend to use the information gathered as part of the consultation?

The Supporting People budget funds work with a group of service users who are consulted on all aspects of work on SP in the borough. The comments of these users are included in service reviews as they are undertaken, influencing the outcome and recommendation of reviews.

Peer consultants and current organisations will be involved in every review of services prior to the specification and “call off” of contracts. Service users will also be involved in local “call off” selection processes.

The views of service users will directly impact on the service specifications and will contribute to the selection process for preferred organisations.

8. Have you published the results of the consultation, if so where?

The outcomes of consultation were included as Appendix 1 in the Brent Supporting People Strategy 2009-2013, which is published on the Brent Council website.
The Young People Strategic Review also included consultation outcomes is available on request

9. Is there a public concern (in the media etc) that this function or policy is being operated in a discriminatory manner?

No- however there is general concern that the impact of financial cuts on older and disabled people should be subject to an Impact Assessment.
Some small organisations are concerned about their ability to respond to the tender invitation.

10. If in your judgement, the proposed service/policy etc does have an adverse impact, can that impact be justified? You need to think about whether the proposed service/policy etc will have a positive or negative effect on the promotion of equality of opportunity, if it will help eliminate discrimination in any way, or encourage or hinder community relations.

Neutral impact

11. If the impact cannot be justified, how do you intend to deal with it?

N/A

12. What can be done to improve access to/take up of services?

In 2007 Brent Council SP service funded a single point of access to Floating Support, to improve take up of Floating support services, and to ensure that a wider group of people could access SP funded floating support services. The role of this team (START Plus) was widened to include other SP funded services in 2009. This service is currently undergoing a change to ensure it is working in the best way possible, to ensure it is easy to access for users and stakeholder organisations, and to reduce bureaucracy and duplication. However, its role of making access to SP funded services easier for service users will continue and our intention is to work with the service to improve advertising and improve reach.

13. What is the justification for taking these measures?

A survey of stakeholder organisations in 2010 showed that START plus performance was inconsistent and that communication could be improved. A review of the service showed it to be high cost when benchmarked against other organisations.

14. Please provide us with separate evidence of how you intend to monitor in the future. Please give the name of the person who will be responsible for this on the front page.

Contracts:

Monitoring will be based on how well service organisations meet the **outcomes** stated in the service specification. Service users will have the opportunity to specify their own desired outcomes which will be monitored. On-going monitoring information is received by the ASC Commissioning Unit quarterly from organisations; this is reviewed and discussed as appropriate with a particular emphasis on any change in the profile of services users.

Use of the Framework for contract procurement:

Monitoring of the impact of the Framework on organisations will take place prior to awarding contracts at call off. Reports on the impact of the Framework will be presented to the SP Commissioning Body regularly. (Lead integrated Commissioner/Service Development Officer)

15. What are your recommendations based on the conclusions and comments of this assessment?

Client record monitoring and outcome monitoring should continue to be undertaken to ensure that all services deliver high quality services to the community

Should you:

1. Take any immediate action?

Ensure that information for tenderers includes clear instructions on financial requirements, consortia arrangements and call off arrangements for when the Brent Framework expires and to continue with programme of reviews which will identify local specifications for call off from the West London Framework in the future.

2. Develop equality objectives and targets based on the conclusions?

It is unlikely specific targets will be identified, services to be procured in future will be based on outcomes. All successful provider will need to evidence that the required outcomes can be met for all groups.

16. If equality objectives and targets need to be developed, please list them here.

17. What will your resource allocation for action comprise of?

Members of the Commissioning Unit.

If you need more space for any of your answers please continue on a separate sheet

Signed by the manager undertaking the assessment: Zakia Durrani

Full name (in capitals please):

Zakia Durrani

Date: June 2011

Service Area and position in the council: Service Development Officer

Details of others involved in the assessment - auditing team/peer review:

Once you have completed this form, please take a copy and send it to: **The Corporate Diversity Team, Room 5 Brent Town Hall, Forty Lane, Wembley, Middlesex HA9 9HD**

Supporting People New Clients April – Dec 2011

| | Total | % all clients |
|--------------------------------------|--------------|----------------------|
| Older people with support needs | 87 | 12% |
| Older people mental health | 2 | 0% |
| Frail elderly | 4 | 1% |
| Mental health problems | 45 | 6% |
| Learning disabilities | 25 | 4% |
| Physical or sensory disability | 51 | 7% |
| Single homeless with support needs | 255 | 36% |
| Alcohol problems | 11 | 2% |
| Drug problems | 9 | 1% |
| Offenders/at risk of offending | 44 | 6% |
| Young people at risk | 21 | 3% |
| People with HIV/AIDS | 7 | 1% |
| Homeless families with support needs | 31 | 4% |
| Refugees | 5 | 1% |
| Teenage parents | 9 | 1% |
| Rough Sleeper | 3 | 0% |
| Traveller | 1 | 0% |
| People at risk of domestic violence | 66 | 9% |
| Generic/Complex needs | 25 | 4% |

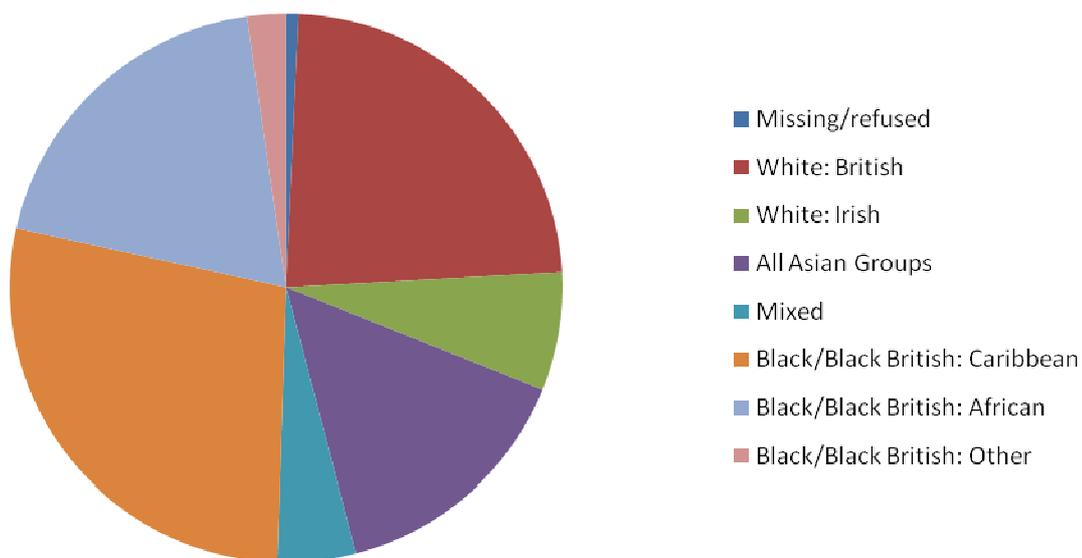
Total

701

Ethnic Origin new SP clients April – December 2010

| Ethnic Origin | Number | Frequency % |
|--------------------------------|--------|-------------|
| Missing/refused | 5 | 1% |
| White: British | 164 | 23% |
| White: Irish | 49 | 7% |
| All Asian Groups | 104 | 15% |
| Mixed | 32 | 5% |
| Black/Black British: Caribbean | 196 | 28% |
| Black/Black British: African | 135 | 19% |
| Black/Black British: Other | 16 | 2% |
| | 701 | 100% |

**Ethnic Origin- New Supporting People Clients
April -Dec 2010**



Age Breakdown New Clients April –December 2010

| Age of Client | Frequency | Frequency % |
|----------------------|------------------|--------------------|
| 16-17 | 20 | 3% |
| 18-24 | 151 | 22% |
| 25-31 | 99 | 14% |
| 32-38 | 84 | 12% |
| 39-45 | 102 | 15% |
| 46-52 | 70 | 10% |
| 53-59 | 45 | 6% |
| 60-64 | 28 | 4% |
| 65-69 | 21 | 3% |
| 70-74 | 35 | 5% |
| 75-79 | 19 | 3% |
| 80+ | 26 | 4% |
| Total: | 701 | |

Specialist BME provider organisations at April 2011

Asra (Older Asian `People)
I Serve (Somali Refugees and Families)
Innisfree (Irish older people, single homeless people/mental health)
Irish Centre Housing (Irish older people)
Jewish Community Housing (Jewish older people)
Apna Ghar (disabled Asian people)
AMD (Muslim disabled people)

Specialist Disability Groups

Brent Mencap (learning disability)
Brent Mind (people with mental health needs)
RNID (deaf people)
Middx Association for the blind (MAB) - People with sensory impairment
